

Meeting Minutes

Governmental Body: Van Meter Planning and Zoning Commission

Date of Meeting: Monday, August 2nd, 2021

Time/Location of Meeting: 5:30 PM – 310 Mill Street

Agenda:

1. Call to Order/Roll Call
Wahlert called the meeting to order at 5:36
Roll was called: Harrison, Hulse, Wahlert, Akers, Bruins, DeVore, Feldman present.
Staff present included City Administrator Kyle Michel
2. Approval of Agenda
Wahlert moved, supported by Feldman, to approve the agenda as published. Motion carried unanimously.
3. Approval of Minutes –6-7-2021 Meeting Minutes
Wahlert moved, supported by Akers, to approve the minutes. Motion carried unanimously.
4. Discussion and Action: Grand Ridge Estates Plat 1 Final Plat
Paul Clausen, CEC, was present to provide an overview of the Final Plat submittal. City Engineer Veenstra's comments were included in the packet for review.
Akers moved, supported by Feldman, to recommend approval to Council as submitted. Motion carried unanimously.
5. Discussion and Action: Liberty Ready Mix Plat of Survey and Site Plan
JD Dalton and Dan Southwick were present to present the proposed Liberty Ready Mix plant. City Engineer Veenstra's comments were provided in the packet for review.
City Administrator Michel provided additional context regarding the annexation efforts occurring north of the Raccoon River.
Hulse moved, supported by Feldman, to recommend approval to City Council of the Plat of Survey as submitted and approval of the Site Plan subject to seeing a lighting plan and buffering plan for County Highway R16. Motion carried. Wahlert passed citing employment with Bishop Engineering, the project engineer, as a conflict.
6. Discussion and Action: Urban Renewal Plan Amendment Re. Trindle Ridge
City Administrator Michel introduced the proposed plan amendment and the requirement of the Planning & Zoning Commission to review the proposed amendment for conformance with the overall Urban Renewal Plan of the City of Van Meter. City Administrator Michel discussed the proposed public and private projects occurring as part of the Trindle Ridge development project and the costs associated with each.
Akers moves, supported by Feldman, to recommend approval of the proposed Urban Renewal Plan Amendment to the City Council. Motion carried. Bruins no.
7. Adjournment
Motion by Wahlert, supported by Akers, to adjourn the meeting. Motion carried unanimously.
The meeting was adjourned at 6:19 pm.