

Meeting Minutes

Governmental Body: Van Meter Planning and Zoning Commission

Date of Meeting: Monday, April 5th, 2021

Time/Location of Meeting: 5:30 PM – 310 Mill Street

Agenda:

1. Call to Order/Roll Call
Akers called the meeting to order at 5:30
Roll was called: Harrison, Feldman, DeVore, Akers, Hulse present. Wahlert present via phone. Bruins absent.
Staff present included City Administrator Kyle Michel
2. Approval of Agenda
Hulse moved, supported by Feldman, to approve the agenda as published. Motion carried unanimously.
3. Approval of Minutes –3-1-2021 Meeting Minutes
Harrison moved, supported by DeVore, to approve the minutes. Motion carried unanimously.
4. Discussion and Action: Preliminary Site Plan – 410 Wilson Street
Paul Scieszinski presented an overview of a proposed site plan for a mixed-use project for his property at 410 Wilson Street. Matt Floden, Grace Architecture & Design, assisted with the presentation. Discussion ensued regarding zoning and building code compliance. Mr. Scieszinski and City Administrator Michel provided an overview of the Community Catalyst Grant being pursued in support of this project as well as the requirements and timeline associated with the grant application.
City Administrator Michel asked that in support of the grant application timeline that the Commission grant approval of a preliminary site plan so that the City and Mr. Scieszinski could move the grant application forward. A final site plan would be submitted for consideration by the Commission at their next meeting.
Feldman moved, supported by Harrison, to recommend approval of the preliminary site plan as submitted to the City Council. Motion carried unanimously.
5. Adjournment
Motion by Feldman, supported by Devore. Motion carried unanimously.
The meeting was adjourned at 6:18 pm.