

Van Meter Public Library

Library Board Minutes – 2/27/17

The Van Meter Public Library Board met for a regular board meeting on Monday, February 27th, 2017 at the Van Meter Public Library. President Backstrom called the meeting to order at 6:32 PM.

Members present at roll call: Rachel Backstrom, John Seefeld, Molly Maguire. Absent: Amanda Durlinger and Nancy Lacy.

There were no emergency additions to the agenda. President Backstrom reviewed the Agenda. President Backstrom asked for a motion to approve the Agenda. Moved by Seefeld, supported by Maguire. Passed unanimously.

Present Backstrom reviewed the Consent Agenda and asked for a motion to approve the Consent Agenda. Moved by Maguire, seconded by Seefeld. Passed unanimously.

Discussion Items:

- a. Volunteer Policy: Trustees discussed the current Volunteer Policy. It was found that the current policy was not the updated Volunteer Policy, however since it was the Policy on file it is the Policy that will be followed by library staff and volunteers. Trustees discussed having a revised policy drawn up for next month's meeting.
- b. Volunteer Application: Trustees discussed the application of Dorothy Knight to continue her project work as a volunteer with the library. It was also noted that there should be an adjustment in the application to include a gender neutral option on the form.⁹⁶
- c. Door Counter: Trustees reviewed the information provided by the director for purchasing a door counter. After reviewing prices, the trustees discussed setting a budget of \$400.00 in the technology budget line item for the director to use in purchasing a door counter.
- d. Board Member Replacement: Trustees discussed when Trustee John Seefeld would be resigning from his post. Trustees discussed putting the notice for applicants in the April Newsletter and the city website, with a deadline of April 30th at the latest for a new Trustee.

Action Items:

- a. No action was taken on the Volunteer Policy.
- b. President Backstrom asked for a motion to approve the Volunteer Application of Dorothy Knight. Moved by Maguire, seconded by Seefeld. Passed unanimously.
- c. President Backstrom asked for a motion to approve a \$400.00 technology line item budget for the director to purchase a door counter. Moved by Maguire, seconded by Seefeld. Passed unanimously.

Director's Report: The Director started the report by showing a video taken of the library for 2013 and reviewed the huge amount of progress made over the past four years. The Director also reviewed the status of the genre project and final work that needed to be done for the new director transition.

Having no further business President Backstrom asked for a motion to adjourn. Moved by Maguire supported by Seefeld. Passed unanimously.