

## Van Meter Public Library

### Library Board Minutes – 2/15/17

The Van Meter Public Library Board met for a regular board meeting on Monday, February 15th, 2017 at the Van Meter Public Library. President Backstrom called the meeting to order at 7:00 PM.

Members present at roll call: Rachel Backstrom, Nancy Lacy, John Seefeld, Amanda Durflinger. Absent: Molly Maguire.

There were no emergency additions to the agenda. President Backstrom reviewed the agenda and financials. President Backstrom asked for a motion to approve the agenda. Moved by Seefeld, supported by Lacy. Passed unanimously.

#### Discussion Items:

A—C : Board members reviewed the updates for the Director’s job description and job posting, as well as the current screening process. Additional edits were made to the job description and posting regarding qualifications, salary, where submissions should be sent, and elaboration on other elements of the job description.

D : The Board then discussed changing the library hours temporarily until a new director is hired to: Monday 10-4pm, Tuesday 12-4pm, Wednesday 12-7pm, and Saturday 10-1pm.

E :The Board then reviewed the new budget proposal from the director.

#### Action Items:

A : President Backstrom asked for a motion to accept the resignation of the current Director. Moved by Seefeld, seconded by Durflinger. Approved unanimously.

B : No action was taken on the Director’s job description.

C : President Backstrom asked for a motion to approve the screening process for the Director position. Moved by Lacy, seconded by Durflinger. Approved unanimously.

D : President Backstrom asked for a motion to approve the method for posting the Director position. Moved by Seefeld, supported by Lacy. Approved unanimously.

E : President Backstrom asked for a motion to approve the new temporary library hours: Monday 10-4pm, Tuesday 12-4pm, Wednesday 12-7pm, and Saturday 10-1pm. Moved by Durflinger, supported by Lacy. Approved unanimously.

Having no further business President Backstrom asked for a motion to adjourn. Moved by Seefeld supported by Lacy. Passed unanimously.