

**\*NOTICE OF PUBLIC MEETING\***

Governmental Body : Van Meter Public Library

Date : November 28, 2016

Time/Place : 6:30 PM – Van Meter Public Library, 505 Grant St.

Our Mission : The mission of the Van Meter Public Library is to provide access to materials and services for recreational reading and information needs of the public library customers.

Call to Order

Roll Call

Emergency Additions and Approval of the Agenda

Consent Agenda

Minutes

Claims

Stats

Finances

Discussion Items

a. Salary Exemption Status Update

Action Items

Director's Report

Adjourn

## Agenda Item #1 - Call to Order

Sample Motions: The time is Six-thirty PM on Monday, November 28, 2016. I hereby call this meeting of the Van Meter Public Library Board to order.

## Agenda Item #2 – Roll Call

Sample Language: Roll call please.

Backstrom \_\_\_; Lacy \_\_\_; Seefeld \_\_\_; Maguire \_\_\_; Durflinger \_\_\_;

## Agenda Item #3 - Emergency additions and Approval of the Agenda

Submitted for: Action

Recommendation: Approval

Sample Language: At this time are there any additions to the agenda?

Additions:

Sample Motion: Do I hear a motion to approve the agenda?

Board Member \_\_\_\_\_: So moved. Board Member \_\_\_\_\_: Second.

## Agenda Item #4 - Consent Agenda

Submitted for: Action

Recommendation: Approval

Sample Language: Please review the Consent Agenda.

Sample Motion: Does the Library Board wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.

Board Member \_\_\_\_\_: So moved. Board Member \_\_\_\_\_: Second

## Van Meter Public Library

### Library Board Minutes – 10/24/2016

The Van Meter Public Library Board met for a regular board meeting on Monday, October 24th, 2016 at the Van Meter Public Library. President Backstrom called the meeting to order at 6:00 PM.

Members present at roll call: Rachel Backstrom, Amanda Durflinger, and Molly Maguire. John Seefeld and Nancy Lacy were absent

There were no emergency additions to the agenda. President Backstrom reviewed the agenda and financials. President Backstrom asked for a motion to approve the agenda. Moved by Durflinger, supported by Maguire. Passed unanimously.

President Backstrom reviewed the consent agenda, and asked for discussion. Then asked for a motion to adopt the consent agenda which included the following:

- a. Minutes of the September 2016 Van Meter Public Library Board meeting.
- b. September Claims List
- c. September Stats
- d. September Financial Statements

Moved by Durflinger, supported by Maguire. Passed unanimously.

The director and board members then began the Thursday Event Preparation by cleaning out pumpkins for the Pumpkin Carving event. During this time board members watched an online webinar to complete the assigned trustee training.

Discussion Items: Board members discussed the training webinar.

Action Items: There were no action items.

The Director provided a review of September's activities and upcoming events.

Having no further business President Backstrom asked for a motion to adjourn. Moved by Durflinger supported by Maguire. Passed unanimously.

# Van Meter Public Library

## Circulation Summary

Transactions 10/1/2016 through 10/31/2016, VMPL

### *Totals for This Period*

Checked out	468
Checked in	467
Renewed	115
Used in-library	0
Fines and charges	\$0.00
Payments collected	\$0.00
Ledger adjustments	\$0.00

### *As of 11/28/2016, 1:31 pm*

Materials checked out	230
Materials overdue	110
Patrons overdue	46

# Van Meter Public Library Multi-Day Circulation Statistics

Transactions 10/1/2016 through 10/31/2016, VMPL

<b>Date</b>	<b>Out</b>	<b>In</b>	<b>Renew</b>	<b>In-Lib Use</b>	<b>Fines &amp; Charges</b>	<b>Payments</b>	<b>Adjustments</b>
Saturday	01-Oct-2016	15	9				
Sunday	02-Oct-2016						
Monday	03-Oct-2016	34	47	7			
Tuesday	04-Oct-2016	24	19	2			
Wednesday	05-Oct-2016	3	12				
Thursday	06-Oct-2016	17	7	16			
Friday	07-Oct-2016	24	7	2			
Saturday	08-Oct-2016	21	20				
Sunday	09-Oct-2016						
Monday	10-Oct-2016	19	38	7			
Tuesday	11-Oct-2016	13	32				
Wednesday	12-Oct-2016	6	13				
Thursday	13-Oct-2016	2	6	4			
Friday	14-Oct-2016	16	6	3			
Saturday	15-Oct-2016	27	16	2			
Sunday	16-Oct-2016						
Monday	17-Oct-2016	41	34	15			
Tuesday	18-Oct-2016	17	18	4			
Wednesday	19-Oct-2016	31	18	7			
Thursday	20-Oct-2016	14	13	4			
Friday	21-Oct-2016	6	16	9			
Saturday	22-Oct-2016	7	13	11			
Sunday	23-Oct-2016						
Monday	24-Oct-2016	21	15				
Tuesday	25-Oct-2016	11	29	5			
Wednesday	26-Oct-2016	21	14				
Thursday	27-Oct-2016	29	9	14			
Friday	28-Oct-2016	10	16	1			
Saturday	29-Oct-2016	15	8	2			
Sunday	30-Oct-2016						
Monday	31-Oct-2016	24	32				
<b>Totals</b>		<b>468</b>	<b>467</b>	<b>115</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>

# October Statistics

## Interlibrary Loan Usage

Sent to other libraries = 4

Requested from other libraries = 13

## Overdrive Usage

E-book Checkouts = 77

## Computer Usage

Hours of Computer Time = 310

## Visitors

Library Visits = 851 (Pumpkin Carving =50+)

GLBUDGRP 11/22/16  
12:57

CITY OF VAN METER  
BUDGET REPORT  
CALENDAR 10/2016, FISCAL 4/2017

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
182-410-6010	WAGES - FULL TIME	40,000.00	2,923.08	13,153.86	32.88	26,846.14
182-410-6020	WAGES - PART TIME	10,500.00	636.50	3,429.50	32.66	7,070.50
182-410-6030	WAGES - SEASONAL/TEMP	.00	.00	.00	.00	.00
182-410-6210	DUES	200.00	130.00	130.00	65.00	70.00
182-410-6215	PROGRAMMING	1,500.00	84.45	499.18	33.28	1,000.82
182-410-6220	SUBSCRIPTION	800.00	.00	746.24	93.28	53.76
182-410-6230	TRAINING	150.00	.00	.00	.00	150.00
182-410-6311	OPERATION & MAINTENANCE	400.00	.00	189.14	47.29	210.86
182-410-6371	UTILITIES	1,500.00	117.93	458.74	30.58	1,041.26
182-410-6373	TELEPHONE/COMMUNICATIONS	600.00	49.19	196.49	32.75	403.51
182-410-6408	INSURANCE	.00	.00	.00	.00	.00
182-410-6419	TECHNOLOGY	.00	.00	.00	.00	.00
182-410-6424	COMMUNITY INTERSET	700.00	.00	.00	.00	700.00
182-410-6499	OTHER CONTRACTUAL SERV	2,000.00	5.00	5.00	.25	1,995.00
182-410-6502	LIBRARY MATERIALS	4,000.00	382.04	2,209.57	55.24	1,790.43
182-410-6506	OFFICE SUPPLIES	1,500.00	46.60	1,047.59	69.84	452.41
182-410-6511	MEMORIAL MATERIALS	.00	.00	.00	.00	.00
	DIFFERENCE	63,850.00	4,374.79	22,065.31	34.56	41,784.69
	PROOF	63,850.00	4,374.79	22,065.31	34.56	41,784.69

**G/L EXPENSE HISTORY REPORT**  
**FROM 10/2016 TO 10/2016**

ACCOUNT NUMBER	ACCOUNT NAME	(FISCAL 4/2017 TO 4/2017)		AMOUNT
DATE JRNL	NAME/OTHER REFERENCE	PO NUMBER INVOICE	CHECK NO REF/DESCRIPTION	
182-410-6010	WAGES - FULL TIME			
10/05/16 PR0739			PR DT: 10/02/16	1,461.54
10/19/16 PR0743			PR DT: 10/16/16	1,461.54
	ACCOUNT TOTAL			2,923.08
182-410-6020	WAGES - PART TIME			
10/05/16 PR0739			PR DT: 10/02/16	247.00
10/19/16 PR0743			PR DT: 10/16/16	389.50
	ACCOUNT TOTAL			636.50
182-410-6210	DUES			
10/11/16 AP1044	WELLS FARGO CC	102016	26459 LIBRARY DUES	130.00
	ACCOUNT TOTAL			130.00
182-410-6215	PROGRAMMING			
10/11/16 AP1044	WELLS FARGO CC	102016	26459 LIBRARY MATERIALS	84.45
	ACCOUNT TOTAL			84.45

Pumpkins

182-410-6371	UTILITIES			
10/11/16 AP1044	MIDAMERICAN ENERGY	102016	26439 GAS/ELEC	117.93
	ACCOUNT TOTAL			117.93
182-410-6373	TELEPHONE/COMMUNICATIONS			
10/11/16 AP1044	CENTURY LINK	102016	26410 LIB PHONE	49.19
	ACCOUNT TOTAL			49.19
182-410-6499	OTHER CONTRACTUAL SERV			
10/11/16 AP1044	POCAHONTAS PUBLIC LIBRARY	1	26443 NEW BOOK	5.00
	ACCOUNT TOTAL			5.00
182-410-6502	LIBRARY MATERIALS			
10/11/16 AP1044	WELLS FARGO CC	102016	26459 LIBRARY POSTAGE	46.30
10/11/16 AP1044	DEMCO	102016	26416 BOOK COVERING SUPPLIES	59.50
10/11/16 AP1044	BAKER & TAYLOR	2032272469	26404 NEW COLLECTION MATERIALS	276.24
	ACCOUNT TOTAL			382.04
182-410-6506	OFFICE SUPPLIES			
10/11/16 AP1044	CULLIGAN	102016	26415 WATER FOR LIBRARY	46.60
	ACCOUNT TOTAL			46.60
			REPORT TOTAL	4,374.79

GLTREARP 11/22/16  
12:59

CITY OF VAN METER  
TREASURER'S REPORT  
CALENDAR 10/2016, FISCAL 4/2017

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ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
182 LIBRARY TRUST FUND	40,733.14	.00	4,374.79	.00	36,358.35
Report Total	40,733.14	.00	4,374.79	.00	36,358.35

## Agenda Item #5 - Discussion Items - NEW OVERTIME RULE UPDATE

The U.S. Department of Labor's new overtime rule set to take effect on December 1st was challenged in court last week and suffered an adverse ruling.

### WHAT HAPPENED?

On November 22, 2016, Judge Amos Mazzant of the US District Court for the Eastern District of Texas--after hearing arguments from the Department of Labor (DOL), as well as the 21 states and more than 50 business groups challenging the new overtime exemption salary threshold--issued a preliminary injunction against the changes, stating that in his opinion, the DOL exceeded its authority by raising the overtime salary limit so significantly. He said the new rule essentially made the exemption test a one-factor test based on salary alone, basically eliminating the duties test, and said the DOL must examine the duties of employees to determine who falls within the Fair Labor Standards Act's overtime exemption.

The injunction doesn't kill the rule changes, it simply halts them from becoming effective on December 1, the original compliance deadline. Whether or not the rule changes take effect, and when, will be determined at a later date in court. The injunction sets the stage for a future court battle, during which the judge will rule on the merits of the states' and business groups' lawsuit against the DOL. No timetable has been given on when the judge might rule on the merits of the lawsuit.

### WHAT HAPPENS NOW?

For months, employers have been preparing to deal with a higher salary threshold for exemption. Now they're wondering what to do in light of the fact that the rule has been delayed indefinitely. Do they revert back to their previous pay practices only to possibly have to move forward with their compliance plans in a few months if the DOL successfully defends its position?

Or do they move forward with their compliance plans as if the injunction were never issued? These are questions employers will have to address on their own; no federal court ruling can help.

### THE DEPARTMENT OF LABOR'S STATEMENT

The DOL's website, in announcing the delayed implementation of the rule, says, "Since 1940, the Department's regulations have generally required each of three tests to be met for the FLSA's executive, administrative and professional (EAP) exemption to apply... The Department has always recognized that the salary level test works in tandem with the duties tests to identify bona fide EAP employees. The Department has updated the salary level requirements seven times since 1938. The Department strongly disagrees with the decision by the court, which has the effect of delaying a fair day's pay for a long day's work for millions of hardworking Americans. The Department's Overtime Final Rule is the result of a comprehensive, inclusive rule-making process, and we remain confident in the legality of all aspects of the rule. We are currently considering all of our legal options."

## Agenda Item #5 - Discussion Items

-----Original Message-----

NEW OVERTIME RULE UPDATE - CONT.

### HUMAN RESOURCES PROFESSIONALS WEIGH IN

The authoritative Human Resources news outlet HR MORNING ([www.hrmorning.com](http://www.hrmorning.com)) wrote on November 23rd, "If the judge does, in fact, determine that the DOL had the authority to raise the salary threshold as much as it's trying to do, the rule changes could take effect rather quickly after his ruling. As a result, employers must stay ready to comply with the changes. The question now is whether or not the DOL will attempt to defend its position, especially in light of the fact that the Trump administration will take office in less than two months. With as much as Trump and the GOP have talked about rolling back the regulation promulgated by the Obama administration, there's a good chance the Trump administration will decide not to dump federal resources into defending the DOL's position that it had the statutory authority to implement such a high salary threshold. That would be a death blow for the rule. Another possibility: Trump will work with the DOL to issue a smaller increase to the salary threshold. Several of the business groups involved in the lawsuit have said they'd be okay with a more moderate increase to the threshold. But with as much as Trump has indicated he wants to focus on rolling back regulations, it's unlikely he'd take this approach anytime soon."

And of course, no matter how the Texas judge rules, the losing side can appeal. Stay tuned.

Mandy Easter, Law Librarian/Consultant

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Agenda Item #6 - Action Items

Agenda Item #7 - Director's Report

Agenda Item #8 – Adjourn

Submitted for: Action

Recommendation: Approval

Sample Motion: With no further business do I hear a motion to adjourn?

Board Member \_\_\_\_\_: So moved.

Board Member \_\_\_\_\_: Second.

Sample Language: The meeting is adjourned. Thank you.