

## Meeting Minutes

**Governmental Body: Van Meter Planning and Zoning Commission**

**Date of Meeting: Monday, March 2<sup>nd</sup>, 2020**

**Time/Location of Meeting: 5:30 PM – City Hall, 310 Mill Street, Van Meter, Iowa**

### Agenda:

1. Call to Order/Roll Call  
Chairman Wahlert called the meeting to order at 5:30 pm.  
Roll was called: Wahlert, DeVore, Harris, Hulse, Feldman, Akers present.  
Staff present included City Administrator Kyle Michel
2. Approval of Agenda  
Hulse moved, supported by Harris, to approve the agenda as submitted. Motion carried unanimously
3. Approval of Minutes – 2-10-2020  
Hulse moved, supported by Akers, to approve the minutes. Motion carried unanimously.
4. Discussion and possible action – Annexation petitions submitted by Roger Anderson, David Anderson, and the Traxler Family.  
Hulse moved, supported by Akers to recommend approval of the annexations to the City Council. Motion carried unanimously.
5. Discussion and possible action – Plat of Survey, Kelly Joseph  
Brian Joseph was present to discuss the Plat of Survey  
Wahlert moved, supported by Feldman, to recommend the waiver of the City's right to review to the City Council. Motion carried unanimously.
6. Discussion and possible action – Final Plat, River Woods  
City Administrator Michel indicated the minor changes to the Final Plat regarding portions of certain lots that were within the flood plain. These portions were broken off into separate lots and would be tied to the parent lot.  
Wahlert moved, supported by Feldman, to recommend the waiver of the City's right to review to the City Council. Motion carried unanimously
7. Adjournment  
Motion by Feldman, supported by Hulse. Motion carried unanimously.  
Chairman Wahlert adjourned the meeting at 5:45 pm.