

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 9th, 2020 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Lyn Lyon, Adam Coyle, Joe Herman, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, Library Director Kathleen Nubel, Recreation Coordinator Jay Olsson, and Public Safety Director William Daggett

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Lyon moved supported by Brott to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Carl Davis, 29435 Hickory Lodge Drive, addressed the Council regarding City services and property tax levies.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the February 10th, 2020 City Council meeting
 - b. March Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	409.70
AFLAC	AFLAC PRETAX	164.63
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	290.25
ARNOLD MOTOR SUPPLY	PUB WORKS OIL & FILTER	32.57
AT&T MOBILITY	PD WIRELESS PHONE SERVICE	239.89
BAKER & TAYLOR	BOOKS	314.70
BALDON HARDWARE	PUB WORKS SHOP PARTS PWR WASH	21.51
BREEDING'S TRUE VALUE	CHAIN SAW PARTS/FUEL	31.71
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	262.80
CHALLENGER TEAMWEAR	REC UNPAID BALANCE	1,358.61
CONFLUENCE	COMPEHENSIVE PLAN SERVICES	4,264.76
CULLIGAN	RENTAL & WA/SUPPLIES	56.05
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	407.56
DM METRO ELECTRIC	BALANCE ON ACCOUNT	30.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,427.69
EFTPS	FED/FICA TAX	3,416.40
EMERGENCY MEDICAL PRODUCTS	SUPPLIES	39.92
FIRE SERVICE TRAINING BUREAU	INSTR1 K DAVIS	50.00
FORTE	POS CREDIT CARD PROCESSING FEE	33.50
FORTE	WEB CREDIT CARD PROCESSING FEE	90.04
GIS BENEFITS	EMPLOYEE DENTAL/VISION	379.84
GOODYEAR TIRE & RUBBER CO	FD TIRE CHAINS	570.00
GREATER DM PARTNERSHIP	DMDC DC TRIP BROTT/MICHEL	5,500.00
gWORKS	FINAL FEE EBILL	946.48
HACH	WATER CHEMICALS	594.53
HOTSY CLEANING SYSTEM	HOTSY HWW POWER WASHER	7,300.00
IA ASSOC OF MUNICIPAL UT	2020-21 WATER MEMBER DUES	662.00
IACP	DUES FROM 1/1/20-12/31/20	210.00
EMERGENCY SERVICE MARKETING CO	YR 2 OF 5 20/21 SOFTWARE	660.00
INTERSTATE ALL BATTERY CENTER	FIRE & RESCUE EXPENSE	113.75
IOWA DEPARTMENT OF NATURAL RES	WASTE WA 1 CERTIFICATION FEE	90.00
IOWA DOT	SPEED SIGN/9 ADDTL SIGNS	133.37

IOWA ONE CALL	EMAIL LOCATES	10.10
IOWA PRISON INDUSTRIES	FIRE DEPT UNIFORMS	1,128.01
IPERS	PROTECT IPERS	2,445.52
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
JUNGMANN CORPORATION	ICE CONTROL SAND	728.20
LOWE'S	PD OFFICE SUPPLIES/PW WIRING	130.45
MATHESON TRI GAS INC	OXYGEN	98.16
MEDIACOM	INTERNET SERVICES	276.90
METERING & TECHNOLOGY SOLUTION	WATER METER PARTS	1,642.69
MIDAMERICAN ENERGY	GAS/ELEC	2,277.21
MITEL	PHONE SERVICES	256.35
MTECH INCORPORATED	PUB SAFETY ATV ACCESSORY	5,419.00
NEWCOM TECHNOLOGIES INC	LIC SERVICE AGREEMENT FY21	350.00
OFFICE DEPOT	PAPER & PENS	90.08
PATRICK ALEXANDER	CONFERENCE PARKING	10.00
ROBERT TOST	SOCCER REF REIMBURSEMENT	55.00
SAM'S CLUB MC/SYNCB	WATER DEPT SUPPLIES	23.98
SHELLY JAMES	JAN, FEB, MAR 2020 CLEANING &	285.46
SOPHICITY	ITnB	1,475.12
STIVERS FORD	PD OIL CHANGE	84.95
SYNCB/AMAZON	LIB MATERIALS & SUPPLIES	333.83
THE HARTFORD	LIFE & DISAB	220.49
TREAS - ST OF IA SALES TX	01/2020 WET	1,702.00
TREAS - STATE OF IOWA W/H	STATE TAX	590.00
UNITYPOINT CLINIC	TEST SUMMARY W DAGGETT	42.00
US POSTMASTER	MARCH UT BILLS/NEWSLETTERS	237.00
VERIZON WIRELESS	CELL PHONE CHARGES	310.99
WASTE CONNECTIONS	GARBAGE CONTRACT	8,094.56
WASTE SOLUTIONS OF IA	KYBO SERVICE	320.00
WEX BANK	PD GAS/FUEL	1,070.65
WHITFIELD & EDDY PLC	LMI PURCHASE OF 205 GRAND ST	41,364.07
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,361.50
TOTAL FUNDS		106,361.53

c. February Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	53,115.75	60,674.01
PARK OPERATIONS	11,881.37	2,190.01
ROAD USE TAX	12,659.89	6,585.14
EMPLOYEE BENEFITS	129.82	3,053.82
EMERGENCY FUND	11.30	0.00
LOCAL OPTION SALES TAX	13,908.37	0.00
TIF – CR ESTATES	150.92	0.00
TIF – WH PINES SUBDIVISION	0.00	41,364.07
LIBRARY TRUST FUND	0.00	4,990.49
VM COMMUNITY BETTERMENT	0.00	48.15
DEBT SERVICE	83.28	0.00
WATER	36,832.12	20,497.99
SEWER	19,218.04	8,228.68
*****REPORT TOTAL*****	147,990.86	147,632.36

d. Resolution 2020-20 Making CIRHA Appointments

e. Mayor's Appointment of Rebecca Hulse to the Parks & Recreation Board – Term Expires 6/30/2023

f. Resolution 2020-21 Setting Date for Annexation Hearing, Re: Anderson, Traxler

g. Resolution 2020-22 Waiving Right to Review Final Plat – River Woods

h. Resolution 2020-23 Waiving Right to Review Plat of Survey – Kelly Joseph

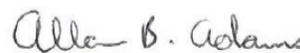
Coyle moved, supported by Lyon, to adopt the Consent Agenda. On roll call the votes were as follows:

Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES; Herman - YES

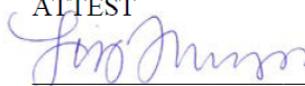
8) Public Hearing on Proposed Budget for Fiscal Year 2021

Mayor Adams opened the Public Hearing at 7:20PM for comment. Hearing no comments from the public and having received no comments in writing, the Mayor closed the Public Hearing at 7:21PM.

- 9) Resolution 2020-24 A Resolution to Adopt the Fiscal Year 2021 Budget and Direct Staff to Certify the Budget
Coyle moved, supported by Meyer, to approve Resolution 2020-24. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES; Herman – YES.
- 10) Resolution 2020-25 Setting Date of Meeting at Which it is Proposed to Approve a Development Agreement with Van Meter Land Co., Including Annual Appropriation Tax Increment Payments.
Coyle moved, supported by Herman, to approve Resolution 2020-25 On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES. Herman – YES.
- 11) Discussion and Possible Action on a Resolution Regarding Veterans Reception Center Pedestrian Bridge Project.
General discussion ensued regarding the proposed project and funding mechanisms.
Lyon moved, supported by Meyer, to table further discussion and action until the April 13th Council meeting. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES. Herman – YES.
- 12) Discussion and Possible Action Regarding Park & Recreation Usage and Activity Fees
General discussion ensued regarding usage and activity fee rates for residential and non-residential users. Recreation Coordinator Jay Olsson provided notes from the Park & Recreation Board meeting to Council as well as additional information regarding recreational programming budgets.
Lyon moved, supported by Coyle, to suspend further analysis of residential and non-residential recreation rate structures in favor of the Park & Recreation Board recommendation. On roll call the votes were as follows: Brott – YES; Lyon – YES; Coyle – YES; Meyer – YES. Herman – YES.
- 13) Presentation to Council – Heith Hockenberry for Jester Insurance Services.
Mr. Hockenberry presented to Council regarding the City’s liability and work comp insurance plans, highlighting changes to the program as well as the City’s dividend history. General discussion ensued with Mr. Hockenberry fielding questions regarding the City’s current policies as well as claim history.
- 14) Reports:
City Clerk Liz Thompson reminded Council and those present of the upcoming plant sale through the Park & Rec Department.
Public Works Director Dave Herman indicated that more cold-patch had been ordered and routine spring road maintenance would occur with the changing weather.
- 15) Mayor Adams asked for a motion to adjourn. Meyer moved supported by Coyle. Passed unanimously. The meeting was adjourned at 8:25 pm.

 Allan B. Adams, Mayor

ATTEST

 Liz Thompson, City Clerk