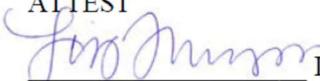


- 1) The Van Meter City Council met for a work session on February 1st, 2021 at the Veterans Reception Center, 910 Main Street. Mayor Allan Adams called the meeting to order at 5:41PM. The following council members were present upon roll call: Travis Brott, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Administrator Kyle Michel

- 2) Mayor Adams asked for a motion to approve the agenda. Brott moved supported by Lyon to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Coyle – YES; Meyer – YES
- 3) FY22 Water Projects Funding
City Administrator Michel provided an overview of the various project funding mechanisms the City had at its disposal. Discussion ensued regarding funding a water booster station using existing water capital charge cashflows. Discussion ensued regarding funding a water main extension and wellhead development project using a blend of debt service, local option sales tax dollars and tax increment financing. Discussion ensued regarding future water treatment related projects and the desire to maintain flexibility across all various funding mechanisms.
- 4) FY22 CIP Budget Funding
City Administrator Michel provided an overview of the capital projects list, indicating infrastructure projects that would be critical to current operations as well as opening up certain properties for development. Discussion ensued regarding the capital projects list. City Administrator Michel requested that Council review the list, work within their committees, and provide additional projects or items to build into the capital projects list.
- 5) FY21 End of Year Funding
City Administrator Michel provided a brief overview of the financial position of the City, indicating various projects that were delayed due to COVID-19 or were identified over the last year as potential priority projects. City Administrator Michel indicated park planning projects that would be worth funding in current fiscal year due to the availability of unspent parks money. City Administrator Michel also provided an overview of necessary street repairs resulting from damages sustained by HWY R16 due to the School pedestrian tunnel. Repair costs could partially be funded under the current Road Use Tax budget.
- 6) Building Inspections and Rental Inspection
City Councilmember Lyon requested that the Council take action at the February 8th business meeting to approve a request for proposals for building inspections services as well as a proposal timeline. Discussion ensued regarding whether or not a request for proposals was merited. Further discussion ensued regarding whether or not rental inspections should be pursued as part of a building inspections request for proposals.
- 7) Downtown Zoning and Revitalization
City Administrator Michel provided an overview of the C-1 General Commercial zoning ordinance revisions underway and requested that Council review and comment on the revisions as necessary. A public hearing would need to be set at a future date to bring the revisions through the adoption process. Discussion ensued regarding downtown parking constraints and redevelopment efforts.
- 8) Adjournment
Mayor Adams indicated that the next work session would be scheduled for March 15th to review the CIP and conduct a goal setting effort. Herman moved, supported by Brott, to adjourn the meeting. Motion carried unanimously.
Mayor Adams adjourned the meeting at 8:21P.M.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk