

- 1) The Van Meter City Council met for a special council meeting on Monday, January 24th, 2022, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 6:00 pm. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Blake Grolmus, and Craig Greer.

Staff present: City Attorney John Fatino, City Engineer Bob Veenstra, City Administrator Kyle Michel, Police Chief Bill Daggett, Interim City Administrator Jeff Kooistra, and City Attorney Gary GoudeLOCK

- 2) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 3) City Administrator Michel requested approval be granted to remit Pay Order #2 to Absolute Concrete Construction for the Richland Paving Project.
Herman moved, supported by Lyon, to approve the payment. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 4) Briand Crowe, Greater Des Moines Partnership, provided an overview of the Partnership’s annual report. Discussion ensued regarding local and regional economic development efforts and trends
- 5) City Attorney Fatino and GoudeLOCK provided an educational presentation on public ethics and open meetings/records. Discussion ensued regarding applicability and examples.
- 6) Discussion Items:
 - a. F90/R16 Intersection: Mayor Adams provided a report regarding a recent accident at the intersection of F90 and R16. Mayor Adams requested that Council discuss the intersection with the City Engineer to determine what actions the City should take to improve traffic circulation at the intersection and address safety concerns. Discussion ensued regarding traffic signalization, lowering speed limits, adding protected turn lanes, and other potential options to improve circulation and safety at the intersection. City Engineer Veenstra indicated he would provide a report to Council at the February 14th regular business meeting addressing steps that could be taken to address the intersection, both temporary and permanent options.
 - b. Water Treatment: City Engineer Veenstra provided a report and update on the progress of a central Iowa metro regionalized approach to water treatment, requesting that Council discuss desired outcomes so staff and resources could be directed accordingly. City Administrator Michel indicated that Council should take actions as previously discussed to commence construction of a new well and transmission main system, as well as a booster station, as part of the FY23 budget. He advised that the City should additionally take steps to determine a course of action for a Van Meter water treatment plant. Steps should be taken to commence design and acquire property ahead of potential commercial and industrial development projects expected in 2022 and 2023. City Engineer Veenstra reminded Council that shortly after addressing water treatment, the Council would need to give consideration to addressing wastewater treatment. Discussion ensued.
- 7) Mayor Adams asked for a motion to enter into Closed Session pursuant to Iowa Code Chapter 21.5, Letter c. to discuss strategy with counsel.
Brott moved, supported by Greer, to enter into Closed Session. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
Mayor Adams adjourned to Closed Session at 8:15pm, dismissing the public in attendance and advising that due to prior commitments he would need to leave the meeting early. Mayor Adams directed Mayor Pro Tem Lyon to oversee the remainder of the meeting.

Mayor Pro Tem Lyon recalled the meeting to open session at 8:37pm.
- 8) Herman moved, supported by Grolmus, to direct the City Attorneys to take necessary actions as discussed and advised under Closed Session. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Grolmus – YES; Greer – YES
- 9) Adjournment
Grolmus moved, supported by Herman, to adjourn the meeting. Motion carried unanimously.
Mayor Pro Tem Lyon adjourned the meeting at 8:39 pm.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk