

- 1) The Van Meter City Council met for a regular council meeting on Monday, January 13<sup>th</sup>, 2020 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Adam Coyle, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Engineer Bob Veenstra, City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director David Herman, Library Director Kathleen Nubel, and Public Safety Director William Daggett.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Meyer moved supported by Herman to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council. Joel Akers and Nate Weidl
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the December 9, 2019 Council Meeting
  - b. January Claims list

**CLAIMS REPORT**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
3E ELECTRICAL ENG & EQUIP	LED FLOOD LIGHT ENTRANCE SIGN	120.80
ABSOLUTE REPAIR	FIRE DEPT VEHICLE REPAIRS	12,748.40
ACCO	WATER CHEMICALS	773.26
ADT SECURITY SERVICES	ALARM MONITORING SERVICE PLAN	184.97
AFLAC	AFLAC PRETAX	304.44
AGSOURCE COOPERATIVE SERVICES	WA TESTING	190.25
ALL AMERICAN TURF BEAUTY	CITY HALL LAWNCARE	126.99
ARNOLD MOTOR SUPPLY	STD MINIATURE LAMP	4.98
AXON ENTERPRISE INC	2019 - TASER 7 CERTIFICATION	1,987.20
BAKER & TAYLOR	LIBRARY MATERIALS	371.86
CENTER POINT LARGE PRINT	LIBRARY MATERIALS	130.00
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	266.57
CHRISTA LOZANO	SOCCER REF CERTIFICATION	55.00
CULLIGAN	LIB/AUTO RENTAL & WA SUPPLIES	36.05
DALLAS CO AUDITOR	NOV 5, 2019 CITY ELECTION	879.66
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	468.30
DM METRO ELECTRIC	ELEC REPAIRS ENTRANCE SIGN	225.10
EARLHAM SAVINGS BANK		56.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,378.72
EFTPS	FED/FICA TAX	3,390.69
ELITE SPORTS	YOUTH BASKETBALL JERSEYS	965.54
EVAN OLIVER	SOCCER REFEREE	215.00
FORTE	POS PROCESSING FEES	12.93
FORTE	WEB PROCESSING FEES	182.78
GALLS LLC	PD UNIFORMS	735.54
GEISSELE	SUPER DUTY LE RIFLE 16' X 2	1,540.00
GOODYEAR TIRE & RUBBER CO	FD TIRES	4,397.98
gWORKS	DOWNPAYMENT UT E-BILLS	250.00
HEARTLAND COOP	WATER SHED/SHOP LP	284.68
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM INVOICE	300.00
IOWA DEPT OF NATURAL RES	EXAM FEE WASTEWA TREATMENT 1	30.00
IOWA FIREFIGHTER ASSOC	DEPT MEMBERSHIP RENEWAL 2020	368.00

IOWA ONE CALL	EMAIL LOCATES	24.30
IPERS	PROTECT IPERS	4,767.02
JAY OLSON	REC PROGRAMMING SERVICES	1,800.00
JESTER INSURANCE SERVICE	SALT/SAND BUILDING & 20 TAHOE	321.00
JODY SIMPSON	SOCCER REFEREE CERTIFICATION	55.00
JUNGMANN CORPORATION	ICE CONTROL SAND	693.30
KARL CHEVROLET	PD 2020 CHEVY TAHOE	55,867.04
KARL EMERGENCY VEHICLES	EQUIPMENT & INSTALL	2,397.81
KENNY & GYL CO	FULL GRAPHICS & INSTALL TAHOE	455.00
KONICA MINOLTA	QRTLTY MAINTENANCE 10/19-12/19	254.44
LASER LABS	PD TINT METER	131.90
LAURA KUNKEL	CLEANING SERVICES	125.00
LOWE'S	HARDWARE SIGN INSTALLATION	5.69
LYNETTE STRECK	SOCCER CLASS & EQUIP REF	55.00
MATHESON TRI GAS INC	OXYGEN	104.24
MEDIACOM	INTERNET SERVICES	276.90
MICHAEL BROWN	MILEAGE	483.26
MIDAMERICAN ENERGY	GAS/ELEC	2,485.15
MITEL	PHONE SERVICES	258.32
NIC WIGANT	SOCCER REF	110.00
OFFICE DEPOT	CITY HALL SUPPLIES	72.09
OMNISITE	ANNUAL MONITORING FEE	564.00
CITY OF VAN METER PARKS & REC	CASH TO PAY LL UMPIRES	650.00
SANDRY FIRE SUPPLY LLC	FD SUPPLIES	294.40
SCHEELS - DES MOINES	AMMO/EARMUFFS/EARPLUGS/TARGETS	514.74
SCHIMMELS REPAIR LLC	1996 CHEVY 2500 MUFFLER REPAIR	638.50
SOPHICITY	ITnB	2,950.68
STAR EQUIPMENT LTD	PAID IN FULL SKID LOADER	3,522.51
STIVERS FORD	PD VEHICLE REPAIR	702.01
SYNCB/AMAZON	PUBLIC SAFETY/LIBRARY SUPPLIES	1,397.70
TECHNICAL SERVICE	FD 220 VAC CHARGER	494.82
THE HARTFORD	EMPLOYEE LIFE & DISAB	220.49
TRAFFIC LOGIX CORPORATION	PD EQUIPMENT	3,834.00
TREAS - ST OF IA SALES TX	RETAIL SALES TAX BALANCE 9/19	45.16
TREAS - ST OF IA SALES TX	OCT & NOV 2019 WET	3,395.17
TREAS - STATE OF IOWA W/H	STATE TAXES	1,231.00
UMB BANK NA	SERIES 2011 DECEMBER BOND FEE	250.00
UMB BANK NA	SERIES 2013 BOND ADMIN FEE	250.00
US POSTMASTER	UT BILLS/NEWSLETTERS JAN 2020	52.00
US POSTMASTER	UT BILLS/NEWSLETTERS JAN 2020	189.00
VEENSTRA & KIMM INC	BUILDING PERMIT FEES	1,920.00
VERIZON WIRELESS	PD PHONE CHARGES	627.05
VERIZON WIRELESS	CELL PHONE CHARGES	245.78
VETERANS RECEPTION CENTER	2019 WINTER MARKET RENTAL	1,300.00
WASTE CONNECTIONS	GARBAGE CONTRACT	8,116.42
WASTE SOLUTIONS OF IA	KYBOS FOR PARKS	320.00
WATCHGUARD VIDEO	PD EQUIPMENT	332.00
WAUKEE HARDWARE & RENT IT	SPEED SIGN HARDWARE	58.27
WELLMARK	EMPLOYEE INSURANCE BENEFITS	5,794.23
WELLS FARGO CC	MLA T BROTT, HOBBY LOBBY SACKE	1,035.94
WEX BANK	GAS/MERCH	1,098.49
<b>Accounts Payable Total</b>		<b>147,793.51</b>

c. December Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	29,883.82	27,143.68
FARMERS MARKET	1,300.00	0.00
PARK OPERATIONS	0.00	9,032.51

ROAD USE TAX	8,051.86	44,554.70
EMPLOYEE BENEFITS	3,717.12	2,815.55
EMERGENCY FUND	323.69	0.00
LOCAL OPTION SALES TAX	32,911.70	0.00
TIF – CR ESTATES	1,896.43	0.00
TIF – WH PINES SUBDIVISION	864.20	0.00
TIF – STANBROUGH	649.34	0.00
TIF ORIGINAL	5,953.79	0.00
LIBRARY TRUST FUND	984.59	4,523.19
VM COMMUNITY BETTERMENT	0.00	48.15
DEBT SERVICE	2,692.06	500.00
WATER	35,974.46	13,782.26
SEWER	17,628.18	7,503.10
<b>*****REPORT TOTAL*****</b>	<b>143,047.63</b>	<b>109,903.14</b>

d. Quarterly Investment Report

Meyer moved, supported by Herman, to adopt the Consent Agenda. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

8) Discussion and Action – Van Meter Multi-Family:

a. City Engineer Bob Veenstra provided an overview of the Site Plan and Preliminary Plat of Survey submitted to the City for a project located on Wilson Street, containing 19 multifamily townhome units. General discussion ensued with questions being answered by the City Engineer and the Project Engineer, Brad Kuehl.

b. Planning & Zoning Recommendation: City Administrator Michel informed Council that the Planning & Zoning Commission met on January 6<sup>th</sup>, 2020 to review the Site Plan and Plat of Survey, making the recommendation to Council to approve both submittals.

c. Resolution 2020-09: Van Meter Multi-Family Site Plan

Coyle moved, supported by Lyon, to approve the Site Plan. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

d. Resolution 2020-10: Van Meter Multi-Family Preliminary Plat of Survey

Coyle moved, supported by Meyer, to approve the Preliminary Plat of Survey. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

9) Resolution 2020-01 Deleting Property from the Van Meter Urban Renewal Area

City Administrator Michel provided an explanation of the purpose for deleting certain properties location in the City of Van Meter from the City’s Urban Renewal Area.

Lyon moved, supported by Meyer, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

10) Ordinance 2020-01 Deleting Property from the Tax Increment Financing District for the Van Meter Urban Renewal Area of the City of Van Meter Iowa, Pursuant to Section 403.19 of the Code of Iowa.

City Administrator Michel provided an explanation of the need for an Ordinance to amend that associated Tax Increment Financing District to reflect the deletion of property.

Coyle moved, supported by Lyon, to approve the first reading of Ordinance 2020-01. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

Coyle moved, supported by Herman, to waive the second reading. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

Coyle moved, supported by Herman, to waive the third reading. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

Coyle moved, supported by Lyon, to adopt Ordinance 2020-01 and order publication. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

11) Resolution 2020-02 Setting Date for Public Hearing on Designation of Expanded Van Meter Urban Renewal Area and on Urban Renewal Plan Amendment

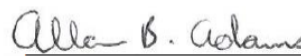
Lyon moved, supported by Coyle, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.

12) Public Hearing: Fiscal Year 2020 Budget Amendment #1

Mayor Adams opened a public hearing to hear comments regarding proposed budget amendment #1 for Fiscal Year 2020 at 7:47 pm. Hearing no comments from the public and receiving no other comments in writing, Mayor Adams closed the public hearing at 7:49 pm.

City Administrator Michel gave an overview of the budget amendment.

- 13) Resolution 2020-03 Approving Fiscal Year 2020 Budget Amendment #1  
Lyon moved, supported by Meyer, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 14) Resolution 2020-04 Setting Date for Public Hearing on Fiscal Year 2021 Maximum Property Tax Hearing  
Administrator Michel provided Council with an overview of legislative changes to municipal budgeting and explained the purpose of the Maximum Property Tax Hearing as well as the anticipated maximum property tax rate for general property tax levies.  
Coyle moved, supported by Herman, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 15) Resolution 2020-05 National Fitness Campaign Grant Funding  
City Administrator Michel provided an overview of the National Fitness Campaign project and described opportunities for partnership with Van Meter Schools. He also indicated his intent to meet with the School Board to discuss the project in more detail.  
Lyon moved, supported by Coyle, to table the Resolution until further discussion with Van Meter School occurred. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 16) Resolution 2020-06 Regarding the purchase of Certain Real Estate for a Tax Increment Finance housing project.  
Lyon moved, supported by Herman, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 17) Resolution 2020-07 making Council Board and Commission assignments as well as Liaison Assignments.  
Discussion ensued regarding assignments and Council preference.  
Coyle moved, supported by Meyer, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 18) Resolution 2020-08 Acknowledging the Mayor’s appoint of a Mayor Pro Tem and authorizing the update of the Bank Signatories list for the City of Van Meter.  
Coyle moved, supported by Brott, to approve the Resolution. On roll call the votes were as follows: Brott – YES; Herman – YES; Lyon – YES; Coyle – YES; Meyer – YES.
- 19) Reports:  
a. City Administrator Michel reported that no new information was available with regards to the joint water treatment facility. He expected preliminary findings to be delivered before the end of the week regarding the treatment process evaluation and overall project costs.
- 20) Mayor Adams asked for a motion to adjourn. Lyon moved supported by Meyer. Passed unanimously. The meeting was adjourned at 8:37 pm.

 Allan B. Adams, Mayor

ATTEST  
 Liz Thompson, City Clerk