

- 1) The Van Meter City Council met for a regular council meeting on Monday, April 8, 2019 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Adam Coyle, Joe Herman, and Steve Meyer.

Staff present: City Administrator Kyle Michel, Public Works Director David Herman, Director of Public Safety Bill Daggett, City Engineer Bob Veenstra, and City Attorney Gary Goudelock.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Meyer moved supported by Sacker to approve the agenda. Motion passed unanimously.
- 5) Introductions were made.
- 6) Lisa Peterson with the Iowa Chapter of Employer Support of the Guard and Reserve gave a presentation on the ESGR and presented the Patriot Award to Mayor Adams for his support of City Administrator Kyle Michel’s continued service in the Army Reserve. Mayor Adams was nominated for this award by Mr. Michel based on his support of veterans within the City of Van Meter and our community as well as veteran operations at the Iowa Veterans Cemetery.
- 7) Mayor Adams opened the Citizens Hearing by asking visitors if they wished to address the council.
- 8) Mayor Adams reviewed the consent agenda and asked for discussion. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the March 11, 2019 City Council meeting.
 - b. April Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
3E ELECTRICAL ENG & EQUIP	FLAG LIGHTING CITY HALL	99.20
ACCO	WATER CHEMICALS	334.80
AETNA	EMPLOYEE HEALTH BENEFITS	6,791.49
AFLAC	AFLAC PRETAX	281.00
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	55.00
ALL AMERICAN TURF BEAUTY	RE COMPLEX YRLY SERVICE	522.00
ALL FLAGS LLC	5X8 US FLAGS X 2	89.61
ARNOLD MOTOR SUPPLY	REC COMPLEX PARTS	10.39
CARTER CONSTRUCTION GROUP LLC	WA MAIN REPAIR 307 HAZEL	600.00
CASEY'S GENERAL STORE	GAS/MERCH	1,073.75
CENTURY LINK	LIB PHONE LINE/FD FAX LINE	251.27
CULLIGAN	LIB COOLER RENTAL	8.50
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,260.31
EFTPS	FED/FICA TAX	3,412.63
	HIGH PERFORMANCE PATCH 30	
FRANK DUNN CO	BAGS	450.00
GALLS LLC	OUTFIT OFFICER BROWN & SCHNUR	802.73
GIS BENEFITS	EMPLOYEE DENTAL/VISION	407.02
gWORKS	GL TRAINING SESSIONS	166.25
IA ASSOC OF MUNICIPAL UT	2019 CCR WKSHOP ANKENY	25.00
ILEA	POST TEST & PT TEST BROWN	150.00
IPERS	PROTECT IPERS	2,310.64
JAY OLSON	REC PROGRAMMING SERVICES	1,750.00
JENNIFER FENNESSEY	SOCCER REIMBURSEMENT	25.00
KONICA MINOLTA	1ST QRT MAINENANCE AGREEMENT	242.30
LOWE'S	SOCCER PAINT	92.01
MATHESON TRI GAS INC	OXYGEN	93.54
MEDIACOM	INTERNET SERVICES	276.90
MENARDS	PARK TARP CANVAS	47.68
UPHDM OCCUPATIONAL MEDICINE	BROWN MEDICAL FOR ACADEMY	876.00

MIDAMERICAN ENERGY	GAS/ELEC	2,505.39
MITEL	PHONE SERVICES	255.72
MUNICIPAL SUPPLY INC	METER PORT WIRED SMART POINT	3,000.00
NATIONAL FLEET TESTING SERVICE	LADDER INSPECTION FD	120.00
OFFICE DEPOT	PD COPIER PAPER	120.18
CITY OF VAN METER PARKS & REC	CASH TO PAY LL UMPIRES	1,385.00
SHELLY JAMES	CLEANING DEC, JAN, FEB	270.00
SO DALLAS LITTLE LEAGUE	SOFTBALL/BASEBALL LEAGUE FEES	3,065.84
SPORTSMAN'S WAREHOUSE	AMMO	189.53
STAR EQUIPMENT LTD	SKID LOADER RENTAL	3,060.00
STIVERS FORD	PW LIGHT REPLACEMENT	162.90
THE HARTFORD	LIFE & DISABILITY	253.17
TREAS - STATE OF IOWA W/H	STATE TAX	583.00
US POSTMASTER	APR UT BILLS/NEWSLETTERS	240.50
VEENSTRA & KIMM INC	BUILDING PERMITS	180.00
WASTE CONNECTIONS	GARBAGE CONTRACT	7,846.33
WAUKEE POWER EQUIPMENT	PUBLIC SAFETY SNOWBLOWER	1,349.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	1,603.50
WRYE DOWNS	SOCCER REIMBURSEMENT	73.90
**** PAID TOTAL ****		18,902.76
**** SCHED TOTAL ****		31,891.22
***** REPORT TOTAL *****		50,793.98

c. March Financial Statement:

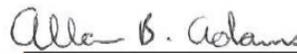
FUND	RECEIVED	DISBURSED
GENERAL	29,687.37	33,539.50
PARK OPERATIONS	3,826.48	7,927.56
ROAD USE TAX	8,947.72	10,662.93
EMPLOYEE BENEFITS	2,861.84	5,563.79
EMERGENCY FUND	250.15	.00
LOCAL OPTION SALES TAX	12,898.86	.00
TIF – CR ESTATE	5,043.65	.00
TIF ORIGINAL	3,514.37	.00
LIBRARY TRUST FUND	26.00	4,016.11
VM COMMUNITY BETTERMENT	700.00	48.15
DEBT SERVICES	2,128.86	.00
WATER	34,275.79	12,441.87
SEWER	17,591.97	8,447.14
*****REPORT TOTAL*****	121,753.06	82,647.05

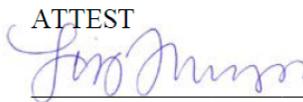
- d. Dallas County Housing Trust Board Appointment – Adam Coyle
- e. Resolution 2019-16 to Appoint Seasonal Parks and Recreation Staff
- f. Resolution 2019-17 Regarding Public Safety Staffing Assignments

Sacker moved, supported by Herman, to adopt the Consent Agenda as presented. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES.

- 9) Comprehensive Plan Update Final Scope Presentation – Confluence/Olsson. Confluence was present to provide a proposed timeline for the update process. Questions and discussion ensued.
- 10) Resolution 2019-18 to approve the Final Scope of Cost and Contract for a Comprehensive Plan Update. Coyle moved, supported by Herman, to approve the Final Scope of Cost and Contract for the Comprehensive Plan Update, including a Capital Improvement Plan. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES.
- 11) Mayor Adams opened the public hearing regarding Fiscal Year 2019 Budget Amendment #1 at 7:30 pm. Receiving no comments from the public, the hearing was closed at 7:31 pm.
- 12) Resolution 2019-19 to Approve the Budget Amendment #1 for Fiscal Year 2019. Sacker moved, supported by Meyer. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES.

- 13) Resolution 2019-20 Approving the purchase of two basketball hoop height adjusters. Rec Coordinator Jay Olson presented a project in partnership with Van Meter Schools to purchase four basketball hoop height adjusters. These adjusters would allow for use by all age groups. Meyer moved, supported by Sacker to approve the purchase. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – No; Meyer – YES.
- 14) Resolution 2019-21 regarding budgeted fund balance transfers for Fiscal Year 2019. Sacker moved to approve the transfers, supported by Meyer. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES.
- 15) Resolution 2019-22 regarding the purchase of a Public Safety vehicle. Public Safety Director Daggett presented on a vehicle lease option for a new Public Safety vehicle for the Police Department. Discussion ensued. Sacker moved to approve leasing a Public Safety vehicle, supported by Meyer. On roll call the votes were as follows: Sacker – YES; Coyle – NO; Herman – YES; Meyer – YES.
- 16) Resolution 2019-23 regarding road maintenance quotes from Hill Brothers Asphalt. Administrator Michel presented on quotes received from Hill Brothers Asphalt for major asphalt repairs at Hazel and Arlington, R16 south of F90 to the asphalt terminus, and for major repairs around manholes throughout Crestview. Michel further reported on road maintenance efforts to date noting the cold patching efforts executed by Public Works staff. Reports were also given regarding the availability and feasibility of renting or purchasing durapatch asphalt machines. Discussion ensued regarding maintenance efforts and timelines for routine and major repair work. Sacker moved, supported by Herman to approve the quotes and order the repairs. On roll call the votes were as follows: Sacker – YES; Coyle – YES; Herman – YES; Meyer – YES.
- 17) Reports: Jay Olson reported on the status of rec participation and youth sports schedules. He also made note of plant sales and upcoming Easter activities sponsored by the Park Board.
- 18) Mayor Adams asked for a motion to adjourn. Sacker moved supported by Coyle. Passed unanimously. The meeting was adjourned at 8:31 pm.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk