

- 1) The Van Meter City Council met for a regular council meeting on Monday, May 10th, 2021 at the Veterans Reception Center, 910 Main Street. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Adam Coyle, Joe Herman, Lyn Lyon, and Steve Meyer.

Staff present: City Attorney Gary Goudelock, City Administrator Kyle Michel, City Clerk Liz Thompson, Public Works Director Dave Herman, Police Chief Bill Daggett, Jay Olson Park and Recreation Coordinator, and City Engineer Bob Veenstra.

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Meyer, to amend and approve the agenda as amended, adding the approval of the Fire Department Liquor License for Raccoon River Days. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Coyle – YES; Meyer – YES
- 6) None were present for the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the 4-10-2021 City Council Workshop
 - b. Minutes of the 4-12-2021 Council Workshop
 - c. May Claims list

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	592.80
ADAM COYLE	SOCCER REF	80.00
ADEL AUTO PARTS	FD AUTO PARTS	62.99
AFLAC	AFLAC PRETAX	164.92
AGSOURCE COOPERATIVE SERVICES	SW TESTING	111.75
AINSLEY WATSON	SOCCER REF	30.00
ALL AMERICAN TURF BEAUTY	IRRIGATION SERVICES	437.55
ANDON WATSON	SOCCER REFEREE	150.00
ARNOLD MOTOR SUPPLY	FD FLEETRANNER HD V BELT	26.44
ASHTAIN WATSON	SOCCER REFEREE	45.00
AT&T MOBILITY	PD/FD PHONE SERVICE	240.94
BAKER & TAYLOR	LIB MATERIALS	102.00
BALDON HARDWARE	WASP & HORNET SPRAY	7.47
BOLTON & MENK INC	VM/RICHLAND RD TRAIL EX I	4,315.00
BRIAN CONGDON	RRD MUSIC	350.00
BRYAN ROCK PRODUCTS, INC	RED BALL DIRT - REC COMPLEX	1,486.13
CALHOUN-BURNS & ASSOC	2021 BRIDGE RATING & INSPECT	1,300.00
CALLIE FIALA	SOCCER REF	40.00
CENTURY LINK	ALARM LINE FINAL PAYMENT	75.55
CONTRACTORS RENTAL	2021 RRD - GENERATORS	140.00
CULLIGAN	AUTO RENTAL/COOLER RENTAL	32.45
CUSTOM LAWN CARE & LANDSCAPING	REC COMPLEX/JOHNSON PARK	1,024.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	42.32
DANE BERNHARDT	SOCCER REF	110.00
DELTA DENTAL	EMPLOYEE DENTAL & VISION	418.08
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT	120.00
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT	60.00
DEMOSPHERE INTERNATIONAL INC	REC ONLINE PAYMENT	200.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,512.94
ELITE SPORTS	LITTLE LEAGUE JERSEYS	5,088.38
EVAN OLIVER	SOCCER REFEREE	60.00

FIRE SERVICE TRAINING BUREAU	HM FOR C OVERTON	50.00
FORTE	POS PROCESSING FEES	23.77
FORTE	WEB PROCESSING FEES	234.55
FRANCO MANZANO	SOCCER REF	50.00
GALLS LLC	PD UNIFORMS	327.39
GREEN'S APPLIANCE	PUB SAFETY WASHER REPAIRS	139.00
HALLIE LEVI	SOCCER REF	100.00
ICMA	21/22 MEMBERSHIP DUES	576.00
IOWA DEPARTMENT OF NATURAL RES	IDNR OPERATOR CERTIFICATION	120.00
IOWA ONE CALL	EMAIL LOCATES	55.80
IOWA PUMP WORKS INC	WATER PUMP, PARTS, LABOR	9,931.67
IPERS	PROTECT IPERS	4,952.31
J & M DISPLAYS	2021 RRD FIREWORKS	2,500.00
	REC PROGRAMMING SVC &	
JAY OLSON	REIMBURS	2,047.00
JENNA STRECK	SOCCER REF	120.00
JESTER INSURANCE SERVICE	CITY POLICY FY21/22	48,474.00
JULI SMITH	2021 RRD EXPENSES	634.47
KADENCE WIGANT	SOCCER REFEREE	225.00
KAEGAN WIGANT	SOCCER REFEREE	135.00
KATIE LINDSAY	SOCCER REF	80.00
KATIE NICHOLS	SOCCER REF	275.00
KONICA MINOLTA	ANNUAL CONTRACT FEE	273.89
KYLE POPE	RRD MUSIC	100.00
LAURA KUNKEL	CLEANING SERVICES	100.00
LAURA STRECK	SOCCER REF	20.00
LINDSEY SHANE	SOCCER REF	50.00
LOGAN SCHAFFER	SOCCER REFEREE	85.00
LOWE'S	FD EXPESES & SHOP SUPPLIES	154.92
MATHESON TRI GAS INC	OXYGEN	107.20
MEDIACOM	INTERNET SERVICES	325.99
MENARDS	REC COMPLEX SUPPLIES	41.95
MIDAMERICAN ENERGY	GAS/ELEC	2,137.05
MIKE MALY	RRD MUSIC	400.00
MMIT BUSINESS SOLUTIONS GROUP	COPIER CONTRACT	379.10
NIC WIGANT	SOCCER REF	310.00
NICK HERMANN	RRD ENTERTAINMENT	300.00
OVERDRIVE INC	EBOOKS	245.48
CITY OF VAN METER PARKS & REC	CASH TO PAY LL UMPIRES	350.00
PLS INVESTMENTS	MAY RENT OF STORAGE UNIT	65.00
REGAN BERNHARDT	SOCCER REF	125.00
RYAN JUHNKE	SOCCER	100.00
SAMUEL PETERS	SOCCER REF	35.00
SANDRY FIRE SUPPLY LLC	FD PAST DUE BALANCE	6,545.00
SCHEELS - DES MOINES	GRIP, EARMUFFS, MOUNT LIGHTS	174.95
SHAE BERNHARDT	SOCCER REF	120.00
SHARON GREER	2021 RRD PIES	300.00
SIGNATURE SIGN & GRAPHICS	DOUBLE SIDED BLVD BANNERS	899.76
SIMMERING-CORY INC	MARCH 2021 SUPPLEMENT	1,919.00
STIVERS FORD	PD REPAIRS & MAINTENANCE	303.47
TESSA SCHAFFER	SOCCER REF	45.00
THE HARTFORD	LIFE & DISAB	220.49
TIM COX	DJ SERVICES	150.00
TREAS - ST OF IA SALES TX	APRIL 2021 WET	1,320.00
TREAS - STATE OF IOWA W/H	STATE TAX	1,257.00
TREVIN JENSEN	SOCCER REF	270.00
TREVOR COYLE	SOCCER REF	105.00
TYLER BESCHEN	SOCCER REF	55.00
ULTIMATE AUTOMOTIVE	BRAKE JOB 2020 CHEVY TAHOE	807.66
UMB BANK NA	BOND PAYMENTS	56,343.75

UNITYPOINT CLINIC	RANDOM DOT DRUG TEST	42.00
UPHDM OCCUPATIONAL MEDICINE	RANDOM DOT DRUG TEST	58.00
US POSTMASTER	MAY UT BILLS/NEWSLETTER	219.30
VC3 INC	IT N BOX	1,552.44
VEENSTRA & KIMM INC	BUILDING PERMIT FEES	3,373.80
VERIZON WIRELESS	CELL PHONE CHARGES	1,102.29
VICKI LYON	2021 RRD EXPENSES	620.21
WADE C KRIEG	RRD MUSIC	1,200.00
WASTE CONNECTIONS	GARBAGE CONTRACT	8,320.13
WASTE SOLUTIONS OF IA	2021 RRD KYBOS	1,752.50
WELLMARK	EMPLOYEE HEALTH INS	6,143.52
WELLMARK	EMPLOYEE HEALTH INS	6,887.96
	REC UNIFORMS & SAMS	
WELLS FARGO CC	MEMBERSHIP	2,857.64
WELLS FARGO CC	CREDIT CARD EXPENSES	2,910.36
WEX BANK	PD GAS	1,248.06
WHITFIELD & EDDY PLC	LEGAL SERVICES	2,871.00
ZIEGLER INC	INSPECT - ENG & GENERATOR	1,631.04
Accounts Payable Total		210,834.58

d. April Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	197,959.15	39,389.60
PARK OPERATIONS	1,836.03	11,832.81
GAS/ELEC FRANCHISE FEE	16,290.67	0.00
ROAD USE TAX	27,303.87	8,607.91
EMPLOYEE BENEFITS	42,184.39	10,536.61
EMERGENCY FUND	5,102.50	0.00
LOCAL OPTION SALES TAX	15,211.14	0.00
TIF-CR ESTATE	47,379.64	0.00
LIBRARY TRUST FUND	5,389.13	5,314.70
DEBT SERVICE	57,983.53	56,343.75
WATER	22,826.64	20,404.80
SEWER	17,419.00	14,441.53
*****REPORT TOTAL*****	456,885.69	166,871.71

e. Emergency Addition: Approval of Raccoon River Days Liquor License for Van Meter Fire Fighters Association

Brott moved, supported by Coyle, to approve the Consent Agenda. On roll call the votes were as follows:
Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

- 8) Discussion and Action Re. Raccoon River Days. Vicki Lyon presented to the council the planning status of Raccoon River Days. She requested the council approve her request to close streets for Raccoon River Days. Coyle moved, supported by Meyer to approve the street closure. On roll call the votes were as follows: Brott – YES; Lyon – PASS; Herman – YES; Coyle – YES; Meyer – YES
- 9) Mayor Adams opened the public hearing regarding annexation moratorium agreement with the City of West Des Moines at 7:16 pm. Hearing no comments from the public, Mayor Adams closed the public hearing at 7:17 pm.
- 10) Resolution 2021-28 Annexation Moratorium Agreement with the City of West Des Moines.
Coyle moved, supported by Brott, to approve the Resolution.
On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES
- 11) Mayor Adams opened the public hearing regarding an ordinance amending Chapter 69 to Designate Angle Parking on Grant and Cross Street at 7:22 pm.
Warren Brott of 421 Grant Street presented comments to Council against the installation of angle parking along Grant Street citing the lack of sufficient need and the logistical problems that would result from angle parking.
Hearing no further comment from the public, Mayor Adams closed the public hearing at 7:33 pm.
- 12) Action on an Ordinance amending Chapter 69 to Designate Angle Parking
Herman indicated the intent of the ordinance would not be to install angle parking at this time, but to

designate areas where angle parking could be installed at a future point in time when parking loads dictated need.

Coyle indicated his understanding during parking discussions at the April City Council meeting was that Council wanted to proceed with install angle parking and therefore set a public hearing to designate the areas for angle parking on Grant Street as required by City Code.

Herman moved, supported by Meyer, to take no action on the proposed ordinance.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – NO; Meyer – YES

13) Resolution 2021-29 Richland Avenue COVID-19 Relief Trail Grant Application

Coyle moved, supported by Lyon, to approve the grant application.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

14) Hudson Heights Plat 1 – Preliminary Plat

Discussion ensued regarding the preliminary plat for Hudson Heights Plat 1. Council indicated a desire to see through-access as part of the project as opposed to a closed off cul-de-sac at the end of the plat.

Lyon moved, supported by Brott, to table action on the Preliminary Plat until June.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

15) Resolution 2021-30 Johnson Park Renovations

Park and Rec Coordinator Jay Olson provided an overview of landscaping project quotes for Johnson Park. Jay indicated that with the installation of new park equipment, retaining wall work needed to be done to ensure longevity of the equipment and play site. Jay also indicated a desire to conduct landscape work at the entrance to Johnson Park to help with beautification efforts and to repair some of the planting beds.

Brott moved, supported by Lyon, to approve the resolution.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

16) Tax Abatement Discussion

Council discussion ensued regarding the City's tax abatement program. Meyer indicated a desire to suspend all residential tax abatement citing misuse of the program to the detriment of other residents. City Administrator Michel indicated that Council ultimately had the control over whether a new residential project would be eligible for the existing abatement program, citing that Council has been cautious in its negotiation with developers in recent years, leveraging available incentives to the benefit of the City and the developer. Michel requested that Council continue the tax abatement program, suggesting that Council consider consulting with the City's municipal advisors, PFM, for an additional tax abatement study. Michel indicated that Council could look to reduce the existing abatement schedule if it were determined that the current 5-year program was overly aggressive, reminding Council that there is a clear correlation between the implementation of the 5-year program and the aggressive uptick in new construction building permits.

Brott moved, supported by Lyon, to take no action on tax abatement.

On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Coyle – NO; Meyer – NO

17) Brookview Lane Survey

Discussion ensued regarding Herman's desire for the City to conduct survey work on Brookview Lane and Brookview Court to help area homeowners visualize the street lots as part of the Brookview Area Annexation process. Michel indicated that survey work would need to be done as part of due diligence but recommended that Council take no action on survey work at the City's expense at this time citing the lack of progress made by the impacted Brookview area annexing property owners over the last two months and the appropriateness of spending tax dollars on a private project.

Coyle moved, supported by Herman, to approve the survey work.

On roll call the votes were as follows: Brott – NO; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

18) Resolution 2021-26 Awarding Building Inspections Services Contract to Safe Building

Mayor Adams provided an overview of his rationale for vetoing the resolution approved by Council at the April 12th, 2021 City Council meeting citing insufficient justification for replacing Veenstra & Kimm with Safe Building for building inspection services in Van Meter.

City Clerk Thompson indicated that current permit reviews take a matter of days as where Safe Building would expect permits to take at least five days and up to ten days to review and submit an approved permit. Knowing the number of new construction homes expected in the coming months, Thompson requested that Council uphold the Mayor's veto and continue inspection services with Veenstra & Kimm

Lyon moved, supported by Meyer, to approve the resolution.

On roll call the votes were as follows: Brott – NO; Lyon – YES; Herman – YES; Coyle – YES; Meyer –

YES

Veto overridden with a four to one majority vote.

19) Resolution 2021-31 Building Administrator Appointment

City Administrator Michel indicated that as per the original request for proposals, the Council would take action to award an inspection contract at the April 12, 2021, Council meeting. Following that meeting, Michel issued the required notification of contract cancellation to Veenstra & Kimm. Now that the Council had overridden the Mayor's veto and upheld the award of a building inspections contract to Safe Building, a new Building Administrator could be appointed.

Lyon moved, supported by Coyle, to appoint Ron Frazee, Safe Building, as the Building Administrator for the City of Van Meter.

On roll call the votes were as follows: Brott – NO; Lyon – YES; Herman – YES; Coyle – YES; Meyer – YES

20) Reports:

City Administrator Michel provided a report regarding the Des Moines Rifle and Revolver Club fence that would soon be relocated from its existing location on the western property line of the City-owned parcel adjacent to the Veterans Reception Center to the western property line of the Club's property east of the City's parcel. This would allow for the City to install additional soccer fields on its property.

21) Adjournment

Lyon moved, supported by Brott, to adjourn the meeting. Motion carried unanimously.

Mayor Adams adjourned the meeting at 9:58 P.M.

Allan B. Adams Allan B. Adams, Mayor

ATTEST

Liz Thompson

Liz Thompson, City Clerk