

- 1) The Van Meter City Council met for a regular council meeting on Monday, December 13th, 2021, at the Veterans Reception Center, 910 Main Street. Mayor Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Travis Brott, Joe Herman, Lyn Lyon, Adam Coyle, and Steve Meyer.

Staff present: City Attorney John Fatino, City Engineer Bob Veenstra, City Administrator Kyle Michel, Police Chief Bill Daggett, Rec Coordinator Jay Olson, City Clerk Liz Thompson, and Library Director Nancy Studebaker.

- 2) Mayor Adams lead the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Mayor Adams asked for a motion to approve the agenda. Lyon moved, supported by Meyer, to approve the agenda. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle – YES
- 6) None were present for the Citizen Hearing.
- 7) Mayor Adams reviewed the consent agenda. Mayor Adams asked for a motion to adopt the consent agenda which included the following:
 - a. Minutes of the 11-8-2021 City Council Meeting
 - b. December Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ABSOLUTE CONCRETE CONSTRUCTION	RICHLAND CIR ST IMPROVEMENTS	35,286.80
AFLAC	AFLAC PRETAX	204.12
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	735.75
ALAN & JENNIFER WILLE	REBATE PAYMENT PROP TAXES	4,165.43
ARNOLD MOTOR SUPPLY	WHEEL & WINDSHIELD CLEANER	32.59
AT&T MOBILITY	PD/FD PHONE SERVICE	240.55
BAKER & TAYLOR	LIBRARY MATERIALS	1,172.52
BALDON & SON HARDWARE	SPRAY PAINT WA TOWER TREE	11.98
BREEDING'S TRUE VALUE	PW CHAINSAW MAINTENANCE	35.48
CORE & MAIN	BLUE PAINT/WA MARKING FLAGS	98.00
CULLIGAN	LIB WA/CITY AUTO RENTAL	65.76
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	963.37
DAVID & MARILYN ANDERSON	REBATE PAYMENT PROP TAXES	4,766.09
DELTA DENTAL	EMPLOYEE DENTAL & VISION	607.36
DES MOINES PRINTING	PD AUTISM MAGNETS	82.40
DORSEY & WHITNEY LLP	2020 UR PLAN AMDMT/TRINDLE TIF	7,500.00
EARLHAM SAVINGS BANK		25.00
EFTPS	FED/FICA TAX	3,674.03
EFTPS	FED/FICA TAX	3,713.51
ELITE SPORTS	YOUTH BASKETBALL UNIFORMS	1,116.47
FORTE	POS PROCESSING FEES	9.48
FORTE	WEB PROCESSING FEES	285.95
GALLS LLC	HI VIS PARKA	325.29
gWORKS	FRONTDESK SUB FEE 2022	2,109.00
IOWA DEPT OF PUBLIC SAFETY	IA ONLINE WARRANTS & ARTICLES	300.00
IEMSA	IEMSA ANNUAL CONFERENCE	340.00
IOWA LAW ENFORCEMENT ACADEMY	FIREARMS INSTRUCTOR M BROWN	625.00
INROADS PAVING	STREET PATCHING	5,404.00
IOWA ONE CALL	EMAIL LOCATES	73.90
IOWA PRISON INDUSTRIES	NAME PLATES FOR NEW COUNCIL	22.58
IOWA SOCCER ASSOCIATION	PLAYER, COACH, & TEAM FEES	921.50
IPERS	PROTECT IPERS	5,097.68
J & K CONTRACTING LLC	PAY EST 1 TRINDLE RIDGE SW	141,974.65
JAY OLSON	REC PROGRAMMING SERVICES	1,850.00
JEWISH FED OF GREATER DSM	FIELD RENTAL	1,500.00

LAURA KUNKEL	CLEANING SERVICES	100.00
LOWE'S	MISC EXPENSES MULT DEPTS	489.98
MAFFIN OUTDOOR POWER & AUTO	PW TRUCK BATTERY, TIRE REPAIR	251.51
MATHESON TRI GAS INC	OXYGEN	107.20
MEDIACOM	INTERNET SERVICES	573.80
MID IOWA COUNCIL BSA	PUB SAFETY EXPLORER MEMBERSHIP	1,167.00
MIDAMERICAN ENERGY	GAS/ELEC	2,078.86
MUNICIPAL SUPPLY INC	BLUE MARKING FLAGS	39.00
OFFICE DEPOT	PUB SAFETY & LIB SUPPLIES	272.59
OVERDRIVE INC	AUDIOBOOKS	1,712.48
CITY OF VAN METER PARKS & REC	CASH TO PAY BASKETBALL	1,400.00
SAFE BUILDING LLC	BLDG INSPECT SERVICES	1,863.95
STAPLES	PRINTER TONER	791.10
STIVERS FORD	OIL CHANGE PD	61.54
SYNCB/AMAZON	LIBRARY PURCHASES	774.98
TECHSOUP	HP ELITE BOOK	1,390.00
THE HARTFORD	EMPLOYEE LIFE & DISABILITY	188.86
TIGER TIRE	PD TIRE REPAIR	20.60
TREAS - ST OF IA SALES TX	10/2021 WET	1,304.00
TREAS - STATE OF IOWA W/H	STATE TAX	1,366.00
US POSTMASTER	DEC UT BILLS/NEWSLETTERS	227.37
VAN WALL EQUIPMENT	TRACTOR MAINTENANCE	1,196.27
VC3 INC	IT N BOX	1,604.69
VEENSTRA & KIMM INC	WA SUPPLY IMPROVEMENTS DESIGN	19,232.04
VEENSTRA & KIMM INC	GRAND ESTATES PLAT 1	25,369.34
VERIZON WIRELESS	PHONE SERVICES	691.89
WASTE CONNECTIONS	GARBAGE CONTRACT	8,466.68
WELLMARK	EMPLOYEE HEALTH INS	10,165.68
WELLS FARGO CC	CREDIT CARD EXPENSES	636.17
WEX BANK	PD FUEL	1,701.61
Accounts Payable Total		310,581.43

c. November Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	32,742.01	59,657.97
PARK OPERATIONS	1,673.20	12,123.13
ROAD USE TAX	13,025.29	4,655.51
EMPLOYEE BENEFITS	1,723.91	9,281.96
EMERGENCY FUND	524.20	0.00
LOCAL OPTION SALES TAX	84,128.20	0.00
TIF-CR ESTATE	63.10	0.00
LIBRARY TRUST FUND	0.00	8,439.40
DEBT SERVICE	7,420.76	0.00
TRINDLE CITY PROJECTS	2,834,518.16	41,530.74
WATER SUPPLY IMPROVEMENTS	0.00	6,455.30
CEMETERY – PERPETUAL CARE	500.00	0.00
WATER	30,260.33	16,140.12
SEWER	19,105.56	9,904.70
CARES ACT PROJECT FUND	322.54	0.00
*****REPORT TOTAL*****	3,026,007.26	168,188.83

- d. Resolution 2021-87 CY2022 Council Meeting Schedule
- e. Resolution 2021-88 CY2022 MPO Committee Assignments
- f. Resolution 2021-89 Appointing Jarin Young as FT Public Works Laborer
- g. Resolution 2021-90 Approving Contract with Jay Olson for Park and Rec Programming
- h. Resolution 2021-91 Setting Hearing Date for General Fund Economic Development Agreement
- i. Resolution 2021-92 Approving Mid-Iowa Planning Alliance for Community Development Membership
- j. Resolution 2021-93 Approving Dallas County EMS Affiliation Agreement

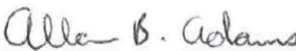
Meyer moved, supported by Brott, to approve the Consent Agenda. On roll call the votes were as follows: Brott – YES; Lyon – YES; Herman – YES; Meyer – Yes; Coyle – YES

- 8) Tax Abatement Applications
 - a. 5335 Katelyn Ave – Residential New Construction

b. 29265 Hickory Lodge Drive – Residential New Construction

Herman moved, supported by Coyle, to approve the applications. On roll call the votes were as follows:
Brott – YES; Herman – Yes; Lyon – YES; Meyer – NO; Coyle – YES

- 9) Resolution 2021-94 Approving Pre-Annexation Agreement with OMG Midwest, Inc.
Brott moved, supported by Herman, to approve the Resolution as recommended. On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle - YES
- 10) Resolution Approving Annexation of Property Owned by OMG Midwest, Inc., Knapp Abel Bluffs, LC., Lauterbach Family Farm Limited Partnership, and Donna M Lauterbach 2015 Family Trust, Including Nonconsenting Property
Additional discussion ensued regarding the proposed annexation. Mayor Adams recommended a special meeting on December 20th, 2021 to discuss in greater detail with the affected property owners.
Lyon moved, supported by Brott, to table the Resolution until December 20th, 2021.
On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle – NO
- 11) Resolution 2021-95 Granting Easement to Lauterbach Family Farm LP
Herman moved, supported by Brott, to approve the Resolution.
On roll call the votes were as follows: Brott – YES; Herman – Yes; Lyon – YES; Meyer – YES; Coyle – YES
- 12) Discussion: CIP Project Updates
City Administrator Michel provided an update on the status of various engineering proposals pursued for identified CIP projects such as paving the boat ramp parking area, evaluating, and designing a pedestrian trail tunnel under County Highway F90, marks and trails master planning, and design updates for the pocket park. Michel indicated that the City was in receipt of roughly \$100,000 in grant funding to assist with paving the boat ramp parking area and advised the timelines of the grants, requesting that Council advance this project as a higher priority than other CIP projects to allow for paving to occur before Summer 2022. Michel advised that proposals were received from various engineering firms to assist with the design and construction bidding process for the paving project. Discussion ensued regarding the need to spend money on professional engineering and construction services. Herman indicated that professional services would be wasted money and that expertise existed in the community to get the project done without professional engineering services or project management. No further discussion or action taken.
- 13) Reports
Michel reminded Council of the upcoming Municipal Leadership Academy and advised Council to let him know if they would like to register.
- 14) Closed Session Pursuant to Iowa Code Chapter 21.5, Letter C: to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation.
Brott moved, supported by Coyle, to move into Closed Session at 8:27PM.
On roll call the votes were as follows: Brott – YES; Herman – NO; Lyon – YES; Meyer – YES; Coyle – YES
- 15) Council returned from Closed Session at 9:26PM
- 16) Adjournment
Coyle moved, supported by Lyon, to adjourn the meeting. Motion carried unanimously.
Mayor Adams adjourned the meeting at 9:30PM

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk