

- 1) The Van Meter City Council met for a regular council meeting on Monday, May 8, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Blake Grolmus, Joe Herman, and Lyn Lyon.
- 2) Staff present: City Engineer Bob Veenstra, City Attorney John Fatino, Police Chief Mike Brown, Public Works Director Drew McCombs, Library Director Jonatha Basye, Deputy City Clerk Grace Grob, City Clerk Jessica Drake, and City Administrator Liz Faust.
Public present: Hayley Carlson, Cari LaValle, Andrea Brown, Nate Steffes, Brian Anderson, Ryan Arment, Randy Hartley, Tracy Capps, Darren Capps, Mike Totenhagen, Rona Jacobs
- 3) Mayor Adams led the Pledge of Allegiance.
- 4) Introductions were made.
- 5) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 6) Akers moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 7) During the Citizen Hearing, Cari LaValle spoke of Van Meter Community Development explained an upcoming request to Council for financial support for the fireworks display and notice of an upcoming VMCD meeting. Brian Anderson addressed the Council regarding concerns relating to 5th Quarter code violations. Mike Totenhagen from OMG introduced himself to the Council. Nate Steffes with Greater Renewables of Iowa introduced himself to the Council. Randy Hartley of the VRC requested assistance with the potholes at the intersection of Mill Street & Main Street.
- 8) Lyon moved, supported by Grolmus, to approve the Consent Agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - a. Minutes of the April 10, 2023, Regular Meeting
 - b. Minutes of the April 24, 2023, Special Meeting
 - c. Minutes of the April 27, 2023, Special Meeting
 - d. May Claims List

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	\$1,862.00
ADDY SKINNER	SPRING SOCCER REFEREE	\$75.00
AFLAC	AFLAC PRETAX	\$204.12
AGSOURCE COOPERATIVE SERVICES	WA/SW TESTING	\$119.75
AINSLEY WATSON	SOCCER REF	\$110.00
AMAZON CAPITAL SERVICES	APRIL AMAZON PURCHASES	\$1,402.80
ARNOLD MOTOR SUPPLY	ATC BONUS PACK W/TESTER	\$27.75
AT&T MOBILITY	PD/FD PHONE SERVICE	\$169.05
AUSTIN STRONG	SPRING SOCCER REFEREE	\$80.00
BALDON & SON HARDWARE	ROPE	\$56.70
BOLTON & MENK INC	GIS ADMINISTRATION	\$2,467.00
CITY OF HUXLEY	BALLISTIC VEST	\$994.35
CULLIGAN	WATER RENTAL	\$50.20
CUSTOM LAWN CARE & LANDSCAPING	JOHNSON PARK CRABGRASS CONTROL	\$1,120.10
GATEHOUSE MEDIA IA HOLDINGS	LEGAL PUBLICATIONS	\$235.28
EAGLE ENGRAVING	FIREGROUND ID TAG	\$56.20
EFTPS	FED/FICA TAX	\$4,581.38
ELITE SPORTS	LITTLE LEAUGE 2023 F1	\$6,307.00
FIRE SAFETY USA	WATER RESCUE THROW BAG	\$323.03
FIRE SERVICE TRAINING BUREAU	REG FEE 2DAY: KARL DAVIS	\$150.00
FULLER PETROLEUM SERVICE	DIESEL FOR GENERATOR	\$341.16
GALLS LLC	METRO SPIKE SYSTEM	\$524.99
GCMOA	GCMOA ANNUAL DUES	\$34.00
HALLIE LEVI	SOCCER REF	\$56.55
HEIMAN FIRE EQUIPMENT	COATS AND PANTS	\$3,219.00
IMFOA	2023 IMFOA SPRING CONFERENCE	\$125.00
IOWA LEAGUE OF CITIES	MLA PART 2 2021-2022 LIZ FAUST	\$140.00
IPERS	PROTECT IPERS	\$6,141.14
JESSICA DRAKE	GCMOA/IMFOA MILES	\$87.13
JESTER INSURANCE SERVICE	2023 INSURANCE	\$61,033.44
JOSIE BEMIS	SPRING SOCCER REFEREE	\$75.00

KARL CHEVROLET	TAHOE OIL CONSUMPTION REPAIR	\$166.35
KATE OLIVER	SOCCER REFEREE	\$75.00
KONICA MINOLTA	MONTHLY INVOICE FOR MAINT.	\$35.20
LAURA KUNKEL	CLEANING SERVICES	\$75.00
LOGAN SCHAFFER	SOCCER REFEREE	\$40.00
LOWE'S	APRIL LOWES PURCHASES	\$402.74
MAISEY PATTERSON	SPRING SOCCER REFEREE	\$15.00
MATHESON TRI GAS INC	OXYGEN	\$34.30
MEDIACOM	INTERNET SERVICES	\$7.46
MENARDS	ADELCO 26RS 36 MONTH	\$127.97
MICAH SIMECK	SPRING SOCCER REFEREE	\$30.00
MIDAMERICAN ENERGY	GAS/ELEC	\$4,520.71
MOLLY SIMECK	SPRING SOCCER REFEREE	\$20.00
QUALITY TRAFFIC CONTROL	SIGN SUPPLIES	\$170.00
SAFE BUILDING LLC	BLDG INSPECT SERVICES	\$3,581.56
SHANNON PAYNE	HEADSHOTS FOR WEBSITE	\$87.50
STACK PAY - REC FEES	REC FEE REFUND	\$80.00
STAR EQUIPMENT LTD	SOCCER FIELDS	\$495.00
TAPCO	BLINKER BEACON SIGN	\$4,539.00
TREAS - ST OF IA SALES TX	0-003-473-472	\$1,467.15
TREAS - STATE OF IOWA W/H	STATE TAXES	\$1,320.38
TRIS COFFIN	SPREADING SEED EAST OF LEGION	\$200.00
US POSTMASTER	MAY UT BILLS/NEWSLETTERS	\$257.40
UTILITY EQUIPMENT CO	NEW METERS	\$23,281.13
VAN METER CSD	SEEDING EQUIPMENT USE	\$92.00
VC3 INC	IT N BOX	\$1,413.15
VEENSTRA & KIMM INC	WATER BOOSTER STATION - CS	\$1,311.06
VICTORY MOUNDS	CHALK	\$360.00
WASTE CONNECTIONS	GARBAGE CONTRACT	\$11,565.89
WASTE SOLUTIONS OF IA	KYBOS - PARKS	\$989.00
WAUKEE HARDWARE & RENT IT	MARKING PAINT	\$85.53
WELLS FARGO CC	CREDIT CARD EXPENSES	\$6,116.08
WHITFIELD & EDDY PLC	LEGAL SERVICES	\$525.00
WOODRUFF CONSTRUCTION		\$17,527.50
XTREME TREE	827 ELM TREE REMOVAL	\$1,455.00
ZIEGLER INC	TROUBLESHOOT GENERATOR	\$413.02
Accounts Payable Total		\$172,968.14

e. April Financial Statements

FUND	RECEIVED	DISBURSED
GENERAL	210,314.28	33,843.13
PARK OPERATIONS	1,402.38	24,723.73
GAS/ELEC FRANCHISE FEE	18,477.83	0.00
ROAD USE TAX	16,623.96	4,665.04
EMPLOYEE BENEFITS	27,955.80	9,527.17
EMERGENCY FUND	5,071.98	0.00
LOCAL OPTION SALES TAX	22,470.41	0.00
TIF-CR ESTATE	56,226.76	0.00
REC TRUST	810.00	0.00
LIBRARY TRUST FUND	0.00	3,751.28
DEBT SERVICE	69,995.10	0.00
WATER SUPPLY IMPROVEMENT	0.00	5,198.50
WATER	29,849.91	20,678.21
SEWER	19,766.06	12,611.67
*****REPORT TOTAL*****	479,114.47	114,998.73

f. Approval of Attorney Retainer Contract with Whitfield & Eddy – Resolution 2023-36

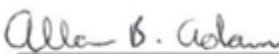
g. Resolution 2023-37 Approve Employee Dental Renewal

h. Resolution 2023-38 to Assign Address for 1560 Mill Street, Van Meter, IA 50261

i. Approval of an application to renew the liquor license at 910 Main Street for the VRC

9) Residents of 2675 Jerry Circle applied for tax abatement. Lyon moved, supported by Herman, to approve the tax abatement application. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolums – ABSTAIN; Herman- YES; Lyon – YES.

- 10) Residents Mike and Andrea Brown request approval from Council for an exception to the livestock ordinance to allow up to 6 chickens. Grolmus moved, supported by Herman, to adopt Resolution 2023-39 Approving a Request Regarding Use of Livestock. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 11) Brott moved, supported by Akers, to adopt Resolution 2023-40 Setting the Date for a Public Hearing regarding the Ordinance Section 60.09 of the Code of Ordinances of the City of Van Meter – Special Event Permitting Process during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 12) No one addressed the Council during the Public Hearing. No comments were received by City Staff prior to the hearing.
- 13) Brott moved, supported by Grolmus, to adopt Resolution 2023-41 Adopting the Budget for Fiscal Year July 1, 2023- June 30, 2024 (FY34) and Certifying the Tax Levies to the Dallas County Auditor. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 14) No one addressed the Council during the Public Hearing. City Administrator Faust noted that the Van Meter Community School District provided a written concern regarding TIF and the financial impact that TIF has on school districts.
- 15) Lyon moved, supported by Herman, to adopt Resolution 2023-42 Approving the Urban Renewal Plan Amendment for the Van Meter Urban Renewal Plan. On roll call the votes were as follows: Akers – YES, Brott – NO; Grolmus – NO; Herman – YES; Lyon – YES.
- 16) No one addressed the Council during the Public Hearing. No comments were received by City Staff prior to the hearing.
- 17) Akers moved, supported by Herman, to adopt Resolution 2023-43 Approving the Amended Development Agreement with Van Meter Land Co, LLC Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. On roll call the votes were as follows: Akers – YES, Brott – NO; Grolmus – NO; Herman – YES; Lyon – YES.
- 18) Ryan Arment was present to answer questions from the Council regarding the placement of fiber optic lines by Lite Pipes Communications. Grolmus moved, supported by Akers, to direct City Staff to review the Right of Way Agreement and bring forward the final version of the ROW Agreement during the June regular business meeting for action. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 19) Council engaged in discussion regarding notice received by the VRC to start charging rental fees effective July 1, 2023. Additional discussion to take place during an upcoming workshop meeting.
- 20) Council engaged in discussion regarding the recent resignation of the Parks & Rec Coordinator. Brott moved, supported by Grolmus, to direct City Staff to post the job opening as a Part-Time Temporary position at the proposed salary of \$24,000. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 21) Department reports were reviewed. City Engineer reported that the DNR approved possible well sites and they will work with Public Works on streetlights near Trindle Ridge. Public Works continues to work on the meter replacement project. Jonatha Basye introduced herself as the new Library Director.
- 22) Lyon moved; supported by Brott to enter closed session pursuant to Iowa Code Chapter 21.5(c) & (j). On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session was entered at 8:19pm. Grolmus moved; supported by Herman to exit closed session. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session was closed at 8:43pm.
- 23) Brott moved, supported by Akers, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 8:44pm.

 Allan B. Adams, Mayor

Attest:



City Clerk