

- 1) The Van Meter City Council met for a regular council meeting on Monday, April 10, 2023, at the VRC located at 910 Main St. Mayor Adams called the meeting to order at 7:00 pm. The following council members were present upon roll call: Joel Akers, Travis Brott, Joe Herman, and Lyn Lyon. Council member Blake Grolmus was present via telephone.
Staff present: City Engineer Bob Veenstra, City Attorney John Fatino, Police Chief Mike Brown, Deputy City Clerk, Police Officer Andrew Cooper, Grace Grob, City Clerk Jessica Drake, and City Administrator Liz Faust.
Public present: Cari LaValle, Hayley Carlson, Ryan Arment, Kate Lehmann, Rona Jacobs, Todd Chapman, Gabe Payne
- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Introductions were made.
- 4) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 5) Lyon moved, supported by Herman, to approve the agenda. On roll call the votes were as follows: Akers -- YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
- 6) During the Citizen Hearing, Ryan Arment introduced himself to the Council and described a fiber internet service that he would like to further discuss with the council. Kate Lehmann addressed the Council as a follow up to her concerns regarding increased truck traffic on 340th Trail during the construction of Liberty Ready Mix. Rona Jacobs addressed the Council regarding parking issues on Wilson Street, impacts to her business, and requested to paint designated parking spots on Wilson Street.
- 7) Mayor Adams asked for a motion to adopt the consent agenda which included the following: Lyon moved, supported by Brott, to approve the Consent Agenda. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - a. Minutes of the March 20, 2023 Regular Meeting
 - b. April Claims List

CLAIMS REPORT

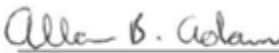
| VENDOR | REFERENCE | AMOUNT |
|--------------------------|----------------------------|---------------|
| ACCO | WATER CHEMICALS | 2,062.00 |
| | SOCCER REFEREE | |
| ADAM LOUNSBURY | RECERTIFICATION | 56.55 |
| AFLAC | AFLAC PRETAX | 102.06 |
| AMAZON CAPITAL SERVICES | MARCH AMAZON | 3,821.44 |
| ARNOLD MOTOR SUPPLY | UNIT 818 | 31.95 |
| AT&T MOBILITY | PD/FD PHONE SERVICE | 336.98 |
| BAKER & TAYLOR | BOOKS | 349.57 |
| BANNER FIRE EQUIPMENT | LEATHER GLOVES | 415.49 |
| CARI LAVALLEE | DELUXE ADULT EASTER BUNNY | 85.49 |
| CULLIGAN | AUTOMATIC RENTAL | 51.31 |
| DEMCO | LABEL PROTECTORS FOR LIB | 277.56 |
| EFTPS | FED/FICA TAX | 4,583.18 |
| ELITE SPORTS | 2023 YOUTH SOCCER SHIRTS | 964.25 |
| | HANDLELOCK MOUNTING | |
| FIRE SAFETY USA | BRACKET | 250.80 |
| GATR TRUCK CENTER | REPAIR ORDER ON FIRE TRUCK | 328.66 |
| GCMOA | GCMOA ANNUAL DUES | 75.00 |
| IA ASSOC OF MUNICIPAL UT | 2023-35 WATER MEMBER DUES | 767.00 |
| IOWA FIREFIGHTER ASSOC | JARIN YOUNG NEW MEMBER | 17.00 |
| IOWA PRISON INDUSTRIES | FLASHING STOP SIGN | 2,106.55 |

| | | |
|----------------------------------|---|------------------|
| IOWA STATE UNIVERSITY | VMPD INCINERATION SERVICES | 330.00 |
| IPERS | PROTECT IPERS | 3,240.61 |
| JEWISH FED OF GREATER DSM | FIELD RENTAL | 1,000.00 |
| JONES CREEK APPAREL | VAN METER APPAREL | 1,050.00 |
| KNOX COMPANY | 1YR. KNOXCONNECT CLOUD | 576.00 |
| LAURA KUNKEL | CLEANING SERVICES | 50.00 |
| LEISURE CRAFT | DOG WASTE BAG DISPENSER | 12,469.00 |
| LOWE'S | FD/MAILBOX SUPPLIES | 372.30 |
| MATHESON TRI GAS INC | OXYGEN | 35.11 |
| MEDIACOM | INTERNET SERVICES | 616.34 |
| MUNICIPAL SUPPLY INC | 3/4' MTR COUP 2 1/2' LONG LICENSE SERVICE AGREEMENT: | 437.00 |
| NEWCOM TECHNOLOGIES INC | CEM | 350.00 |
| ODP BUSINESS SOLUTIONS | BLUE PAPER | 85.60 |
| OVERDRIVE INC | EBOOKS/AUDIOBOOKS | 223.48 |
| CITY OF VM PARKS & REC - CASH | CASH TO PAY LL UMPIRES | 4,565.00 |
| PAUL'S AAA PEST CONTROL INC | MOLE TREATMENT | 120.00 |
| RANGEMASTERS TRAINING CTR | OC CAN CASE, RADIO CASE, LIGHT | 336.98 |
| SAFE BUILDING LLC | BLDG INSPECT SERVICES | 6,330.72 |
| SPRAYER SPECIALTIES INC | CHLORINE CART 1" C-HOSE X | 87.78 |
| STACK PAY - REC FEES | REC FEES | 130.00 |
| STIVERS FORD | EXPLORER RIGHT FRONT WHEEL | 215.25 |
| SUNSET LAW ENFORCEMENT | HORN 5.56 NATO 75GR TAP SBR SOCCER REFEREE | 561.25 |
| TATE DOGGETT | RECERTIFICATION | 56.55 |
| TREAS - ST OF IA SALES TX | March 23 WET | 1,341.47 |
| TREAS - STATE OF IOWA W/H | STATE TAX | 666.63 |
| US POSTMASTER | APRIL UT BILLS/NEWSLETTER | 275.40 |
| UTILITY EQUIPMENT CO | NEW ENDPOINTS | 3,432.00 |
| VEENSTRA & KIMM INC | WATER BOOSTER STATION - CS | 5,198.50 |
| VERIZON WIRELESS | CELL PHONE CHARGES | 663.23 |
| Accounts Payable Total | | 61,499.04 |

c. March Financial Statements

| FUND | RECEIVED | DISBURSED |
|-------------------------------|-------------------|-------------------|
| GENERAL | 27,005.69 | 46,682.27 |
| PARK OPERATIONS | 6,952.19 | 17,451.69 |
| ROAD USE TAX | 9,844.82 | 11,632.44 |
| EMPLOYEE BENEFITS | 1,437.44 | 11,360.93 |
| EMERGENCY FUND | 260.79 | 0.00 |
| LOCAL OPTION SALES TAX | 30,932.49 | 0.00 |
| TIF-CR ESTATE | 2,747.73 | 0.00 |
| LIBRARY TRUST FUND | 81.49 | 8,307.06 |
| DEBT SERVICE | 3,580.91 | 0.00 |
| WATER SUPPLY IMPROVEMENT | 0.00 | 783.50 |
| WATER | 26,978.22 | 25,786.04 |
| SEWER | 21,153.10 | 15,873.45 |
| *****REPORT TOTAL***** | 130,974.87 | 137,877.38 |

- d. Quarterly Investment Report
 - e. Resolution 2023-30 Appointing Members to the Van Meter Fire Department
 - f. Resolution 2023-31 Making Appointment to City Boards and Commissions
 - g. Resolution 2023-32 Appointing CIRHA Representative and Alternate
- 8) Mayor Allan Adams administered the Sworn Oath to Police Officer Andrew Cooper.
 - 9) Brott moved, supported by Herman, to adopt Resolution 2023-33 Setting the Date for Public Hearing on Urban Renewal Plan Amendment for the Van Meter Urban Renewal Area on May 8, 2023 during the next regular business meeting. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - 10) Herman moved, supported by Akers, to adopt Resolution 2023-34 Setting the Date of Meeting at which it is Proposed to Approve an Amendment to the Development Agreement with Van Meter Land Co, LLC, Including Annual Appropriation Tax Increment Payments on May 8, 2023 during the next regular business meeting. On roll call the votes were as follows: Akers – YES, Brott – NO; Grolmus – NO; Herman – YES; Lyon – YES.
 - 11) Brott moved, supported by Herman, to terminate the Safe Building contract for building inspections effective June 1, 2023 and to continue discussions with V&K regarding building and rental inspections. On roll call the votes were as follows: Akers – YES, Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - 12) Upon council discussion, Akers moved, supported by Lyon, to direct city staff to work through additional requirements/requests identified by SICOG regarding the Master Trails Plan. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - 13) Council engaged in discussion with Police Chief Brown regarding a proposed Special Event Permit Application and change to current process. City Staff will present the final Special Event Permit Application as an action item in May.
 - 14) Todd Chapman from Dallas County Data was present to answer questions from Council regarding the internet service proposal discussed in March. Lyon moved, supported by Herman, to direct City Staff to work through the lease agreement and bring forward the final version of the lease agreement during the May regular business meeting for action. On roll call the votes were as follows: Akers – YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES.
 - 15) Department reports were reviewed. City Staff continues to work on the FY24 budget. Public Works has started the pilot project with SetFlow on the new water meters & end points.
 - 16) Lyon moved; supported by Brott to enter closed session pursuant to Iowa Code Chapter 21.5(c)(j). On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session was entered at 8:28pm. Lyon moved; supported by Akers to leave closed session. On roll call the votes were as follows: Akers—YES; Brott – YES; Grolmus – YES; Herman – YES; Lyon – YES. Closed session concluded at 9:38pm.
 - 17) Herman moved; supported by Akers, to direct City Staff to proceed as discussed in Closed Session pursuant to Iowa Code Chapter 21.5(c)(j). On roll call the votes were as follows: Akers – YES; Brott – NO; Grolmus – NO; Herman – YES; Lyon – YES.
 - 18) Herman moved; supported by Lyon, to adjourn the meeting. Motion carried unanimously. Mayor Adams adjourned the meeting at 9:39pm.


Allan B. Adams, Mayor

Attest:



City Clerk