

Van Meter Public Library

Library Board Minutes – 6/20/18

The Van Meter Public Library Board met on Wednesday, June 20, 2018 at the Van Meter Public Library.

President Maguire called the meeting to order at 6:02 PM. Members present at roll call: Molly Maguire, Megan Warwick, and Erin Freeman, Rachel Devick and Amanda Durflinger. Also in attendance was Suzanne Lindaman.

Emergency additions to the agenda were the discussion of the Personnel Policy and voting on Library Board of Trustee sub-committees, President Maguire asked for a motion to approve the Agenda. Moved by Freeman, supported by Durflinger. Passed unanimously.

After reviewing the Consent Agenda and correcting the date on the May minutes to Ay 16th, President Maguire asked for a motion to approve the Consent Agenda. Moved by Devick, supported by Warwick. Passed unanimously.

As a follow-up to Raccoon River Days an e-mail detailing the monies raised was read and discussed. The board was also informed about the status of the Van Meter Library Foundation and the need to refile the paperwork to change to a public foundation and not a private one. Sub-committees were discussed and narrowed to the following - volunteer & community outreach, city council & documentation, policy, building, and fundraising. Freeman made a motion to appoint the following members to these committees. Rachel Devick will lead the volunteer and community outreach committee. Molly Maguire will lead the city council and documentation committee. The policy committee will be led by Erin Freeman. Both Molly Maguire and Erin Freeman will lead the building committee. The fundraising committee will be led by Megan Warwick. Durflinger seconded the motion and it passed unanimously. The director informed the board of the trustee education session taught by Maryann Mori to be held before the August board meeting, on August 15th at 6:00. Members from other library boards in the county will be guests. Durflinger motioned to go into closed session at 6:50 p.m. for the performance evaluation of the library director and Devick seconded, it passed unanimously. At 7:25 Freeman motioned to leave the closed session and Warwick seconded, it passed unanimously.

Nominations were opened for election of officers. Devick nominated and Freeman seconded Maguire to continue as board president, it was passed unanimously. Warwick nominated and Freeman seconded Devick to continue as board vice-president, the motion passed unanimously. Discussion of the Personal Policy was whether to follow the city handbook or adopt a policy for the library. No further action was taken. Devick motioned to adopt the Internet Policy as it is with Durflinger seconding. The vote passed unanimously.

The Library Director's report was given.

Molly Maguire gave her President's report.

Having no further business, President Maguire asked for a motion to adjourn. Moved by Freeman, supported by Warwick. Passed unanimously. Adjourned at 7:54 p.m.