

NOTICE OF PUBLIC MEETING

Van Meter Library Foundation

Date : May 22nd, 2018

Time/Place : 7:30 PM – Van Meter Public Library, 505 Grant St.

1. Call to Order
2. Roll Call
3. Emergency Additions and Approval of the Agenda
4. Consent Agenda
 - a. Minutes
 - b. Financials
5. Discussion Items
 - a. Update on Architect Meetings
 - b. Treasurer Report
 - c. VMPLF Fundraiser update:
 - i. Sat, May 12- cookie decorating (tween & adult)
 - ii. Sat, May 12 Garage sale
 - iii. Sat, June 9th - DIY Spa Items
 - iv. Sat, July 21 - Knotty Nail string art (tween & adult)
 - d. Joint fundraisers with Public Safety - Subcommittee report
 - i. Raccoon River Days June 1-3
 1. * Saturday a.m. Information Booth
 2. * Saturday afternoon/evening beer tent (and snack)
 - ii. Bingo Saturday, June 23
 - iii. Bingo Saturday, July 14
 - iv. Bingo Saturday, August 4
 - v. *New Idea: Fire Station Kid's Birthday Parties
 - e. Other awareness opportunities
 - i. Van Meter Farmers' Market Fridays evenings July 13 - Aug 17 from 5-8 p.m.
 - f. Grant Writing Class recap
 - g. Next meetings
 - i. Tues, June 26 @ 7:30 - Jay Olson from Parks & Rec will attend
 - ii. Tues, July 24 @ 7:30 President's report
6. President's report
7. Adjourn

Agenda Item #1 - Call to Order

Sample Motions: The time is seven-thirty PM on Tuesday, April 24th, 2018. I hereby call this meeting of the Van Meter Public Library Foundation to order.

Agenda Item #2 – Roll Call

Sample Language: Roll call please.

Phillips___; Colsch___; Herman___; Champion___; Simpson___; Welker___; Alexander___;
Heeley___; Bruins___; Penton___; Jones___; West___; Miller___

Agenda Item #3 - Emergency additions and Approval of the Agenda

Submitted for: Action

Recommendation: Approval

Sample Language: At this time are there any additions to the agenda?

Additions:

Sample Motion: Do I hear a motion to approve the agenda?

Foundation Member _____: So moved. Foundation Member _____: Second.

Agenda Item #4 – Consent Agenda

Submitted for: Action

Recommendation: Approval

Sample Language: Please review the Consent Agenda.

Additions:

Sample Motion: Does the Foundation Board wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us?

Foundation Member _____: So moved. Foundation Member _____: Second.

Agenda Item #5 - Discussion Items

- a. Update on Architect Meetings
- b. Treasurer Report
- c. VMPLF Fundraiser update:
 - i. Sat, May 12- cookie decorating (tween & adult)
 - ii. Sat, May 12 Garage sale
 - iii. Sat, June 9th - DIY Spa Items
 - iv. Sat, July 21 - Knotty Nail string art (tween & adult)
- d. Joint fundraisers with Public Safety - Subcommittee report
 - i. Raccoon River Days June 1-3
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- f. Grant Writing Class recap
- g. Next meetings
 - i. Tues, June 26 @ 7:30 - Jay Olson from Parks & Rec will attend
 - ii. Tues, July 24 @ 7:30 President's report
- h. Bingo Saturday, August 4
- i. Tues, July 24 @ 7:30

Agenda Item #6 – President's report

Agenda Item #7 – Adjourn

Submitted for: Action

Recommendation: Approval

Sample Motion: With no further business do I hear a motion to adjourn?

Foundation Member _____: So moved. Foundation Member _____: Second.

Sample Language: The meeting is adjourned. Thank you.

Van Meter Public Library Foundation

Library Foundation Minutes – 4/24/18

The Van Meter Public Library Foundation met on Tuesday, April 24th, 2018 at the Van Meter Public Library.

President Phillips called the meeting to order at 7:36 p.m. Members present at roll call: Barb Phillips, Marianne Colsch, Megan Alexander, Jenny Bruins, and Shannon Jones; absent were Joe Herman, Jamie Champion, Jody Simpson, Sara Heeley, Alicia Penton, Shannon Miller, and Jolena Welker. Also in attendance was Molly Maguire and Suzanne Lindaman.

Having no emergency additions, President Phillips asked for a motion to approve the Agenda. Moved by Alexander, supported by Colsch. Passed unanimously.

After reviewing the Consent Agenda, President Phillips asked for a motion to approve the Consent Agenda. Moved by Jones, supported by Alexander. Passed unanimously.

An update was given on the meeting with the architect and location opportunities. Next the confirmed VMPLF Fundraisers being held at GroVer Flavors were discussed (4-6 tween; 6-8 adult)

- Sat, May 19 - Tentative cookie decorating (tween & adult)
- Sat, June 9th – DIY Spa Items
- Sat, July 21 - Knotty Nail string art (tween & adult)

The Joint fundraisers with Public Safety were discussed by the subcommittee. The first event is Raccoon River Days, June 1-3. There is a need for someone to volunteer at the Saturday morning Information Booth and many volunteers for the Saturday afternoon/evening beer tent and to help serve supper and provide food in addition to the barbeque. Other fundraising opportunities with Public Safety include three Bingo nights - Saturday, June 23rd, Saturday, July 14th, and Saturday, August 4th.

Discussion moved to the logo that was created for the joint venture and creating a joint campaign website. To ensure a single message there will be a meeting at GroVer Flavors on May 2nd at 7:00 p.m. Other fundraising opportunities that were mentioned were having a booth at the Van Meter Farmers' Market Fridays evenings July 13 - Aug 17 from 5-8 p.m.

Future meetings are planned for Tuesday May 22nd at 7:30 p.m., Tuesday June 26th at 7:30 p.m., and Tuesday July 24th at 7:30 p.m.

President Phillips shared her activities for the foundation.

Having no further business, President Phillips asked for a motion to adjourn the meeting. Moved by Alexander, supported by Colsch. Passed unanimously. Adjourned at 8:24 p.m.