

**\*NOTICE OF PUBLIC MEETING\***

Van Meter Library Foundation

Date : June 26<sup>th</sup>, 2018

Time/Place : 7:30 PM – Van Meter Public Library, 505 Grant St.

1. Call to Order
2. Roll Call
3. Emergency Additions and Approval of the Agenda
4. Consent Agenda
  - a. Minutes
  - b. Financials
5. Discussion Items
  - a. Jay Olson from Parks & Rec will attend & share his vision
  - b. Update on Architect Meetings
  - c. Treasurer Report
  - d. Account update
  - e. Raccoon River Days - fundraising report
  - f. VMPLF Fundraiser update:
    - i. Sat, July 21 - Knotty Nail string art CANCELLED
  - g. Joint fundraisers with Public Safety - Subcommittee report
  - h. Other awareness opportunities - need volunteers
    - i. Van Meter Farmers' Market Fridays evenings July 13 - Aug 17 from 5-8 p.m.
  - i. Next meetings
    - i. Tues, July 24 @ 7:30
    - ii. Tues, Aug 28 @ 7:30
    - iii. Tues, Sept 25 @ 7:30
    - iv. Tues, Oct 23 @ 7:30 President's report
6. President's report
7. Adjourn

#### Agenda Item #1 - Call to Order

Sample Motions: The time is seven-thirty PM on Tuesday, June 26<sup>th</sup>, 2018. I hereby call this meeting of the Van Meter Public Library Foundation to order.

#### Agenda Item #2 – Roll Call

Sample Language: Roll call please.

Phillips\_\_\_; Colsch\_\_\_; Herman\_\_\_; Champion\_\_\_; Simpson\_\_\_; Welker\_\_\_; Alexander\_\_\_;  
Heeley\_\_\_; Bruins\_\_\_; Penton\_\_\_; Jones\_\_\_; West\_\_\_; Miller\_\_\_

#### Agenda Item #3 - Emergency additions and Approval of the Agenda

Submitted for: Action

Recommendation: Approval

Sample Language: At this time are there any additions to the agenda?

Additions:

Sample Motion: Do I hear a motion to approve the agenda?

Foundation Member \_\_\_\_\_: So moved. Foundation Member \_\_\_\_\_: Second.

#### Agenda Item #4 – Consent Agenda

Submitted for: Action

Recommendation: Approval

Sample Language: Please review the Consent Agenda.

Additions:

Sample Motion: Does the Foundation Board wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us?

Foundation Member \_\_\_\_\_: So moved. Foundation Member \_\_\_\_\_: Second.

#### Agenda Item #5 - Discussion Items

1. Jay Olson from Parks & Rec will attend & share his vision
2. Update on Architect Meetings
3. Treasurer Report
4. Account update
5. Raccoon River Days - fundraising report
6. VMPLF Fundraiser update:
  - a. Sat, July 21 - Knotty Nail string art CANCELLED
7. Joint fundraisers with Public Safety - Subcommittee report
8. Other awareness opportunities - need volunteers
  - a. Van Meter Farmers' Market Fridays evenings July 13 - Aug 17 from 5-8 p.m.
9. Next meetings
  - a. Tues, July 24 @ 7:30
  - b. Tues, Aug 28 @ 7:30

10. Tues, Sept 25 @ 7:30

11. Tues, Oct 23 @ 7:30

Agenda Item #6 – President’s report

Agenda Item #7 – Adjourn

Submitted for: Action

Recommendation: Approval

Sample Motion: With no further business do I hear a motion to adjourn?

Foundation Member \_\_\_\_\_: So moved. Foundation Member \_\_\_\_\_: Second.

Sample Language: The meeting is adjourned. Thank you.