

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF  
VAN METER PUBLIC LIBRARY FOUNDATION**

The organization meeting of the incorporators was held at the Van Meter Public Library in Van Meter, Iowa, on January 4th, 2015, at 6:30 P.M.

The following individuals were present:

John Seefeld	301 East Street Van Meter, IA 50261
Joe Herman	<del>2425 Tracy Avenue</del> 5115 Kesley Dr. Van Meter, IA 50261
Kim James	501 S. 3 <sup>rd</sup> Street Winterset, IA 50273
Marianne Colsch	215 S Hazel St Van Meter IA 50261
Nancy Lacy	404 Grant Street Van Meter, IA 50261

being all the incorporators of the corporation. Kim James was elected Chairman of the meeting.

The Chairman then presented and read to the meeting the waiver of notice of the meeting, subscribed by all the persons named in the certificate of incorporation, and it was ordered that it be appended to the minutes of the meeting.

The Chairman then presented and read to the meeting a copy of the certificate of incorporation and reported that on January 4th, 2015, the original thereof was filed in the office of the Secretary of State of this State. The copy of the certificate of incorporation was ordered appended to the minutes of this meeting, or, in lieu thereof, placed in the corporate minute book.

The Chairman then stated that nominations were in order for election of directors of the corporation to hold office until the first annual meeting and until their successors shall be elected and shall qualify.

The following persons were nominated:

John Seefeld	_____	301 East Street Van Meter, IA 50261
Joe Herman	_____	<del>2425 Tracy Avenue</del> 5115 Kesley Dr. Van Meter, IA 50261
Kim James	_____	501 S. 3 <sup>rd</sup> Street Winterset, IA 50273
Nancy Lacy	_____	404 Grant Street Van Meter, IA 50261
Marianne Colsch	_____	215 S Hazel St Van Meter IA 50261

No further nominations being made the nominations were closed and a vote was taken. After the vote had been counted, the Chairman declared that the foregoing nominees were elected directors of the corporation.

The Chairman then stated that the newly elected directors would assume their responsibilities immediately and that this meeting would be considered as the first meeting of directors to organize the corporation and to transact such business as should properly come before the meeting.

The Chairman then presented a proposed form of Bylaws prepared by counsel. The proposed bylaws were read to the meeting, considered and upon motion duly made, seconded and carried, were adopted as and for the Bylaws of the corporation and ordered appended to the minutes of this meeting, or in lieu thereof, placed in a separate section of the corporation's minute book.

The Chairman then called for the election of officers of the corporation. The following persons were nominated to the office preceding their name:

President:	John Seefeld
Vice President:	Joe Herman
Secretary:	Kim James
Treasurer:	Nancy Lacy

No further nominations being made, the nominations were closed and the directors proceeded to vote on the nominees. The Chairman announced that the foregoing nominees were elected to the offices set before their respective names. The directors then discussed the future business of the corporation. Whereupon the following motions were made, seconded and unanimously carried:

RESOLVED, that the actions and conduct of the incorporators are hereby ratified and hereby affirmed; and further,

RESOLVED, that the President of the corporation is authorized to retain such persons as may be required to file Form 1023 with the Internal Revenue Service and seek Recognition of the corporation as a Not for Profit entity for tax purposes, to apply for an Employer Identification Number with the IRS, and to complete such other forms as are necessary to comply with any governmental regulations applying to the business of the corporation; and further,

RESOLVED, that the corporate record book, be and hereby is adopted as the record book; and further, RESOLVED, that the Treasurer of the corporation be and hereby is authorized to pay all charges and expenses incident to or arising out of the organization of the corporation and reimburse any person who has made any disbursement therefore; and further, RESOLVED, that an office of the corporation be established and maintained at the Van Meter Public Library in the City of Van Meter, State of Iowa, and that the President be authorized and directed to secure the use of said office by license, lease, office share, which ever is more advantageous to the corporation, all he as he deems best; and further,

RESOLVED, that the Treasurer be and hereby is authorized to open a bank account in behalf of the corporation with Earlham Savings Bank located at 475 Mill St, Van Meter, IA and a resolution for that purpose on the printed form of said bank was adopted and was ordered appended to the minutes of this meeting; and further,

RESOLVED, that the following Standing Committees are formed with the following people named as Chairman and Members, each to perform the duties assigned to the Committee:

[Insert Committees and Members here]

IT WAS FURTHER RESOLVED THAT, the corporation proceed to carry on the business for which it was incorporated and further,

RESOLVED, that the signing of these minutes shall constitute full ratification thereof and waiver of notice of the meeting by the signatories.

There being no further business to come before the meeting, it was, upon motion duly made, seconded and unanimously carried, adjourned.

Date: January 4<sup>th</sup>, 2016.

  
Chairman

**WAIVER OF NOTICE OF THE ORGANIZATION MEETING  
OF  
VAN METER PUBLIC LIBRARY FOUNDATION**

We, the undersigned, being all the incorporators named in the certificate of incorporation of the above corporation hereby agree and consent that the organization meeting thereof be held on the date and at the time and place stated below and hereby waive all notice of such meeting and of any adjournment thereof.

Place of meeting: Van Meter Public Library, Van Meter, Iowa

Date of meeting: January 4<sup>th</sup>, 2016

Time of meeting: 6:30 P.M.

Dated: 01/04/2016

Kimberly James  
Print Name

\_\_\_\_\_  
Print Name

Marianne Colsch  
Print Name

\_\_\_\_\_  
Print Name

John Seefeld  
Print Name

\_\_\_\_\_  
Print Name

Joe Herman  
Print Name

\_\_\_\_\_  
Print Name

Nancy Lacy  
Print Name

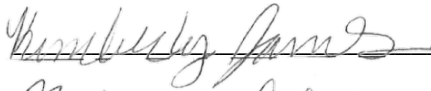
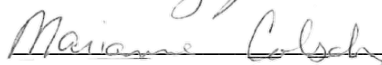
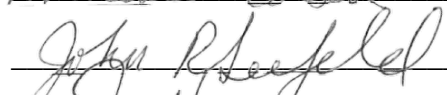
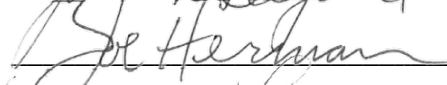
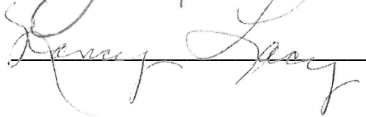
\_\_\_\_\_  
Print Name

**RATIFICATION OF ORGANIZATION MEETING  
OF  
VAN METER PUBLIC LIBRARY FOUNDATION**

We, the undersigned Directors, Members and Incorporators, having read the minutes of the organization meeting of the corporation held on January 4<sup>th</sup>, 2016, do hereby ratify, approve and confirm the actions taken and business transacted at said meeting as reported in the minutes of the meeting.

Dated: January 4<sup>th</sup>, 2016

APPROVED:

  
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