

Van Meter Park and Rec Position Postings

1) Van Meter Park and Rec Coordinator

The City of Van Meter is seeking applicants for the position of Parks and Rec Coordinator. Qualified applicants should possess, at a minimum, a bachelor's degree in Recreation, Leisure Services, Sports Management, Marketing, Public or Business Administration, or a closely related field.

The successful candidate must be a self-starter, collegial, and able to demonstrate strong leadership skills. The position will require both strong organizational and administrative abilities as well as a willingness to be very hands on with the maintenance, upkeep, improvement, and manicuring of the City's recreation facilities.

Evenings and weekends will be required. Starting salary is \$30,000-\$35,000 per year plus generous benefits including IPERS. Those qualified are encouraged to submit a cover letter and resume to janderson@vanmeteria.gov.

2) Van Meter Concession Workers

The City of Van Meter is seeking applicants to work the Concession Stand at the Van Meter Rec Complex. Qualified applicants should have experience working concessions. The successful candidate will be responsible for opening/closing, maintaining inventory, handling receipts, reconciling cash drawers, etc. Evening hours are required. The position is temporary part-time for the 2015 little league season and pays \$10.00/hour. Those interested are encouraged to submit a letter of interest to janderson@vanmeteria.gov.