

-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council
Date of Meeting: Monday, June 9, 2014
Time/Place of Meeting: 7:00 p.m. – Veteran’s Reception Center, 910 Main Street

Business Meeting Agenda:

1. Call to Order
2. Approval of Agenda
3. Introductions
4. Citizens Hearing
5. Consent Agenda:
 - a. Minutes of May 12, 2014 Business Meeting, May 12, 2014 Work Session, and May 27, 2014 Special Session, council meetings
 - b. May Claims list
 - c. May Financial Statement
 - d. Casey’s Tobacco Permit
 - e. A Resolution Transferring Funds.
 - f. Approve Joe Herman’s appointment to the Planning and Zoning Commission effective May 21, 2014.
 - g. Approve Lyn Lyon’s appointment to the Planning and Zoning Commission effective May 21, 2014.
 - h. Set a date and time for a public hearing on the first reading of a proposed ordinance amending the code increasing utility rates. July 14, 2014 t 7:00PM.
 - i. Set a date and time for a public hearing on the first reading of a proposed ordinance adding a section relative to rapid entry key storage devices. July 14, 2014 at 7:00PM.
 - j. Set a date and time for a public hearing on a proposal to gift a section of water main to the Van Meter Community School District. July 14, 2014 at 7:00PM.
6. Action on a proposed final plat for Hickory Lodge Plat 4. Forwarded from Planning and Zoning with a recommendation for approval.
7. Department/Committee Reports:
 - a. Parks and Rec
 - b. Library
 - c. Public Safety
 - d. Public Works
 - e. Attorney
 - f. Engineer
 - g. Administrator
 - h. Council
 - i. Public Works/Infrastructure
 - ii. Culture and Recreation
 - iii. Ad-Hoc Committees
 - i. Mayor
 - i. Finance
 - ii. Policy
 - iii. Economic Development
 - iv. Public Safety
 - v. EMA, E911
8. Adjourn

Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Motions:

Mayor: *The time is Seven O'clock PM on Monday, June9, 2014. I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #3 - Introductions

Submitted for:

Information

Recommendation:

Sample Language:

Mayor: *Would those present please introduce themselves?*

Agenda Item #4 - Citizens Hearing

Submitted for:
Information
Recommendation:

Sample Language:

Mayor: *At this time I will recognize members of the public that would like to address the City Council. Once given the floor those addressing the City Council will be given 5 minutes to read their comments into the record.*

Agenda Item #5 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The Consent Agenda is adopted. Thank you.*

- 1) The Van Meter City Council met for a regular council meeting on Monday, May 12, 2014 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:02PM. The following council members were present upon roll call: Bob Lacy, Kim Sacker, Elizabeth Tweed, and Mike Peterson. Owen Stump joined the meeting at 7:31PM.

Staff present: City Administrator Jake Anderson, City Attorney Erik Fisk, City Engineer Bob Veenstra, and Public Safety Director William Daggett.

Members of the public present were Joe Herman, Johnny Boyd, Mike Scheidt, and Becca Wiederholt.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Peterson. Passed unanimously by those present.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing no citizen comments Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, “A Resolution Adopting the Revised Consent Agenda.” which included the following:
 - a. Minutes of April 14, 2014 City Council Meeting.
 - b. April Claims list

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	\$ 388.00
AG SOURCE LABORATORIES	TESTING - WA/WASTE WA	\$ 84.50
ANDERSON SERVICE	LIBRARY FURNACE/AC	\$ 4,110.00
APEX COMPANIES LLC	LEAKING UST	\$ 2,161.63
ARNOLD MOTOR SUPPLY	FD GAS CAP	\$ 16.18
BOB LACY	MILEAGE SMART CONFERENCE	\$ 23.52
BOBS AUTO PARTS	FIRE DEPT SEA FOAD	\$ 48.50
BOHLMANN INC	DRINKING FOUNTAIN PARTS	\$ 32.29
BROKEN ARROW WEAR	CODE 411 TSHIRTS	\$ 585.93
BRYAN ROCK PRODUCTS, INC	RED BALL DIRT REC COMPLEX	\$ 1,238.93
CASEY'S GENERAL STORE	GAS	\$ 1,713.22
CENTURY LINK	PHONE CHARGES CITY HALL	\$ 332.93
CULLIGAN	AUTOMATIC RENTAL	\$ 21.95
D&K PRODUCTS	TORDON/LIMESTONE	\$ 50.28
DALLAS CO TREASURER	REC COMPLEX TAXES	\$ 253.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	\$ 281.16
DELTA DENTAL	Employee Dental Ins	\$ 313.82
ED ROEHR SAFETY PRODUCTS	TASER CARTRIDGE	\$ 64.51
EFTPS	FED/FICA TAX	\$ 3,051.05
EFTPS	FED/FICA TAX	\$ 3,148.66
FOREST SEPTIC ENVIRONMENTAL	REC COMPLEX SEPTIC CLEANING	\$ 420.00
FORT DODGE STEEL INC	LOCKERS FOR FIRE DEPT	\$ 987.34

ILEA	ADMIN AND EVAL OF MMPI REHA	\$ 180.00
IMAGING TECHNOLOGIES	QUARTERLY BILL MAY-AUG	\$ 322.27
INDUSTRIAL CHEM LABS	ROOT BEGONE	\$ 245.48
IOWA ONE CALL	FAXES	\$ 26.10
AMES POLICE DEPT	LECC EX TRAIING CONFERENCE	\$ 125.00
IPERS	IPERS	\$ 1,870.49
JANICE MILLER	REIMBURSEMENT EASTER	\$ 320.32
JIMS JOHNS INC	KYBO REC COMPLEX	\$ 156.00
LOWE'S	REC COMP, CITY HALL, PW SHOP	\$ 424.42
MAFFIN OUTDOOR POWER & AUTO	OIL CHANGE PD X 2	\$ 50.00
MAGAZINE LINE	SUBSCRIPTION	\$ 19.95
MASTERSON BOTTENBERG & EICHORN	NPO LEGAL SERVICES	\$ 192.00
MENARDS	SWING HANGERS	\$ 8.49
MIDAMERICAN ENERGY	ELEC/GAS	\$ 2,312.22
MULCHMART LLC	4' HARWOOD MULCH	\$ 159.20
MUNICIPAL SUPPLY INC	IRRIGATION METERS, FITTINGS	\$ 863.40
PETTY CASH	Library Postage	\$ 90.27
RHODES INC	TRACTOR DIESEL PUB WORKS	\$ 451.57
SERVICE MASTER BY RICE	SEWAGE BACK UP IN RESIDENCE	\$ 1,420.33
SHARLOTTE PETERSON	BACK UP SEWER LINE	\$ 162.18
SMITH'S SEWER SERV. INC	HYDRO JET MAIN	\$ 292.50
SOUTHEAST TURF EQUIPMENT	JOHN DEER BUNKER TRACTOR	\$ 7,900.00
SQUARE, INC	Credit Card Acceptance Fee	\$ 15.21
THE HARTFORD	Employee Life/Dis Ins	\$ 235.57
TREAS - STATE OF IOWA W/H	STATE TAX	\$ 550.00
UNIVERSITY OF IOWA	CPR RECERTIFICATION	\$ 84.00
US POSTMASTER	MAY UT BILLS/NEWSLETTERS	\$ 192.48
VEENSTRA & KIMM INC	ENGINEERING SERVICES	\$ 2,668.08
VERIZON WIRELESS	CELL PHONE CHARGES	\$ 365.31
WASTE CONNECTIONS	GARBAGE CONTRACT	\$ 6,221.97
WELLMARK	Employee Health Insurance	\$ 4,273.35
WHITFIELD & EDDY PLC	ATTORNEY FEES	\$ 4,277.00
***** REPORT TOTAL *****		\$ 55,802.56

c. April Financial Statement

FUND	RECEIVED	DISBURSED
GENERAL	99,667.86	46,554.68
LIBRARY TECHNOLOGY FUND	0.01	439.99
ROAD USE TAX	6,466.05	5,787.21
EMPLOYEE BENEFITS	31,975.95	5,170.06
EMERGENCY FUND	2,578.54	0.00
TIF-CR ESTATE	57,436.65	40,217.50
TIF-WH PINES SUBDIVISIO	17,157.16	0.00
TIF-POLK CO. BANK	10,830.39	0.00

PARK TRUST FUND	0.14	0.00
LIBRARY TRUST FUND	0.17	8,563.30
VM COMMUNITY BETTERMENT	0.00	35.00
REC CAPITAL FUND	0.00	7,900.00
DEBT SERVICE	31,915.26	0.00
SIDEWALK CAPITAL PROJEC	0.00	1,020.00
CEMETARY-PERPETUAL CARE	650.00	0.00
WATER	11,440.43	25,683.62
SEWER	9,690.64	10,943.81
REPORT TOTAL	279,809.25	152,315.17

- d. Approval of a proposal to install low pressure sewer at 2737 and 2745 Richland Circle with the caveat that the service lines are private improvements in the public right-of-way for which the City accepts no responsibility.
- e. Resolution #2014-9, "A Resolution approving an application for tax abatement for Legends Field House at 420 Mill Street."
- f. Resolution #2014-10, "A Resolution approving personnel transactions relevant to the Rec Position."
- g. Resolution #2014-11, "A Resolution approving a transfer of funds."
- h. Approval of the Veterans Reception Center's liquor license renewal and outdoor service permit.
- i. Approval of a Legal Services Agreement with Masterson, Bottenberg & Eichorn LLP.

Lacy moved supported by Peterson to adopt and approve Resolution #2014-12, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously by those present.

- 6) Mayor Adams recognized Becca Wiederholt who presented the plans for Raccoon River Days and asked the Council to approve designated routes for the 5K race and parade. Moved by Peterson supported by Tweed. Passed unanimously by those present.
- 7) Mayor Adams recognized Jill Bright who presented a plan to relocate her Tropical Sno business to the City's right-of-way along Main Street near the intersection of Main and East. Moved by Lacy supported by Sacker to permit the set-up in the City's ROW until August 10, 2014. Passed unanimously.
- 8) Mayor Adams recognized Johnny Boyd who presented the Van Meter Community School District's proposed site plan for their west campus. City Engineer Bob Veenstra presented comments and the Planning and Zoning Commission's recommendations. Lacy moved supported by Peterson to approve the site plan subject to the following conditions: 1) that the School designate a walking path as presented to the pedestrian underpass, 2) that a public hearing be set for June 9, 2014 at 7:00PM for the City to gift a section of water main to the School for which the School will become responsible 3) that a final site plan be submitted that is not substantially different in character from the plans presented to Planning and Zoning and the City Council. Passed unanimously.
- 9) Mayor Adams opened the discussion relevant to a proposal to extend the building permit fee program. City Administrator Anderson withheld a recommendation so as to avoid a potential conflict of interest. After some debate Lacy moved supported by Peterson to defer action on the proposal for 6 months. On roll call the votes were as follows: Lacy - Yes, Sacker - Yes, Tweed - Yes, Peterson - Yes, Stump - No. Motion passed.
- 10) Mayor Adams asked Administrator Anderson to present the proposed purchasing policy. Anderson explained that he attempted to craft a policy that reflected the City Council's discussion and guidance at an earlier work session. Anderson noted the following provisions: 1) that budgeted purchases in excess of \$1,000 require 3 quotes, one of which must be from a local vendor if possible. 2) budgeted purchases in excess of 1 percent of a department's operating budget less wages and benefits or \$2,500 whichever is less requires the City Administrator's prior approval 3) budgeted purchases do not require prior Council approval 3) non-budgeted purchases in excess of \$2,500 require prior Council approval 4) the City Administrator is empowered to

establish whatever administrative purchase procedures he deems necessary, and 5) that \$2,500 is to be budgeted annual for the Economic Development Committee to use for the marketing and promotion of supporting local businesses. Moved by Sacker supported by Lacy to approve the policy as it was presented. Passed unanimously.

- 11) Mayor Adams asked Administrator Anderson to present the proposed public and media relations policy. Anderson explained that he attempted to craft a policy that reflected the City Council's discussion and guidance at an earlier work session. Anderson noted the following provisions: 1) that with the exception of elected officials and on scene emergency services, the City of Van Meter adopts a "single-voice" approach to public and media relations, 2) the City's designated spokesperson is the City Administrator, 3) all communications must receive the City Administrator's prior approval before being published or released to the media. City Attorney Fisk asked that he be permitted to add legalese. Moved by Peterson supported by Lacy to approve the policy as it was presented subject to the City Attorney's revisions. Passed unanimously.

12) Department/Committee Reports

City Administrator Anderson reported a special meeting is scheduled for Tuesday, May 27, 2014 at 6:30PM to amend the budget and discuss existing infrastructure. Anderson also reported on the annual League of Cities conference and progress with the Feller Museum.

Councilmember Lacy reported on progress with the Economic Development group and the work being done to organize and incorporate those efforts.

Councilmember Tweed asked that on the next meeting's agenda the Council consider appointing Mike Peterson as a police reserve officer.

- 13) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Peterson. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Liz Thompson, City Clerk

City of Van Meter, Iowa
City Council Minutes – 5-12-2014

- 1) The Van Meter City Council met for a work session discussion on Monday, May 12, 2014 at the Veteran Reception Center, at 910 Main Street in Van Meter. Mayor Adams called the meeting to order at 8:34PM. The following council members were present: Kim Sacker, Bob Lacy, Mike Peterson, Owen Stump and Elizabeth Tweed.

Also present was City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Moved by Lacy supported by Kim. Passed unanimously.
- 3) Mayor Adams, the City Council, and City Administrator Jake Anderson discussed the City's goals. The following goals were the most commonly identified by the elected officials as individuals. 1) Capital Improvement Planning, 2) Water Treatment, 3) Annexation, 4) City Facility Improvement 5) Water and Sewer main improvements. After much discussion regarding the goals and particularly what is intended to be accomplished regarding annexation the Council indicated that the goals most commonly identified by themselves as individuals constituted an appropriate list to be adopted by the City as a whole.
- 4) Mayor Adams, the City Council, and City Administrator Jake Anderson discussed utility rate increases. Given anticipated capital improvements and determinations previously made about the solvency of the City's utilities warranted a multi-year plan to increase utility rates. The Council's direction was that staff should draft a proposed ordinance that would increase in-town utility rates 5% a year for a ten year period and out-of-town rates 10% a year for a ten year period.
- 5) With no further business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Peterson. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Jake Anderson, City Administrator

Van Meter City Council
Meeting Minutes - May 27, 2014

- 1) The Van Meter City Council met in special session on Tuesday, May 27, 2014 at the Veterans Reception Center located at 910 Main Street in Van Meter. Mayor Adams called the meeting to order at 6:31PM. On roll call the following City Council members were present: Kim Sacker, Mike Peterson, Elizabeth Tweed, and Bob Lacy via teleconference. Owen Stump was absent.

Staff present were City Administrator Jake Anderson, City Attorney Erik Fisk, and City Engineer Bob Veenstra Jr.

Also present was Mark Edelman and Craig Downs representing the Iowa Foundation for Microenterprise and Community Vitality, Cristie Sullivan, Jolena Welker and Sam Welker.

- 2) Mayor Adams asked for a motion to approve the agenda. Moved by Peterson supported by Sacker. Passed unanimously.
- 3) Mayor Adams asked City Administrator Jake Anderson for a presentation of the proposed resolution amending the budget for fiscal year ending June 30, 2014. Anderson explained that the budget amendment was largely to reflect spending on the certified site project, rec complex acquisition, and receipts of debt proceeds. Mayor Adams opened the public hearing on the proposed resolution. Hearing no comment and having received none in writing Mayor Adams closed the public hearing and asked for a motion to approve. Moved by Lacy supported by Sacker to approve Resolution #2014-13 "A Resolution Amending the Budget for Fiscal Year Ending June 30, 2014." Passed unanimously.
- 4) Mayor Adams presented the nomination of Mike Peterson as a reserve police officer. Moved by Lacy supported by Tweed to approve and confirm Mike Peterson's appointment as a reserve officer. Passed unanimously.
- 5) Mayor Adams asked City Administrator Jake Anderson to present the proposed relationship with the Iowa Foundation for Microenterprise and Community Vitality (IFMCV) to facilitate the transfer of assets from the Bob Feller Museum to the City of Van Meter and for the establishment of a micro-lending fund to support entrepreneurship in Van Meter.

Anderson explained that the Bob Feller Museum is planning to take a plan for dissolution to its membership and upon dissolution must dispose of its assets to other charitable organizations. As it is their intent to transfer the real estate property to the City a partnering charitable organization must facilitate that process as the City is not a charitable organization. IFMCV is willing to facilitate that transfer if the City provides \$3,000 up front to cover legal fees and then pays \$1,000 per month for three years leasing the property then at the end of three years the City would be able to exercise an option to purchase the property from IFMCV for \$1. In addition, IFMCV will establish a micro-lending fund of \$100,000 to support entrepreneurship in Van Meter if the City provides a \$15,000 match.

Mark Edelman and Craig Downs of IFMCV further discussed the arrangement with the City Council and answered questions about their organization. Mayor Adams then asked for the Council's thoughts. Lacy moved supported by Peterson to direct the City Attorney to draft agreements and whatever other instruments may be necessary to authorize and establish an affiliation with IFMCV for the transfer of assets from the Bob Feller Museum and to create a micro-lending fund. Passed unanimously.

- 6) Mayor Adams asked City Engineer Bob Veenstra Jr. to lead a discussion relevant to the City's existing infrastructure and infrastructure planning. Veenstra addressed, water, sewer, streets, and touched on storm water drainage. Veenstra particularly focused on the City's water source, water treatment, and water distribution. He also discussed the wastewater treatment facility and its adequacy as the City grows. The City Council expressed general interest in moving forward a water treatment plant site selection and design work.
- 7) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Peterson supported by Tweed. Passed unanimously.

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
----- ACCOUNTS PAYABLE CLAIMS -----					
ACCO	WATER CHEMICALS		574.00		
AG SOURCE LABORATORIES	WA/WASTE WA TESTING		276.50		
APEX COMPANIES LLC	LEAKING UST TIER 1 TESTING		6,170.87		
ARNOLD MOTOR SUPPLY	MARINE BATTER AND CHARGER		92.48		
BANKERS TRUST	Debt Service on Series 2013		75,281.25	11178375	5/31/14
BOBS AUTO PARTS	LAWN MOWER PARTS		24.62		
CARPENTER UNIFORM CO	EMS COAT		303.99		
CASEY'S GENERAL STORE	GAS/MERCH		1,470.05		
CENTRAL IOWA FLORAL	2014 PARK PLANT SALE		7,052.80		
CENTURY LINK	LIBRARY PHONE		333.61		
CIA YOUTH GROUP	2014 RACCOON RIVER DAYS		250.00		
CLIVE POWER EQUIPMENT	WEED WHACKER PARTS		39.59		
CRESTVIEW ESTATES NO1 LLC	TIF REBATE % DEV AGREE		40,148.56		
CULLIGAN	AUTOMATIC RENTAL SHOP		21.95		
CUSTOM LAWN CARE & LANDSCAPING	CEM/CITY HALL SPRING APP		407.00		
DALLAS COUNTY NEWS	52 WEEK SUBSCRIPTION		44.00		
DANKO	BUNKER GEAR/BOOTS		4,922.00		
DELTA DENTAL	Employee Dental Ins		313.82	11178373	5/31/14
DUBOIS ENTERTAINMENT	2014 RR DAYS PHOTO BOOTH		300.00		
EFTPS	FED/FICA TAX	2,837.70		11178369	5/23/14
EFTPS	FED/FICA TAX	3,114.74	5,952.44	11178370	6/06/14
ESRI INC	ARCGIC MAINT 2/13-2/15		800.00		
EXIT 113	2014 RACCOON RIVER DAYS		600.00		
FASTENAL COMPANY	BOLTS FOR WE <3 OUR KIDS SIGNS		51.55		
FRED SCHIMMELS	FIRE DEPT 843 EXHAUST ISSUE		176.83		
GCMOA	MEMBERSHIP DUES 14/15		20.00		
GOTCHA GAMES	RACCOON RIVER DAYS 2014		3,500.00	24604	5/29/14
GRINNELL STATE BANK	DEVLOP AGREE TIF PMT		6,671.52		
HEARTLAND COOP	FD DIESEL		245.35		
IA CMA	IaCMA MEMBERSHIP 2014-15		120.00		
IOWA FIRE CHIEFS ASSOC	MEMBERSHIP DUES 2014-15		50.00		
IOWA HISTORY JOURNAL	2 YR SUBSCRIPTION		35.00		
IOWA STATE UNIVERSITY	FF 2 CERT BOLLES, CAPPs, DAGG		150.00		
IPERS	IPERS		1,747.51	11178367	5/23/14
J & M DISPLAYS	FIREWORKS 2014 RACCOON RIVER		2,000.00	24605	5/29/14
JIMS JOHNS INC	JOHNSON PARK KYBO		150.00		
JONES CREEK APPAREL	2014 RACCOON RIVER DAY SHIRTS		258.00		
LOWE'S	CITY HALL PAPER PRODUCTS		788.15		
MAINSTAY	DELL COMPUTER FIRE DEPT		1,100.00		
MASTERSON BOTTENBERG & EICHORN	LEGAL SERVICE FOR EC DEV		690.00		
METERING & TECHNOLOGY SOLUTION	WATER METERS		709.95		
MIDAMERICAN ENERGY	STREET LIGHTING		2,152.10		
MUNICIPAL SUPPLY INC	1" WATER METER BARB PHILLIPS		229.80		
OFFICE DEPOT	PAPER		58.00		
PELZ ELECTRIC	SIREN REPAIR		100.00		
PETTY CASH	LIB POSTAGE		652.57		
REFLECTIVE SHAPE STORE	SCENE DOTS FOR FIRE TRUCKS		600.00		
SQUARE, INC	Credit Card Acceptance Fee		15.83	11178371	5/31/14
THE HARTFORD	Employee Life/Dis Ins		235.57	11178374	5/31/14
TREAS - STATE OF IOWA W/H	STATE TAX		512.00	11178368	5/23/14
US POSTMASTER	BOX RENTAL FOR PO BOX 160	50.00			

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
US POSTMASTER	UT BILLS/NEWSLETTERS; STAMPS	339.48	389.48	24606	5/29/14
VEENSTRA & KIMM INC	BUILDING PERMITS		8,073.76		
WASTE CONNECTIONS	GARBAGE CONTRACT		5,507.13		
WELLMARK	Employee Health Ins		4,273.35	11178372	5/31/14
WHITFIELD & EDDY PLC	ATTORNEY FEES		384.50		
**** PAID	TOTAL ****		94,171.25		
**** SCHED	TOTAL ****		92,856.23		
**** OPEN	TOTAL ****				
**** ON HOLD	TOTAL ****				
***** REPORT TOTAL *****			187,027.48		

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS DEPT SUMMARY

DEPT	DEPT NAME	TOTAL	CHECK#	DATE
	LIABILITIES	8,211.95		
	POLICE	868.68		
	EMERGENCY MANAGEMENT	112.70		
	FIRE	7,457.85		
	AMBULANCE	303.99		
	ROADS, BRIDGES, SIDEWALKS	27,700.18		
	STREET LIGHTING	238.10		
	SNOW REMOVAL	40.00		
	GARBAGE	5,507.13		
	LIBRARY	1,906.81		
	PARKS	7,541.94		
	RECREATION	8,218.63		
	ECONOMIC DEVELOPMENT	53,680.95		
	CLERK/TREASURER/ADM	681.33		
	LEGAL SERVICES/ATTORNEY	8,502.26		
	CITY HALL/GENERAL BLDGS	77.98		
	DEBT SERVICES	10,581.55		
	CAPITAL PROJECTS	71.13		
	WATER	31,456.68		
	SEWER/SEWAGE DISPOSAL	13,867.64		

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	27,985.04		
110	ROAD USE TAX	2,445.53		
112	EMPLOYEE BENEFITS	3,287.33		
125	TIF-CR ESTATE	46,319.43		
127	TIF-POLK CO. BANK	6,671.52		
180	PARK TRUST FUND	7,052.80		
182	LIBRARY TRUST FUND	1,149.95		
183	VM COMMUNITY BETTERMENT	7,458.00		
200	DEBT SERVICE	35,634.10		
205	DEBT SERVICE-WATER	28,042.60		
213	DEBT SERVICE-LIFT STATION	11,604.55		
300	SIDEWALK CAPITAL PROJECT	71.13		
600	WATER	5,223.97		
610	SEWER	4,081.53		



CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: May 2014

<u><i>Treasurer's Report</i></u>	
Book Balance, Beginning of Month:	\$1,160,801.18
Add: Total Revenues this Month: with transfers	\$183,230.14
Less: Total Expenditures this Month: with transfers	(\$139,457.24)
Add: Δ Liability	\$705.86
Book Balance End of Month:	\$1,205,279.94

<u><i>Bank Reconciliation</i></u>	
Checking Account Balance End of Month:	\$693,445.48
Less: Outstanding Transactions (Cash Report):	(\$13,076.57)
Adjusted Checking Account Balance:	\$680,368.91
Currency	
Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Total Currency:	\$130.00
Investments: (Interest for month included)	
IPAIT	
IPAIT – general	\$220,803.19
IPAIT – park	\$20,620.88
IPAIT – library	\$17,059.48
IPAIT – library/technology	\$1,187.11
IPAIT TOTAL:	\$259,670.66
Certificate of Deposit/ESB	\$250,000.00
Wells Fargo – savings acc't	\$15,110.37
Total Investments:	\$524,781.03
Total of Bank Statements End of Month	\$1,205,279.94

Difference:	\$0.00
Note(s):	

Verify: Mayor or Mayor Pro Tem:

CALENDAR 5/2014, FISCAL 11/2014

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	109,824.47	28,357.03	19,526.69	705.86	119,360.67
049 VEHICLE INSPECTION FUND	38,491.91	.00	.00	.00	38,491.91
051 LIBRARY TECHNOLOGY FUND	209.94	.01	.00	.00	209.95
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	8,000.00	.00	.00	.00	8,000.00
054 VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055 VEHICLE REPLACEMENT-FIR	3,000.00	.00	.00	.00	3,000.00
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	3,029.81	.00	.00	.00	3,029.81
110 ROAD USE TAX	59,427.59	4,767.21	5,405.44	.00	58,789.36
112 EMPLOYEE BENEFITS	90,232.25	4,559.00	5,039.97	.00	89,751.28
119 EMERGENCY FUND	2,791.10	367.64	.00	.00	3,158.74
121 LOCAL OPTION SALES TAX	53,794.37	.00	.00	.00	53,794.37
125 TIF-CR ESTATE	187,599.91	7,738.06	2,161.63	.00	193,176.34
126 TIF-WH PINES SUBDIVISIO	84,478.18	2,220.06	.00	.00	86,698.24
127 TIF-POLK CO. BANK	50,006.83	.00	.00	.00	50,006.83
128 TIF-STANDBROUGH	.00	.00	.00	.00	.00
180 PARK TRUST FUND	26,287.90	8,857.36	.00	.00	35,145.26
181 REC TRUST	.00	90,380.04	.00	.00	90,380.04
182 LIBRARY TRUST FUND	21,860.11	55.12	3,604.54	.00	18,310.69
183 VM COMMUNITY BETTERMENT	1,174.11	4,356.00	5,500.00	.00	30.11
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	32,593.15	.00	1,911.93	.00	30,681.22
186 SITE CERT PROJECT	167,652.46	.00	438.00	.00	167,214.46
200 DEBT SERVICE	79,480.66	4,350.91	35,634.10	.00	48,197.47
205 DEBT SERVICE-WATER	2,145.34	.00	28,042.60	.00	25,897.26-
213 DEBT SERVICE-LIFT STATI	778.48	.00	11,604.55	.00	10,826.07-
300 SIDEWALK CAPITAL PROJEC	1,020.00-	.00	.00	.00	1,020.00-
500 CEMETARY-PERPETUAL CARE	14,050.00	.00	.00	.00	14,050.00
600 WATER	67,661.75	16,740.74	10,787.12	.00	73,615.37
606 WATER MAIN PROJECT	41,242.47	.00	.00	.00	41,242.47
610 SEWER	4,622.86-	10,480.96	9,800.67	.00	3,942.57-
612 DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00

Report Total 1,160,801.18 183,230.14 139,457.24 705.86 1,205,279.94

APPLICATION FOR IOWA RETAIL CIGARETTE/TOBACCO PERMIT

For period July 1, 2014 through June 30, 2015

PLEASE TYPE OR PRINT LEGIBLY Please mail this completed application to your local jurisdiction. If you have questions, call your City Clerk (within city limits) or your County Auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

BUSINESS INFORMATION

Name of Business/DBA: CASEY'S MARKETING CO. / DBA CASEY'S GENERAL STORE #1493

Location Address (Must Have) 700 DEBRA DR

Mailing Address: City: VAN METER State/Zip: IA 50261

Type of Sales: [] Vending Machine [X] Over-the-Counter Telephone Number 5159969004

Type of Retail Establishment:

- [] bar [X] convenience store -- with gas [] convenience store - no gas [] drug store [] gas station [] grocery [] hotel/motel [] liquor store [] restaurant [] tobacco store [] other

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at www.state.ia.us/tax or from TaxFax at 1-800-572-3943 (enter form number 71023).

ONLY APPROVED BRANDS OF CIGARETTES OR ROLL-YOUR-OWN PRODUCTS MAY BE SOLD IN IOWA

Any brand not on the list is contraband. In addition, all cigarettes sold in Iowa must have an Iowa Cigarette Tax Stamp affixed to each package. Any violation of contraband or non-Iowa cigarette tax stamped package is subject to seizure and penalties under the provisions of Iowa Code 453A and 453D.

The list of approved brands is always current at www.state.ia.us/tax/business/CigTobIndex.html and is called IOWA DIRECTORY OF CERTIFIED TOBACCO PRODUCTS MANUFACTURERS - THEIR BRANDS AND BRAND FAMILIES

Go to http://elists.idrf.state.ia.us/scripts/wa.exe and sign up for the Cigarette/Tobacco eList (listserv). You will receive an e-mail every time the approved list changes or the minimum price changes.

LEGAL OWNER INFORMATION

Type of Ownership: [] Individual [] Partnership [X] Corporation [] LLC [] LLP

Legal Owner: CASEY'S MARKETING COMPANY (Name of Individual, Partnership, Corporation, LLC, or LLP)

Mailing Address: P.O. BOX 3001

City: ANKENY State: IA Zip: 50021-8045 Ph. Number: (515) 965-6572

Fax Number: (515) 965-6205 E-mail Address: penny.patrick@caseys.com

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print): Julia L. Jackowski, Secretary Name (please print):

Signature: [Handwritten Signature] Signature:

Date 05-07-14 Date

FOR OFFICE USE ONLY
Amount Paid
Date Issued [] New
Permit # [X] Renewal

FOR CITY CLERK/COUNTY AUDITOR ONLY
PLEASE SEND COMPLETED COPY TO THE IOWA DEPARTMENT OF COMMERCE ALCOHOLIC BEVERAGE DIVISION
Name of Issuing City or County

Resolution # 2014-_____ “A Resolution to Transfer Funds”

Be it hereby resolved that the City Council of Van Meter, Iowa approves the following transfers:

\$500 from General (001) to Community Betterment (183) for a Raccoon River Day’s donation made by Waste Connections via a statement credit.

\$10,000 from General (001) to Sewer (610) to balance fund post Richland Road Sanitary Sewer Project.

\$10,826.07 from TIF (126) to Debt Service (213) for debt service payments.

\$25,897.26 from TIF (126) to Debt Service (205) for debt service payments.

Passed and Approved this 9th Day of June 2014.

_____ Mayor Allan Adams

ATTEST:

_____ Liz Thompson, City Clerk

WASTE CONNECTIONS INC.
 DES MOINES DISTRICT
 4705 NE 22ND ST
 DES MOINES IA 50313-2513
 DISTRICT NO - 3071

ACCOUNT NO. 3071-9005310-001
 INVOICE NO. 1648946
 STATEMENT DATE 06/01/14
 DUE DATE 06/23/14
 BILLING PERIOD 06/01/14 - 06/30/14

CITY OF VAN METER
 ATTN: LIZ / JAKE
 PO BOX 160
 VAN METER IA 50261

FOR ASSISTANCE
 Office (515) 265-7374

INVOICE STATEMENT

Date	Description	Amount
	Previous Balance	\$ 5,846.35
05/22/14	Payment Thank You! 24603	\$ 5,846.35-
	Total Payments And Credits	\$ 5,846.35-
	Service Location	City Of Van Meter Residential
	Acct #9005310-001	505 Grant St
04/29/14	Disposal 519316	1.28 @ \$0.00 \$ 0.00
04/29/14	Recycle Roll Off 519316	1 Each @ \$0.00 \$ 0.00
05/09/14	Disposal 520448	1.18 @ \$0.00 \$ 0.00
05/09/14	Recycle Roll Off 520448	1 Each @ \$0.00 \$ 0.00
05/15/14	Standard Charge Raccoon River	1 Each @ -\$500.00 \$ 500.00-
05/21/14	Disposal 522524	1.35 @ \$0.00 \$ 0.00
05/21/14	Recycle Roll Off 522524	1 Each @ \$0.00 \$ 0.00
06/01/14	Standard Charge	\$ 3,746.00

6

Please remit to the address below and return your remit stub with your payment or look on the reverse side to learn about on-line bill pay.



06/01/14	Standard Charge 06/01/14-06/30/14	\$ 130.81
	Location Totals	\$ 130.81
	Service Location	Agronomic Solutions
	Acct #9005310-012	517 West St
06/01/14	Rental Fees 06/01/14-06/30/14	\$ 2.20
06/01/14	Standard Charge 06/01/14-06/30/14	\$ 32.40
	Location Totals	\$ 34.60
	Service Location	Van Meter Post Office
	Acct #9005310-013	409 Grant
06/01/14	Rental Fees 06/01/14-06/30/14	\$ 2.20
06/01/14	Standard Charge	\$ 32.40

XO

Agenda Item #6 - Hickory Lodge Plat 4

Submitted for:

Action

Recommendation:

Approve the final plat waiving the sanitary sewer requirement under the City's subdivision ordinance.

Sample Language:

Mayor: *Mr. Venard would you please present the proposed final plat.*

Mr. Venard: *Makes presentation*

Mayor: *Mr. Veenstra would you please present your comments and the Planning and Zoning Commission's recommendation.*

City Engineer: *Makes presentation.*

Mayor: *Does the Council have any questions? If not I would entertain a motion to approve the proposed final plat and waive the sanitary sewer requirement of the City's subdivision ordinance.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The motion is approved. Thank you.*

City of Van Meter Planning and Zoning Commission
Minutes 5-21-2014

- 1) The Van Meter Planning and Zoning Commission met on Wednesday, May 21, 2014 at the Veteran's Reception Center at 910 Main Street. Chair Jesse Leckband called the meeting to order at 6:34P.M. Members present were: Jerney Feldman, Joe Herman, Gayle O'Brien, and Lyn Lyon. Members absent were: Cristie Sullivan and Ernie Hockenberry.

Also present was Steve Venard of Bishop Engineering representing the Hickory Lodge Plat 4 project, City Engineer Bob Veenstra Jr., and City Administrator Jake Anderson.

- 2) Chair Leckband asked for a motion to approve the agenda. Moved by Feldman supported by O'Brien. Passed unanimously.
- 3) Chair Leckband asked for a motion to approve the minutes from April 30, 2014 as presented. Moved by Feldman supported by O'Brien. Passed unanimously.
- 4) Steve Venard and City Engineer Bob Veenstra Jr. presented the final plat and construction drawings for Hickory Lodge Plat 4. Venard explained that the plat creates 19 lots all in excess of an acre and a half. City Engineer Bob Veenstra Jr. noted that the City's review is extraterritorial and is limited to enforcing compliance with the City's subdivision ordinance. The project plans concrete streets with curb and gutter in compliance with the subdivision ordinance. Sewer is not planned for the subdivision. Water service will be provided by Warren Rural Water. Moved by Feldman supported by Herman to recommend to the City Council approval of the plat waiving the requirements for sanitary sewer but requiring that water service lines be built to City standards and stubbed out for future fire hydrants. Passed unanimously.
- 5) Having no further business Chair Leckband asked for a motion to adjourn. Moved by Feldman supported by Herman to adjourn. Passed unanimously.

_____ Jesse Leckband, Chair

ATTEST:

_____ Jake Anderson, City Administrator



April 30, 2014

Jake Anderson
City Clerk
City of Van Meter
505 Grant Street
P.O. Box 160
Van Meter, Iowa 50261-0160

CITY OF VAN METER, IOWA
HICKORY LODGE PLAT 4
FINAL PLAT AND CONSTRUCTION PLANS

In accordance with your request the writer completed a review of the submittal by Bishop Engineering Company for Hickory Lodge Plat 4. The submittal documents included the final plat, construction plans and drainage report.

Hickory Lodge Plat 4 is located north of 365th Street and west of Tabor Road. Hickory Lodge Plat 4 is located within the two mile extraterritorial review area of the City of Van Meter. The review of Hickory Lodge Plat 4 is for compliance with the subdivision ordinance of the City of Van Meter.

The City of Van Meter received the concept plan for Hickory Lodge Plat 4 in the December 2013. In response to the concept plan the City of Van Meter indicated it would require partial compliance with the subdivision ordinance. The City indicated compliance with the requirement for sanitary sewer would not be required. The City indicated the plat would need to comply with the City's requirements regarding water main construction. The City indicated the plat would need to generally comply with the City's requirements regarding street design and storm water drainage.

The documents received from Bishop Engineering Company have been reviewed for compliance with the provisions of the subdivision ordinance of the City of Van Meter. The review is consistent with the guidance previously provided to Bishop Engineering Company.

The project consists of 19 lots located on an extension of Hickory Lodge Drive, the new cul-de-sac Shagbark Circle and on 365th Street.

Based on review of the final plat and construction plans the following is offered:

1. Sanitary sewer is not provided as part of the plat. The City previously indicated it would not require sanitary sewer.
2. The construction plans generically show the location of an 8-inch water main to be installed by Warren Water. The City of Van Meter previously indicated it would require compliance with the subdivision ordinance with respect to water.

It is recognized the water main within the subdivision will be installed by Warren Water, rather than being installed as a part of the improvements for the subdivision. Nonetheless, it is the responsibility of the developer to document the water main construction complies with the requirements of the City of Van Meter as to material, size and appurtenances. The submittal in the construction plans is not adequate to document compliance with the subdivision ordinance. While there are no objections to the illustration of the water main shown in the construction plan, approval cannot be provided until the design by Warren Water has been submitted for review.

3. The City of Van Meter requires all lots to have frontage on a street equal to the front yard distance at the set back line. A review of the lot configuration would indicate all lots meet this requirement.
4. The cul-de-sac street Shagbark Circle meets the requirement of the City of a length of less than 600 feet.
5. Hickory Lodge Drive east of Shagbark Circle appears to be intended as phased street for future continuation. The length of Hickory Lodge Drive east of Shagbark Circle slightly exceeds the maximum allowed cul-de-sac length of 600 feet with a turnaround. If Hickory Lodge Plat 4 were developed within the City a turnaround would be required at the end of Hickory Lodge Drive. Under extraterritorial review the writer does not believe it is necessary to require a turnaround.
6. The street design is based on 26-foot wide, 7-inch thick portland cement concrete pavement with integral curb and gutter. The street design meets the requirements of the City's subdivision ordinance.

7. The minimum slope on all streets is greater than the design standard requirement of minimum slope.
8. The maximum slope on Hickory Lodge Drive is 10.00%. The Statewide Urban Design Standards allow a maximum grade of 12% on residential streets with a speed limit of 25 mph. Although the 10% slope is steeper than considered desirable for a residential street, the slope is in compliance with the allowable maximum slope under SUDAS.
9. Stormwater drainage is provided by a longitudinal storm sewer along Hickory Lodge Drive that discharges to the pond south of Hickory Lodge Drive and a longitudinal storm sewer along Shagbark Circle that also discharges toward the pond area located west of Shagbark Circle.
10. The general configuration of the storm sewer systems meet the requirements of the subdivision ordinance.
11. The drainage report includes sizing calculations for the storm sewer system. A review of the calculations would indicate the storm sewer system is adequately sized for a Q₁₀ storm event. Sizing for a Q₁₀ event meets the requirements of the subdivision ordinance.
12. The stormwater drainage report includes calculations relative to the size and volume of the detention pond and the transverse pipe under Hickory Lodge Drive. A cursory review of the calculations indicates the design approach is satisfactory. This type of facility is not directly addressed in the design standards. The review was limited to a determination whether the facility is generally in conformance with accepted design practice.

The construction plans for the stormwater drainage and streets are satisfactory. The construction plans do not show the water main to be installed by Warren Water. Without a review of the water main it is not possible to determine whether the water main complies with the requirements of the subdivision ordinance.

There is a recognition the water main will be installed by Warren Water. Under extraterritorial review the City's review is a one-time review for determination of compliance. Once the City indicates to Dallas County the project is satisfactory the City has no subsequent review. If the City indicates to Dallas County approval of the project it may have no subsequent ability to review the water main for compliance with the subdivision ordinance. Waiting for submittal of the water main by Warren Water for review will most likely delay the City's response to Dallas County regarding compliance.

Jake Anderson
April 30, 2014
Page 4

The City may wish to communicate with both the developer and Dallas County the issue relating to Warren Water and determine if there is a suitable procedure that would allow the project to move forward while reserving to the City of Van Meter the ability to review the water main and require compliance with the City's subdivision ordinance.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

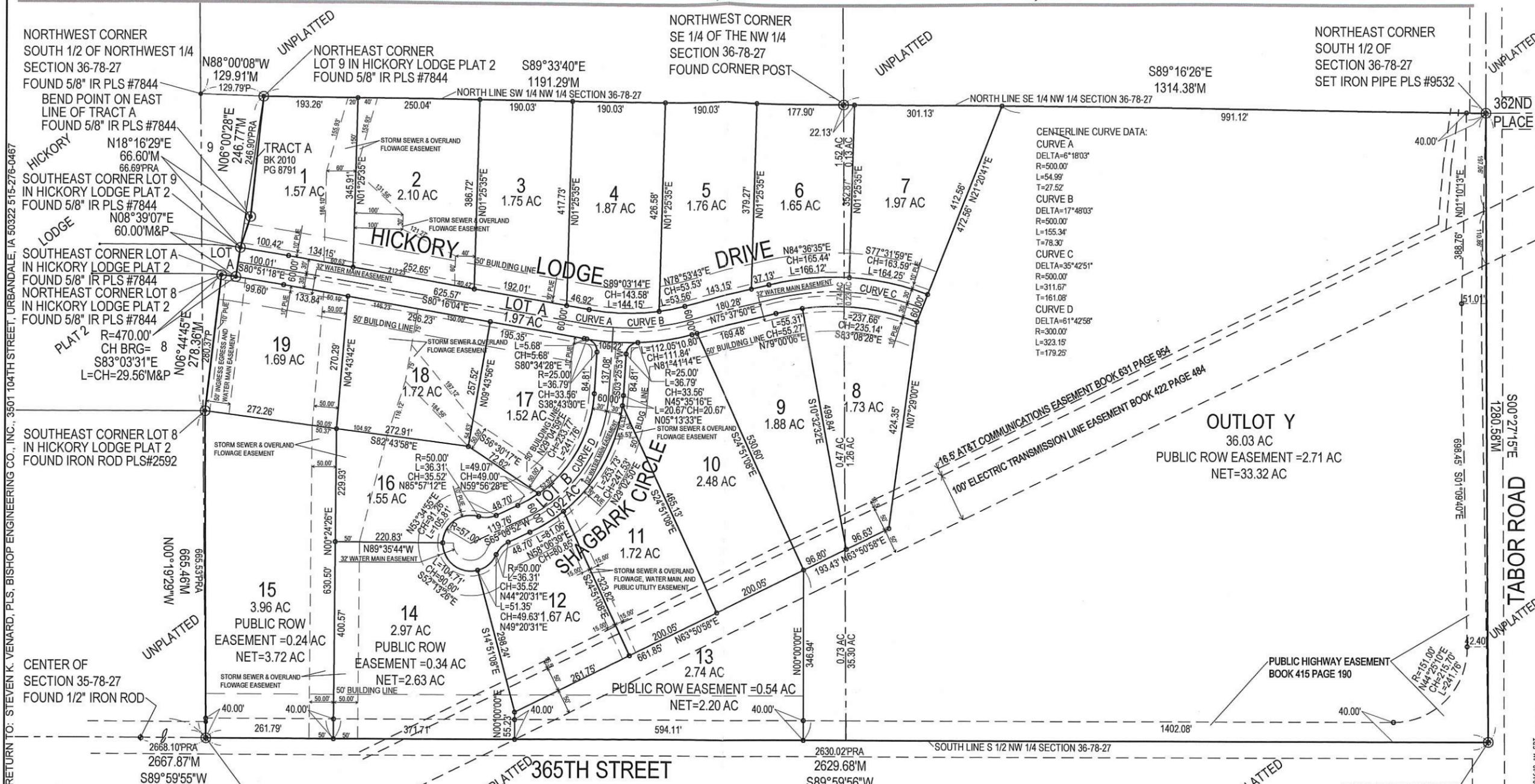
VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "H. R. Veenstra Jr.", written in a cursive style.

H. R. Veenstra Jr.

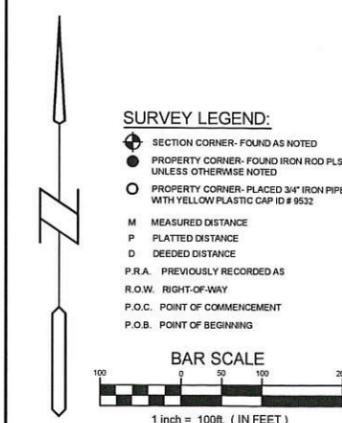
HRVJr:pjh
600-11

FINAL PLAT OF HICKORY LODGE PLAT 4, DALLAS COUNTY, IOWA



CENTERLINE CURVE DATA:
 CURVE A
 DELTA=6°18'03"
 R=500.00'
 L=54.99'
 T=27.52'
 CURVE B
 DELTA=17°48'03"
 R=500.00'
 L=155.34'
 T=78.30'
 CURVE C
 DELTA=35°42'51"
 R=500.00'
 L=311.67'
 T=161.08'
 CURVE D
 DELTA=61°42'58"
 R=300.00'
 L=323.15'
 T=179.25'

RETURN TO: STEVEN K. VENARD, P.L.S., BISHOP ENGINEERING CO., INC., 3501 104TH STREET, URBANDALE, IA 50322 515-276-0487



LEGAL DESCRIPTION:

THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF SECTION 36, TOWNSHIP 78 NORTH, RANGE 27 WEST OF THE 5TH P.M., DALLAS COUNTY, IOWA; EXCEPT, HICKORY LODGE PLAT 2, AN OFFICIAL PLAT, DALLAS COUNTY, IOWA; AND EXCEPT, TRACT A OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 36 RECORDED IN BOOK 2010 ON PAGE 8791 IN THE OFFICE OF THE RECORDER OF DALLAS COUNTY IOWA IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

"BEGINNING AT THE CENTER OF SECTION 36, TOWNSHIP 78 NORTH, RANGE 27 WEST OF THE 5TH P.M., DALLAS COUNTY, IOWA; THENCE, S89°59'56"W ALONG THE SOUTH LINE OF THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 36 A DISTANCE OF 2629.68 FEET TO THE WEST 1/4 CORNER OF SAID SECTION 36; THENCE, N00°19'29"W A DISTANCE OF 665.46 FEET TO THE SOUTHEAST CORNER OF LOT 8 IN HICKORY LODGE PLAT 2, AN OFFICIAL PLAT, DALLAS COUNTY, IOWA; THENCE, N06°44'45"E ALONG THE EAST LINE OF SAID LOT 8 A DISTANCE OF 278.36 FEET TO THE NORTHEAST CORNER OF SAID LOT 8; THENCE, EASTERLY ALONG THE SOUTHERLY LINE OF LOT A IN SAID HICKORY LODGE PLAT 2 AND ALONG A 470.00 FOOT RADIUS CURVE CONCAVE SOUTHERLY A DISTANCE OF 29.56 FEET, SAID CURVE HAVING A CHORD BEARING OF S83°03'31"E AND A CHORD LENGTH OF 29.56 FEET TO THE SOUTHEAST CORNER OF SAID LOT A; THENCE, N08°39'07"E ALONG THE EAST LINE OF SAID LOT A A DISTANCE OF 60.00 FEET TO THE SOUTHEAST CORNER OF LOT 9 IN SAID HICKORY LODGE PLAT 2; THENCE, N18°16'29"E ALONG THE EAST LINE OF TRACT A OF THE SW 1/4 OF THE NW 1/4 OF SAID SECTION 36 RECORDED IN BOOK 2010 ON PAGE 8791, DALLAS COUNTY, IOWA A DISTANCE OF 66.60 FEET; THENCE, N06°00'28"E ALONG THE EAST LINE OF SAID TRACT A A DISTANCE OF 246.77 FEET TO THE NORTHEAST CORNER OF SAID LOT 9; THENCE, S89°33'40"E ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 36 A DISTANCE OF 1191.29 FEET TO THE NORTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 36; THENCE, S89°16'26"E ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 36 A DISTANCE OF 1314.38 FEET TO THE NORTHEAST CORNER OF THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 36; THENCE, S00°27'15"E ALONG THE EAST LINE OF THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF SAID SECTION 36 A DISTANCE OF 1280.58 FEET TO THE POINT OF BEGINNING."

SAID TRACT OF LAND CONTAINS 77.238 ACRES, MORE OR LESS.

OWNER / DEVELOPER:

HICKORY LODGE HOLDINGS, LLC
 773 NE 47TH PLACE
 DES MOINES, IA 50313
 1-515-208-8325

ZONED:

R-1 SINGLE FAMILY RESIDENTIAL DISTRICT

NOTE:

LOT A AND B ARE TO BE DEEDED TO THE HOME OWNERS ASSOCIATION FOR STREET PURPOSES.

BUILDING SETBACKS:

FRONT YARD = 50'
 SIDE YARD = 12'
 REAR YARD = 50'



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.
 SIGNED: *Steven K. Venard* DATE: 4/25/14
 STEVEN K. VENARD L.S. 9532
 LICENSE RENEWAL DATE: DEC. 31, 2015
 PAGES OR SHEETS COVERED BY THIS SEAL: THIS SHEET

Bishop Engineering
 "Planning Your Successful Development"
 3501 104th Street
 Des Moines, Iowa 50322-3825
 Phone: (515) 276-0487 Fax: (515) 276-0217
 Civil Engineering & Land Surveying
 Established 1959

HICKORY LODGE PLAT 4
 DALLAS COUNTY, IOWA
FINAL PLAT

PROJECT NUMBER:	130512
SHEET NUMBER:	1 OF 1

Agenda Item #10 - Reports

Submitted for:
Information
Recommendation:

Sample Language:

- 1) *Parks and Rec*
- 2) *Library*
- 3) *Public Safety*
- 4) *Public Works*
- 5) *Attorney*
- 6) *Engineer*
- 7) *Administrator*
- 8) *Council*
 - Committees (Chair Listed First)
 - a. Public Works/Infrastructure – Sacker, Stump
 - b. Culture and Recreation – Tweed, Sacker
 - c. MAC – Sacker
 - d. School Board - Stump
 - e. Special Liaison Assignments or Ad-Hoc Committees
- 9) *Mayor*
 - a. Finance – Adams, Lacy, Peterson
 - b. Policy – Adams, Lacy, Peterson
 - c. Economic Development – Adams, Lacy, Tweed
 - d. Annexation – Adams, Lacy, Tweed
 - e. Public Safety – Adams, Stump, Sacker
 - f. EMA, E911 *Lacy Alternate

Van Meter Public Library stats for May 2014

941 items were circulated

49 items were checked out on WILBOR

33 items checked out for book clubs

2 home deliveries

Open Access 29 Rural Route 116

New Borrowers

6 new borrowers 3 rural route, 1 open access, and 2 city

231 reference transactions

Deletes to SILO database 51 additions to SILO 551

Titles purchased 0 Titles added to our collection 75

Fines – none

Donations from the FRIEND's of the library \$500.00 for books

Inter library Loans 64 requests received from other libraries

6 filled from our library

Michelle has entered a total of 8,369 items into Surpass and the end is in sight. Michelle has printed about ¼ of the labels. This next Monday is a volunteer night to finish up labels and digitization at the library. 😊

Just a bit of information, our top items checked out this past month are Children's reading at 281 and DVDs at 217. In the summer our children and teen numbers shoot way up. Our adult totals for this past month were 199. Our lowest items checked are magazines at 14 and that is because they are usually read in the library.

Michelle has continued to keep our facebook and website updated.

Jolena has continued to put in the library news weekly in the county papers.

We had one book club this past month.

The Second Library Literary magazine is available in the library for free. The Van Meter talent continues to amaze me. This next month's theme is MYSTERY.

We had our second Van Meter Visitor Festival meeting on June 3rd. The travel channel will be here during the festival to do some filming of the festival and Van Meter.

Wednesdays at 10 am will switch from story time to Science Experiments by volunteers. Our summer reading this year promotes science and math.

Agenda Item #11 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____: *So Moved.*

City Councilmember _____: *Second*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The meeting is adjourned. Thank you.*