

-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council
Date of Meeting: Monday, December 8, 2014
Time/Place of Meeting: 7:00 p.m. – Veteran’s Reception Center, 910 Main Street

Business Meeting Agenda:

1. Call to Order
2. Approval of Agenda
3. Introductions
4. Citizens Hearing
5. Consent Agenda:
 - a. Minutes of the November 10, 2014 council meeting
 - b. November Claims list
 - c. November Financial Statement
 - d. Approve Annual Urban Renewal Report
 - e. Fat Randi’s Liquor License Renewal
 - f. Approve the Mayor’s appointment of Gene Gabus to the Van Meter Public Library Board of Trustees for a term ending June 30, 2019.
6. Action to set a date and time for a public hearing on a proposed annexation moratorium agreement with the City of Waukee. - January 12, 2015 at 7:00PM at 910 Main Street in Van Meter.
7. Action on a proposal to accept portable classrooms from the Van Meter Community School District.
8. Department/Committee Reports:
 - a. Parks and Rec
 - b. Library
 - c. Public Safety
 - d. Public Works
 - e. Attorney
 - f. Engineer
 - g. Administrator - GDCDA
 - h. Council
 - i. Public Works/Infrastructure
 - ii. Culture and Recreation
 - iii. MAC - Kim Sacker
 - iv. Ad-Hoc Committees
 - i. Mayor
 - i. Finance
 - ii. Policy
 - iii. Economic Development
 - iv. Public Safety
 - v. EMA, E911
9. Adjourn

Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Motions:

Mayor: *The time is Seven O'clock PM on Monday, December 8, 2014. I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #3 - Introductions

Submitted for:

Information

Recommendation:

Sample Language:

Mayor: *Would those present please introduce themselves?*

Agenda Item #4 - Citizens Hearing

Submitted for:
Information
Recommendation:

Sample Language:

Mayor: *At this time I will recognize members of the public that would like to address the City Council. Once given the floor those addressing the City Council will be given 5 minutes to read their comments into the record.*

Agenda Item #5 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The Consent Agenda is adopted. Thank you.*

- 1) The Van Meter City Council met for a regular council meeting on Monday, November 10, 2014 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Bob Lacy, Kim Sacker, Elizabeth Tweed, Mike Peterson, and Owen Stump.

Staff present: City Administrator Jake Anderson, City Attorney Erik Fisk, and Public Safety Director William Daggett.

Members of the public present: Al Suckow, Brenda Golwitzer, and Amy Skogerson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Peterson. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:
 - a. Minutes of the October 13, 2014 council meeting.
 - b. October Claims list.

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	\$ 149.51
ADAMS DOOR COMPANY	REPLACEMENT GARAGE DOORS	\$ 1,270.00
AG SOURCE LABORATORIES	WATER/SEWER TESTING	\$ 385.00
BALDON HARDWARE	SADDLE VALVE	\$ 8.49
BARNES & NOBLE BOOK SELLER	BOOKS & DVDS	\$ 293.36
BOB LACY	MILEAGE ROUNDTRIP ADEL	\$ 11.20
BOHLMANN INC	IN LINE STRAINER	\$ 16.44
CARE	STUFF UT BILLS/NEWS SEPT/OCT	\$ 150.00
CASEY'S GENERAL STORE	GAS/MERCH	\$ 1,039.46
CENTURY LINK	PHONE CHARGES	\$ 368.95
CHRISTOPHER REHA	PAYROLL EXP	\$ 51.89
COMPASS BUSINESS SOLUTIONS	CUSTOM UT BILL ENVELOPES	\$ 997.50
CULLIGAN	AUTOMATIC RENTAL	\$ 21.95
DALLAS CO RECORDER	EASEMENT	\$ 17.00
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	\$ 379.14
DELTA DENTAL	Employee Dental Ins	\$ 185.86
DELTA DENTAL	EMPLOYEE DENTAL INS	\$ 418.72
DMACC	EMR CLASS POLLARD/POWER	\$ 798.00
DYKSTRA CONCRETE LLC	ST PATCH - FELLER MUSEUM CORNE	\$ 575.00
EFTPS	FED/FICA TAX	\$ 2,686.62
EFTPS	FED/FICA TAX	\$ 2,791.88
GRAHAM TIRE DES MOINES INC	PW TRUCKS NEW TIRES	\$ 1,340.08

HACH	WATER CHEMICALS	\$ 383.36
HEARTLAND COOP	DIESEL FUEL	\$ 99.02
HIGHLIGHT	SUBSCRIPTION X 1 YR	\$ 29.64
IA CRIME PREVENTION ASSOC	MEMBERSHIP DUES 2014/2015	\$ 50.00
ICMA	MBMBERSHIP DUES 2015	\$ 600.00
ILEA	POST FOR PETITHORY	\$ 60.00
IOWA ONE CALL	FAXES	\$ 40.50
IOWA OUTDOORS	SUBSCRIPTION X 1 YR	\$ 15.00
IPERS	WAGE ADJUSTMENT FEE	\$ 7.46
IPERS	IPERS	\$ 3,573.04
JESTER INSURANCE SERVICE	INS COVERAGE ECON DEV	\$ 150.00
JIMS JOHNS INC	SPORTS COMPLEX	\$ 225.00
JW TREE SERVICE	TREE REMOVAL ON ELM	\$ 800.00
LOWE'S	CAUTION TAPE	\$ 31.04
MAFFIN OUTDOOR POWER & AUTO	MOUNT & BALANCE TIRES PW TRUCK	\$ 160.00
MARSHALLTOWN PUBLIC LIB	REPLACEMENT BOOK	\$ 15.95
MATHESON TRI GAS INC	OXYGEN	\$ 34.76
METHODIST OC/HEALTH	DRUG SCREEN COLLECTION DAGGETT	\$ 21.25
MIDAMERICAN ENERGY	GAS AND ELECTRIC	\$ 1,835.14
MUNICIPAL SUPPLY INC	BLUE MARKING FLAGS	\$ 11.00
OFFICE DEPOT	PAPER, TISSUES, PAPER TOWELS	\$ 100.98
OGDEN PUBLICATIONS	SUBSCRIPTION X 1 YR	\$ 16.95
PATRICIA MCDANIEL	YARD SALE COOKBOOK	\$ 23.00
PETE HOWE INDUSTRIAL	SW LINE CLEAN SO SIDE OF ELM	\$ 3,313.20
RHODES INC	CLASS A ROADSTONE	\$ 743.74
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	\$ 40.70
TASTE OF HOME	SUBSCRIPTION X 1 YR	\$ 10.00
THE HARTFORD	EMPLOYEE LIFE/DIS INS	\$ 235.57
TREAS - ST OF IA SALES TX	QUARTERLY SALES TAX JUL-SEP 14	\$ 2,384.00
TREAS - STATE OF IOWA W/H	STATE TAX	\$ 1,103.00
UNITYPOINT CLINIC	DRUG TEST RESULTS DAGGETT	\$ 37.00
US POSTMASTER	STAMPS X 3 ROLLS	\$ 147.00
US POSTMASTER	NOV UT BILLS/NEWSLETTERS	\$ 193.92
WASTE CONNECTIONS	GARBAGE CONTRACT	\$ 6,432.52
WAUKEE HARDWARE & RENT IT	BROOM X 2	\$ 39.98
WELLMARK	EMPLOYEE HEALTH INS	\$ 4,163.45
WELLS FARGO	DEPOSIT SLIPS	\$ 45.15
WELLS FARGO CC	CONFERENCE REGISTRATION	\$ 300.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	\$ 1,722.00
	***** REPORT TOTAL *****	\$ 43,150.37

c. October Financial Statements.

FUND

RECEIVED

DISBURSED

GENERAL	\$	80,002.48	\$	32,369.78
LIBRARY TECHNOLOGY FUND	\$	0.01	\$	-
ROAD USE TAX	\$	11,254.17	\$	7,064.00
EMPLOYEE BENEFITS	\$	20,284.26	\$	4,712.82
EMERGENCY FUND	\$	1,754.20	\$	-
TIF-CR ESTATE	\$	61,714.04	\$	750.00
TIF-WH PINES SUBDIVISIO	\$	4,668.59	\$	-
TIF-POLK CO. BANK	\$	11,536.11	\$	-
TIF ORIGINAL (420-844)	\$	109,731.01	\$	-
PARK TRUST FUND	\$	0.14	\$	-
LIBRARY TRUST FUND	\$	3,817.79	\$	4,357.76
VM COMMUNITY BETTERMENT	\$	-	\$	325.00
SITE CERT/WA PROJECT	\$	-	\$	3,356.00
DEBT SERVICE	\$	33,408.92	\$	-
WATER	\$	15,571.87	\$	9,475.56
SEWER	\$	11,710.84	\$	10,320.59
*****REPORT TOTAL*****	\$	365,454.43	\$	72,731.51

d. Approval of Casey's General Stores Liquor License Renewal.

Lacy moved supported by Stump to adopt and approve Resolution #2014-26, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

- 6) Mayor Adams recognized Brenda Golwitzer and Amy Skogerson representing the Van Meter Community Development Corporation (VMCDC) who presented on their organization's activities that include seeking 501c3 tax exempt status from the IRS, the Connect Iowa Broadband Assessment, and the potential to work with the Iowa Architectural Foundation to develop a streetscapes plan that would build on the Strategic Vision Plan that was prepared by RDG in 2009. Golwitzer then asked the City Council to consider making a donation in the amount of \$5,000 in order to provide some seed-funding to help with the Corporation's initial costs of doing business and so that they can take advantage of the opportunity with the Iowa Architectural Foundation. Anderson noted that the City Council's purchasing policy earmarks \$2,500 for the promotion of the local business community and the encouragement of buying local. Anderson recommended that the Council grant the full request or at least utilize the money earmarked by the policy to support the VMCDC. Peterson moved supported by Lacy to approve their request for \$5,000. On roll call the votes were as follows: Lacy – Abstention; Peterson – Yes; Sacker – No; Stump – No; Tweed – No. Motion failed.

After further discussion, Stump moved supported by Tweed to grant the VMCDC \$2,500. On roll call the votes were as follows: Lacy – Abstention; Peterson – Yes; Sacker – Yes; Stump – Yes; Tweed – Yes. Motion passed.

- 7) Mayor Adams asked City Administrator Jake Anderson to present the proposed resolution to waive building permit fees, water connection fees, and sewer connection fees for new residential construction. Anderson explained that on May 12, 2014 the City Council deferred action on the proposal for 6 months. Anderson recommended that based on the number of permits issued in calendar year 2014 that the policy to remain expired. The Council generally agreed and took no action.
- 8) Mayor Adams asked City Administrator Jake Anderson to present the proposed ordinance amending the Code of Ordinances relevant to Noise Control. Anderson explained that having received feedback from the public and the City Council at the September 8, 2014 City Council meeting the Policy Committee sought to more narrowly tailor their proposal to address the concerns and complaints that have been received. Anderson explained that in October the City Council agreed that the policy still needed to be addressed and took action

to set the date and time for another public hearing on a proposed amendment presented by the Policy Committee at that time. Mayor Adams then opened the public hearing. Al Suckow had asked for clarification regarding the applicability of the permitted decibel levels for those organizations that are not required to be permitted. Hearing no further public comment and having received none in writing Mayor Adams closed the public hearing.

Lacy moved supported by Peterson to amend the proposal to drop the escalating fee structure, leave the commercial permit fee at \$125 per event and reduce the residential permit fee to \$25 per event. On roll call the votes were as follows: Lacy – Yes; Peterson – Yes; Sacker – No; Stump – No; Tweed – No. Motion failed.

After some discussion Tweed moved supported by Sacker to amend the proposal to drop the escalating fee structure, reduce residential permit fees to \$25 per event, and reduce commercial permit fees to \$75 per event. On roll call the votes were as follows: Lacy – No; Peterson – No; Sacker – Yes; Stump – Yes; Tweed – Yes. Motion passed.

Mayor Adams asked for a motion to approve the first reading of the proposed ordinance as amended. Moved by Sacker supported by Stump. On roll call the votes were as follows: Lacy – No; Peterson – Yes; Sacker – Yes; Stump – Yes; Tweed – Yes. Motion passed.

Mayor Adams asked for a motion to waive the second reading of the proposed ordinance as amended. Moved by Sacker supported by Tweed. On roll call the votes were as follows: Lacy – No; Peterson – Yes; Sacker – Yes; Stump – Yes; Tweed – Yes. Motion passed.

Mayor Adams asked for a motion to waive the third reading of the proposed ordinance as amended. Moved by Sacker supported by Tweed. On roll call the votes were as follows: Lacy – No; Peterson – Yes; Sacker – Yes; Stump – Yes; Tweed – Yes. Motion passed.

Mayor Adams asked for a motion to approve and adopt the proposed ordinance as amended. Moved by Tweed supported by Sacker. On roll call the votes were as follows: Lacy – No; Peterson – Yes; Sacker – Yes; Stump – Yes; Tweed – Yes. Motion passed Ordinance #248 approved and adopted.

9) Department/Committee Reports

Anderson reported that per the normal schedule the State Auditor’s office had completed the field work for the City’s annual audit.

Sacker reported on the activities of the Metropolitan Advisory Council.

10) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Stump. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST _____ Liz Thompson, City Clerk

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE

ACCOUNTS PAYABLE CLAIMS				

ACCO	WATER CHEMICALS	634.14		
AG SOURCE LABORATORIES	WATER TESTING	48.00		
ALERT-ALL CORP	ACTIVITY BOOKS/FIRE SAFETY	222.50		
ALL AMERICAN TURF BEAUTY	CHRISTMAS SVC ENTRANCE SIGN	663.55		
BALDON HARDWARE	KEYS AND ANTIFREEZE	20.32		
BANKERS TRUST	DEBT SERVICE PMT	14,881.25	11178430	11/30/14
BARNES & NOBLE BOOK SELLER	BOOKS AND DVDS	107.78		
BOY SCOUTS OF AMERICA	CHARTER RENEWAL FEES	256.00		
CARPENTER UNIFORM CO	POLICE UNIFORMS	235.67		
CASEY'S GENERAL STORE	GAS PD	757.19		
CENTURY LINK	PHONE CHARGES	366.47		
CLIVE POWER EQUIPMENT	ANNULAR BUFFER	10.81		
CRESTVIEW ESTATES N01 LLC	TIF REBATE % DEV AGREE	48,372.96		
CULLIGAN	AUTOMATIC RENEWAL	21.95		
DALLAS COUNTY NEWS	LEGAL PUB/WINTER MARKET	450.60		
DANKO	JUNKIN JSA 200 PLASTIC STRETCH	1,488.60		
DATA TECHNOLOGIES INC	2015 SUMMIT LIC/SUPPORT FEES	3,673.15		
DELTA DENTAL	EMPLOYEE DENTAL INS	418.72	11178432	11/30/14
DR OZ THE GOOD LIFE	SUBSCRIPTION X 1 YEAR	15.90		
EFTPS	FED/FICA TAX	2,663.72	11178428	11/21/14
EFTPS	FED/FICA TAX	2,788.65	11178434	12/05/14
ELECTRONIC ENGINEERING	PAGER REPAIR AND BATTERIES	128.90		
EVANS SIGN & DISPLAY	LIGHT BULBS WA TOWER XMAS TREE	253.75		
FRED SCHIMMELS	SERVICE 835	903.19		
GALLS AN ARAMARK COMPANY	BODY VISION CAMERA X 2	606.93		
GRINNELL STATE BANK	DEVELOP AGREE TIF PMT	7,106.24		
HEARTLAND COOP	FD DIESEL	63.45		
IMAGING TECHNOLOGIES	MAINTENANCE & OVRAGE CHRGS	330.50		
IOWA ONE CALL	FAXES	33.30		
IOWA RURAL WATER ASSOC	2015 COMMUNITY MEMBERSHIP DUES	250.00		
AMES POLICE DEPT	2014 IPCA MEMBER DUES	75.00		
IPERS	IPERS	1,685.29	11178426	11/21/14
JANICE MILLER	HALLOWEEN EXPENSES	198.66		
JIMS JOHNS INC	2 PORTABLE UNITS	150.00		
JONES CREEK APPAREL	FIRE DEPT TSHIRTS	122.00		
KEEPRS INC	GUN & HOLSTER	406.66		
LIBRARY & EDUCATIONAL SERVICES	AUDIO BOOKS	87.11		
LOWE'S	LIB LOCK, SHOP, CITY HALL	108.04		
MAFFIN OUTDOOR POWER & AUTO	PD OIL CHANGE	25.00		
MASTERSON BOTTENBERG & EICHORN	PROF SERVICE ECON DEV	972.00		
MATHESON TRI GAS INC	OXYGEN	33.80		
MIDAMERICAN ENERGY	GAS & ELEC	2,058.48		
MODERN MARKETING	LIB MATERIALS	126.37		
OFFICE DEPOT	PAPER, FOLDERS, CLEANING	54.61		
RHODES INC	ICE CONTROL SAND	328.30		
SCIENCE CENTER OF IOWA	PROGRAM FOR LIB	150.00		
SPRAYER SPECIALTIES INC	MISC PARTS FOR SPRAYER	32.32		
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	26.09	11178429	11/30/14
SURPASS SOFTWARE	SOFTWARE SERVICE & SUPPORT	1,655.00		
SYNCB/AMAZON	POPCORN & OFFICE SUPPLIES	122.11		
THE HARTFORD	EMPLOYEE LIFE/DIS INS	235.57	11178433	11/30/14

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
TREAS - STATE OF IOWA W/H	STATE TAX	518.00	11178427	11/21/14
ULTRAMAX	AMMUNITION	170.80		
US POSTMASTER	DEC UT BILLS/NEWSLETTERS	197.76	24965	11/26/14
VEENSTRA & KIMM INC	BUILDING PERMITS	2,260.00		
VEENSTRA CONSTRUCTION	REMOVAL & PLACEMENT LIGHTS/BRD	2,800.00		
VERIZON WIRELESS	CELL PHONE CHARGES	383.11	24963	11/18/14
VM COMMUNITY DEVELOPMENT	SEED DONATION PER 11/10/14 MTG	2,500.00		
WASTE CONNECTIONS	GARBAGE CONTRACT	6,442.52		
WAUKEE HARDWARE & RENT IT	LYSOL WIPES	7.58		
WELLMARK	EMPLOYEE HEALTH INS	3,480.13	11178431	11/30/14
WELLS FARGO CC	ITEMSA CONFERENCE/BKGROUND CHK	644.70	24964	11/18/14
WHITFIELD & EDDY PLC	LEGAL SERVICES	2,152.00		
WILSON BROS PEST CONTROL	MOSQUITO CONTROL	600.00		

**** PAID TOTAL ****

27,922.99

**** SCHED TOTAL ****

90,660.21

**** OPEN TOTAL ****

**** ON HOLD TOTAL ****

***** REPORT TOTAL *****

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118,583.20
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DEPT DEPT NAME	TOTAL	CHECK#	DATE
LIABILITIES	7,655.66		
POLICE	2,662.48		
EMERGENCY MANAGEMENT	11.48		
FIRE	3,110.00		
AMBULANCE	523.80		
ROADS, BRIDGES, SIDEWALKS	2,591.14		
STREET LIGHTING	203.97		
GARBAGE	6,442.52		
WATER, AIR, MOSQUITO CONTROL	600.00		
LIBRARY	3,382.40		
PARKS	1,190.73		
RECREATION	2,993.50		
CEMETERY	21.64		
FARMERS MARKET	165.60		
ECONOMIC DEVELOPMENT	58,951.20		
CLERK/TREASURER/ADM	1,832.29		
LEGAL SERVICES/ATTORNEY	4,697.00		
CITY HALL/GENERAL BLDGS	132.73		
DEBT SERVICES	14,881.25		
WATER	3,517.68		
SEWER/SEWAGE DISPOSAL	3,016.13		

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	26,670.91		
058	FARMERS MARKET	165.60		
110	ROAD USE TAX	2,691.86		
112	EMPLOYEE BENEFITS	2,439.28		
125	TIF-CR ESTATE	48,372.96		
127	TIF-POLK CO. BANK	7,106.24		
182	LIBRARY TRUST FUND	3,139.14		
183	VM COMMUNITY BETTERMENT	50.00		
185	REC CAPITAL FUND	2,800.00		
200	DEBT SERVICE	14,881.25		
600	WATER	5,379.33		
610	SEWER	4,886.63		



CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: November 2014

<u><i>Treasurer's Report</i></u>	
Book Balance, Beginning of Month:	\$1,331,533.60
Add: Total Revenues this Month: with transfers	\$64,359.65
Less: Total Expenditures this Month: with transfers	(\$71,424.57)
Add: Δ Liability	\$705.86
Book Balance End of Month:	\$1,325,174.54

<u><i>Bank Reconciliation</i></u>	
Checking Account Balance End of Month:	\$809,972.63
Less: Outstanding Transactions (Cash Report):	(\$9,733.62)
Adjusted Checking Account Balance:	\$800,239.01
Currency	
Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Total Currency:	\$130.00
Investments: (Interest for month included)	
IPAIT	
IPAIT – general	\$220,814.35
IPAIT – park	\$20,621.94
IPAIT – library	\$17,060.33
IPAIT – library/technology	\$1,187.17
IPAIT TOTAL:	\$259,683.79
Certificate of Deposit/ESB	\$250,000.00
Wells Fargo – savings acc't	\$15,121.74
Total Investments:	\$524,805.53
Total of Bank Statements End of Month	\$1,325,174.54

Difference:	\$0.00
Note(s):	

Verify: Mayor or Mayor Pro Tem:

CALENDAR 11/2014, FISCAL 5/2015

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	58,331.18	16,435.67	21,480.74	705.86	53,991.97
049 VEHICLE INSPECTION FUND	38,491.91	.00	.00	.00	38,491.91
051 LIBRARY TECHNOLOGY FUND	210.00	.01	.00	.00	210.01
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	18,044.93	.00	.00	.00	18,044.93
054 VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055 VEHICLE REPLACEMENT-FIR	3,873.82	.00	.00	.00	3,873.82
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	3,469.81	.00	.00	.00	3,469.81
110 ROAD USE TAX	62,553.74	8,712.09	6,755.19	.00	64,510.64
112 EMPLOYEE BENEFITS	88,726.21	2,010.18	3,866.58	.00	86,869.81
119 EMERGENCY FUND	5,335.64	173.85	.00	.00	5,509.49
121 LOCAL OPTION SALES TAX	53,794.37	.00	.00	.00	53,794.37
125 TIF-CR ESTATE	210,318.08	1,114.51	.00	.00	211,432.59
126 TIF-WH PINES SUBDIVISIO	54,643.50	380.27	.00	.00	55,023.77
127 TIF-POLK CO. BANK	55,894.59	.00	.00	.00	55,894.59
128 TIF-STANDBROUGH	.00	.00	.00	.00	.00
129 TIF ORIGINAL (420-844)	133,060.15	10,227.97	.00	.00	143,288.12
180 PARK TRUST FUND	28,093.17	.14	.00	.00	28,093.31
181 REC TRUST	89,980.04	.00	.00	.00	89,980.04
182 LIBRARY TRUST FUND	26,538.18	420.54	2,989.52	.00	23,969.20
183 VM COMMUNITY BETTERMENT	2,325.37	.00	50.00	.00	2,275.37
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	30,231.22	.00	.00	.00	30,231.22
186 SITE CERT/WA PROJECT	157,097.20	.00	.00	.00	157,097.20
200 DEBT SERVICE	39,974.64	2,689.65	14,881.25	.00	27,783.04
205 DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213 DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300 SIDEWALK CAPITAL PROJEC	1.00	.00	.00	.00	1.00
500 CEMETARY-PERPETUAL CARE	16,550.00	.00	.00	.00	16,550.00
600 WATER	87,848.61	12,203.22	9,054.23	.00	90,997.60
606 WATER MAIN PROJECT	40,210.29	.00	.00	.00	40,210.29
610 SEWER	5,304.70	9,991.55	12,347.06	.00	2,949.19
612 DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
Report Total	1,331,533.60	64,359.65	71,424.57	705.86	1,325,174.54

Annual Urban Renewal Report, Fiscal Year 2013 - 2014

Levy Authority Summary

Local Government Name: VAN METER
 Local Government Number: 25G239

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
VAN METER URBAN RENEWAL	25004	8

TIF Debt Outstanding: 1,441,010

TIF Sp. Rev. Fund Cash Balance as of 07-01-2013:	270,332	270,332	Amount of 07-01-2013 Cash Balance Restricted for LMI
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TIF Revenue:	213,348
TIF Sp. Revenue Fund Interest:	0
Asset Sales & Loan Repayments:	0
Total Revenue:	213,348

Rebate Expenditures:	95,754
Non-Rebate Expenditures:	146,733
Returned to County Treasurer:	0
Total Expenditures:	242,487

TIF Sp. Rev. Fund Cash Balance as of 06-30-2014:	241,193	241,193	Amount of 06-30-2014 Cash Balance Restricted for LMI
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**Year-End Outstanding TIF
 Obligations, Net of TIF Special
 Revenue Fund Balance: 957,330**

Urban Renewal Area Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL
 UR Area Number: 25004
 UR Area Creation Date: 02/1991

1. To construct public works facilities including water, sanitary sewer, and roadway improvements.
2. To stimulate residential development.
3. To provide land for new development.
4. To attract investments.
5. To increase affordable housing.

UR Area Purpose:

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
VAN METER CITY/VAN METER SCH/URBAN TIF INCREMENT	25104	25105	0
VAN METER CITY AG/VAN METER SCH/URBAN TIF INCREMENT	25106	25107	0
VAN METER CITY/VAN METER SCH/URBAN TIF 2002 INC	25247	25248	1,370,200
VAN METER CITY/VAN METER SCH/2004 URBAN TIF INC	25307	25308	0
VAN METER CITY AG/VAN METER SCH/2004 TIF INC	25309	25310	0
VAN METER CITY/VAN METER SCH/2005 URBAN TIF INC	25311	25312	4,758,666
VAN METER CITY AG/VAN METER SCH/2005 URBAN TIF INC	25313	25314	0
VAN METER CITY/VAN METER SCH/2006 PCB URBAN TIF INCREMENT	25320	25321	838,190

Urban Renewal Area Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	376,600	32,034,330	1,838,600	0	0	-55,560	34,193,970	0	34,193,970
Taxable	225,709	16,919,399	1,838,600	0	0	-55,560	18,928,148	0	18,928,148
Homestead Credits									144

TIF Sp. Rev. Fund Cash Balance as of 07-01-2013: **270,332** **270,332** **Amount of 07-01-2013 Cash Balance Restricted for LMI**

TIF Revenue: 213,348
 TIF Sp. Revenue Fund Interest: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 213,348

Rebate Expenditures: 95,754
 Non-Rebate Expenditures: 146,733
 Returned to County Treasurer: 0
Total Expenditures: 242,487

TIF Sp. Rev. Fund Cash Balance as of 06-30-2014: **241,193** **241,193** **Amount of 06-30-2014 Cash Balance Restricted for LMI**

Projects For VAN METER URBAN RENEWAL

CR Estates WA

Description:	Water Main Extended to Crestview Estates
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

CR Estates SW

Description:	Sewer Main Extended to Crestview Estates
Classification:	Roads, Bridges & Utilities
Physically Complete:	Yes
Payments Complete:	No

WA Treatment Plant Design

Description:	Plans, Designs, Specifications for filtration, RO, and softening of the City's drinking water.
Classification:	Water treatment plants, waste treatment plants & lagoons
Physically Complete:	No
Payments Complete:	No

Rec Complex Aquisition

Description:	Acquired Van Meter Rec Complex Recreational facilities (lake development, parks, ball fields, trails)
Classification:	
Physically Complete:	Yes
Payments Complete:	No

Site Certification

Description:	Due diligence and utility extension planning for business park
Classification:	Roads, Bridges & Utilities
Physically Complete:	No
Payments Complete:	No

Blight Alleviation

Description:	416 West Street Demo and Environmental Cleanup
Classification:	Low and Moderate Income Housing
Physically Complete:	Yes
Payments Complete:	Yes

Debts/Obligations For VAN METER URBAN RENEWAL

2005 Water Improvement Bond

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	145,000
Interest:	5,766
Total:	150,766
Annual Appropriation?:	No
Date Incurred:	05/01/2005
FY of Last Payment:	2018

2005 Sewer Improvement Bond

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	55,000
Interest:	3,165
Total:	58,165
Annual Appropriation?:	No
Date Incurred:	12/01/2005
FY of Last Payment:	2018

2013 Refinancing/WA Treatment/Rec Complex/Site Cert

Debt/Obligation Type:	Gen. Obligation Bonds/Notes
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	09/09/2013
FY of Last Payment:	2033

Crestview Estates No 1 LLC

Debt/Obligation Type:	Rebates
Principal:	1,046,776
Interest:	0
Total:	1,046,776
Annual Appropriation?:	Yes
Date Incurred:	09/09/2005
FY of Last Payment:	2018

Grinnell St Bank

Debt/Obligation Type:	Rebates
Principal:	185,303
Interest:	0
Total:	185,303
Annual Appropriation?:	Yes
Date Incurred:	11/22/2005
FY of Last Payment:	2015

Non-Rebates For VAN METER URBAN RENEWAL

TIF Expenditure Amount:	38,504
Tied To Debt:	2005 Water Improvement Bond
Tied To Project:	CR Estates WA

TIF Expenditure Amount:	38,504
Tied To Debt:	2005 Sewer Improvement Bond
Tied To Project:	CR Estates SW

TIF Expenditure Amount:	69,725
Tied To Debt:	Crestview Estates No 1 LLC
Tied To Project:	Blight Alleviation

Rebates For VAN METER URBAN RENEWAL

Crestview Estates

TIF Expenditure Amount:	82,077
Rebate Paid To:	Crestview Estates No 1 LLC
Tied To Debt:	2005 Water Improvement Bond
Tied To Project:	CR Estates WA
Projected Final FY of Rebate:	2018

Whispering Pines

TIF Expenditure Amount:	13,677
Rebate Paid To:	Grinnell State Bank
Tied To Debt:	2005 Water Improvement Bond
Tied To Project:	CR Estates SW
Projected Final FY of Rebate:	2015

Income Housing For VAN METER URBAN RENEWAL

Amount of FY 2013 expenditures that provide or aid in the provision of public improvements related to housing and residential development:	69,725
<hr/>	
Lots for low and moderate income housing:	0
Construction of low and moderate income housing:	0
Grants, credits or other direct assistance to low and moderate income families:	0
Payments to a low and moderate income housing fund established by the municipality, including matching funds for any state or federal moneys used for such purposes:	0
Other low and moderate income housing assistance:	69,725

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY/VAN METER SCH/URBAN TIF INCREMENT
 TIF Taxing District Inc. Number: 25105
 TIF Taxing District Base Year: 1990
 FY TIF Revenue First Received: 1992
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2016

UR Designation	
Slum	No
Blighted	No
Economic Development	02/1991

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	16,102,140	1,707,780	0	0	-46,300	17,763,620	0	17,763,620
Taxable	0	8,504,595	1,707,780	0	0	-46,300	10,166,075	0	10,166,075
Homestead Credits									85

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	5,580,977	10,166,075	0	10,166,075	287,540

FY 2014 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY AG/VAN METER SCH/URBAN TIF INCREMENT
 TIF Taxing District Inc. Number: 25107
 TIF Taxing District Base Year: 1990
 FY TIF Revenue First Received: 1992
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2016

UR Designation	
Slum	No
Blighted	No
Economic Development	02/1991

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	132,140	0	0	0	0	0	132,140	0	132,140
Taxable	79,195	0	0	0	0	0	79,195	0	79,195
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	46,301	79,195	0	79,195	1,456

FY 2014 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY/VAN METER SCH/URBAN TIF 2002 INC
 TIF Taxing District Inc. Number: 25248
 TIF Taxing District Base Year: 2002
 FY TIF Revenue First Received: 2003
 Subject to a Statutory end date? No

	UR Designation
Slum	No
Blighted	No
Economic Development	10/2002

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	2,594,260	0	0	0	0	2,594,260	0	2,594,260
Taxable	0	1,370,200	0	0	0	0	1,370,200	0	1,370,200
Homestead Credits									9

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	1,098,810	1,370,200	1,370,200	0	0

FY 2014 TIF Revenue Received: 38,754

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY/VAN METER SCH/2004 URBAN TIF INC
 TIF Taxing District Inc. Number: 25308
 TIF Taxing District Base Year: 0
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

	UR Designation
Slum	No
Blighted	No
Economic Development	No

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	2,730,560	130,820	0	0	-3,704	2,857,676	0	2,857,676
Taxable	0	1,442,192	130,820	0	0	-3,704	1,569,308	0	1,569,308
Homestead Credits									13

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	2,290,790	570,590	0	570,590	16,139

FY 2014 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY AG/VAN METER SCH/2004 TIF INC
 TIF Taxing District Inc. Number: 25310

		UR Designation
TIF Taxing District Base Year:	0	Slum No
FY TIF Revenue First Received:		Blighted No
Subject to a Statutory end date?	No	Economic Development No

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	163,160	0	0	0	0	0	163,160	0	163,160
Taxable	97,789	0	0	0	0	0	97,789	0	97,789
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	65,840	97,320	0	97,320	1,789

FY 2014 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY/VAN METER SCH/2005 URBAN TIF INC
 TIF Taxing District Inc. Number: 25312

		UR Designation
TIF Taxing District Base Year:	2004	Slum No
FY TIF Revenue First Received:	2008	Blighted No
Subject to a Statutory end date?	No	Economic Development 12/2004

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	9,020,390	0	0	0	-5,556	9,014,834	0	9,014,834
Taxable	0	4,764,222	0	0	0	-5,556	4,758,666	0	4,758,666
Homestead Credits									30

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	18,440	4,758,666	4,758,666	0	0

FY 2014 TIF Revenue Received: 150,887

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY AG/VAN METER SCH/2005 URBAN TIF INC
 TIF Taxing District Inc. Number: 25314

	UR Designation
TIF Taxing District Base Year: 0	Slum No
FY TIF Revenue First Received:	Blighted No
Subject to a Statutory end date? No	Economic Development No

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	81,300	0	0	0	0	0	81,300	0	81,300
Taxable	48,725	0	0	0	0	0	48,725	0	48,725
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	38,370	42,930	0	42,930	789

FY 2014 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: VAN METER (25G239)
 Urban Renewal Area: VAN METER URBAN RENEWAL (25004)
 TIF Taxing District Name: VAN METER CITY/VAN METER SCH/2006 PCB URBAN TIF INCREMENT
 TIF Taxing District Inc. Number: 25321

	UR Designation
TIF Taxing District Base Year: 2005	Slum No
FY TIF Revenue First Received: 2006	Blighted No
Subject to a Statutory end date? No	Economic Development 07/2005

TIF Taxing District Value by Class - 1/1/2012 for FY 2014

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	1,586,980	0	0	0	0	1,586,980	0	1,586,980
Taxable	0	838,190	0	0	0	0	838,190	0	838,190
Homestead Credits									7

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2014	96,070	838,190	838,190	0	0

FY 2014 TIF Revenue Received: 23,707

License Application (LC0033627)

Applicant

Name of Applicant:	<u>Fat Randi's Bar & Grill, Inc.</u>		
Name of Business (DBA):	<u>Fat Randi's</u>		
Address of Premises:	<u>415 Grant St</u>		
City: <u>Van Meter</u>	County: <u>Dallas</u>	Zip: <u>50261</u>	
Business Phone:	<u>(515) 996-9400</u>		
Mailing Address:	<u>PO Box 21</u>		
City: <u>Van Meter</u>	State: <u>IA</u>	Zip: <u>502610021</u>	

Contact Person

Name:	<u>Randi L Van Rees</u>		
Phone:	<u>(515) 996-9400</u>	Email Address:	<u>FATRANDIS@AOL.COM</u>

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 01/20/2014

Expiration Date: 01/19/2015

Privileges:

Class C Liquor License (LC) (Commercial)
Outdoor Service
Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>304856</u>	Federal Employer ID #	

Ownership

Randi L Van Rees

First Name: Randi L

Last Name: Van Rees

City: Van Meter

State: Iowa

Zip: 50261

Position President

% of Ownership 100.00 %

U.S. Citizen

Insurance Company Information

Insurance Company:	<u>Founders Insurance Company</u>		
Policy Effective Date:	<u>01/20/2014</u>	Policy Expiration Date:	<u>01/20/2015</u>
Bond Effective Continuously:		Dram Cancel Date:	
Outdoor Service Effective Date:		Outdoor Service Expiration Date:	
Temp Transfer Effective Date:		Temp Transfer Expiration Date:	

Agenda Item #6 - Van Meter/Waukee Annexation Agreement

Submitted for:
Action

Recommendation:

Approve setting the public hearing on the proposed agreement for Monday, January 12, 2015 at 7:00PM at 910 Main Street in Van Meter.

Sample Language:

Mayor: *Mr. Anderson please present the proposed agreement.*

Mr. Anderson: *Makes presentation*

Mayor: *Does the Council have any questions? If not, I would entertain a motion setting a date, time, and place for a public hearing as recommended.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The motion is approved. Thank you.*

ANNEXATION MORATORIUM AGREEMENT

WHEREAS, the City of Van Meter, Iowa (hereinafter referred to as Van Meter), and the City of Waukee, Iowa (hereinafter referred to as Waukee), are interested in the annexation of certain territories that are within the planning areas of each city; and

WHEREAS, it is in the public interest to provide for the orderly annexation of certain territory to Van Meter, certain territory to Waukee, and to assure communication between the two cities so as to allow the best opportunity for orderly development of property, compatible uses, and coordinate public infrastructure along the common boundary to the maximum extent possible;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

SECTION 1. PURPOSE. It is in the public interest for Van Meter and Waukee, to establish an Agreement for annexation, to provide the best opportunity for orderly planning, development, and provision of municipal services. It is also in the public interest to assure communication between the two Cities to create the best opportunity for compatible uses and development, continuity of street systems, and public improvements along the Annexation Boundary established in Section 2 of this Agreement.

SECTION 2. ANNEXATION BOUNDARY. The Cities of Waukee and Van Meter hereby agree to refrain from the annexation of territory within the boundaries shown on the attached Exhibit "A" as provided in this Annexation Moratorium Agreement.

SECTION 3. ANNEXING MORATORIUM. In accordance with Iowa Code Chapter 368 (2014) and defined therein, Van Meter and Waukee agree as follows:

Area A: The City of Waukee shall not annex property in Area A for the term of this Agreement. During this period, the City of Van Meter may use any form of annexation legally available to it under state law to annex property in Area A, without objection from the City of Waukee.

Area B: The City of Van Meter shall not annex property in Area B for the term of this Agreement. During this period, the City of Waukee may use any form of annexation legally available to it under state law to annex property in Area B, without objection from the City of Van Meter.

SECTION 4. APPLICABILITY. This Agreement is applicable to all annexation proceedings, both voluntary and involuntary, and pending annexations as well as any that may be commenced in the future, to the fullest extent allowed and as provided by Iowa Code Chapter 368 (2011). All such proceedings, which have been initiated but not completed, shall be amended to conform to this agreement, and any portion of any petition for annexation, whether voluntary or involuntary, in conflict herewith is hereby terminated and withdrawn. Completion is hereby defined as being

approved by the City Development Board and duly recorded prior to the date of the first City's approval and signature on this Agreement.

Each of the cities agrees not to annex territory in violation of this Agreement. Each City, and their officials, agents and representatives, agree not to aid or support in any way, any person, party, agency, or government body who may oppose, enjoin, or obstruct the other in the pursuit of any annexation that conforms with this Agreement. Terminology used in this Agreement shall be defined in the same manner as it is defined and used in Iowa Code Chapter 368, unless specifically defined herein.

SECTION 5. JOINT DEVELOPMENT COMMUNICATION The cities agree to communicate concerning long range planning and zoning of property along the Annexation Boundary. Zoning and rezonings, site plans, and subdivisions located within 660 feet of the Boundary shall be submitted for review and comment by the staff of each City at least 7 days prior to consideration by a city. Each City will consider the comments of the other City when considering zoning, rezonings, site plans, plats and subdivisions actions.

SECTION 6. STREET IMPROVEMENTS. For street infrastructure planning undertaken within one-eighth mile (660 feet) of the Annexation Boundary, the Cities shall communicate their plans for street and access points to the other as plans are being developed and/or modified. Each City agrees to provide comment to the other concerning such planning and placement within a reasonable time for consideration of the planning City in making such plans.

SECTION 7. RIGHTS AND OBLIGATIONS. This Agreement creates rights and obligations only among these two parties as governmental entities, and is to be interpreted, applied, and enforced by these entities only. It is not intended and shall not be interpreted to create any rights, title, or interest in any other person, firm, corporation, or entity, whether or not resident or taxpayer of any City, and whether directly or as a third party beneficiary.

SECTION 8. STATUTORY AUTHORITY. This Agreement is entered into pursuant to Iowa Code Section 368.4 (2011).

SECTION 9. EFFECTIVE DATE AND DURATION. The effective date of this agreement shall be the later of approval dates of the two Cities. Prior to approval, each City is required to publish notice and to hold hearings as required by Iowa Code Section 368.4 (2014). This Agreement shall be in full force and effect until September 17, 2022, at which time it shall expire and be of no further effect. Either party to this agreement may petition for an amendment, extension, or termination of this agreement by providing written notice to the other party with at least thirty (30) days advance notice to amend, extend, or terminate the terms of this agreement. Any amendment, extension, or termination of this Agreement requires the approval of both City Councils before any amendment, extension, or termination becomes effective.

SECTION 10. SEVERABILITY. If any section, provision, or part of this Agreement shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Dated this _____ day of _____, 2014

ATTEST:

CITY OF VAN METER, IOWA

Liz Thompson, City Clerk

Allan Adams, Mayor

Dated this _____ day of _____, 2014

ATTEST:

CITY OF WAUKEE, IOWA

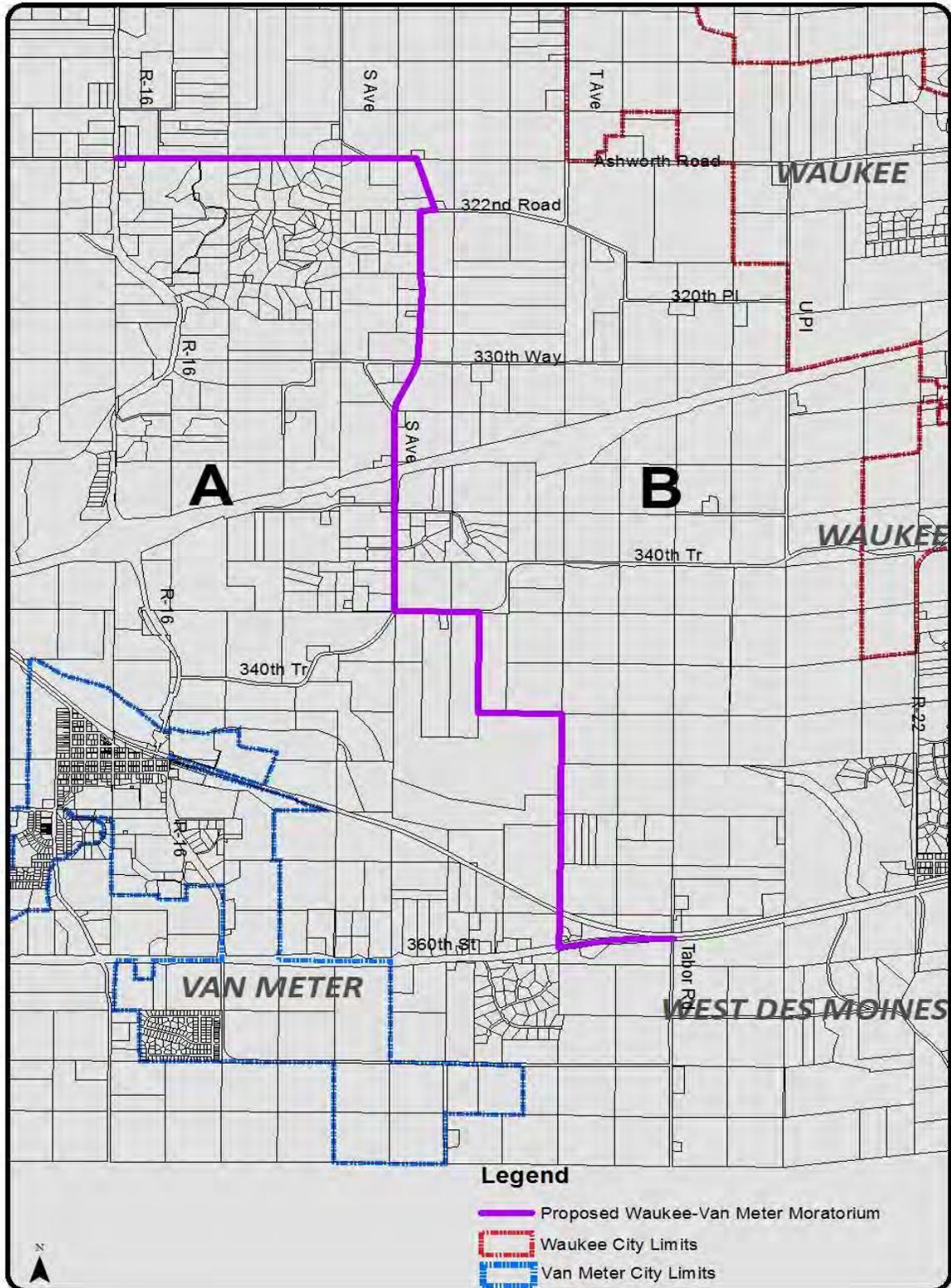
Rebecca D. Schuett, City Clerk

William F. Peard, Mayor

This Agreement was duly filed and recorded in the Office of the Secretary of State of the State of Iowa on this _____ day of _____, 2014.

Secretary of State

Exhibit A Moratorium Map - Waukee and Van Meter



Agenda Item #7 - Portable Classroom Acceptance/Relocation

Submitted for:
Action

Recommendation:

Deny the proposal. Although the proposal may move the City Council's facility goals forward, this specific proposal is not financially viable.

Sample Language:

Mayor: *Would staff please present the proposal?*

Admin: *Makes presentation*

Mayor: *Does the Council have any questions? If not I would accept a motion to reject the proposal.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The motion is approved, the proposal has been rejected. Thank you.*

From: [Derek Johnson](#)
To: [Jake Anderson \(janderson@vanmeteria.gov\)](mailto:janderson@vanmeteria.gov)
Cc: [Bill Goldy](#)
Subject: Classroom Relocation
Date: Wednesday, November 26, 2014 11:26:20 AM
Attachments: [Phase I Classroom Relocation.pdf](#)
[Sketch Plan for Phase I Estimate.pdf](#)
[Certification .htm](#)

Jake,

Attached is an Opinion of Costs for relocating the classrooms to the City owned lot. As you will see on the estimate this only includes moving the buildings from the school and setting them on a concrete pier foundation, extending sewer, water, gas, and electric to the building, repairing the sidewalk along West Street and constructing a gravel parking lot. I have also attached a sketch of the site plan that we used to build the estimate. Based on the work outlined above we estimate the cost to relocate the buildings to be \$64,000.

As part of this exercise we started looking a little further into the details of what additional work may be required. This would include interior plumbing and fixtures, potentially upgrading the electrical, construction of ramp with railings for ADA entry, reconfiguration of interior walls for ADA compliant restroom, sidewalk, paint, skirting replacement, consider full foundation w/insulation in lieu of skirting and piers, emergency/exit lighting, interior upgrades (flooring, paint), energy efficient windows and doors, HVAC upgrades, replacement, concrete parking lot, relocation or park equipment, etc. Obviously the scope and therefore costs associated with the selected work can be increased or decreased depending on your desired product, but we could easily see an additional \$50,000 - \$100,000 going into these buildings. I understand this is a wide range, but without a thorough analysis of the structure and a firm understanding of your expectations of the end product I hesitate to narrow this down too far.

Please keep in mind that these are generally designed as a 20 year building and they are likely at that age. However, we have seen similar structures with proper maintenance and upkeep significantly exceed that initial design life. We have not yet sent out our experts to look at the integrity of the building or perform an assessment to determine the remaining useful life. We want to lay out as much information as we can for you as you go through the decision making process.

Please do not hesitate to contact me if you should have any questions.

Have a great Thanksgiving.

Derek Johnson PE
Associate Principal, Senior Civil Engineer
Civil Engineering Group



510 E Locust St, Suite 104
Des Moines, IA 50309

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C: 515.689.5280

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www.is-grp.com



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RELOCATION OF TEMPORARY CLASSROOMS

CITY OF VAN METER, IOWA
ENGINEER'S OPINION OF PROBABLE COST

November 25, 2014

RELOCATION OF TEMPORARY CLASSROOMS - COST ESTIMATE ANALYSIS					
ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL
1	MOBILIZATION	LS	1	\$ 5,000.00	\$ 5,000.00
2*	MOVE AND SET 2 - 37' X 24' TEMPORARY CLASSROOMS	LS	1	\$ 12,000.00	\$ 12,000.00
3	CONCRETE FOUNDATION (ASSUMES 21 PIERS, 4' DEEP)	LS	1	\$ 10,000.00	\$ 10,000.00
4	SANITARY SERWER SERVICE	LS	1	\$ 1,500.00	\$ 1,500.00
5	WATER SERVICE	LS	1	\$ 1,900.00	\$ 1,900.00
6	CONNECTION TO GAS AND ELECTRICAL SERVICES	LS	1	\$ 13,500.00	\$ 13,500.00
7	REPAIR OF 4' SIDEWALK	SY	36	\$ 60.00	\$ 2,133.33
8	CONSTRUCTION OF 60' X 80' GRAVEL PARKING LOT	SY	550	\$ 22.00	\$ 12,100.00
SUBTOTAL:					\$ 58,133.33
Contingency (10%)					\$ 5,813.33
TOTAL PROJECT COST :					\$ 63,946.67

* Assumes that axle and hitch are present

INCLUDES:

Moving classrooms, concrete pier foundation, sanitary sewer service, water service, gas service, electric service, sidewalk repair along West Street, and construction of a gravel parking lot.

DOES NOT INCLUDE:

Ramp and railings for ADA access into the buildings, sidewalk in front of building, parking lot lighting, or any work to the interior/exterior of the building.



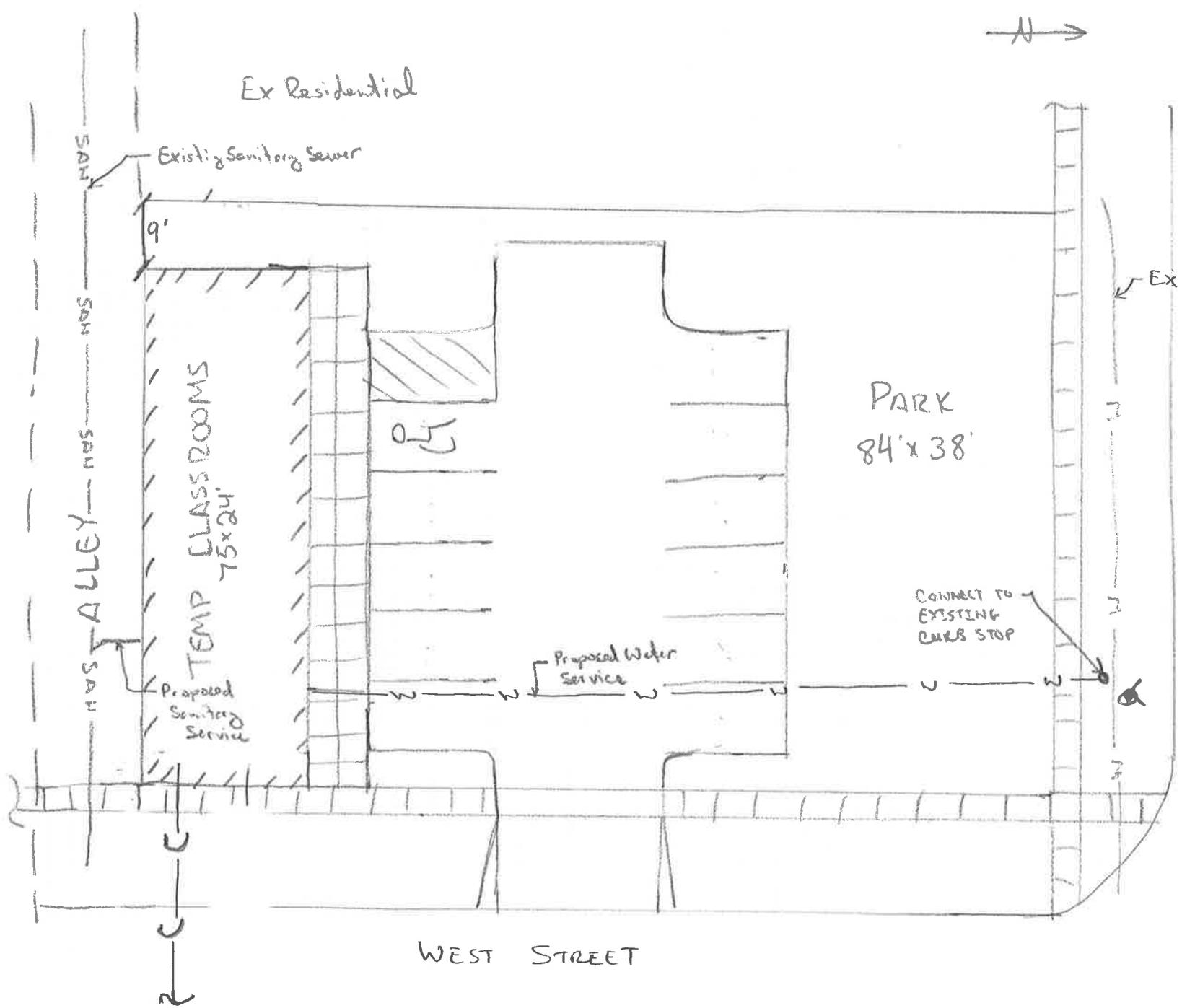
Project VAN METER TEMP CLASSROOMS 14-17317

Location VAN METER SWC GRANT WEST

Sheet No. 1 Of 1

Calculated By DS Date 11-18-2014

Checked By _____ Date _____



GRANT STREET

Agenda Item #10 - Reports

Submitted for:
Information
Recommendation:

Sample Language:

- 1) *Parks and Rec*
- 2) *Library*
- 3) *Public Safety*
- 4) *Public Works*
- 5) *Attorney*
- 6) *Engineer*
- 7) *Administrator*
- 8) *Council*
 - Committees (Chair Listed First)
 - a. Public Works/Infrastructure – Sacker, Stump
 - b. Culture and Recreation – Tweed, Sacker
 - c. MAC – Sacker
 - d. School Board - Stump
 - e. Special Liaison Assignments or Ad-Hoc Committees
- 9) *Mayor*
 - a. Finance – Adams, Lacy, Peterson
 - b. Policy – Adams, Lacy, Peterson
 - c. Economic Development – Adams, Lacy, Tweed
 - d. Annexation – Adams, Lacy, Tweed
 - e. Public Safety – Adams, Stump, Sacker
 - f. EMA, E911 *Lacy Alternate

November 2014 stats for the Van Meter Public Library

We had new temporary hours so we were open 18 days in November and this does affect our numbers.

640 items circulated

596 people in to use library services.

189 reference transactions

1 new borrower – city

Titles purchased 2 donations 22

Fines 0.00

Rural route 59 and open access 98

10 items checked out for book clubs

3 home deliveries

Inter library loans 56 items received and 0 sent

We had several games and activities for the after school kids for Thanksgiving.

We had two quilting and knitting nights.

We had one book club.

The Dallas County Conservationists were in and held an after school program on turkeys. They will be back in December to do one on owls.

We continued on the “Be a Buddy Not A Bully” workbooks and activities. This seems to help quite a bit with the kids who were having problems the past couple of months.

For Beth – our books have exceeded the check outs for DVDs.

I want to thank everyone who helped with the Book Fair at Barnes and Noble.

Jolena Welker

Van Meter Public Library Director

Services for Local Government Members

Engaging Existing Business:

Executive Call Program

- Visit B2B companies to support needs of employers and identify business expansion opportunities

Business Growth & Expansions

- Facilitate expansion projects by identifying and obtaining assistance for existing businesses and local governments

Attracting New Business:

Web Presence

- Provide an up-to-date website with valuable statistics and information, marketing the service area as a premier business location

Certified Sites

- We are the experts in site certification, and know the steps to get your community's site certified and marketed state-wide

Building and Site Representation

- Represent your available buildings or sites to prospective businesses

New Business Locations

- Facilitate new locations by serving as a resource between new business prospect and local, regional and state entities

Working with our Communities:

Information Resource

- Serve as an information resource for a wide variety of topics, including legislative issues, funding opportunities, demographics, etc.

Grant Writing

- Provide grant writing and administration to obtain funding for community projects, for a small fee

Local ED Groups

- Partner with your community's local economic development group offering assistance in strategic planning, new/existing business projects, marketing initiatives, etc.

Communications

- Distribute monthly reports, newsletters, news releases, posts on social media sites, updates on our website, calendar, and blog posts - all keeping your community up to date on The Alliance and our service area

Strategic Planning

- The Alliance is implementing new services and innovative ideas to our communities

Sustainability

- Offer educational workshops on the topic of sustainability
- Encourage and assist your community in implementing sustainable practices in your community plans and projects

The Alliance recently assisted the community of Van Meter with:

Community Education Series:

- Launched in January 2014, this series has been very popular with the local elected officials. Topics have included: TIF (2 sessions), Grants, Sustainability, Housing, Legislation impacting local government, Local Option Sales Tax, boards and governance, and assessment of commercial and housing properties.

GrantFinder:

- New database license: GrantFinder Program is a database of 2,500 federal, state, corporate and foundation grants in a user friendly real-time format. It allows communities to track upcoming grants that may assist their community with projects and or community needs. The Alliance holds a license that allows 50 users to access grant information.

Project Activity:

- Certified Site—1 of 4 in the state; Recognized by the Governor in May of this year
- The Alliance has represented the Certified site to different projects. Due to the amount of information gathered on the site, several companies are interested in the potential location options.
- Currently we have 3 active projects for the business park

Member Benefits:

- The Alliance orchestrated a press release for the announcement of the Van Meter Certified Site and continues to market the site with their limited resources.
- Van Meter is high profile on the Alliance's website due to the certified site, with a link to the City's website, and a link to an additional page on the Alliance's site detailing demographic information
- Available sites in Van Meter are listed through LocationOne on the Alliance's website
- Receive newsletters and other communications from the Alliance, including information for mayors meetings and education sessions.
- Alliance attends the Van Meter ED meetings on a regular basis.

Mayors Group:

- Quarterly Dallas County Mayors Group meetings - offer peer discussion and collaboration.

Board of Directors Seat:

- Jake Anderson was nominated and elected to the Alliance Board of Directors representing the communities under 3,000 in population

Van Meter City Council Board Member Speaking Points

Thank you for the opportunity to share information about our organization, The Alliance as well as recent activity happening in the greater Dallas County region.

Handout:

Flyer: Front & Back

- Shows services offered to local government members
- Detailed activity that occurred for Van Meter in which the Alliance was involved

I'd like to highlight a few items, including:

- As a member, you have been included in Mayors meetings, monthly education series (new member benefit this year) which includes discussion among peers as well as educational presentations relevant to elected officials and the GrantFinder program, also a new data base we subscribed to this year to assist communities in funding resources.
- As a member, you have access to technical assistance such as grant writing services for community projects

Certified sites program

- Certified Sites is a program through IEDA, which takes a site through a stringent process in order to make it shovel ready. Being "shovel ready" provides a great competitive edge when dealing with prospects and site selectors. The Alliance has already guided two sites (Van Meter & Dexter) through Certification and is working with Perry as the third certified site in Dallas County.

Strategic Plan

- Through the Alliance strategic plan we are implementing new ideas and services to our communities.

Would love to hear any questions you might have about The Alliance.

(refer to Potential Q&A below; For any questions you are unable to answer please let them know you will forward on to staff and we can follow up or to please contact staff via phone or email if any additional questions or comments come up later.)

Closing

Thank you for your support we look forward to continuing our work together for enhanced economic development within your community and the region.

Potential Q&A

Q: What would our expected dues be for FY 2015-2016?

A: \$2,032.00 for Van Meter

This is based on the 2010 census, at \$2.00 per capita.

Q: We would like to know more about utilizing our TIF funds to pay for membership dues?

A: Direct them to contact Linda Wunsch, Executive Director to discuss this mechanism in detail.

Q: As a member how would we maximize engagement with the Alliance?

A:

- Be sure to follow our communications to stay aware of activity occurring in our service territory. You would be receiving monthly newsletters via email. Also follow us on social media outlets including Facebook, Twitter and LinkedIn.
- Be sure to update us on activity occurring within your community – the more we know the better service we can provide. Any staff or board member is willing to listen to your updates. We also often include city updates (at your request) into our own communications via email or social media.
- Invite us to local volunteer economic development group meetings or provide updates on economic development efforts your community is working on.
- Make us aware of additional sites and buildings that we may be able to represent to prospects.

Q: What types of leads do you see?

A: We see leads from a variety of sources, mainly including data centers, manufacturing, and agribusiness prospects.

Q: How has the economy impacted the Dallas County region?

A: Since the economic downturn, prospect and project activity has declined. Many existing businesses placed expansion plans on hold or remained operational through attrition. Since the start of FY2012-2013, lead and project activity has increased within the Alliance office with FY 2013-14 seeing huge increase in housing starts, logistic, agribusiness companies and advanced manufacturing.

Q: How can we increase interaction with existing businesses? Increase number of executive calls?

A: We visit local B2B companies through an existing business executive call program. We ask that the city or local economic development group assists with providing a list of qualifying companies for us to schedule visits with. When we visit local businesses, we always invite a city representative to join the meeting.

Agenda Item #11 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____: *So Moved.*

City Councilmember _____: *Second*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The meeting is adjourned. Thank you.*