



# CITY OF VAN METER

## Sound Equipment Application and Permit

**Instructions:**

Please fill out this application as it relates to the event for which you require a sound equipment permit. You may include, as an attachment, additional information that you believe will help the City evaluate your application. Failure to follow these instructions will result in your application being rejected.

Applications are to be submitted in one of three ways.

- 1) In person at [City Hall](#).
- 2) Mailed to City of Van Meter, PO Box 160, Van Meter, IA 50261
- 3) By email to [janderson@cityofvanmeter.com](mailto:janderson@cityofvanmeter.com)

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
EVENT INFORMATION			
Location	Indoors?	Outdoors?	
Street Address		Apartment/Unit #	
Description/Event Type			
Proposed Date			
Proposed Hours of Operation			
EQUIPMENT INFORMATION			
General Description of the Sound Equipment			
License Number of any motor vehicle upon which said sound equipment is to be operated if applicable			

OTHER INFORMATION
Please provide any other information which may be required by the Clerk or Building Official or may otherwise be helpful in evaluating your application.

DISCLAIMER AND SIGNATURE
I certify that my answers are true and complete to the best of my knowledge.
If this application is permitted, I understand that false or misleading information in my application may result in my permit being revoked. Furthermore I hereby acknowledge that the event will conform to any and all applicable laws and that the City retains the right to revoke the permit at any time without cause.
The permit fees for one day or less is \$5.00. The fee for two to seven days is \$25.00.
No permit can be issued for an event in excess of seven days. Permit fees are due prior to the issuance of a permit.
Signature <span style="float: right;">Date</span>

FOR OFFICE USE ONLY	
Approved	Denied
Fee:	For what Purpose:
Official Signature	