

-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council
Date of Meeting: Monday, April 13, 2015
Time/Place of Meeting: 7:00 p.m. – Veteran’s Reception Center, 910 Main Street

Business Meeting Agenda:

1. Call to Order
2. Approval of Agenda
3. Introductions
4. Citizen Hearing
5. Consent Agenda:
 - a. Minutes of the March 9, 2015 City Council meeting
 - b. March Claims list
 - c. March Financial Statement/Quarterly Investment Report
 - d. Appoint Kevin Reisetter as a Reserve Police Officer
 - e. Set Monday, May 11, 2015 at 7:00p.m. at the Veterans Reception Center at 910 Main Street in Van Meter as the date, time, and place for a public hearing on a proposed amendment to the budget for the fiscal year ending June 30, 2015.
6. Set Monday, May 11, 2015 at 7:00p.m. at the Veterans Reception Center at 910 Main Street in Van Meter as the date, time and place for a public hearing on a proposed resolution adopting a revenue purpose statement regarding the use of revenues from proposed gas and electric franchise fees pursuant to Iowa Code 364.2(4)(f).
7. Department/Committee Reports:
 - a. Parks and Rec
 - b. Library
 - c. Public Safety
 - d. Public Works
 - e. Attorney
 - f. Engineer
 - g. Administrator
 - h. Council
 - i. Public Works/Infrastructure
 - ii. Culture and Recreation
 - iii. Ad-Hoc Committees
 - i. Mayor
 - i. Finance
 - ii. Policy
 - iii. Economic Development
 - iv. Public Safety
 - v. EMA, E91
8. Closed Session pursuant to Iowa Code Chapter 21.5 (1)(c) to discuss legal counsel’s impression and report of matters currently pending before Administrative Agency and matters concerning harassment of public officials.
9. Adjourn

Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Motions:

Mayor: *The time is Seven O'clock PM on Monday, April 13, 2015. I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #3 - Introductions

Submitted for:

Information

Recommendation:

Sample Language:

Mayor: *Would those present please introduce themselves?*

Agenda Item #4 - Citizen Hearing

Submitted for:

Information

Recommendation:

N/A

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Under Iowa law, the City Council is prohibited from discussion or taking any action on an item not appearing on its posted agenda. Therefore, any issue raised under the “citizen hearing” section of the agenda will be referred to staff for a decision about whether it should be placed on a future agenda for discussion, action, or report. Council is not permitted to answer questions, engage in discussion, or otherwise entertain or deliberate on any matters raised during matters raised in the “citizen hearing” section of the agenda.

Agenda Item #5 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Sacker ___; Tweed ___; Peterson ___; Stump ___;*

Mayor: *The Consent Agenda is adopted. Thank you.*

- 1) The Van Meter City Council met for a regular council meeting on Monday, March 9, 2015 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Bob Lacy, Kim Sacker, Mike Peterson, Elizabeth Tweed, and Owen Stump.

Staff present: City Administrator Jake Anderson, City Attorney Erik Fisk, Public Safety Director William Daggett.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Peterson. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:
 - a. Minutes of the February 9, 2015 and March 2, 2015 council meetings.
 - b. February Claims list.

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	\$ 579.20
AG SOURCE LABORATORIES	WATER TESTING	\$ 50.50
ARNOLD MOTOR SUPPLY	PW PARTS/WIPERS	\$ 63.37
BALDON HARDWARE	MISC LIB SUPPLIES - LOCK, KEY	\$ 53.25
BOB LACY	MILEAGE WAUKEE LOST	\$ 12.65
CARPENTER UNIFORM CO	SUMMER UNIFORM POLOS	\$ 163.97
CASEY'S GENERAL STORE	PW GAS	\$ 847.45
CENTURY LINK	CITY HALL PHONE	\$ 368.50
CHADWICK GILLESPIE	CLOTHING ALLOWANCE	\$ 349.92
CONSUMER REPORTS	SUBSCRIPTION X 1 YR	\$ 26.00
COOK'S COUNTRY	SUBSCRIPTION X 1 YR	\$ 28.95
COUNTRY LIVING	SUBSCRIPTION X 1 YR	\$ 31.77
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	\$ 117.14
DELTA DENTAL	Employee Dental Ins	\$ 380.26
DENNIS CARTER	FELLER MUSEUM RENO	\$ 12,000.00
DEPT OF ADMINSTRATIVE	LIZ THOMPSON CPM COHORT 23	\$ 250.00
EFTPS	FED/FICA TAX	\$ 2,617.13
EFTPS	FED/FICA TAX	\$ 468.66
EFTPS	FED TAX WITHHOLDING ADJUSTMENT	\$ 314.00
EMERGENCY SERVICES MARKETING	TELEPHONE CHARGES 1/14-12/14	\$ 5.46
FRED SCHIMMELS	DUMPTRUCK REPAIRS	\$ 709.06
HEARTLAND COOP	WATER SHED FILL	\$ 431.18
I+S GROUP INC	PROJECT BOB FELLER RENO	\$ 2,200.00

IA ASSOC OF MUNICIPAL UT	2015-16 WATER DUES & RESEARCH	\$ 501.62
IFMCV	MONTHLY RENT PER LEASE/OPTION	\$ 1,000.00
IOWA FIRE CHIEFS ASSOC	2015 MEMBERSHIP DAGGETT/BRUEN	\$ 50.00
IOWA FIREFIGHTER ASSOC	ASSOCIATION DUES X 21 MEMBERS	\$ 273.00
IPERS	PROTECT IPERS	\$ 3,403.57
IPERS	IPERS	\$ 318.68
LIZ THOMPSON	MILEAGE TO CPM/DINER	\$ 57.31
LOWE'S	SHOP/CITY HALL/LIB/FIRE DEPT	\$ 272.84
MATHESON TRI GAS INC	OXYGEN	\$ 31.88
MIDAMERICAN ENERGY	GAS/ELEC	\$ 2,490.97
MORRIS EXCAVATING LTD	WA MAIN BREAK/BASEBALL FIELD	\$ 360.00
MUNICIPAL SUPPLY INC	IN FLOW DISH FOR MANHOLE COVER	\$ 983.01
OFFICE DEPOT	TIME RECORDER	\$ 304.96
PEEK SALES & SERVICE	REC MOWER PARTS	\$ 325.66
RHODES INC	ICE CONTROL SAND	\$ 343.91
SHELLY JAMES	CLEANING BOB FELLER SPACE	\$ 260.00
SQUARE, INC	CREDIT CARD ACCEPTANCE FEES	\$ 32.27
SURPASS SOFTWARE	SLIP PRINTER KIT	\$ 522.00
SYNCB/AMAZON	BOOKS & SUPPLIES	\$ 366.54
THE HARTFORD	Employee Life/Dis Ins	\$ 213.50
TREAS - STATE OF IOWA W/H	STATE TAXES	\$ 1,040.00
TREAS - STATE OF IOWA W/H	STATE TAX	\$ 201.00
US POSTMASTER	MARCH UT BILLS/NEWSLETTERS	\$ 196.32
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	\$ 38,300.40
VERIZON WIRELESS	PW/THOMPSON PHONES	\$ 383.47
WASTE CONNECTIONS	GARBAGE COLLECTION	\$ 6,492.52
WELLMARK	Employee Health Ins	\$ 3,821.79
WELLS FARGO CC	CONFERENCE/HOTEL	\$ 1,604.40
	***** REPORT TOTAL *****	\$ 86,220.04

c. February Financial Statements.

FUND	RECEIVED	DISBURSED
GENERAL	85,548.93	20,135.68
VEHICLE INSPECTION FUND	0.00	12,000.00
LIBRARY TECHNOLOGY FUND	0.01	0.00
ROAD USE TAX	8,911.94	7,771.09
EMPLOYEE BENEFITS	144.28	4,773.15
EMERGENCY FUND	12.49	0.00
TIF-CR ESTATE	581.76	0.00
PARK TRUST FUND	1,000.14	0.00
LIBRARY TRUST FUND	45.18	4,314.82
VM COMMUNITY BETTERMENT	0.00	50.00
SITE CERT/WA PROJECT	0.00	314.10

DEBT SERVICE	169.60	0.00
WATER	13,113.07	12,521.77
SEWER	12,217.08	7,597.90
*****REPORT TOTAL*****	121,744.48	69,478.51

- d. Approval of the liquor license for the Legends Fieldhouse Bar and Grill at 420 Mill Street
- e. Resolution 2015-8, “A Resolution Transferring Funds”
- f. Resolution 2015-9, “A Resolution Approving Personnel Transactions”

Lacy moved supported by Stump to adopt and approve Resolution #2015-10, “A Resolution Adopting the Revised Consent Agenda.” Passed unanimously.

- 6) Mayor Adams recognized Mark Reinders who presented on the electric and gas franchise agreements between the City of Van Meter and MidAmerican Energy. Mr. Reinders explained that the agreements allow the utility company to utilize the public right-of-way in order to serve the Van Meter Community with electricity and natural gas. Mr. Reinders went on to note that the agreements typically include a 25 year term and that the agreement relative to electricity is due for renewal. Mr. Reinders explained how a franchise fee may be implemented and the City Council asked some general questions. No action was taken.
- 7) Mayor Adams asked City Administrator Jake Anderson to present the proposed budget for fiscal year ending June 30, 2016. Anderson noted that the proposal would reduce the City’s property tax rate by about \$0.04. Mayor Adams opened the public hearing on the proposed budget. Hearing none and having received no comments in writing Mayor Adams closed the public hearing and asked for a motion to approve and adopt the proposed budget. Moved by Lacy supported by Sacker. Passed unanimously.
- 8) Mayor Adams asked City Administrator Jake Anderson to explain the proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note. Anderson noted that the measure is being recommended to allow the City to utilize debt proceeds on hand to conduct a pilot study, well field exploration, and acquire property for the water treatment plant project. Mayor Adams then opened the public hearing on the proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note. Hearing no public comment and having received none in writing Mayor Adams asked for a motion to close the public hearing. Moved by Peterson supported by Lacy. Passed unanimously.
- 9) Mayor Adams asked the Council to take action on the proposed Water Revenue Loan and Disbursement Agreement Anticipation Project Note. Moved by Lacy Supported by Peterson to approve and adopt Resolution #2015-11, “A resolution approving taking additional action with respect to a Water Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$185,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement).” Passed unanimously.

10) Department/Committee Reports

Anderson reported plans to attend the Iowa Municipal Management Institute’s annual conference in Iowa City.

Lacy reported on the activities of the Van Meter Community Development Corporation.

- 11) Mayor Adams asked the City Council for a motion to adjourn into closed session pursuant to Iowa Code Chapter 21.5 (1)(c) to discuss legal counsel’s impression and report of matters currently pending before

Administrative Agency and matters concerning harassment of public officials. Moved by Lacy supported by Sacker. Passed unanimously.

The public was dismissed.

Lacy moved supported by Peterson to begin the closed session discussion at 7:30PM. Passed unanimously.

~Closed Session~

Peterson moved supported by Lacy to adjourn from closed session. Passed unanimously.

Lacy moved supported by Peterson to reopen the meeting to the public at 8:12PM.

12) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Tweed. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST _____ Liz Thompson, City Clerk

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
----- ACCOUNTS PAYABLE CLAIMS -----				
TYCO INTERGRATED SECURITY	services 4/1-6/30 - 2015	172.62		
AG SOURCE LABORATORIES	WATER/SEWER TESTING	295.50		
APEX COMPANIES LLC	PROF SERVICES 406 WEST ST	600.00		
B&B LEASING & RENTAL	SKID LOADER W/BROOM	175.00		
BOB LACY	MI LEAGE	17.83		
BOBS AUTO PARTS	PUBLIC WORKS MISC	63.85		
CARE	STUFF APR NEWSLETTER/UT BILLS	50.00		
CARPENTER UNIFORM CO	PD UNIFORM	96.22		
CASEY'S GENERAL STORE	PD GAS	770.73		
CENTURY LINK	CITY HALL PHONE	378.79		
CITY OF VAN METER	PLANT SALE PLANTS	152.10		
CULLIGAN	AUTOMATIC RENTAL	9.85		
DELTA DENTAL	EMPLOYEE DENTAL INS	380.26	11178473	3/29/15
DEPT OF ADMINSTRATIVE	THOMPSON CPM COHORT 23	250.00		
DES MOINES STAMP	JOHN PETITHORY NOTARY STAMP	28.70		
DOROTHY KNIGHT	MI LEAGE	840.05	25158	3/19/15
EFTPS	FED/FICA TAX	2,602.25	11178470	3/27/15
EFTPS	FED/FICA TAX	2,705.85	5,308.10	11178476 4/10/15
EMERGENCY MEDICAL PRODUCTS	YR TWO OF 5 YR SUBSCRIPTION	650.00		
FRED SCHIMMELS	FD 836 DRIVESHAFT REPAIR	70.00		
GARY HERRICK	REIMBURE FOR PURCHASE FOR FD	75.11		
GATEHOUSE MEDIA IOWA	LEGAL PUBLICATIONS	162.34		
HANIFEN	FD TOW 836	405.00		
HEARTLAND COOP	SHOP FILL	1,115.31		
IA ASSOC OF MUNICIPAL UT	CCR WORKSHOP - GILLESPIE	40.00		
IA DEPT OF PUBLIC HEALTH	IDPH STATE EMT CERTIFICATION	60.00	25159	3/19/15
IFMVC	MONTHLY RENT PER LEASE/OPTION	1,000.00		
ILEA	MMPI -2 FAUST	180.00		
IPERS	PROTECT IPERS	3,139.33	11178468	3/27/15
IPERS	WAGE REPORT ADJUSTMENT	.04	3,139.37	11178471 4/06/15
ISRLOA	IA STATE RESERVE LAW OFFICER	100.00		
JANICE MILLER	EASTER CANDY REIMBURSEMENT	365.43		
KONICA MINOLTA	COPIER FOR FELLER OFFICE	5,467.22		
LIZ THOMPSON	MI LEAGE/MEAL CPM AT DRAKE	89.82		
LOWE'S	CITY HALL/FD/SHOP/REC COMPLEX	60.18		
MATHESON TRI GAS INC	OXYGEN	19.88		
MERCY COLLEGE	DAGGETT/PETITHORY EMT CERT	1,450.00		
METERING & TECHNOLOGY SOLUTION	IRRIGATION METERS	537.87		
METHODIST OC/HEALTH & WELLNESS	RANDOM DOT DRUG SCREEN	21.25		
MIDAMERICAN ENERGY	GAS/ELEC	2,181.38		
MULCHMART LLC	PLAY MAT MULCH	248.00		
MUNICIPAL SUPPLY INC	INFLOW DISH	56.79		
NETWORKING SOLUTIONS	HOURLY NETWORKING SERVICES	1,009.00		
OFFICE DEPOT	PAPER, CORRECTION TAPE	84.72		
OFFICE OF AUDITOR OF STATE	AUDIT SERVICES YE 2014	9,588.00		
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	37.28	11178475	3/29/15
SYNCB/AMAZON	SIGNAGE & MISC	225.39		
THE HARTFORD	EMPLOYEE LIFE/DIS	213.50	11178474	3/29/15
TREAS - ST OF IA SALES TX	1ST QRT 2015 SALES TAX	2,309.00		
TREAS - STATE OF IOWA W/H	STATE TAXES	952.00	11178469	3/27/15
UNITYPOINT CLINIC	DRUG TEST RESULTS	37.00		

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
UNI VERITY BOOK STORE	EMT TEXT/WORK BOOKS	265.70		
US POSTMASTER	APRIL UT BILLS/NEWSLETTER	196.80	25160	3/31/15
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	260.80		
VERIZON WIRELESS	CELL PHONE SERVICE	383.47	25157	3/12/15
WASTE CONNECTIONS	GARBAGE CONTRACT	6,492.52		
WELLMARK	EMPLOYEE HEALTH INS	1,724.69	11178472	3/29/15
WELLS FARGO CC	IMMI LODGING	369.31		
WHITFIELD & EDDY PLC	LEGAL SERVICES	5,513.00		

**** PAID TOTAL **** 13,235.52

**** SCHED TOTAL **** 43,511.21

**** OPEN TOTAL ****

**** ON HOLD TOTAL ****

***** REPORT TOTAL *****

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56,746.73

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DEPT DEPT NAME	TOTAL	CHECK#	DATE
LIABILITIES	9,399.43		
POLICE	1,266.13		
EMERGENCY MANAGEMENT	11.64		
FIRE	1,921.61		
AMBULANCE	1,687.71		
ROADS, BRIDGES, SIDEWALKS	2,687.74		
STREET LIGHTING	208.09		
GARBAGE	6,781.52		
LIBRARY	13.92		
PARKS	634.44		
RECREATION	97.14		
CEMETERY	152.10		
ECONOMIC DEVELOPMENT	600.00		
CLERK/TREASURER/ADM	13,502.47		
LEGAL SERVICES/ATTORNEY	6,272.46		
CITY HALL/GENERAL BLDGS	672.82		
WATER	8,085.67		
SEWER/SEWAGE DISPOSAL	2,751.84		

*** CITY OF VAN METER IA ***
ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	36,192.17		
110	ROAD USE TAX	2,889.51		
112	EMPLOYEE BENEFITS	764.64		
125	TIF-CR ESTATE	600.00		
182	LIBRARY TRUST FUND	1,035.29		
183	VM COMMUNITY BETTERMENT	55.00		
600	WATER	10,266.25		
610	SEWER	4,943.87		



CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: March 2015

<u><i>Treasurer's Report</i></u>	
Book Balance, Beginning of Month:	\$1,287,970.10
Add: Total Revenues this Month: with transfers	\$146,108.29
Less: Total Expenditures this Month: with transfers	(\$176,640.62)
Add: Δ Liability	\$0.00
Book Balance End of Month:	\$1,257,437.77

<u><i>Bank Reconciliation</i></u>	
Checking Account Balance End of Month:	\$739,001.31
Less: Outstanding Transactions (Cash Report):	(\$6,515.14)
Adjusted Checking Account Balance:	\$732,486.17
Currency	
Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Total Currency:	\$130.00
Investments: (Interest for month included)	
IPAIT	
IPAIT – general	\$220,821.62
IPAIT – park	\$20,622.63
IPAIT – library	\$17,060.88
IPAIT – library/technology	\$1,187.21
IPAIT TOTAL:	\$259,692.34
Certificate of Deposit/ESB	\$250,000.00
Wells Fargo – savings acc't	\$15,129.26
Total Investments:	\$524,821.60
Total of Bank Statements End of Month	\$1,257,437.77

Difference:	\$0.00
Note(s):	

Verify: Mayor or Mayor Pro Tem:

CALENDAR 3/2015, FISCAL 9/2015

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	92,151.62	24,078.10	85,904.14	.00	30,325.58
049 VEHICLE INSPECTION FUND	26,491.91	.00	2,200.00	.00	24,291.91
051 LIBRARY TECHNOLOGY FUND	210.04	.01	.00	.00	210.05
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	18,044.93	.00	.00	.00	18,044.93
054 VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055 VEHICLE REPLACEMENT-FIR	13,873.82	.00	.00	.00	13,873.82
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	3,304.21	.00	.00	.00	3,304.21
110 ROAD USE TAX	67,192.43	9,261.06	6,841.70	.00	69,611.79
112 EMPLOYEE BENEFITS	75,944.67	2,028.95	2,128.27	.00	75,845.35
119 EMERGENCY FUND	5,834.74	175.46	5,834.74	.00	175.46
121 LOCAL OPTION SALES TAX	53,794.37	.00	53,794.37	.00	.00
125 TIF-CR ESTATE	163,641.39	.00	.00	.00	163,641.39
126 TIF-WH PINES SUBDIVISIO	55,205.15	.00	.00	.00	55,205.15
127 TIF-POLK CO. BANK	48,788.35	.00	.00	.00	48,788.35
128 TIF-STANDBROUGH	.00	.00	.00	.00	.00
129 TIF ORIGINAL (420-844)	142,524.98	.00	.00	.00	142,524.98
180 PARK TRUST FUND	29,093.73	.13	.00	.00	29,093.86
181 REC TRUST	89,980.04	53,794.37	.00	.00	143,774.41
182 LIBRARY TRUST FUND	10,519.37	27,525.16	2,115.10	.00	35,929.43
183 VM COMMUNITY BETTERMENT	2,125.37	.00	55.00	.00	2,070.37
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	27,431.22	.00	.00	.00	27,431.22
186 SITE CERT/WA PROJECT	156,783.10	.00	.00	.00	156,783.10
200 DEBT SERVICE	21,522.90	1,645.45	.00	.00	23,168.35
205 DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213 DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300 SIDEWALK CAPITAL PROJEC	1.00	.00	1.00	.00	.00
500 CEMETARY-PERPETUAL CARE	17,550.00	500.00	.00	.00	18,050.00
600 WATER	97,348.83	16,214.30	8,707.36	.00	104,855.77
606 WATER MAIN PROJECT	40,210.29	.00	.00	.00	40,210.29
610 SEWER	7,770.39	10,885.30	9,058.94	.00	9,596.75
612 DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
Report Total	1,287,970.10	146,108.29	176,640.62	.00	1,257,437.77

Submitted at April 13, 2015 meeting: _____
Jake Anderson, City Administrator

QUARTERLY INVESTMENT REPORT – for period 01-01-15 through 03-31-15:

Summary

Transactions: There were no significant transactions to report during the first quarter of the calendar year (or third quarter of the fiscal year). Bank charges remain at zero and interest rates continue to disappoint.

As of 03-31-15 the total cash balance was \$1,257,437.77*; and the cash/investment breakdown is:

Checking/Wells Fargo account – \$732,486.17
Savings/Wells Fargo account - \$15,129.26
IPAIT – public funds – \$220,821.62
IPAIT – library - \$17,060.88
IPAIT-library/technology - \$1,187.21
IPAIT – park trust - \$20,622.63
Petty Cash - \$100.00
Change Fund - \$30.00
Certificate of Deposit – ESB - \$250,000
TOTAL: \$1,257,437.77*

Agenda Item #6 - Set a Public Hearing on a Revenue Purpose Statement for a proposed franchise fee

Submitted for:
Action.

Recommendation:
Approve setting the date, time and place for a public hearing.

Sample Language:

Mayor: *Mr. Anderson would you please present the proposal*

Admin: *Presentation*

Mayor: *Does the Council wish to discuss the matter further? If not, I would entertain a motion to set the public hearing for May 11, 2015 at 7:00p.m.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy ___; Sacker ___; Tweed ___; Peterson ___; Stump ___;*

Mayor: *The public hearing is set. Thank you.*

RESOLUTION No. _____

**RESOLUTION ADOPTING REVENUE PURPOSE STATEMENT REGARDING
USE OF REVENUES FROM PROPOSED GAS AND ELECTRIC FRANCHISE
FEES PURSUANT TO IOWA CODE 364.2(4)(f)**

WHEREAS, the City of Van Meter, Iowa, is considering adoption of natural gas and electric franchise ordinances under which a franchise fee will be assessed; and

WHEREAS, the City Council of the City of Van Meter will hold a public hearing for consideration of new franchise ordinances; and

WHEREAS, Iowa Code 364.2, subsection (4)(f) requires adoption of a “Revenue Purpose Statement” by a city council prior to the adoption of any franchise containing a franchise fee or any ordinance imposing a franchise fee specifying the purpose or purposes for which any revenue generated by a franchise fee will be used; and

WHEREAS, as required by Iowa Code 364.2, subsection (4)(f), a copy of the proposed Revenue Purpose Statement has been published in the manner provided by Iowa Code 362.3.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Van Meter, Iowa, as follows:

Section 1: The following Revenue Purpose Statement is hereby adopted by the City Council of the City of Van Meter, to wit:

**REVENUE PURPOSE STATEMENT REGARDING USE OF
REVENUE FROM GAS AND ELECTRIC FRANCHISE FEES**

Pursuant to Iowa Code 364.2(4)(f), the City of Van Meter states that all revenue generated from franchise fees assessed on the sales of gas and electricity within the City shall be deposited in the franchise fee account in the general fund and shall be used to reimburse the City for all costs associated with inspecting, supervising or otherwise regulating its franchises. Monies in the franchise fee account in the general fund in excess of the amounts necessary for costs associated with inspecting, supervising or otherwise regulating its franchises shall be expended for any of the following:

Repair, remediation, restoration, cleanup, replacement and improvement of existing public improvements and other publicly owned property, buildings and facilities; projects designed to prevent or mitigate future disasters as defined in Iowa Code 29C.2, energy conservation measures for low-income homeowners, low-income energy assistance programs, and weatherization programs, public safety, including the equipping of fire, police, emergency services, sanitation, street, and civil defense departments; the establishment, construction, reconstruction, repair, equipping, remodeling, and extensions of public works, public utilities, and public transportation systems; and the construction, reconstruction, or repair of streets, highways, bridges, sidewalks, pedestrian underpasses and overpasses, street lighting fixtures, and public grounds, and the acquisition of real estate needed for such purposes, abatement of fees for property damaged by a disaster as defined in Iowa Code 292C.2, and economic development activities and projects.

Section 2: The City Clerk shall cause this Revenue Purpose Statement Regarding Use of Revenue from Electric and Natural Gas Franchise Fees, as adopted, to be published in the manner required by Iowa Code 362.3.

ADOPTED AND APPROVED this ____th day of _____, 2015

Mayor

Attest:

City Clerk

Aye	Nay
—	—
—	—
—	—
—	—
—	—

Agenda Item #10 - Reports

Submitted for:
Information
Recommendation:

Sample Language:

- 1) *Parks and Rec*
- 2) *Library*
- 3) *Public Safety*
- 4) *Public Works*
- 5) *Attorney*
- 6) *Engineer*
- 7) *Administrator*
- 8) *Council*
 - Committees (Chair Listed First)
 - a. Public Works/Infrastructure – Lacy, Stump
 - b. Culture and Recreation – Tweed, Sacker
 - c. Special Liaison Assignments or Ad-Hoc Committees
- 9) *Mayor*
 - a. Finance – Adams, Lacy, Peterson
 - b. Policy – Adams, Sacker, Peterson
 - c. Economic Development – Adams, Lacy, Tweed
 - d. Public Safety – Adams, Stump, Sacker
 - e. EMA, E911 *Lacy Alternate

Agenda Item #8 -

Closed Session pursuant to Iowa Code Chapter 21.5 (1)(c) to discuss legal counsel's impression and report of matters currently pending before Administrative Agency and matters concerning harassment of public staff.

Submitted for:

Information/Direction

Recommendation:

N/A

Sample Language:

Mayor: *Do I hear a motion to enter closed session pursuant to Chapter 21, Section 5, paragraph 1, subsection c?*

Councilmember ____: *So moved.*

Councilmember ____: *Second.*

Mayor: *The time is now __:___PM and we will adjourn into closed session, the public is dismissed.*

-Closed Session-

Mayor: *The time is now __:___PM do I hear a motion to adjourn out of closed session?*

Agenda Item #12 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____: *So Moved.*

City Councilmember _____: *Second*

City Clerk: *Lacy ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The meeting is adjourned. Thank you.*