-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council
Date of Meeting: Thursday, August 18, 2016
Time/Place of Meeting: 7:00 p.m. – Veteran's Reception Center, 910 Main Street

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.

Business Meeting Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Civility Statement
4. Approval of Agenda
5. Introductions
6. Citizen Hearing
7. Consent Agenda:
    a. Minutes of the June 16 and June 23, 2016 Council meetings
    b. Notes from the July 21, 2016 Council Meeting where no quorum was obtained
    c. June Claims list
    d. July Claims list
    e. June Financial Statement/Quarterly Investment Reports
    f. July Financial Statement
    g. Approve a liquor license application for the Veterans Reception Center at 910 Main Street
    h. Approve a liquor license application for Grover Flavors at 420 Mill Street
    i. Approve a plat of survey for Robert's Acres parcel 17-104
    j. Approve a request to temporarily close Grant Street in front of the Public Library on September 24, 2016 from 1:00p.m. to 9:30p.m.
8. A presentation on the MPO's water trails and greenways planning efforts.
9. A presentation on the Van Meter Community Development Corporation's planning efforts.
10. Discussion and action to set a date and time for public hearings on an application for voluntary annexation and rezoning filed by Cunningham-Reis.
11. Discussion and action on a proposal to set beggars night with a recommendation from the Park Board.
12. Discussion and possible action on a proposal to produce a promotional video.
13. Staff/Council Reports:
    a. Staff Reports
        i. Parks and Rec
        ii. Library
        iii. Public Safety
        iv. Public Works
        v. Attorney
        vi. Engineer
        vii. City Clerk
        viii. Administrator
    b. Mayor/Council Committees
        i. Finance, Tweed
        ii. Policy, Peterson
        iii. Economic Development, Lyon
        iv. Public Safety, Adams
        v. Public Works/Infrastructure, Stump
        vi. Ad-Hoc Committees
    c. Liaison Reports
        i. EMA/E911, Adams/Lyon
        ii. Library Board, Peterson
        iii. Parks and Rec Board, Sacker
        iv. VM School Board, Lyon/Stump
        v. MAC, Sacker
14. Adjourn

Date Posted: August 12, 2016

Agenda Item #1 -
Call to Order

Submitted for:

Recommendation:

Sample Language:

Mayor: *The time is Seven O'clock PM on Thursday, August 18, 2016. I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 -
Pledge of Allegiance

Submitted for:

Recommendation:

Sample Language:

Those Present Led by Mayor: *"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

Agenda Item #3 -
Civility Statement

Submitted for:

Recommendation:

Sample Language:

Mayor: *Our organization is proud to participate in the Show Some Respect initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

1. *Listen attentively*
2. *Respect the opinions of others*
3. *Keep an open mind*
4. *Give constructive comments, suggestions & feedback*
5. *Avoid personal attacks*
6. *Remember the things we have in common*
7. *Value people, the process, and the results*

Agenda Item #4 -
Approval of the Agenda

Submitted for:
Action
Recommendation:
Approval
Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lyon ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #5 -
Introductions

Submitted for:
Information
Recommendation:

Sample Language:
Mayor: *Would those present please introduce themselves?*

Agenda Item #6 -
Citizen Hearing

Submitted for:
Information
Recommendation:
N/A
Sample Language:
Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda.

It is required that individuals addressing the City Council avoid all indecorous language, references to personalities, and abide by these two simple rules of civil debate:

- *We may disagree, but we will be respectful of one another.*
- *Personal attacks will not be tolerated.*

Agenda Item #7 -
Consent Agenda

Submitted for:
Action
Recommendation:
Approval
Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Tweed ___; Peterson ___; Stump ___;*

Mayor: *The Consent Agenda is adopted. Thank you.*

City of Van Meter, Iowa
City Council Minutes –06-16-2016

1) The Van Meter City Council met for a regular council meeting on Thursday, June 16, 2016 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Mike Peterson, Elizabeth Tweed, Owen Stump, and Lyn Lyon.

   Staff present: City Administrator Jake Anderson, City Attorney/Parliamentarian Erik Fisk, Public Safety Director/Sergeant at Arms William Daggett, City Clerk Liz Thompson, Parks and Rec Director Alex Brayton, and Library Director Dorothy Knight.

2) Mayor Adams led the Pledge of Allegiance.

3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.

4) Mayor Adams asked for a motion to approve the agenda. Moved by Peterson supported by Stump. Passed unanimously.

5) Introductions were made.

6) Mayor Adams opened the Citizens Hearing by asking the Sergeant at Arms for a list of individuals who signed in. The Sergeant at Arms presented a list of individuals that signed in to make public comments. However, hearing no public comment Mayor Adams closed the citizens hearing.

7) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:
   a. Minutes of the May 19, 2016 council meeting.
   b. May Claims list.

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	$ 537.00
ADAM JONES	STACK-ON EVIDENCE GUN CABINET	$ 75.00
AGSOURCE COOPERATIVE	WATER TESTING	$ 433.50
ALEX BRAYTON	MILEAGE	$ 143.10
ANDREW LOVAN	DEFENSIVE TACTICS TRAINING	$ 400.00
ARNOLD MOTOR SUPPLY	PUBLIC WORKS PARTS/SUPPLIES	$ 98.51
BAKER & TAYLOR	BOOKS AND MOVIES	$ 205.50
BAKER & TAYLOR	BOOKS/MOVIES	$ 356.77
BALDON HARDWARE	KEYS	$ 3.58
BANKERS TRUST	SERIES 2013	$ 79,556.25
BARNES & NOBLE	BOOKS	$ 28.42
BOB LACY	PARTS PUBLIC WORKS	$ 100.58
BOBS AUTO PARTS	66B PERMATIX	$ 13.44
BSN SPORTS	PERFORMANCE CREW SHIRTS	$ 70.00
CARPENTER UNIFORM CO	FIRED DEPT UNIFORM PURCHASES	$ 933.61
CASEY'S GENERAL STORE	PD GAS	$ 1,047.02
CENTRAL IOWA FLORAL	2016 PLANT SALE	$ 6,649.50
CENTURY LINK	LIB PHONE	$ 332.75
CHESNUT SIGNS	EMS UNIT LETTERING BALANCE	$ 1,586.25
COMPASS BUSINESS SOLUTIONS	UT BILL CUSTOM WINDOW ENVELOPE	$ 1,008.03
CRESTVIEW ESTATES NO1 LLC	TIF REBATE % DEV AGREE	$ 50,549.50
CULLIGAN	WATER FOR LIBRARY	$ 8.35
CULLIGAN	WATER	$ 36.20
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	$ 560.53
DAN PHILLIPS	UMPIRE FEES	$ 150.00
DELTA DENTAL	EMPLOYEE DENTAL INS	$ 1,027.68
DEMCO	BOOK COVERING SUPPLIES	$ 30.94
DYKSTRA CONCRETE LLC	CITY HALL PARKING IMPROVEMENTS	$ 4,510.00
EARLHAM SAVINGS BANK	ACH FEE	$ 25.00
EFTPS	FED/FICA TAX	$ 4,398.24
EFTPS	FED/FICA TAX	$ 4,824.65
ERIK FAUST	MILEAGE	$ 266.76
FOREST COMM PARKING LOT PNT	CITY HALL PARKING PAINT LINES	$ 250.00

FORTE	IUB PAYMENT ACCEPTANCE FEE	$	7.30
GABE BUTTON	SDLL UMPIRE	$	120.00
GOTCHA GAMES	2016 RR DAYS KIDS GAMES	$	4,000.00
GRINNELL STATE BANK	DEVLOP AGREE TIF PMT	$	7,875.47
HACH	WATER CHEMICALS	$	305.69
HEARTLAND COOP	DIESEL/SHOP LP LEAK CHECK	$	110.00
IA ASSOC OF MUNICIPAL UT	SAFETY CONFERENCE	$	280.00
IA CMA	2016 ANNUAL MEMBERSHIP FEES	$	120.00
IFMCV	MONTHLY RENT PER LEASE/OPTION	$	1,000.00
IMAGING TECHNOLOGIES	MAINTENANCE CONTRACT	$	403.13
IOWA ATHLETIC FIELD CONST	FLOOD REPAIRS	$	49,310.00
IOWA DNR	2016 NPDES APP FEE	$	85.00
IOWA LEAGUE OF CITIES	16/17 MEMBER DUES	$	755.00
IOWA ONE CALL	LOCATES	$	78.50
IPERS	PROTECT IPERS	$	2,331.35
IPERS	WAGE REPORT FEE FOR 120597193	$	22.26
J & M DISPLAYS	2016 RR DAYS FIREWORKS DISPLAY	$	2,000.00
JEAN BIRKS	SDLL UMPIRE	$	150.00
JESTER INSURANCE SERVICE	INSURANCE CHANGES	$	119.00
JETCO INC	BOOSTER & MAIN IMPROVEMENTS	$	2,194.30
JIM STOCKBERGER	2016 RR DAYS BAND	$	500.00
JIMS JOHNS INC	PORTABLE UNITS	$	650.00
JON MENDOZA	SDLL UMPIRE	$	30.00
LIZ THOMPSON	MILEAGE/DINING	$	99.65
LOWE'S	FD/PW SUPPLIES	$	45.08
M DUBOIS	2016 RR DAYS PHOTO BOOTH	$	400.00
MATHESON TRI GAS INC	OXYGEN	$	54.50
MAX GILLILAND	SDLL UMPIRE	$	30.00
MEDIACOM	INTERNET SERVICE	$	205.90
METERING & TECHNOLOGY SOL	WATER METERS & SUPPLIES	$	854.41
MIDAMERICAN ENERGY	GAS/ELEC	$	2,275.58
MORRIS EXCAVATING LTD	WA LEAK REPAIRS 5250 KATELYN	$	260.00
MULCHMART LLC	MULCH FOR CEMETERY/PARKS	$	159.20
NEWCOM TECHNOLOGIES INC	16/17 LIC SERVICE AGREEMENT CE	$	350.00
NORTHERN TOOL & EQUIPMENT	PUB WORKS SUPPLIES	$	106.95
OFFICE DEPOT	PD OFFICE SUPPLIES	$	139.31
OFFICE OF AUDITOR OF STATE	MANDATORY AUDIT SERVICES FY15	$	9,955.00
PEEK SALES & SERVICE	LAWN MOWER REPAIRS	$	227.99
PETTY CASH	CONCESSIONS	$	198.92
PETTY CASH	2016 RR DAYS CASH	$	375.00
PHYSIO-CONTROL, INC.	ANNUAL MAINTENANCE AGREEMENT	$	1,842.00
QUIN PELZ	SDLL UMPIRE	$	180.00
RHODES INC	PUB WORKS DIESEL	$	349.22
SAM'S CLUB MC/SYNCB	PARKS & REC SUPPLIES	$	1,349.01
SHELLY JAMES	05/15/16 CITY HALL CLEANING	$	90.00
SHORTEL INC	PHONE CHARGES	$	275.30
SONE CAM	DEFENSIVE TACTICS TRAININGS	$	400.00
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	$	11.63
STAR EQUIPMENT LTD	REC COMPLEX GAS CONTAINERS	$	119.60
THE HARTFORD	EMPLOYEE LIFE/DIS INS	$	308.92
TOM GARDNER	SDLL UMPIRE	$	60.00
TREAS - STATE OF IOWA W/H	STATE TAX	$	712.00
US POSTMASTER	12 MONTH BOX RENTAL PO BOX 160	$	52.00
US POSTMASTER	JUNE POSTAGE UT BILLS/NEWSLETT	$	199.02
VAN GINKEL ATHLETIC MFG	REC COMPLEX SUPPLIES	$	659.30
VEENSTRA & KIMM INC	ENGINEERING SERVICES	$	26,776.65
VERIZON WIRELESS	CELL PHONE SERVICES	$	334.43

VM YOUTH FOOTBALL	REGISTRATION FEES	$	2,728.00
WASTE CONNECTIONS	GARBAGE CONTRACT	$	6,710.21
WAUKEE HARDWARE & RENT IT	DPS/KEYS	$	95.47
WELLMARK	EMPLOYEE HEALTH INS	$	9,278.79
WELLS FARGO CC	LIB POSTAGE	$	562.37
WHITFIELD & EDDY PLC	LEGAL FEES	$	2,310.00
	******* REPORT TOTAL *******	**$**	**303,805.07**

c. May Financial Statement.

FUND	**RECEIVED**	**DISBURSED**
GENERAL	$ 51,107.66	$ 147,323.90
VEHICLE INSPECTION FUND	$ -	$ 7,382.93
PARK OPERATIONS	$ 146,508.41	$ 14,384.14
ROAD USE TAX	$ 8,041.59	$ 6,513.42
EMPLOYEE BENEFITS	$ 3,464.88	$ 10,175.45
EMERGENCY FUND	$ 395.48	$ 2,976.77
TIF-CR ESTATE	$ 1,886.42	$ -
TIF-WH PINES SUBDIVISIO	$ 3,775.90	$ -
TIF ORIGINAL (420-844)	$ 2,848.47	$ 82,556.25
PARK TRUST FUND	$ 9,521.00	$ -
REC TRUST	$ -	$ 143,774.41
LIBRARY TRUST FUND	$ 27,807.50	$ 4,022.03
VM COMMUNITY BETTERMENT	$ 3,599.50	$ 55.00
REC CAPITAL FUND	$ -	$ 700.00
SITE CERT/WA PROJECT	$ -	$ 790.00
DEBT SERVICE	$ 86,915.17	$ 79,556.25
WATER	$ 18,051.21	$ 36,529.96
SEWER	$ 10,988.61	$ 12,095.59
*******REPORT TOTAL*******	**$ 374,911.80**	**$ 548,836.10**

d. Casey's Tobacco Permit
e. Approval of Michael Wahlert's appointment to the Planning and Zoning Commission.

Sacker moved supported by Tweed to adopt and approve Resolution #2016-14, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

8) Mayor Adams asked Parks and Rec Coordinator Brayton to present the proposed memorandum of understanding with the Van Meter Youth Soccer Club. Brayton explained that the MOU provided for the soccer board to turn over all physical and liquid assets to the City of Van Meter in order for the City to provide youth soccer programming and also to make certain capital improvements at the rec complex. Brayton noted that the Soccer Board would remain in place as an organization in order to provide structure and advice to the Parks and Rec Department concerning youth soccer opportunities in Van Meter. The cash would be used to reconfigure the soccer fields to better utilize the space at the complex. Moved by Peterson supported by Tweed to approve the MOU as presented. Passed unanimously.

9) Mayor Adams asked Administrator Anderson to present the proposed ordinance amending the Code of Ordinances to establish per gallon water and sewer capital improvement fees. Anderson explained that consistent with the City Council's conversation with Bond Counsel and Financial Advisors an ordinance is being recommended to provide the water and sewer revenue necessary to support capital improvements more broadly but specifically the current proposal is aimed at paying for a drinking water treatment plant. The ordinance would enact a capital improvement fee for water that would increase two tenths of one cent every six months until a gallon of water generates one cent for capital improvements. The ordinance would also establish a new sewer fee at five hundredths of a cent per gallon for capital improvements. The sewer fee does not escalate until the ordinance is amended in the future. Anderson noted that no public comment had been received in writing. Mayor Adams opened the public hearing. Hearing none, Mayor Adams closed the public hearing and asked the Council for discussion. Hearing none, Mayor Adams asked for a motion to approve the second reading of the proposed ordinance. Peterson moved supported by Tweed. Passed unanimously. Sacker moved supported by Peterson to waive the third reading of the proposed ordinance. On roll call the votes were as follows: Stump - No; Peterson – Yes; Tweed – Yes; Sacker – Yes; Lyon – Yes. Motion passed. Sacker moved supported by Peterson to approve and adopt Ordinance 253, "Ordinance amending the Code of Ordinances of the City of Van Meter, Iowa, amending chapters concerning 'Water Rates' And 'Sewer Rates' to add Water and Sewer Capital Improvement Fees." On roll call the votes were as follows: Stump - No; Peterson – Yes; Tweed – Yes; Sacker – Yes; Lyon – Yes. Motion passed.

10) Staff/Council Reports

Anderson reported an upcoming land owners meeting to educate property owners regarding the City's economic development efforts in the area of the City's certified site.

11) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Sacker supported by Peterson. Passed unanimously.

Allan B. Adams Allan B. Adams, Mayor

ATTEST

Liz Thompson, City Clerk

City of Van Meter, Iowa
City Council Minutes –06-23-2016

1) The Van Meter City Council met for a special council meeting on Thursday, June 23, 2016 at the Van Meter City Hall. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Mike Peterson, Elizabeth Tweed, Owen Stump, and Lyn Lyon.

   Staff present: City Administrator Jake Anderson, City Attorney/Parliamentarian John Fatino, Public Safety Director/Sergeant at Arms William Daggett, City Clerk Liz Thompson, Parks and Rec Director Alex Brayton, Public Works Director Dave Herman, and Police Officer Erik Faust.

2) Mayor Adams asked for a motion to approve the agenda. Moved by Peterson supported by Tweed. Passed unanimously.

3) Mayor Adams noted the Administrator's recommendation and his own recommendation for employee wage adjustments and asked the Council for discussion and action. Peterson moved to approve the Administrator's recommendation. Motion failed for a lack of a second. Sacker moved supported by Peterson to approve the recommendation set forth by Mayor Adam. On roll call the votes were as follows: Stump - No; Peterson – Yes; Tweed – No; Sacker – Yes; Lyon – No. Motion failed. Lyon moved supported by Stump to approve the Administrator's recommendations with the following amendments: City Clerk Thompson - $47,630/year, Parks and Recreation Brayton - $17.70/hour. On roll call the votes were as follows: Stump - Yes; Peterson – No; Tweed – No; Sacker – No; Lyon – Yes. Motion Failed. Tweed moved supported by Lyon to approve the Administrator's recommendations with the following amendments: City Clerk - $47.630/year, Parks and Recreation - $41,250/year, effective November 1, 2016 with the completion of the Police Academy Police Officer Faust - $19.18/hour, effective December 1, 2016 Parks and Recreation Brayton - $19.84/hour. On roll call the votes were as follows: Stump - Yes; Peterson – No; Tweed – Yes; Sacker – No; Lyon – Yes. Resolution #2016-15, "A Resolution Approving Wage Adjustments" passed.

4) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Peterson supported by Lyon. Passed unanimously.

Allan B. Adams, Mayor

ATTEST

Liz Thompson, City Clerk

City of Van Meter, Iowa
City Council Notes – 07-21-2016

The Van Meter City Council was scheduled for a regular council meeting on Thursday, July 21, 2016 at the Veterans Reception Center at 7:00p.m. Mayor Allan Adams noted the lack of a quorum, solicited public comments, and staff reports. No action was taken and no deliberation occurred.

Allan B. Adams, Mayor

ATTEST

Liz Thompson, City Clerk

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

ACCOUNTS PAYABLE CLAIMS

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
ACCO	WATER CHEMICALS		1,751.90		
ADT SECURITY SERVICES	QUARTERLY SECURITY SERVICES		52.62		
AGSOURCE COOPERATIVE SERVICES	PUBLIC WATER TESTING		52.00		
ALEX BRAYTON	MILEAGE		88.56		
ALL AMERICAN TURF BEAUTY	VEG CONTROL APP LAGOON		914.43		
BAKER & TAYLOR	BOOKS AND MOVIES		594.22		
BANKERS TRUST	SERIES 2008 & 2011		48,770.00	11178632	6/30/16
BRIAN GORDON	SDLL UMPIRE		30.00		
CARPENTER UNIFORM CO	BADGE & BRASS/FLASHLIGHT/EQUIP		477.33		
CASEY'S GENERAL STORE	PD GAS		1,052.55		
CENTURY LINK	LIB PHONE CHARGES		229.86		
COMPETITIVE EDGE SOFTWARE	REPORT EXEC SOFTWARE RENEWAL		2,400.00		
CULLIGAN	WATER		149.75		
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS		211.28		
DELTA DENTAL	EMPLOYEE DENTAL INS		1,027.68	11178637	6/30/16
DEMCO	BOOK LAMINATE		71.11		
EARLHAM SAVINGS BANK	ACH FEES		25.00	11178633	6/30/16
EFTPS	FED/FICA TAX		5,070.84	11178631	7/01/16
ELECTRONIC ENGINEERING	BATTERY FOR PAGER		170.00		
TREASURER'S OFFICE - ISU	FSTB CERTIFICATION X 2		100.00		
FORTE	CARD READER	254.00			
FORTE	UBIPAY FEES	12.49	266.49	11178639	6/30/16
FRED SCHIMMELS	OIL CHANGE & STRAP REPLACEMENT		75.00		
HEARTLAND COOP	FD DIESEL		119.35		
IFMCV	MONTHLY RENT PER LEASE/OPTION		1,000.00		
ILEA	DEF TACTICS INSTRUCTOR SCHOOL		40.00		
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER SUPPLY FEE FY17		122.42		
IOWA PARK AND REC ASSOC	TICKET SALES		30.00		
JAXSON MILLSAP	SDLL UMPIRE		30.00		
JEAN BIRKS	SDLL UMPIRE		210.00		
JESTER INSURANCE SERVICE	ADD 2009 LIFE LINE VEHICLE INS		512.00		
JEVIN INC.	WEB PAY ACCEPTANCE FEE REC		204.75	11178634	6/30/16
JIMS JOHNS INC	KYBOS REC COMPLEX/JOHNSON PARK		500.00		
JONES CREEK APPAREL	2016 RR DAYS SHIRTS		947.00		
KADEN SUTTON	SDLL UMPIRE		30.00		
KLOCKE'S EMER VEHICLES	PERKO COWL VENT		27.30		
LAS LOMAS LLC	REFUND CLASS C LIQOUR LIC		195.00		
LOWE'S	MISC SUPPLIES		41.69		
MAFFIN OUTDOOR POWER & AUTO	MOUNT & BALANCE TIRE & OTHER		325.60		
MATHESON TRI GAS INC	OXYGEN		110.65		
MEDIACOM	INTERNET SERVICES		205.90		
METERING & TECHNOLOGY SOLUTION	METERS AND SUPPLIES		1,824.99		
MIDAMERICAN ENERGY	GAS & ELEC		3,127.97		
OFFICE DEPOT	LIB MISC OFFICE SUPPLIES		171.37		
PETTY CASH	CLERK OFFICE EXPENSES		71.20		
PHYSIO-CONTROL, INC.	AED'S		1,842.00		
QUIN PELZ	SDLL UMPIRE		30.00		
ROBERT TOST	REFUND FOR 3 ON 3		20.00	26216	6/17/16
SAM'S CLUB MC/SYNCB	REC COMPLEX SUPPLIES		369.57		
SHORTEL INC	PHONE CHARGES		275.30		
SIGNATURE SIGN & GRAPHICS	2016 RR DAYS SPONSOR BANNER		231.97		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
SOUTHERN UNIFORM & EQUIPMENT	PATCHES FOR PD		242.23		
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE		20.51	11178635	6/30/16
STIVERS FORD	AC REPAIR ON 800		382.71		
THE HARTFORD	EMPLOYEE LIFE/DIS INS		308.92	11178638	6/30/16
TOM GARDNER	SDLL UMPIRE		180.00		
TRUE PITCH INC	WHITE CHALK & HOME PLATE		196.90		
US POSTMASTER	STAMPS X 3 ROLLS	147.00		26217	6/27/16
US POSTMASTER	JULY UT BILLS/NEWSLETTERS POST	196.23	343.23	26218	6/29/16
VEENSTRA & KIMM INC	ENGERING SERVICES		5,745.62		
VERIZON WIRELESS	PD CELL SERVICES		594.56		
WASTE CONNECTIONS	GARBAGE CONTRCT		6,645.21		
WELLMARK	EMPLOYEE HEALTH INS		9,278.79	11178636	6/30/16
WELLS FARGO CC	LIB POSTAGE		875.23		
WHITFIELD & EDDY PLC	LEGAL SERVICES		667.50		

**** PAID TOTAL ***** 65,082.21

**** SCHED TOTAL ***** 36,595.85

**** OPEN TOTAL *****

**** ON HOLD TOTAL *****

==========
***** REPORT TOTAL ***** 101,678.06
==========

ACCOUNTS PAYABLE ACTIVITY
CLAIMS DEPT SUMMARY

DEPT	DEPT NAME	TOTAL	CHECK#	DATE
	LIABILITIES	5,070.84		
	POLICE	7,816.57		
	EMERGENCY MANAGEMENT	13.39		
	FIRE	1,290.62		
	AMBULANCE	2,166.71		
	ROADS, BRIDGES, SIDEWALKS	2,745.68		
	STREET LIGHTING	213.77		
	GARBAGE	6,645.21		
	LIBRARY	2,591.82		
	PARKS	20.96		
	RECREATION	4,358.01		
	ECONOMIC DEVELOPMENT	474.00		
	CLERK/TREASURER/ADM	1,552.88		
	LEGAL SERVICES/ATTORNEY	6,150.40		
	CITY HALL/GENERAL BLDGS	581.28		
	OTHER GENERAL GOVERNMENT	195.00		
	DEBT SERVICES	48,770.00		
	WATER	6,689.12		
	SEWER/SEWAGE DISPOSAL	4,331.80		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	25,273.93		
059	PARK OPERATIONS	3,244.03		
110	ROAD USE TAX	1,984.53		
112	EMPLOYEE BENEFITS	7,101.90		
182	LIBRARY TRUST FUND	1,530.99		
183	VM COMMUNITY BETTERMENT	830.97		
186	SITE CERT/WA PROJECT	474.00		
200	DEBT SERVICE	48,770.00		
600	WATER	7,414.11		
610	SEWER	5,053.60		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

ACCOUNTS PAYABLE CLAIMS

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
3E ELECTRICAL ENG & EQUIP	METER WIRE		91.05		
ACCO	WATER CHEMICALS		367.00		
ADT SECURITY SERVICES	SECURITY SERVICE		52.62		
ALEX BRAYTON	MILEAGE		117.18		
BAKER & TAYLOR	BOOKS & MOVIES; SUMMER PRIZES		481.54		
BEHANISH ELECTICAL	ELECTRIC WORK WELL PUMP REC		193.16		
BOB LENC	IRRIGATION REPAIRS - REC		912.90		
CARPENTER UNIFORM CO	PD UNIFORMS AND EQUIPMENT		326.43		
CASEY'S GENERAL STORE	PD GAS		1,063.53		
CENTURY LINK	FAX LINE		231.00		
CULLIGAN	WATER & COOLER RENTAL		70.70		
CUSTOM LAWN CARE & LANDSCAPING	PARK LAWN APPLICATIONS		2,420.00		
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS		254.59		
DELTA DENTAL	EMPLOYEE DENTAL INS		1,027.68	11178649	7/31/16
DENNIS CARTER	INSTALL SUBDRAIN & HAULING -RE		3,500.00		
EARLHAM SAVINGS BANK	ACH FEES		25.00	11178645	7/31/16
EFTPS	FED/FICA TAX		5,851.48	11178644	7/29/16
FORTE	IUB PAYMENT ACCEPTANCE FEES	31.17		11178646	7/31/16
FORTE	CREDIT CARD ACCEPTANCE FEES	5.97	37.14	11178647	7/31/16
GRAHAM TIRE DES MOINES INC	429 TIRE REPLACEMENT		435.60		
GREATER DALLAS CO - GDCDA	ANNUAL MEMBERSHIP FY16/17		2,032.00		
H D SUPPLY WATERWORKS	SOCCER FIELD DRAINAGE TILE		887.47		
IFMCV	MONTHLY RENT PER LEASE/OPTION		1,000.00		
ILEA	BALANCE PER ILEA BILLING ERROR		360.00		
IOWA DEPARTMENT OF NATURAL RES	NPDES ANNUAL FEE		210.00		
IOWA FIREFIGHTER ASSOC	2016 MEMBERSHIP DUES		299.00		
IOWA ONE CALL	LOCATE EMAILS		37.80		
IA POLICE CHIEFS ASSOC	FALL ONFERENCE REGISTRATION		125.00		
IPERS	PROTECT IPERS		5,258.12	11178642	7/29/16
JEAN BIRKS	SDLL UMPIRE		102.00		
JIMS JOHNS INC	KYBOS - PARK & REC COMPLEX		200.00		
KONICA MINOLTA	QUARTERLY 4/14-6/30 MAINTENANC		205.56		
LOWE'S	LIB SUPPLIES		241.47		
MATHESON TRI GAS INC	OXYGEN		56.15		
MEDIACOM	INTERNET SERVICES		205.90		
MIDAMERICAN ENERGY	GAS/ELEC		3,245.48		
MIDWEST RADAR & EQUIP	CERT RADAR UNITS		120.00		
MMIT BUSINESS SOLUTIONS GROUP	MAINTENANCE AGREEMENT		282.64		
MOVIE LICENSING USA	COPYRIGHT COMP SITE LIC		279.00		
MPH INDUSTRIES INC	REMOTE BEE III		311.15		
MUNICIPAL SUPPLY INC	REC COMPLEX PIPE/GRATE		1,727.40		
BERGANKDV	TEST & REPAIR COPIER		105.00		
NICK PETERSON	INSTRUCTOR FEE RESERVE TRAININ		70.00		
OFFICE DEPOT	LIBRARY SUPPLIES		227.60		
OVERDRIVE INC	FY17 BRIDGES E BOOK SUB		333.44		
REECE MILLSAP	SDLL UMPIRE		294.00		
SHELLY JAMES	JUNE/JULY 16 CLEANING		180.00		
SHORTEL INC	CITY HALL PHONE CHARGES		275.49		
STATE LIBRARY OF IOWA	FY17 EBSCOHOST		133.80		
THE HARTFORD	EMPLOYEE LIFE/DIS INS		308.92	11178650	7/31/16
TREAS - ST OF IA SALES TX	QRTLY SALES TAX AP1-JUN 30/16		2,588.00	11178641	7/14/16

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
TREAS - STATE OF IOWA W/H	STATE TAXES	1,578.00	11178643	7/29/16
TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	120.00		
US POSTMASTER	AUG UT BILLS/NEWSLETTERS	200.42	26281	7/29/16
VAN WALL EQUIPMENT	JOHN DEERE MAINTENANCE/REPAIRS	1,147.08		
VEENSTRA & KIMM INC	BUILDING PERMIT FEES	4,229.60		
WASTE CONNECTIONS	GARBAGE SERVICES	6,630.21		
WAUKEE HARDWARE & RENT IT	KEY REPLACEMENT	59.70		
WE FIX IT REPAIR	IPHONE 6S WHITE SCREEN REPL	179.99		
WELLMARK	EMPLOYEE HEALTH INS	14,912.11	11178648	7/31/16
**** PAID TOTAL *****		31,786.87		
**** SCHED TOTAL *****		36,431.23		
**** OPEN TOTAL *****				
**** ON HOLD TOTAL *****				
***** REPORT TOTAL *****		68,218.10		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS DEPT SUMMARY

DEPT	DEPT NAME	TOTAL	CHECK#	DATE
	LIABILITIES	12,687.60		
	POLICE	5,421.54		
	EMERGENCY MANAGEMENT	13.51		
	FIRE	1,041.65		
	AMBULANCE	56.15		
	ROADS, BRIDGES, SIDEWALKS	3,246.09		
	STREET LIGHTING	213.84		
	GARBAGE	6,884.21		
	LIBRARY	3,212.11		
	PARKS	20.96		
	RECREATION	11,237.49		
	CLERK/TREASURER/ADM	3,139.49		
	LEGAL SERVICES/ATTORNEY	4,484.19		
	CITY HALL/GENERAL BLDGS	1,298.91		
	WATER	8,957.56		
	SEWER/SEWAGE DISPOSAL	6,302.80		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	23,102.34		
059	PARK OPERATIONS	11,847.20		
110	ROAD USE TAX	2,891.09		
112	EMPLOYEE BENEFITS	9,020.23		
182	LIBRARY TRUST FUND	2,787.93		
600	WATER	10,616.45		
610	SEWER	7,952.86		

CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: June 2016

Treasurer's Report	
Book Balance, Beginning of Month:	**$1,273,026.39**
Add: Total Revenues this Month: with transfers	$65,249.00
Less: Total Expenditures this Month: with transfers	($250,808.12)
Add: Δ Liability	($22.26)
Book Balance End of Month:	**$1,087,445.01**

Bank Reconciliation	
Checking Account Balance End of Month:	$849,165.33
Less: Outstanding Transactions (Cash Report):	($12,050.32)
Adjusted Checking Account Balance:	**$837,115.01**
Currency	
Petty Cash: (res Nov 2004)	$100.00
Change Fund:	$30.00
Concessions Change Fund: (Res 2015-24)	$200.00
Total Currency:	**$330.00**
Investments: (Interest for month included)	
IPAIT	
IPAIT – general	$0.00
IPAIT – park	$0.00
IPAIT – library	$0.00
IPAIT – library/technology	$0.00
IPAIT TOTAL:	$0.00
Certificate of Deposit/ESB	$250,000.00
Wells Fargo – savings acc't	$0.00
Total Investments:	**$250,000.00**
Total of Bank Statements End of Month	**$1,087,445.01**

Difference:	**$0.00**

Note(s):

Verify: Mayor or Mayor Pro Tem:

CALENDAR 6/2016, FISCAL 12/2016

ACCOUNT TITLE		LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	48,051.72	17,005.09	60,220.87	22.26-	4,813.68
049	VEHICLE INSPECTION FUND	.00	.00	.00	.00	.00
051	LIBRARY TECHNOLOGY FUND	134.34	.00	.00	.00	134.34
052	PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053	FD-VEHICLE REPLACEMENT	8,044.93	.00	.00	.00	8,044.93
054	VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055	VEHICLE REPLACEMENT-FIR	1,115.07	.00	.00	.00	1,115.07
056	TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057	BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058	FARMERS MARKET	3,334.21	.00	.00	.00	3,334.21
059	PARK OPERATIONS	113,390.18	4,821.00	11,915.26	.00	106,295.92
060	GAS/ELEC FRANCHSIE FEE	24,677.23	.00	.00	.00	24,677.23
110	ROAD USE TAX	60,371.50	10,997.02	10,981.42	.00	60,387.10
112	EMPLOYEE BENEFITS	62,502.87	504.60	10,422.91	.00	52,584.56
119	EMERGENCY FUND	395.48	57.58	.00	.00	453.06
121	LOCAL OPTION SALES TAX	.00	.00	.00	.00	.00
125	TIF-CR ESTATE	324,302.75	963.34	50,549.50	.00	274,716.59
126	TIF-WH PINES SUBDIVISIO	50,813.24	.00	.00	.00	50,813.24
127	TIF-POLK CO. BANK	58,426.19	.00	7,875.47	.00	50,550.72
128	TIF-STANDBROUGH	.00	.00	.00	.00	.00
129	TIF ORIGINAL (420-844)	12,147.63	350.27	.00	.00	12,497.90
180	PARK TRUST FUND	43,410.86	25.00	6,649.50	.00	36,786.36
181	REC TRUST	.00	.00	.00	.00	.00
182	LIBRARY TRUST FUND	61,180.72	.00	3,351.15	.00	57,829.57
183	VM COMMUNITY BETTERMENT	9,120.53	2,335.51	7,486.15	.00	3,969.89
184	CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185	REC CAPITAL FUND	23,792.04	.00	.00	.00	23,792.04
186	SITE CERT/WA PROJECT	132,963.88	.00	9,367.05	.00	123,596.83
200	DEBT SERVICE	53,129.66	641.29	48,770.00	.00	5,000.95
205	DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213	DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300	SIDEWALK CAPITAL PROJEC	.00	.00	.00	.00	.00
500	CEMETARY-PERPETUAL CARE	23,700.00	.00	.00	.00	23,700.00
600	WATER	87,708.09	16,313.57	11,797.44	.00	92,224.22
606	WATER MAIN PROJECT	37,710.29	.00	.00	.00	37,710.29
610	SEWER	11,971.73	11,234.73	11,421.40	.00	11,785.06
612	DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
	Report Total	1,273,026.39	65,249.00	250,808.12	22.26-	1,087,445.01

Submitted at July 21, 2016 meeting: _____
Jake Anderson, City Administrator

QUARTERLY INVESTMENT REPORT – for period 01-01-16 through 03-31-16:

Summary
Transactions: In November 2015 the City Council adopted Resolution #2015-37 which designated Earlham Savings Bank as the City's official depository. Staff continued to transfer funds to Earlham Bank during this quarter. However, given the number of outstanding checks, electronic payments made and received, the completion of the transfer to a new depository is expected to be finished in the next quarter. Otherwise there were no other significant transactions to report during the first quarter of the calendar year (or third quarter of the fiscal year). Bank charges at Earlham bank are $25.00 per month however interested received is generally twice that amount.

As of 03-31-16 the total cash balance was $1,182,296.38*; and the cash/investment breakdown is:

Checking Wells Fargo/ESB– $931,966.38
Savings/Wells Fargo account - $0.00
IPAIT – public funds – $0.00
IPAIT – library - $0.00
IPAIT-library/technology - $0.00
IPAIT – park trust - $0.00
Petty Cash - $300.00
Change Fund - $30.00
Certificate of Deposit – ESB - $250,000
TOTAL: $1,182,296.38*

Submitted at July 21, 2016 meeting: _____
Jake Anderson, City Administrator

QUARTERLY INVESTMENT REPORT – for period 04-01-16 through 06-30-16:

Summary
Transactions: In November 2015 the City Council adopted Resolution #2015-37 which designated Earlham Savings Bank as the City's official depository. Staff completed the transfer funds to Earlham Bank during this quarter. Otherwise there were no other significant transactions to report during the first quarter of the calendar year (or third quarter of the fiscal year). Bank charges at Earlham bank are $25.00 per month however interested received is generally twice that amount.

As of 06-30-16 the total cash balance was $1,087,445.01*; and the cash/investment breakdown is:

Checking – ESB - $837,115.01
Petty Cash - $300.00
Change Fund - $30.00
Certificate of Deposit – ESB - $250,000
TOTAL: $1,087,445.01*

CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: July 2016

Treasurer's Report	
Book Balance, Beginning of Month:	**$1,087,445.01**
Add: Total Revenues this Month: with transfers	$90,638.16
Less: Total Expenditures this Month: with transfers	($129,257.09)
Add: Δ Liability	$0.00
Book Balance End of Month:	**$1,048,826.08**

Bank Reconciliation	
Checking Account Balance End of Month:	$821,841.69
Less: Outstanding Transactions (Cash Report):	($23,345.61)
Adjusted Checking Account Balance:	**$798,496.08**
Currency	
Petty Cash: (res Nov 2004)	$100.00
Change Fund:	$30.00
Concessions Change Fund: (Res 2015-24)	$200.00
Total Currency:	**$330.00**
Investments: (Interest for month included)	
IPAIT	
IPAIT – general	$0.00
IPAIT – park	$0.00
IPAIT – library	$0.00
IPAIT – library/technology	$0.00
IPAIT TOTAL:	$0.00
Certificate of Deposit/ESB	$250,000.00
Wells Fargo – savings acc't	$0.00
Total Investments:	**$250,000.00**
Total of Bank Statements End of Month	**$1,048,826.08**

Difference:	**$0.00**

Note(s):

Verify: Mayor or Mayor Pro Tem:

CALENDAR 7/2016, FISCAL 1/2017

ACCOUNT	TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	4,813.68	36,333.89	51,394.03	.00	10,246.46-
049	VEHICLE INSPECTION FUND	.00	.00	.00	.00	.00
051	LIBRARY TECHNOLOGY FUND	134.34	.00	.00	.00	134.34
052	PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053	FD-VEHICLE REPLACEMENT	8,044.93	.00	.00	.00	8,044.93
054	VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055	VEHICLE REPLACEMENT-FIR	1,115.07	.00	.00	.00	1,115.07
056	TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057	BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058	FARMERS MARKET	3,334.21	.00	.00	.00	3,334.21
059	PARK OPERATIONS	106,295.92	6,812.31	11,274.82	.00	101,833.41
060	GAS/ELEC FRANCHSIE FEE	24,677.23	.00	.00	.00	24,677.23
110	ROAD USE TAX	60,387.10	9,455.50	9,305.85	.00	60,536.75
112	EMPLOYEE BENEFITS	52,584.56	352.52	15,007.96	.00	37,929.12
119	EMERGENCY FUND	453.06	40.22	.00	.00	493.28
121	LOCAL OPTION SALES TAX	.00	.00	.00	.00	.00
125	TIF-CR ESTATE	274,716.59	54.14	.00	.00	274,770.73
126	TIF-WH PINES SUBDIVISIO	50,813.24	.00	.00	.00	50,813.24
127	TIF-POLK CO. BANK	50,550.72	.00	.00	.00	50,550.72
128	TIF-STANDBROUGH	.00	.00	.00	.00	.00
129	TIF ORIGINAL (420-844)	12,497.90	.00	.00	.00	12,497.90
180	PARK TRUST FUND	36,786.36	.00	.00	.00	36,786.36
181	REC TRUST	.00	.00	.00	.00	.00
182	LIBRARY TRUST FUND	57,829.57	594.09	6,688.60	.00	51,735.06
183	VM COMMUNITY BETTERMENT	3,969.89	150.00	830.97	.00	3,288.92
184	CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185	REC CAPITAL FUND	23,792.04	.00	.00	.00	23,792.04
186	SITE CERT/WA PROJECT	123,596.83	.00	474.00	.00	123,122.83
200	DEBT SERVICE	5,000.95	372.51	.00	.00	5,373.46
205	DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213	DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300	SIDEWALK CAPITAL PROJEC	.00	.00	.00	.00	.00
500	CEMETARY-PERPETUAL CARE	23,700.00	.00	.00	.00	23,700.00
600	WATER	92,224.22	23,413.55	19,494.35	.00	96,143.42
606	WATER MAIN PROJECT	37,710.29	.00	.00	.00	37,710.29
610	SEWER	11,785.06	13,059.43	14,786.51	.00	10,057.98
612	DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
	Report Total	1,087,445.01	90,638.16	129,257.09	.00	1,048,826.08

License Application (LC0040126)

Applicant

Name of Applicant: Van Meter Post No. 403 of the

Name of Business (DBA): Veteran's Reception Center

Address of Premises: 910 Main Street

City Van Meter **County:** Dallas **Zip:** 50261

Business (515) 996-9166

Mailing PO Box 81

City Van Meter **State** IA **Zip:** 50261

Contact Person

Name Kelly Thompson

Phone: (515) 996-9166 **Email** vrciowa@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 07/01/2016

Expiration Date: 06/30/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Living Quarters

Outdoor Service

Sunday Sales

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: 83127 **Federal Employer ID** 42-6074483

Ownership

Marsha Whiteaker

First Name: Marsha **Last Name:** Whiteaker

City: Van Meter **State:** Iowa **Zip:** 50261

Position: Commander

% of Ownership: 0.00% **U.S. Citizen: Yes**

Mike Koch

First Name: Mike **Last Name:** Koch

City: Van Meter **State:** Iowa **Zip:** 50261

Position: Financial Officer

% of Ownership: 0.00% **U.S. Citizen: Yes**

Adam Coyle

First Name: Adam **Last Name:** Coyle

City:	Van Meter	**State:**	Iowa	**Zip:**	50261
Position:	Administrative				
% of Ownership:	0.00%	**U.S. Citizen: Yes**			

Leslie Herman

First Name:	Leslie	**Last Name:**	Herman		
City:	Van Meter	**State:**	Iowa	**Zip:**	50261
Position:	Manager				
% of Ownership:	0.00%	**U.S. Citizen: Yes**			

Insurance Company Information

Insurance Company:	Cincinnati Specialty Underwriters		
Policy Effective Date:	07/01/2016	**Policy Expiration**	07/01/2017
Bond Effective		**Dram Cancel Date:**	
Outdoor Service Effective		**Outdoor Service Expiration**	
Temp Transfer Effective		**Temp Transfer Expiration Date:**	

Applicant **License Application ( )**

Name of Applicant: National Restaurants LLC

Name of Business (DBA): Grover Flavors

Address of Premises: 420 Mill St

City Van Meter **County:** Dallas **Zip:** 50261

Business (515) 339-6045

Mailing 420 Mill St

City Van Meter **State** IA **Zip:** 50261

Contact Person

Name Jesus Garcia

Phone: (515) 339-6045 **Email** lopezproject6@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 07/15/2016

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: 523474 **Federal Employer ID** 81-2807441

Ownership

Roberta Garcia

First Name: Roberta **Last Name:** Garcia

City: Des Moines **State:** Iowa **Zip:** 50311

Position: member

% of Ownership: 100.00% **U.S. Citizen: Yes**

Insurance Company Information

Insurance Company: Badger Mutual Insurance Company

Policy Effective Date: **Policy Expiration**

Bond Effective **Dram Cancel Date:**

Outdoor Service Effective **Outdoor Service Expiration**

Temp Transfer Effective Date **Temp Transfer Expiration Date:**

When Recorded Return to:

City of Van Meter,	505 Grant Street,	Van Meter, Iowa 50261	(515) 996-2644
Name	**Street Address**	**City, State, Zip**	**Area Code-Phone**

ACCEPTANCE OF PLAT OF SURVEY FOR PARCEL 17-104 OF LOT 3 OF ROBTERS ACRES

WHEREAS, the City Engineer of the City of Van Meter, Iowa, has reviewed and approved the plat of survey for parcel 17-104 of Lot 3 of Roberts Acres with the following legal description:

SEE EXHIBIT 'A'

WHEREAS, the attorney's title opinion, and all other plat attachments required by the Iowa Code or the City's Code of Ordinances, have been submitted and approved by the City Engineer and the City Attorney for the City of Van Meter; and

WHEREAS, the proprietor has installed and will maintain certain improvements and notes that the services lines for water and sanitary sewer utilities are the responsibility of the property owners.

NOW THEREFORE, BE IT RESOLVED, by the City of Van Meter, Iowa that the plat of survey for Parcel 17-104 of Lot 3 of Roberts Acres is hereby approved on this 21st day of July, 2016.

_____
JACOB ANDERSON, CITY ADMINISTRASTOR

ATTEST:

_____
LIZ THOMPSON, CITY CLERK

STATE OF IOWA)
)SS
DALLAS COUNTY)

On this ____ day of _____, 2016, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Jacob Anderson and Liz Thompson, to me personally known, who being by me duly sworn did say that they are respectively the City Administrator and the City Clerk of the City of Van Meter, Iowa; and that said instrument was signed and sealed on behalf of said corporation by authority of the City Council of the City of Van Meter, Iowa; and the said Jacob Anderson and Liz Thompson acknowledged the said instrument to be the voluntary act and deed of said corporation.

_____
NOTARY PUBLIC

VEENSTRA & KIMM, INC.
3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

July 6, 2016

Jake Anderson
City Administrator
City of Van Meter
505 Grant Street
P.O. Box 160
Van Meter, Iowa 50261-0160

VAN METER, IOWA
ROBERTS ACRES PLAT OF SURVEY
PARCEL 17-104 OF LOT 3

Enclosed is a copy of the preliminary plat of survey and the plat of survey submitted by Jim Roberts for a portion of Lot 3 of Roberts Estates. Jim Roberts is planning to create one additional single family residential lot. The single family residential lot is located directly west of the two lots created in Roberts Acres.

The street frontage for Roberts Acres is Richard Circle located along the north side of Lot 3. Water service is available on the north side of Richard Circle. Sanitary sewer constructed by Jim Roberts to serve the two lots in Roberts Acres will serve the new lot.

The creation of Lot 3 does not require Jim Roberts to install any additional public utilities. Under the City of Van Meter's subdivision ordinance both a preliminary plat and a final plat are required. Because there are no public improvements, the City of Van Meter can approve the preliminary plat and the final plat simultaneously.

The surveyor for Jim Roberts, Ty Enderson, consulted with Dallas County and determined a plat of survey would be acceptable. The plat of survey serves the same purpose as the final plat required under the City of Van Meter's subdivision ordinance.

The difference between the final plat and a plat of survey deals with the designation of the parcels. With a final plat both the newly created lot and the residual portion of Lot 3 of Roberts Acres would be designated as lots in the new subdivision created by the final plat. With a plat of survey there is no complete replatting of Lot 3 of Roberts Acres. The plat of survey creates a separate parcel designation for the new lot. The parcel designation is assigned by Dallas County based on the location and number of property splits within the section. With the plat of survey the designation of Lot 3 of the original Roberts Acres remains unchanged except the designation will be Lot 3 of Roberts Acres less the newly created Parcel 17-104.

The writer believes there is a slight preference for the platting process as it creates more easily identifiable lot numbers. However, for the creation of a single parcel the plat of survey procedure is acceptable.

The newly created lot appears to meet the requirements of the City with respect to its zoning ordinance. The lot has adequate size and the setbacks for a buildable area. The writer would note the distance from the southerly line of the new lot to the building on the existing Lot 3 is just greater than the side yard setback required under the City's subdivision ordinance. Because the existing Lot 3 fronts against Richland Road, the north line of the residual Lot 3 would be considered a side yard against the new lot and the side yard setback would be acceptable.

The writer did not require the plat of survey to meet all of the requirements of the ordinance. The writer only required the preliminary plat to meet the basic requirements to illustrate what was intended with respect to the new lot. From an engineering and zoning perspective the preliminary plat of survey and plat of survey are satisfactory.

The preliminary plat of survey and plat of survey are being transmitted to the City of Van Meter for review and consideration by the Plan & Zoning Commission and the City Council. As indicated earlier the City can consider the approval of the preliminary plat and the plat of survey simultaneously.

The City will need to consult with City Attorney Eric Fisk to determine what documents he will require with respect to the plat of survey. Although the plat of survey creates the same division of property contemplated by a final plat under the City's subdivision ordinance, the creation of the single lot does not automatically trigger the subdivision ordinance. It would appear the requirements of the ordinance relative to the submittal of documentation may not be required for the plat of survey.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

H. R. Veenstra Jr.

HRVJr:pjh
193
Enclosure

PRELIMINARY PLAT OF SURVEY

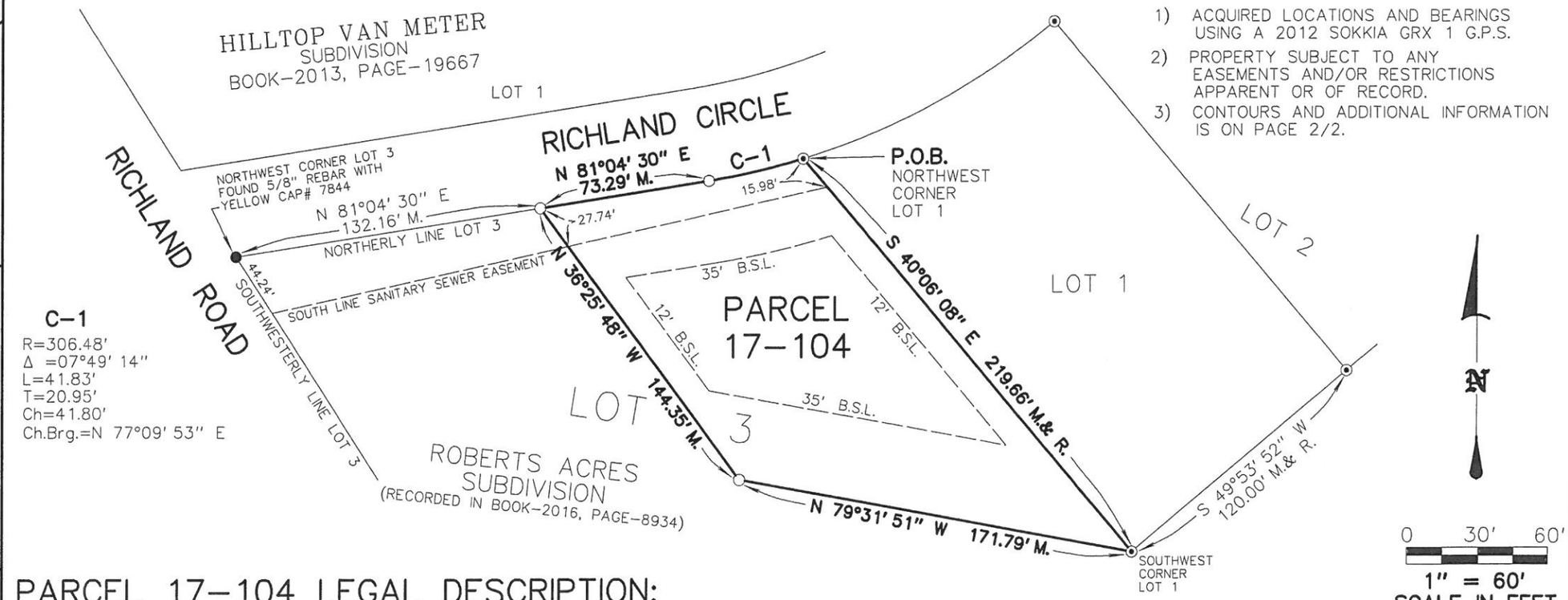
PARCEL 17–104 OF LOT 3 OF ROBERTS ACRES

SURVEYED FOR OWNER: JAMES LEE ROBERTS

SURVEYED: 6–27–16 – 7–5–16

SURVEYOR' S NOTE:

1) ACQUIRED LOCATIONS AND BEARINGS USING A 2012 SOKKIA GRX 1 G.P.S.
2) PROPERTY SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS APPARENT OR OF RECORD.
3) CONTOURS AND ADDITIONAL INFORMATION IS ON PAGE 2/2.



C–1
R=306.48'
Δ =07°49' 14"
L=41.83'
T=20.95'
Ch=41.80'
Ch.Brg.=N 77°09' 53" E

PARCEL 17–104 LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN LOT 3 OF ROBERTS ACRES, AN OFFICIAL PLAT NOW IN AND FORMING A PART OF THE CITY OF VAN METER, DALLAS COUNTY, IOWA. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 1 OF SAID ROBERTS ACRES; THENCE S 40°06' 08" E 219.66 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE N 79°31' 51" W 171.79 FEET; THENCE N 36°25' 48" W 144.35 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LOT 3; THENCE ALONG SAID NORTHERLY LINE N 81°04' 30" E 73.29 FEET; THENCE CONTINUING ALONG SAID NORTHERLY LINE 41.83 FEET ALONG A 306.48 FOOT RADIUS CURVE CONCAVED NORTHWESTERLY WITH A DELTA OF 07°49' 14" AND WHOSE CHORD BEARS N 77°09' 53" E A DISTANCE OF 41.80 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.443 ACRES (19316 Sq.Ft.) MORE OR LESS.

I HEREBY CERTIFY THAT THIS SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

7-5-16

TYRONE L. ENDERSON IOWA LIC. NO. 17350 DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2016

PAGES CERTIFIED PAGES 1/2 AND 2/2

LICENSED LAND SURVEYOR
TYRONE L. ENDERSON
17350
IOWA

TY–END SURVEYING, L.L.C.
1820 1ST ST. – PERRY, IOWA 50220
CELL – (515)250–2833

LEGEND:

- ⊙ FOUND 1/2" REBAR WITH ORANGE CAP# 17350
- ● FOUND MONUMENT AS NOTED
- ○ SET 1/2" REBAR WITH ORANGE CAP# 17350

P.O.B. POINT OF BEGINNING
B.S.L. BUILDING SET–BACK LINE
M. MEASURED
R. RECORDED

PREPARED BY: TY–END SURVEYING, L.L.C. – 1820 1ST ST. – PERRY, IOWA 50220 – PHONE (515) 465–2901

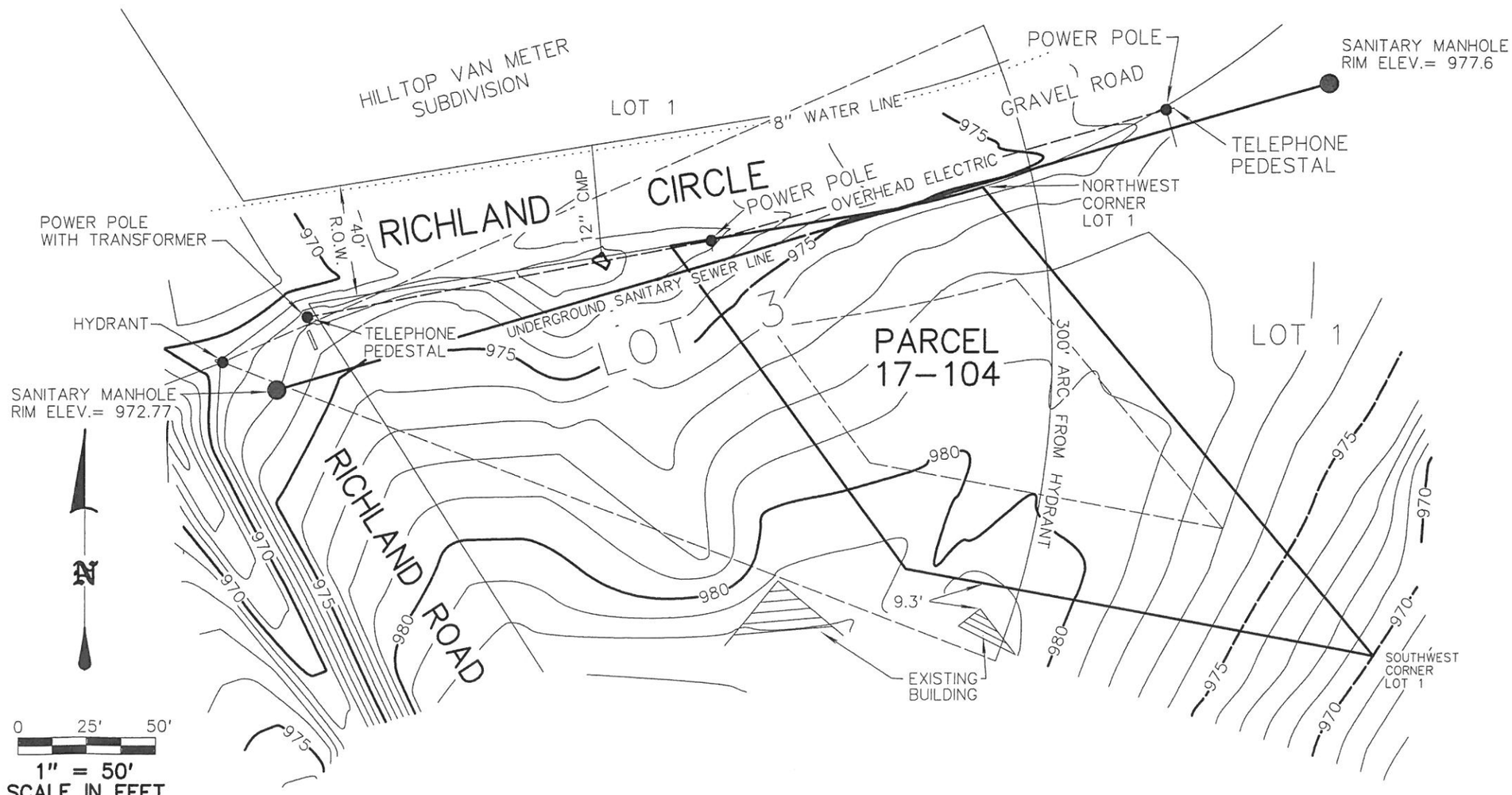
PREPARED BY: TY-END SURVEYING, L.L.C. – 1820 1ST ST. – PERRY, IOWA 50220 – PHONE (515) 465-2901

PRELIMINARY PLAT OF SURVEY

PARCEL 17-104 OF LOT 3 OF ROBERTS ACRES

SURVEYED FOR OWNER: JAMES LEE ROBERTS

SURVEYED: 6-27-16 – 7-5-16



TY-END SURVEYING, L.L.C.
1820 1ST ST. – PERRY, IOWA 50220
CELL – (515)250-2833

NOTE:
USED USGS BENCHMARK T 161 ELEVATION = 878.22
ALL LOCATIONS AND ELEVATIONS WERE OBTAINED USING A 2012 SOKKIA GRX 1 G.P.S.

PLAT OF SURVEY

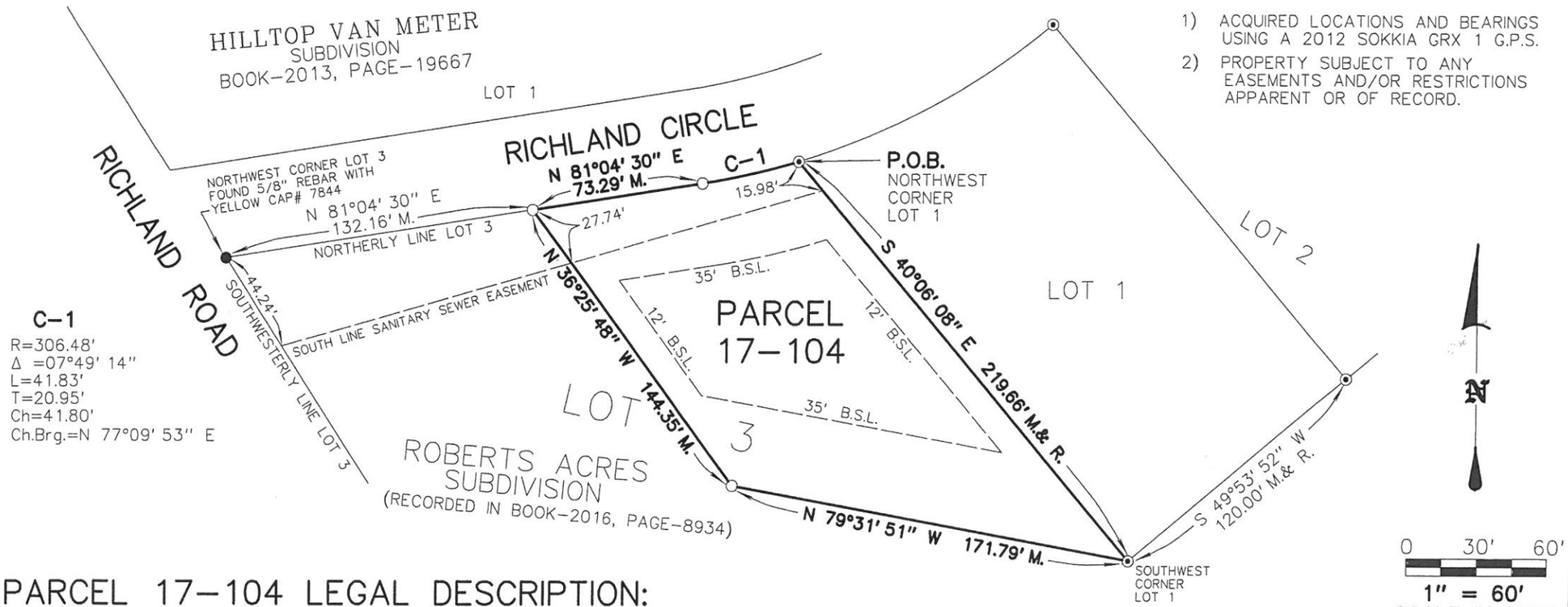
PARCEL 17–104 OF LOT 3 OF ROBERTS ACRES

SURVEYED FOR OWNER: JAMES LEE ROBERTS

SURVEYED: 6–27–16 – 7–5–16

SURVEYOR' S NOTE:

1) ACQUIRED LOCATIONS AND BEARINGS USING A 2012 SOKKIA GRX 1 G.P.S.
2) PROPERTY SUBJECT TO ANY EASEMENTS AND/OR RESTRICTIONS APPARENT OR OF RECORD.



C–1
R=306.48'
Δ =07°49' 14"
L=41.83'
T=20.95'
Ch=41.80'
Ch.Brg.=N 77°09' 53" E

PARCEL 17–104 LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN LOT 3 OF ROBERTS ACRES, AN OFFICIAL PLAT NOW IN AND FORMING A PART OF THE CITY OF VAN METER, DALLAS COUNTY, IOWA. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF LOT 1 OF SAID ROBERTS ACRES; THENCE S 40°06' 08" E 219.66 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1; THENCE N 79°31' 51" W 171.79 FEET; THENCE N 36°25' 48" W 144.35 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LOT 3; THENCE ALONG SAID NORTHERLY LINE N 81°04' 30" E 73.29 FEET; THENCE CONTINUING ALONG SAID NORTHERLY LINE 41.83 FEET ALONG A 306.48 FOOT RADIUS CURVE CONCAVED NORTHWESTERLY WITH A DELTA OF 07°49' 14" AND WHOSE CHORD BEARS N 77°09' 53" E A DISTANCE OF 41.80 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.443 ACRES (19316 Sq.Ft.) MORE OR LESS.

I HEREBY CERTIFY THAT THIS SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

7-5-16

TYRONE L. ENDERSON IOWA LIC. NO. 17350 DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2016

PAGES CERTIFIED ONE

LICENSED LAND SURVEYOR
TYRONE L. ENDERSON
17350
IOWA

TY–END SURVEYING, L.L.C.
1820 1ST ST. – PERRY, IOWA 50220
CELL – (515)250–2833

LEGEND:

- ⊙ FOUND 1/2" REBAR WITH ORANGE CAP# 17350
- ● FOUND MONUMENT AS NOTED
- ○ SET 1/2" REBAR WITH ORANGE CAP# 17350

P.O.B. POINT OF BEGINNING
B.S.L. BUILDING SET–BACK LINE
M. MEASURED
R. RECORDED

PREPARED BY: TY–END SURVEYING, L.L.C. – 1820 1ST ST. – PERRY, IOWA 50220 – PHONE (515) 465–2901

Date: August, 2016

To: Van Meter City Council

From: Van Meter Visitor Festival Planning Committee

RE: Proposed road closures during festival

We respectfully submit the following proposal for road closure of Grant Street during the Van Meter Visitor's Festival on Saturday, September 24, 2016. We are requesting this road closure to help ensure the safety of the public at the festival and to provide more space for festival activities. Festival hours will be from 2:00 pm until 9:00 pm and we would close the road starting at 1:00 pm until 9:30 pm. Attached please find a map indicating the proposed road closure locations. Thank you for your consideration.

Google Maps Van Meter Public Library

Agenda Item #8 -
MPO Water Trails and Greenways Planning

Submitted for:
Information
Recommendation:
Receive and File

Sample Language:

Mayor: *Would the MPO representative please present?*

MPO: *Reviews presentation.*

Mayor: *Does the City Council have any questions or feedback? If not, thank you.*

Agenda Item #9 -
VMCDC Planning

Submitted for:
Information
Recommendation:
Receive and File

Sample Language:

Mayor: *Would the VMCDC representative please present?*

VMCDC: *Reviews presentation.*

Mayor: *Does the City Council have any questions or feedback? If not, thank you.*

Agenda Item #10 -
Cunningham Reis Annexation

Submitted for:

Action

Recommendation:

Approve setting September 15, 2016 at 7:00p.m. as the date and time for a public hearing on the voluntary annexation application for Cunningham Reis and for the hearing on the first reading of an ordinance that will rezone the parcel from Ag to Commercial.

Sample Language:

Mayor: *Would staff please present the proposal?*

Staff: *Reviews proposal.*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the proposal as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Tweed ___; Peterson ___; Stump ___;*

Mayor: *The proposal is adopted. Thank you.*

APPLICATION FOR VOLUNTARY ANNEXATION

To: City Council
City of Van Meter, IA
310 Mill Street, PO Box 160
Van Meter, IA 50261

We hereby make application to the City of Van Meter, Iowa, to annex the land described below which is generally shown on the map attached hereto as "Exhibit A".

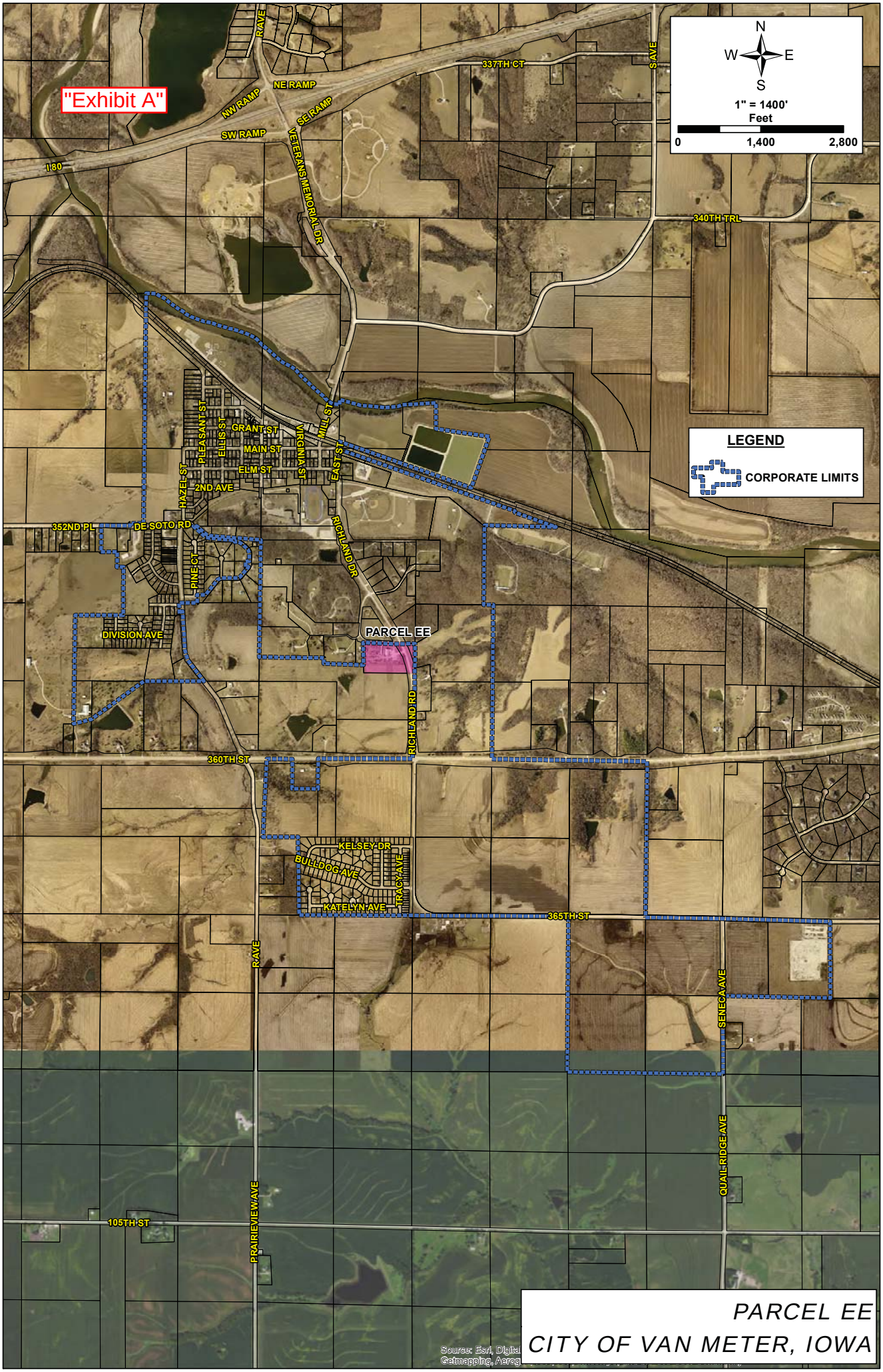
Owner	**Description**	**Area** (acres)
Cunningham-Reis Co.	Parcel "EE" a part of Parcel "B" in the Northeast Quarter of the Southwest Quarter of Section 27, Township 78 North, Range 27 West of the 5th P.M., Dallas County, Iowa more particularly describe as follows: Commencing at the Center of Section 27, Township 78 North, Range 27 West of the 5th P.M., Dallas County, Iowa, thence South 00°08'57" East 667.60 feet along the east line of the Southwest Quarter of said Section 27; thence continuing South 00°08'57" East 498.35 feet along said East line; thence South 89°29'31" West 869.74 feet; thence North 01°13'15" West 150.00 feet; thence North 01°07'17" West 381.90 feet along a line of existing Parcel "B"; thence South 88°19'40" East 879.45 feet along a line of existing Parcel "B" to the Point of Beginning containing 10.34 acres including 2.91 acres of County Road right-of-way.	10.34

In support of this application we represent and warrant as follows:

1. We are the sole owner(s) of the Land described above.
2. The Land is located in Dallas County and is not located within any incorporated city.
3. We request that after annexation the property be re-zoned from Agricultural to Industrial.

Signature _____ *Date:* 7/12/16
Roger Anderson, President

Signature _____ *Date:* 7-11-2016
David Anderson, Treasurer


"Exhibit A"
N
W
E
S
1" = 1400'
Feet
0
1,400
2,800
R AVE
NE RAMP
NW RAMP
SE RAMP
SW RAMP
I80
VETERANS MEMORIAL DR
337TH CT
S AVE
340TH TRL
LEGEND
CORPORATE LIMITS
PLEASANT ST
ELLIS ST
GRANT ST
MAIN ST
ELM ST
2ND AVE
HAZEL ST
VIRGINIA ST
MILL ST
EAST ST
352ND PL
DE SOTO RD
PINE CT
RICHLAND DR
DIVISION AVE
PARCEL EE
RICHLAND RD
360TH ST
KELSEY DR
BULLDOG AVE
TRACY AVE
KATELYN AVE
365TH ST
R AVE
SENECA AVE
QUAIL RIDGE AVE
105TH ST
PRAIRIEVIEW AVE
PARCEL EE
CITY OF VAN METER, IOWA

Agenda Item #11 -
Beggars Night

Submitted for:
Action
Recommendation:
Approve the Park Board's Recommendation.

Sample Language:

Mayor: *Would staff please present the proposal?*

Staff: *Reviews proposal.*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the proposal as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Tweed ___; Peterson ___; Stump ___;*

Mayor: *The proposal is adopted. Thank you.*

Agenda Item #12 -
Promotional Video

Submitted for:
Action
Recommendation:
Table the proposal.

Sample Language:

Mayor: *Would staff please present the proposal?*

Staff: *Reviews proposal.*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Tweed ___; Peterson ___; Stump ___;*

Mayor: *The proposal is adopted. Thank you.*

Full Spectrum Productions, LLC
222 E. 3rd Street
Des Moines, Iowa 50309

City of Van Meter **Video Production Proposal**

Scope of Work/Budget

Preproduction –	
• Review draft script and plan location shooting; ID available B-roll	$ 100
Production –	
• 1 day location production for key interviews and B-roll	$ 850
• VO narration recording	$ 150
• search/gather additional B-roll to fit script	$ 500
Postproduction –	
• transfer, log and transcribe interviews; log B-roll	$ 500
• create edit script with all elements	$ 750
• find suitable background music; off-line edit to assemble key elements; final on-line edit with titles, graphics and transitions; encoding digital masters and DVD master	$2,150
Total	**$5,000**

Submitted 7.6.2016 Kent Newman, President
Full Spectrum Productions, LLC

kent@fullspectrumproductions.com 515-250-9459 mobile 515-883-1230 office

Agenda Item #13 -

Reports

Submitted for:

Information

Recommendation:

Sample Language:

Department/Committee Reports:

a. Staff Reports
   i. Parks and Rec
   ii. Library
   iii. Public Safety
   iv. Public Works
   v. Attorney
   vi. Engineer
   vii. Administrator
b. Council Committees
   i. Finance, Tweed, Peterson, Adams
   ii. Policy, Peterson, Sacker, Adams
   iii. Economic Development, Lyon, Tweed, Adams
   iv. Public Safety, Adams, Stump, Lyon
   v. Public Works/Infrastructure, Stump, Sacker, Adams
   vi. Ad-Hoc Committees
c. Liaison Reports
   i. EMA, E911, Adams, :yon
   ii. Library Board, Peterson
   iii. Parks and Rec Board, Sacker

Date Posted: December 11, 2015 BY: Jake Anderson, City Administrator

Agenda Item #14 -

Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____*: So Moved.*

City Councilmember _____*: Second*

City Clerk: *Lyon ___; Stump ___; Tweed ___; Sacker ___; Peterson ___;*

Mayor: *The meeting is adjourned. Thank you.*