

**-NOTICE OF A PUBLIC MEETING-  
Governmental Body: Van Meter City Council**

**Date of Meeting: Thursday, May 19, 2016**

**Time/Place of Meeting: 7:00 p.m. – Veteran’s Reception Center, 910 Main Street**

*NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate. • We may disagree, but we will be respectful of one another. • All comments will be directed to the issue at hand. • Personal attacks will not be tolerated.*

**Business Meeting Agenda:**

1. Call to Order
2. Pledge of Allegiance
3. Civility Statement
4. Approval of Agenda
5. Introductions
6. Citizen Hearing
7. Consent Agenda:
  - a. Minutes of the April 21, 2016
  - b. April Claims list
  - c. April Financial Statement
  - d. A Resolution approving transfers between funds.
  - e. Appoint Adam Coyle as a board member to the Dallas County Local Housing Trust Fund.
  - f. Appoint Preston Dolezal to the Planning and Zoning Commission
8. A public hearing and action on a proposed budget amendment for the fiscal year ending June 30, 2016.
9. A public hearing and action on the first reading of a proposed ordinance amending the zoning designation of a specific property – Parcel DD of Lot 2 of Trails End Plat 1 from “Agricultural” to “R-3, Multiple Family Residential.” Consideration will be given to waiving readings two and three and proceeding directly to approval and adoption.
10. A public hearing and action on the first reading of a proposed ordinance establishing water and sewer capital improvement fees. Consideration will be given to waiving readings two and three and proceeding directly to approval and adoption.
11. Staff/Council Reports:
  - a. Staff Reports
    - i. Parks and Rec
    - ii. Library
    - iii. Public Safety
    - iv. Public Works
    - v. Attorney
    - vi. Engineer
    - vii. City Clerk
    - viii. Administrator
  - b. Mayor/Council Committees
    - i. Finance, Tweed
    - ii. Policy, Peterson
    - iii. Economic Development, Lyon
    - iv. Public Safety, Adams
    - v. Public Works/Infrastructure, Stump
    - vi. Ad-Hoc Committees
  - c. Liaison Reports
    - i. EMA/E911, Adams/Lyon
    - ii. Library Board, Peterson
    - iii. Parks and Rec Board, Sacker
    - iv. VM School Board, Lyon/Stump
    - v. MAC, Sacker
12. Adjourn

# Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Language:

Mayor: *The time is Seven O'clock PM on Thursday, May 19, 2016. I hereby call this meeting of the Van Meter City Council to order.*

# Agenda Item #2 - Pledge of Allegiance

Submitted for:

Recommendation:

Sample Language:

Those Present Led by Mayor:

*"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

# Agenda Item #3 - Civility Statement

Submitted for:

Recommendation:

Sample Language:

Mayor: *Our organization is proud to participate in the Show Some Respect initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

- 1. Listen attentively*
- 2. Respect the opinions of others*
- 3. Keep an open mind*
- 4. Give constructive comments, suggestions & feedback*
- 5. Avoid personal attacks*
- 6. Remember the things we have in common*
- 7. Value people, the process, and the results*

# Agenda Item #4 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lyon \_\_\_; Stump \_\_\_; Tweed \_\_\_; Sacker \_\_\_; Peterson \_\_\_;*

Mayor: *The agenda is adopted. Thank you.*

# Agenda Item #5 - Introductions

Submitted for:

Information

Recommendation:

Sample Language:

Mayor: *Would those present please introduce themselves?*

# Agenda Item #6 - Citizen Hearing

Submitted for:

Information

Recommendation:

N/A

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

*Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda.*

*It is required that individuals addressing the City Council avoid all indecorous language, references to personalities, and abide by these two simple rules of civil debate:*

- We may disagree, but we will be respectful of one another.*
- Personal attacks will not be tolerated.*

# Agenda Item #7 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *The Consent Agenda is adopted. Thank you.*

- 1) The Van Meter City Council met for a regular council meeting on Thursday, April 21, 2016 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Mike Peterson, Elizabeth Tweed, Owen Stump, and Lyn Lyon.

Staff present: City Administrator Jake Anderson, City Attorney/Parliamentarian Erik Fisk, Public Safety Director/Sergeant at Arms William Daggett, City Engineer Bob Veenstra, Public Works Director Dave Herman, and Parks and Rec Director Alex Brayton.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Moved by Tweed supported by Peterson. Passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking the Sergeant at Arms for a list of individuals who signed in. The Sergeant at Arms presented a list of individuals that signed in to make public comments. However, hearing no public comment Mayor Adams closed the citizens hearing.
- 7) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:
  - a. Minutes of the March 24, 2016 and April 7, 2016 council meetings.
  - b. March Claims list.

<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
ACCO	CHEMICALS	\$ 933.40
ADT SECURITY SERVICES	QRTL SECURITY SERVICES	\$ 120.00
AGSOURCE COOPERATIVE SERVICES	WASTE WATER TESTING	\$ 337.50
ALEX BRAYTON	MEETING MILEAGE/FOOD EXP	\$ 366.35
BAKER & TAYLOR	BOOKS	\$ 276.86
BOBS AUTO PARTS	BATTERY/BATTERY CORE	\$ 242.40
CARPENTER UNIFORM CO	UNIFORM EXPENSES	\$ 679.30
CASEY'S GENERAL STORE	PD GAS	\$ 651.17
CENTURY LINK	PHONE CHARGES	\$ 331.81
CITY OF VAN METER	PLANTS FOR CITY	\$ 111.60
CULLIGAN	AUTO RENTAL	\$ 21.95
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	\$ 18.56
DANKO	WA RESCUE THROW BAG	\$ 98.43
DASHEL ROSS	STATE EMT TESTING FEE	\$ 30.00
DCG SPIRIT STABLE	CODE 411 TSHIRTS	\$ 1,087.50
DELTA DENTAL	EMPLOYEE DENTAL INS	\$ 1,027.68
DEMCO	BOOK COVERING & MATERIALS	\$ 137.79
DMACC	PRACTICAL EXAM FEES	\$ 500.00
EFTPS	FED/FICA TAX	\$ 4,102.89
EFTPS	FED/FICA TAX	\$ 4,104.10
ELECTRONIC ENGINEERING	VHF REPEATER RELICENSING	\$ 595.00
EMERGENCY SERVICES MARKETING	YR 3/5 YR SUBSCRIPTION	\$ 650.00
TREASURER'S OFFICE - ISU	INSTR1 FOR WM DAGGETT	\$ 50.00
FRANK DUNN CO	HIGH PERFORMANCE PATC	\$ 315.00
H D SUPPLY WATERWORKS	FLAGS PAINT - WA DEPT	\$ 121.00
HEARTLAND COOP	FD DIESEL/PW CHEMICALS	\$ 112.15
IA ASSOC OF MUNICIPAL UT	2016 IAMU WATER MEMBER DUES	\$ 526.71
IFMCV	MONTHLY RENT PER LEASE/OPTION	\$ 1,000.00
IPERS	PROTECT IPERS	\$ 2,338.48
IPERS	PROTECT IPERS	\$ 2,356.98
JACOB STEELMAN	STATE EMT TESTING FEE	\$ 30.00
KONICA MINOLTA	CONTRACT COVERAGE	\$ 229.82
LIFE LINE EMERGENCY VEHICLES	REFURBISH NEW AMBULANCE	\$ 6,791.65

LOWE'S	DEPT MATERIALS/SUPPLIES	\$ 308.93
MAFFIN OUTDOOR POWER & AUTO	BATTERY & MOUNT TIRES P800	\$ 190.20
MATHESON TRI GAS INC	OXYGEN	\$ 56.15
MEDIACOM	INTERNET SERVICES	\$ 205.90
MICHAEL BROWN	STATE EMT TESTING FEE	\$ 30.00
MIDAMERICAN ENERGY	GAS/ELEC	\$ 2,341.02
MULCHMART LLC	MULCH FOR ENTRANCE SIGN	\$ 108.15
BERGANKDV	BLOCK OF HOURS & BALANCE DUE	\$ 1,503.40
NFPA	MEMBERSHIP DUES	\$ 175.00
NORTHWAY CORPORATION	WELL PUMP REPAIR	\$ 2,830.50
OFFICE DEPOT	LIB SUPPLIES	\$ 368.47
PLAY IT AGAIN SPORTS	NEW & USED EQUIP LITTLE LEAGUE	\$ 790.68
SAM'S CLUB MC/SYNCB	EASTER PRODUCTS/PHONE REPAIRS	\$ 366.73
SHELLY JAMES	OFFICE CLEANING MAR & APR 16	\$ 180.00
SHORTELT INC	PHONE SERVICES	\$ 275.92
SO DALLAS LITTLE LEAGUE	VM BASEBALLS	\$ 874.77
SQUARE, INC	CREDIT CARD ACCPETANCE FEE	\$ 31.45
THE HARTFORD	EMPLOYEE LIFE/DIS INS	\$ 308.92
TODD POLLARD	STATE EMT TESTING FEE	\$ 30.00
TREAS - ST OF IA SALES TX	1ST QRT 2016 SALES TAX	\$ 2,401.00
TREAS - STATE OF IOWA W/H	STATE TAX	\$ 683.00
TREAS - STATE OF IOWA W/H	STATE TAXES	\$ 689.00
US POSTMASTER	APRIL UT BILLS/NEWSLETTERS	\$ 203.70
VM YOUTH WRESTLING	CONCESSIONS	\$ 120.00
WASTE CONNECTIONS	GARBAGE CONTRACT	\$ 6,638.21
WELLMARK	EMPLOYEE HEALTH INS	\$ 9,278.79
WELLS FARGO		\$ 15.00
WHITFIELD & EDDY PLC	LEGAL SERVICES	\$ 1,022.50
	<b>***** REPORT TOTAL *****</b>	<b>\$ 62,323.47</b>

c. March Financial Statement.

<b>FUND</b>	<b>RECEIVED</b>	<b>DISBURSED</b>
GENERAL	\$ 21,331.30	\$ 34,541.50
VEHICLE REPLACEMENT-FIR	\$ -	\$ 1,788.75
PARK OPERATIONS	\$ 642.40	\$ 2,964.31
ROAD USE TAX	\$ 10,773.24	\$ 7,666.83
EMPLOYEE BENEFITS	\$ 1,373.00	\$ 9,981.94
EMERGENCY FUND	\$ 156.70	\$ -
TIF ORIGINAL (420-844)	\$ 717.75	\$ -
LIBRARY TRUST FUND	\$ -	\$ 8,987.33
VM COMMUNITY BETTERMENT	\$ 1,300.00	\$ 55.00
SITE CERT/WA PROJECT	\$ -	\$ 1,666.50
DEBT SERVICE	\$ 1,495.24	\$ -
WATER	\$ 16,249.59	\$ 16,793.93
SEWER	\$ 12,550.17	\$ 8,220.13
<b>*****REPORT TOTAL*****</b>	<b>\$ 66,589.39</b>	<b>\$ 92,666.22</b>

d. Resolution #2016-8, "A Resolution Approving Personnel Transactions."

Peterson moved supported by Tweed to adopt and approve Resolution #2016-9, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

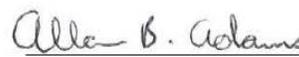
- 7a) Mayor Adams asked Administrator Anderson to present the staff recommendation for action on the liquor license application for the Fieldhouse at 420 Main Street. Anderson explained that the liquor license was approved by the City Council last month, however based on recent events staff recalled the City's endorsement in order to bring the matter back before the Council with additional information. Anderson noted that staff was recommending that the Council deny endorsing the liquor license. Police Chief Daggett explained the rationale for the denial. The proprietor, Eric Boel explained his side of the story and asked the Council to approve his application. Peterson moved supported by Stump to deny endorsing the liquor license. Passed unanimously.

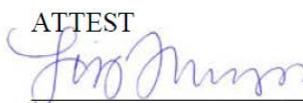
- 8) Mayor Adams asked Administrator Anderson to present the proposal to amend the water service and billing arrangement with the residents of the "Feldman Acres" rural subdivision. Anderson explained that consistent with previous month's discussions this was the final opportunity for residents to address the City Council regarding the water service and billing arrangement. Anderson further noted that he was recommending that the Council adopt a resolution that effectually outlines the steps taken to date, and resolves that water service be terminated at such a time as Warren Rural Water is able to provide water service but not later than October 31, 2016. Mayor Adams opened the public hearing. Toni Osier indicated that the residents were still determined to procure water service from Warren Rural Water. Peterson moved supported by Tweed to approve and adopt Resolution #2016-10, "A Resolution Authorizing Residents of 'Feldman Acres' Subdivision to enter into water service contracts with Warren Water District, Setting Time for the Transfer, and empowering staff to take all necessary steps" Passed unanimously.
- 9) Mayor Adams asked Administrator Anderson to present the proposed agreement with the Warren Rural Water District to provide water service to the "Feldman Acres" rural subdivision. Anderson explained that the agreement was necessary to make it clear to Warren Rural Water that the City is waiving its right to serve the existing residents of the "Feldman Acres" rural subdivision but that the City is not relinquishing its right to serve the territory more broadly in the case of future development. Peterson moved supported by Sacker to approve the agreement with Warren Rural Water. Passed unanimously.
- 10) Mayor Adams asked Parks and Rec Coordinator Alex Brayton to present the proposed memorandum of understanding with the Van Meter Youth Football League to provide registration services as a partner but to make it clear that youth tackle football is not a City sponsored activity and that the City accepts no responsibility for the activities of the League or it's participants. Moved by Peterson supported by Sacker to approve the agreement subject to the City Attorney's review of the League's insurance coverage. Passed unanimously.
- 11) Mayor Adams asked Administrator Anderson to present the resolution accepting the final plat and public improvements for Robert's Acres. Anderson explained that Mr. Jim Roberts needs to execute a development agreement and satisfy the City Engineer's punch list but that subject to those actions the Council should approve the resolution. Peterson moved supported by Tweed to approve Resolution #2016-11, "A Resolution Accepting Final Plat and Warranty Deed for Street for Roberts Ares" contingent upon the development agreement being executed by Mr. Roberts and the City Engineer's punch list being satisfied. Passed unanimously.
- 12) Mayor Adams asked Administrator Anderson to present the proposal to set a date, time, and place for a public hearing on an ordinance establishing water and sewer capital improvement fees. Anderson noted that consistent with the Council's discussion at a work session on April 7, 2016 that he had prepared a conceptual per gallon capital improvement fee and that if the Council set a date, time, and place for a public hearing on the first reading of a proposed ordinance for the next month's meeting it would permit the City to advance the finances for the water treatment plant project and plan for other necessary capital improvements related to water and sewer. Moved by Peterson supported by Sacker to set May 19, 2016 at 7:00p.m. at the Veterans Reception Center at 910 Main Street as the date, time, and place for a public hearing on the first reading of a proposed ordinance establishing per gallon water and sewer capital improvement fees. Passed unanimously.
- 13) Staff/Council Reports

Herman reported having meet with the Van Meter School district concerning the condition of Richland Road at the point of the School's pedestrian underpass.

Fisk reported on work being done to recodify the Van Meter Code of Ordinances.

Anderson reported on seeking quotes for a consultant to conduct a slum and blight survey related to updating the City's Urban Revitalization Plan.
- 14) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Lyon supported by Sacker. Passed unanimously.

 Allan B. Adams, Mayor

ATTEST  
 Liz Thompson, City Clerk

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
----- ACCOUNTS PAYABLE CLAIMS -----				
ACCO	CHEMICALS	574.00		
ADT SECURITY SERVICES	SECURITY SERVICES 310 MI I I	120.00		
AGSOURCE COOPERATIVE SERVICES	WATER/SEWER TESTING	320.75		
BAKER & TAYLOR	BOOKS/MOVIES	158.26		
BART JONES	SDLL UMPIRE	30.00		
BRIAN GORDON	SDLL UMPIRE	30.00		
BSN SPORTS	UNIFORM EQUIPMENT	7,728.34		
CARPENTER UNIFORM CO	PD AND FD UNIFORM ITEMS	497.94		
CASEY'S GENERAL STORE	FUEL	1,088.53		
CENTURY LINK	PHONE SERVICES	332.79		
CITY OF PERRY	IPRA CONF HOTEL REIMBURSEMENT	387.00	26065	4/13/16
CULLIGAN	WATER SERVICE	86.95		
CUSTOM LAWN CARE & LANDSCAPING	FERTILIZING/WEED CONTROL	478.00		
DATA TECHNOLOGIES INC	TUB IMPLEMENTATION	1,426.25		
DELTA DENTAL	EMPLOYEE DENTAL INS	1,027.68	11178608	4/30/16
DEMCO	BOOK COVERING SUPPLIES	137.79		
EARLHAM SAVINGS BANK	BANK FEES	25.00	11178603	4/30/16
EFTPS	FED/FICA TAX	4,298.39	11178601	4/22/16
EFTPS	FED/FICA TAX	4,450.92	11178610	5/06/16
ELECTRONIC ENGINEERING	PAGER REPAIR	137.00		
FORTE	IB PAYMENT ACCEPTANCE FEE	.50	11178604	4/30/16
GABE BUTTON	SDLL UMPIRE	90.00		
GATEHOUSE MEDIA IOWA	LEGAL PUBLICATIONS	204.21		
GRAHAM TIRE DES MOINES INC	PD SET TIRES STATE BID	505.80	26069	4/18/16
HEARTLAND COOP	FUEL	144.31		
HEIMAN FIRE EQUIPMENT	FLOW TESTER/BOOTS	1,389.35		
HOPKINS SPORTING GOODS	PITCHER PLATE	116.99		
I FMCV	LEASE OPTION	1,000.00		
IOWA ONE CALL	LOCATES	38.70		
I PERS	PROTECT I PERS	2,315.47	11178599	4/22/16
JEAN BIRKS	SDLL UMPIRE	30.00		
JESTER INSURANCE SERVICE	INSURANCE RENEWALS	45,952.00		
JEVIN INC.	WEB PAY ACCEPTANCE FEE REC	487.90	11178606	4/30/16
KONICA MINOLTA	CONTRACT COVERAGE	24.86		
LOWE'S	DEPT MATERIALS SUPPLIES	122.41		
MEDIACOM	INTERNET SERVICE	205.90		
MIDAMERICAN ENERGY	GAS/ELECTRIC	2,238.47		
BERGANKDV	IT SUPPORT	1,960.90		
ODEYS INC.	LINE CHALK	287.00		
OFFICE DEPOT	OFFICE SUPPLIES	104.70		
PANORA PARKS DEPT	SDLL UMPIRE	90.00		
PHYSIO-CONTROL, INC.	AEDS	7,593.09		
PLAY IT AGAIN SPORTS	UMPIRE EQUIPMENT	164.90		
QUIN PELZ	SDLL UMPIRE	90.00		
SANDRY FIRE SUPPLY LLC	BUNKER GEAR	2,597.89		
SHORTEL INC	PHONE SERVICES	275.30		
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	44.52	11178605	4/30/16
THE HARTFORD	EMPLOYEE LIFE/DIS INS	308.92	11178609	4/30/16
THORPE WATER DEV CO	PARKSREC/PRESSURE TANK REPAIR	1,152.07		
TOM GARDNER	SDLL UMPIRE	75.00		
TREAS - STATE OF IOWA W/H	STATE TAX	714.00	11178600	4/22/16

\*\*\* CITY OF VAN METER IA \*\*\*  
ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
TRINITY BOTTENFIELD	SDLL UMPIRE		30.00		
TYCO INTEGRATED SECURITY LLC	SECURITY SERVICES 505 GRANT		120.00		
US POSTMASTER	MAY UT BILLS/NEWSLETTERS		199.02	26070	4/28/16
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	10,143.42			
VEENSTRA & KIMM INC	ROBERTS ACRES ENG SERVICES	8,772.38	18,915.80	26066	4/13/16
VERIZON WIRELESS	PD CHARGES		474.48	26067	4/13/16
VMWARE INC	IUB DATABASE SOFTWARE		171.60		
WASTE CONNECTIONS	RESIDENTIAL WASTE COLLECTION		6,638.21		
WELLMARK	EMPLOYEE HEALTH INS		9,278.79	11178607	4/30/16
WELLS FARGO CC	ADMIN/CONF & LODGING/NEST SEC		688.94	26068	4/13/16
WHITFIELD & EDDY PLC	SERVICES THROUGH 3/31/16		577.50		
**** PAID	TOTAL ****		33,979.71		
**** SCHED	TOTAL ****		96,775.38		
**** OPEN	TOTAL ****				
**** ON HOLD	TOTAL ****				
***** REPORT TOTAL	*****		130,755.09		

DEPT DEPT NAME TOTAL CHECK# DATE

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LIABILITIES	11,778.78
POLICE	6,578.22
EMERGENCY MANAGEMENT	12.49
FIRE	12,755.28
AMBULANCE	7,593.09
ROADS, BRIDGES, SIDEWALKS	4,753.43
STREET LIGHTING	213.44
GARBAGE	6,638.21
LIBRARY	2,163.43
PARKS	498.93
RECREATION	14,475.26
ECONOMIC DEVELOPMENT	2,741.64
CLERK/TREASURER/ADM	2,250.34
LEGAL SERVICES/ATTORNEY	14,670.26
CITY HALL/GENERAL BLDGS	3,698.20
TORT LIABILITY	3,000.00
WATER	30,643.28
SEWER/SEWAGE DISPOSAL	6,290.81

\*\*\* CITY OF VAN METER IA \*\*\*  
ACCOUNTS PAYABLE ACTIVITY  
CLAIMS FUND SUMMARY

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	62,133.12		
059	PARK OPERATIONS	10,434.23		
110	ROAD USE TAX	2,959.87		
112	EMPLOYEE BENEFITS	7,101.90		
182	LIBRARY TRUST FUND	1,787.73		
183	VM COMMUNITY BETTERMENT	55.00		
185	REC CAPITAL FUND	2,939.18		
186	SITE CERT/WA PROJECT	2,741.64		
600	WATER	32,481.89		
610	SEWER	8,120.53		



**CITY OF VAN METER**

**Bank Reconciliation/Financial Summary - Month/Year: April 2016**

<u><i>Treasurer's Report</i></u>	
<b>Book Balance, Beginning of Month:</b>	<b>\$1,182,296.38</b>
Add: Total Revenues this Month: with transfers	\$361,024.01
Less: Total Expenditures this Month: with transfers	(\$96,369.70)
Add: Δ Liability	\$0.00
<b>Book Balance End of Month:</b>	<b>\$1,446,950.69</b>

<u><i>Bank Reconciliation</i></u>	
<b>Checking Account Balance End of Month:</b>	\$1,206,384.46
Less: Outstanding Transactions (Cash Report):	(\$9,763.77)
<b>Adjusted Checking Account Balance:</b>	<b>\$1,196,620.69</b>
<b>Currency</b>	
Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Concessions Change Fund: (Res 2015-24)	\$200.00
<b>Total Currency:</b>	<b>\$330.00</b>
<b>Investments: (Interest for month included)</b>	
IPAIT	
IPAIT – general	\$0.00
IPAIT – park	\$0.00
IPAIT – library	\$0.00
IPAIT – library/technology	\$0.00
IPAIT TOTAL:	\$0.00
Certificate of Deposit/ESB	\$250,000.00
Wells Fargo – savings acc't	\$0.00
<b>Total Investments:</b>	<b>\$250,000.00</b>
<b>Total of Bank Statements End of Month</b>	<b>\$1,446,950.69</b>

<b>Difference:</b>	<b>\$0.00</b>
Note(s):	

**Verify: Mayor or Mayor Pro Tem:**

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	62,433.58	121,103.51	39,269.13	.00	144,267.96
049 VEHICLE INSPECTION FUND	7,382.93	.00	.00	.00	7,382.93
051 LIBRARY TECHNOLOGY FUND	134.34	.00	.00	.00	134.34
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	8,044.93	.00	.00	.00	8,044.93
054 VEHICLE REPLACEMENT-POL	5,631.25	.00	.00	.00	5,631.25
055 VEHICLE REPLACEMENT-FIR	1,115.07	.00	.00	.00	1,115.07
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	3,334.21	.00	.00	.00	3,334.21
059 PARK OPERATIONS	20,048.26-	7,559.46	6,245.29	.00	18,734.09-
060 GAS/ELEC FRANCHISE FEE	12,267.24	12,409.99	.00	.00	24,677.23
110 ROAD USE TAX	58,198.62	7,471.81	6,827.10	.00	58,843.33
112 EMPLOYEE BENEFITS	57,309.41	21,917.04	10,013.01	.00	69,213.44
119 EMERGENCY FUND	475.24	2,501.53	.00	.00	2,976.77
121 LOCAL OPTION SALES TAX	.00	.00	.00	.00	.00
125 TIF-CR ESTATE	246,342.50	76,073.83	.00	.00	322,416.33
126 TIF-WH PINES SUBDIVISION	30,810.57	16,226.77	.00	.00	47,037.34
127 TIF-POLK CO. BANK	46,116.90	12,309.29	.00	.00	58,426.19
128 TIF-STANDBROUGH	.00	.00	.00	.00	.00
129 TIF ORIGINAL (420-844)	70,602.14	21,253.27	.00	.00	91,855.41
180 PARK TRUST FUND	33,889.86	.00	.00	.00	33,889.86
181 REC TRUST	143,774.41	.00	.00	.00	143,774.41
182 LIBRARY TRUST FUND	41,562.27	.00	4,167.02	.00	37,395.25
183 VM COMMUNITY BETTERMENT	3,781.03	1,850.00	55.00	.00	5,576.03
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	27,431.22	.00	2,939.18	.00	24,492.04
186 SITE CERT/WA PROJECT	135,705.52	.00	1,951.64	.00	133,753.88
200 DEBT SERVICE	11,902.35	33,868.39	.00	.00	45,770.74
205 DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213 DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300 SIDEWALK CAPITAL PROJEC	.00	.00	.00	.00	.00
500 CEMETARY-PERPETUAL CARE	23,700.00	.00	.00	.00	23,700.00
600 WATER	107,258.79	14,990.46	16,062.41	.00	106,186.84
606 WATER MAIN PROJECT	37,710.29	.00	.00	.00	37,710.29
610 SEWER	10,429.97	11,488.66	8,839.92	.00	13,078.71
612 DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
Report Total	1,182,296.38	361,024.01	96,369.70	.00	1,446,950.69

**Resolution # 2016-\_\_\_\_\_ “A Resolution to Transfer Funds”**

Be it hereby resolved that the City Council of Van Meter, Iowa approves the following transfers:

\$82,556.25 from TIF (129) to Debt Service (200) per issuance resolutions and budget.

\$27,525.00 from General (001) to Library Trust (182) per budget.

\$1,000.00 from General (001) to Community Betterment (183) for WC and City RRDs Sponsorships

\$2,976.77 from Emergency (119) to General (001) per budget.

\$7,382.93 from Vehicle Inspection (049) to General (001) per Resolution #2015-1.

\$143,774.41 from Rec Trust (181) to Park Ops (059) per budget.

Passed and Approved this 19<sup>th</sup> Day of May 2016.

\_\_\_\_\_ Mayor Allan Adams

ATTEST:

\_\_\_\_\_ Liz Thompson, City Clerk

# Agenda Item #8 - Budget Amendment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please present the proposal?*

Staff: *Reviews proposal.*

Mayor: *At this time I will recognized members of the public who have signed in that wish to address the City Council on this matter. When I call your name you must stand at the podium, state your name and address for the record, and keep your comments to less than three (3) minutes.*

*Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the proposal as it has been presented to us.*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *The proposal is adopted. Thank you.*

**NOTICE OF PUBLIC HEARING  
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Van Meter in DALLAS County, Iowa  
will meet at the Veterans Reception Center, 910 Main Street, Van Meter  
at 7:00p.m. on 5/19/2016  
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2016  
(year)

by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property 1	381,851		381,851
Less: Uncollected Property Taxes-Levy Year 2	0		0
<b>Net Current Property Taxes 3</b>	<b>381,851</b>	<b>0</b>	<b>381,851</b>
Delinquent Property Taxes 4	0		0
TIF Revenues 5	170,511		170,511
Other City Taxes 6	22,684		22,684
Licenses & Permits 7	8,800		8,800
Use of Money and Property 8	49,000		49,000
Intergovernmental 9	129,049	50,000	179,049
Charges for Services 10	333,997		333,997
Special Assessments 11	0		0
Miscellaneous 12	13,213		13,213
Other Financing Sources 13	0		0
Transfers In 14	234,584	50,000	284,584
<b>Total Revenues and Other Sources 15</b>	<b>1,343,689</b>	<b>100,000</b>	<b>1,443,689</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety 16	157,599	50,000	207,599
Public Works 17	280,619		280,619
Health and Social Services 18	0		0
Culture and Recreation 19	140,485		140,485
Community and Economic Development 20	84,240	20,000	104,240
General Government 21	151,152	25,000	176,152
Debt Service 22	110,285		110,285
Capital Projects 23	0		0
Total Government Activities Expenditures 24	924,380	95,000	1,019,380
Business Type / Enterprises 25	277,533	45,000	322,533
<b>Total Gov Activities &amp; Business Expenditures 26</b>	<b>1,201,913</b>	<b>140,000</b>	<b>1,341,913</b>
Transfers Out 27	234,584	50,000	284,584
<b>Total Expenditures/Transfers Out 28</b>	<b>1,436,497</b>	<b>190,000</b>	<b>1,626,497</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29</b>	<b>-92,808</b>	<b>-90,000</b>	<b>-182,808</b>
Beginning Fund Balance July 1 30	937,409		937,409
<b>Ending Fund Balance June 30 31</b>	<b>844,601</b>	<b>-90,000</b>	<b>754,601</b>

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Additional Police Officer (COPS Grant), Well Field Exploration, Temp Clerk, etc.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Jake Anderson

City Clerk/ Finance Officer Name

# Agenda Item #9 - Wahlert Rezoning

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the proposal.*

Staff: *Gives Review.*

Mayor: *At this time I will recognized members of the public who have signed in that wish to address the City Council on this matter. When I call your name you must stand at the podium, state your name and address for the record, and keep your comments to less than three (3) minutes.*

*Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the first reading of the proposed ordinance.*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *Does the City Council wish to waive the second reading?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *Does the City Council wish to waive the third reading?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *Does the City Council wish to approve and adopt the proposal?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *The ordinance is adopted. Thank you.*

City of Van Meter Planning and Zoning Commission  
Minutes 05-04-16

- 1) The Van Meter Planning and Zoning Commission met on Wednesday, May 4, 2016 at the Veteran's Reception Center at 910 Main Street. Chair Jermey Feldman called the meeting to order at 6:050p.m. Members present were: Joe Herman, Nick Harrison, and Preston Dolezal. Members absent were: Garrett Hulse, Gayle O'Brien, and Ernie Hockenberry.

Also present was Michael Wahlert, City Administrator Jake Anderson, and Building Official Jason Van Ausdall.

- 2) Chair Feldman asked for a motion to approve the agenda. Moved by Herman supported by Dolezal. Passed unanimously.
- 3) Chair Feldman asked for a motion to approve the minutes from June 17, 2015 as presented. Moved by Herman supported by Harrison. Passed unanimously.
- 4) Chair Feldman asked Administrator Anderson to present the proposal to re-zone Parcel DD of Lot 2 of Trails End Plat 1. Anderson explained that the parcel comprises slightly more than 17 acres and that it is currently zoned Agricultural. The property owner Michael Wahlert, submitted a written request that the property be rezoned to R-3 Multiple Family Residential. Anderson explained that the City's future land use plan contemplates that the property be a mix of commercial and open space and that the City's subdivision ordinance would require that open space be dedicated based on the concept submitted at a future time. Given those conditions Anderson noted that staff's recommendation is to approve the request and forward the approval recommendation to the City Council. Michael Wahlert discussed his future development plans with the Commission. Herman moved supported by Harrison to approve the request and forward a recommendation to the City Council that the property be rezoned R-1 Multiple Family Residential. Passed unanimously.
- 5) Having no further business Chair Feldman asked for a motion to adjourn. Moved by Dolezal supported by Harrison. Passed unanimously.

\_\_\_\_\_ Jermey Feldman, Chair

ATTEST:

\_\_\_\_\_ Jake Anderson, City Administrator

Michael J. Wahlert  
3512 Richland Road  
Van Meter, Iowa 50261

March 14, 2016,

City of Van Meter  
310 Mill Street  
PO Box 160  
Van Meter, Iowa 50261

Attn: Jake Anderson – City Administrator

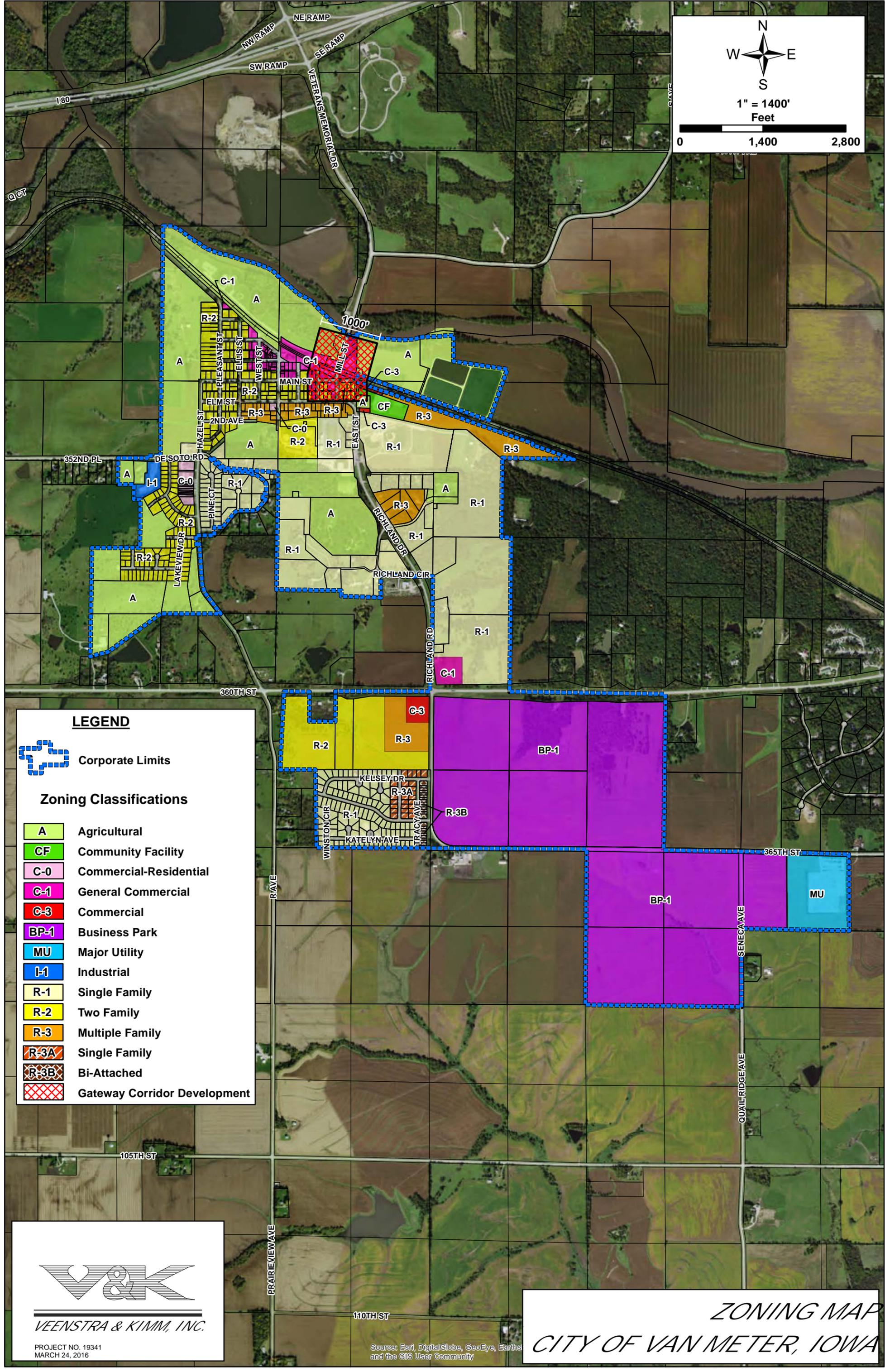
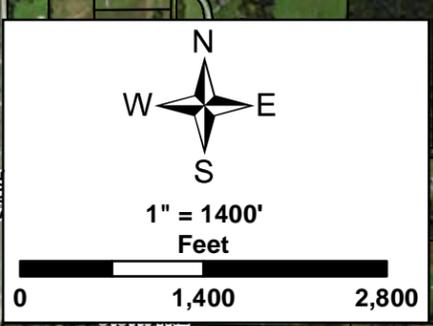
Mr. Anderson,

I, Michael J. Wahlert, wish to re-zone Parcel DD of Lot 2 of Trails End Plat 1, from its current zoning to R-3 Multiple Family. Please let me know what, if anything, further you will need from me to begin the process.

Regards,



Michael J. Wahlert



**LEGEND**

Corporate Limits

**Zoning Classifications**

- A Agricultural
- CF Community Facility
- C-0 Commercial-Residential
- C-1 General Commercial
- C-3 Commercial
- BP-1 Business Park
- MU Major Utility
- I-1 Industrial
- R-1 Single Family
- R-2 Two Family
- R-3 Multiple Family
- R-3A Single Family
- R-3B Bi-Attached
- Gateway Corridor Development

**VEENSTRA & KIMM, INC.**

PROJECT NO. 19341  
MARCH 24, 2016

Source: Esri, DigitalGlobe, GeoEye, Earthstar and the GIS User Community

*ZONING MAP  
CITY OF VAN METER, IOWA*

ORDINANCE NO. \_\_\_\_

ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, 2007, BY AMENDING THE ZONING MAP TO CHANGE THE ZONING DESIGNATION TO A SPECIFIC PROPERTY – PARCEL DD OF LOT 2 OF TRAILS END PLAT 1

WHEREAS, the owner of property with the following legal description:

PARCEL DD OF LOT 2 OF TRAILS END PLAT 1, AN OFFICIAL PLAT IN THE CITY OF VAN METER, DALLAS COUNTY, IOWA

has requested a zoning change from “A, Agricultural District” to be zoned “R-3, Multiple Family Residence District”; and

WHEREAS, a Public Hearing was held on \_\_\_\_\_, 2016 at 7:00 p.m. at the regularly scheduled City Council Meeting for the City of Van Meter, in accordance with the Code of Iowa; and

WHEREAS, the City Engineer advised that the properties’ current or anticipated use presents no inconsistencies or issues with the Zoning Ordinance and that the requested change in zoning designation should be granted; and

WHEREAS, the Official Zoning Map for the City of Van Meter, Iowa, will be amended per Chapter 165, Section 165.05 Boundaries of the Code of Ordinances and Chapter 165.09, Amendments to the Ordinance of the City of Van Meter, 2007;

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:**

SECTION 1: REZONING. The property as fully described and set forth above will be rezoned from “A, Agricultural District” to be zoned “R-3, Multiple Family Residence District;” and the Official Zoning Map for the City of Van Meter, Iowa, will be amended.

SECTION 2: SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 3: EFFECTIVE DATE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law and upon occurrence of the condition set forth herein.

Passed by the City Council of the City of Van Meter, Iowa, on this \_\_\_\_ day of \_\_\_\_\_, 2016, and approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

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ALLAN ADAMS, MAYOR

ATTEST:

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LIZ THOMPSON, CITY CLERK

E:\VanMeter\FISK\Ordinances\Ordinance Amending Zoning Designation Wahlert 04 04 16.doc

# Agenda Item #10 - WA/SW Capital Improvement Fees

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the proposal.*

Staff: *Gives Review.*

Mayor: *At this time I will recognized members of the public who have signed in that wish to address the City Council on this matter. When I call your name you must stand at the podium, state your name and address for the record, and keep your comments to less than three (3) minutes.*

*Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the first reading of the proposed ordinance.*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *Does the City Council wish to waive the second reading?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *Does the City Council wish to waive the third reading?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *Does the City Council wish to approve and adopt the proposal?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon \_\_\_; Sacker \_\_\_; Tweed \_\_\_; Peterson \_\_\_; Stump \_\_\_;*

Mayor: *The ordinance is adopted. Thank you.*

ORDINANCE No. \_\_\_\_\_

ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VAN METER, IOWA, AMENDING CHAPTERS CONCERNING “WATER RATES” AND “SEWER RATES” TO ADD WATER AND SEWER CAPITAL IMPROVEMENT FEES

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA:**

**SECTION 1: Purpose.** The purpose of this Ordinance is to update the rates reflected in the Van Meter Code of Ordinances for water and sewer services to add capital improvement fees for both water and sewer.

**SECTION 2: Amendment.**

(A) “Water Rates,” Section 92.01 is hereby amended as follows:

**92.01 SERVICE CHARGES.** Each customer shall pay for water service and water improvement fees provided by the City based upon use of water as determined by meters provided for in Chapter 91. The water improvement fees shall be implemented at first in phases. Each location, building, premises or connection shall be considered a separate and distinct customer whether owned or controlled by the same person or not.

*(Code of Iowa, Sec. 384.84)*

*(Ord. 213 – Aug. 10 Supp.)*

(B) A new section “Water Improvement Fees,” Section 92.03A is hereby added as follows:

**92.03A WATER IMPROVEMENT FEES.** Water improvement fees shall be imposed at the following rates and in the following phases for users within and outside the City:

<b>Water Capital Improvement</b>	
<b>Schedule</b>	<b>Fee</b>
1-Jul-16	\$ 0.002
1-Jan-17	\$ 0.004
1-Jul-17	\$ 0.006
1-Jan-18	\$ 0.008
1-Jul-18	\$ 0.010

(C) “Sewer Rates,” Section 99.01, is hereby amended as follows:

**99.01 SEWER SERVICE CHARGES REQUIRED.** Every customer shall pay to the City sewer service fees and sewer improvement fees as hereinafter provided. The sewer improvement fees shall be implemented at first in phases.

(C) A new section “Sewer Improvement Fees,” Section 99.03B, is hereby added as follows:

**99.03B SEWER IMPROVEMENT FEES.** Sewer improvement fees shall be imposed at the following rates and in the following phases for users within and outside the City:

Schedule	Sewer Capital Improvement Fee
1-Jul-16	\$ 0.0005
1-Jan-17	\$ 0.0005
1-Jul-17	\$ 0.0005
1-Jan-18	\$ 0.0005
1-Jul-18	\$ 0.0005

**SECTION 3: Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4: Severability Clause.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 5: Effective Date.** This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council of the City of Van Meter, Iowa, on this \_\_\_\_ day of May, 2016, and approved this \_\_\_\_ day of May, 2016.

\_\_\_\_\_  
ALLAN ADAMS, MAYOR

ATTEST:

\_\_\_\_\_  
LIZ THOMPSON, CITY ADMINISTRATOR

\\We1\sys\I\DATA\VanMeter\FISK\Ordinances\2016 Codification\05 06 16 ordinance adding water and sewer Capital Improvement.docx

# Agenda Item #11 - Reports

Submitted for:  
Information  
Recommendation:

## Sample Language:

### Department/Committee Reports:

- a. Staff Reports
  - i. Parks and Rec
  - ii. Library
  - iii. Public Safety
  - iv. Public Works
  - v. Attorney
  - vi. Engineer
  - vii. Administrator
- b. Council Committees
  - i. Finance, Tweed, Peterson, Adams
  - ii. Policy, Peterson, Sacker, Adams
  - iii. Economic Development, Lyon, Tweed, Adams
  - iv. Public Safety, Adams, Stump, Lyon
  - v. Public Works/Infrastructure, Stump, Sacker, Adams
  - vi. Ad-Hoc Committees
- c. Liaison Reports
  - i. EMA, E911, Adams, :yon
  - ii. Library Board, Peterson
  - iii. Parks and Rec Board, Sacker

# Agenda Item #12 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember \_\_\_\_\_: *So Moved.*

City Councilmember \_\_\_\_\_: *Second*

City Clerk: *Lyon \_\_\_; Stump \_\_\_; Tweed \_\_\_; Sacker \_\_\_; Peterson \_\_\_;*

Mayor: *The meeting is adjourned. Thank you.*