

**-NOTICE OF A PUBLIC MEETING-
Governmental Body: Van Meter City Council**

Date of Meeting: Thursday, March 9, 2017

Time/Place of Meeting: 7:00 p.m. – Veteran’s Reception Center, 910 Main Street

NOTE: All public comments require that an individual sign in at the beginning of the meeting. Comments will generally be limited to a maximum of three (3) minutes per person. Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment will be referred to staff for a decision on whether or not it should be placed on a future agenda. All comments from the public, Council, and Staff shall address the presiding officer, and upon recognition by the presiding officer, shall be confined to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

- We may disagree, but we will be respectful of one another.
- All comments will be directed to the issue at hand.
- Personal attacks will not be tolerated.

Business Meeting Agenda:

1. Call to Order
2. Pledge of Allegiance
3. Civility Statement
4. Approval of Agenda
5. Introductions
6. Citizen Hearing
7. Consent Agenda:
 - a. Minutes of the February 16, 2017 Council meeting.
 - b. February Claims list
 - c. February Financial Statement
 - d. Ratify the Planning and Zoning Commission’s approval of a site plan at 408 Grant Street filed by PLS Investments.
 - e. Ratify the Planning and Zoning Commission’s approval of a site plan at 412 Grant Street filed by Jeff Wright.
8. A public hearing and action on a proposed resolution adopting a budget and certifying a property tax rate for the fiscal year ending on June 30, 2018.
9. Action on a proposed resolution adopting a policy on computer passwords for the network at City Hall.
10. A report on the process for finalizing adoption of the proposed urban revitalization (tax abatement) plan.
11. Discussion and guidance regarding the contract for collection and hauling of solid waste and recyclables.
12. Reports:

Staff Reports	Mayor/Council Reports
<ol style="list-style-type: none">a. Parks and Recb. Libraryc. Public Safetyd. Public Workse. Attorneyf. Engineerg. City Clerkh. Administrator	<ol style="list-style-type: none">a. Finance, Petersonb. Policy, Sackerc. Economic Development, Lyon Liaison Reports <ol style="list-style-type: none">d. EMA/E911, Adams/Stumpe. Library Board, Petersonf. Parks and Rec Board, Sackerg. MAC, Sacker
13. Adjourn

Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Language:

Mayor: *The time is Seven O'clock PM on Thursday, March 9, 2017. I hereby call this meeting of the Van Meter City Council to order.*

Agenda Item #2 - Pledge of Allegiance

Submitted for:

Recommendation:

Sample Language:

Those Present Led by Mayor:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Agenda Item #3 - Civility Statement

Submitted for:

Recommendation:

Sample Language:

Mayor: *Our organization is proud to participate in the Show Some Respect initiative from the Iowa Civility Project. The goal of the Show Some Respect campaign is to improve respect and civility in our community. To help achieve this goal, our expectations are that everyone will:*

- 1. Listen attentively*
- 2. Respect the opinions of others*
- 3. Keep an open mind*
- 4. Give constructive comments, suggestions & feedback*
- 5. Avoid personal attacks*
- 6. Remember the things we have in common*
- 7. Value people, the process, and the results*

Agenda Item #4 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lyon ___; Sacker ___; Peterson ___; Stump ___; Lamoureux ___;*

Mayor: *The agenda is adopted. Thank you.*

Agenda Item #5 - Introductions

Submitted for:

Information

Recommendation:

Sample Language:

Mayor: *Would those present please introduce themselves?*

Agenda Item #6 - Citizen Hearing

Submitted for:

Information

Recommendation:

N/A

Sample Language:

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

Under Iowa law, the City Council is prohibited from discussing or taking any action on an item not appearing on its posted agenda. Any issue raised by public comment under the Citizen Hearing will be referred to staff for a decision on whether or not it should be placed on a future agenda.

It is required that individuals addressing the City Council avoid all indecorous language, references to personalities, and abide by these two simple rules of civil debate:

- We may disagree, but we will be respectful of one another.*
- Personal attacks will not be tolerated.*

Agenda Item #7 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Peterson ___; Stump ___; Lamoureux ___;*

Mayor: *The Consent Agenda is adopted. Thank you.*

- 1) The Van Meter City Council met for a regular council meeting on Thursday, February 16, 2017 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Kim Sacker, Mike Peterson, Owen Stump, Lyn Lyon, and Adam Lamoureux.

Staff present: City Administrator Jake Anderson, City Clerk Liz Thompson, City Attorney/Parliamentarian Erik Fisk, City Engineer Bob Veenstra Jr., and Public Safety Director/Sergeant at Arms William Daggett.

- 2) Mayor Adams led the Pledge of Allegiance.
- 3) Mayor Adams read a Civility Statement setting expectations of respect for the meeting.
- 4) Mayor Adams asked for a motion to approve the agenda. Moved by Peterson supported by Sacker. Passed unanimously.
- 5) Introductions were made.
- 6) Mayor Adams opened the Citizens Hearing by asking the Sergeant at Arms for a list of individuals who signed in. The Sergeant at Arms presented a list of individuals that signed in to make public comments. Hearing none Mayor Adams closed the citizens hearing.
- 7) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:

- a. Minutes of the January 19, February 7, and February 10, 2017 Council meetings
- b. January Claims list

VENDOR	REFERENCE	AMOUNT
AGSOURCE COOPERATIVE SERVICES	WATER TESTING	\$ 54.50
AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES 17-18	\$ 90.00
BAKER & TAYLOR	BOOKS & MOVIES	\$ 89.53
BALDON HARDWARE	PW SHOP MERCH	\$ 10.74
CARPENTER UNIFORM CO	SEILER UNIFORM & CARRIER	\$ 683.43
CASEY'S GENERAL STORE	GAS/MERCH	\$ 993.73
CENTURY LINK	FAX LINE	\$ 231.72
CITY OF ADEL	SAND/SALT MIX	\$ 1,440.00
CITY WIDE HEATING & AIR	REPLACEMENT HEATING UNITS	\$ 4,662.00
COLBY WIEDERHOLT	REFEREE REGISTRATION REFUND	\$ 110.00
CULLIGAN	WATER & DELIVERY CHARGE	\$ 20.85
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	\$ 482.66
DELTA DENTAL	EMPLOYEE DENTAL INS	\$ 822.82
DES MOINES PUBLIC LIBRARY	NOTICE 2 REPLACEMENT BOOK FEE	\$ 31.99
DMACC	TUITION 5 HR LAGOONS - ABBOTT	\$ 125.00
EARLHAM SAVINGS BANK	ACH FEES	\$ 25.00
EFTPS	FED/FICA TAX	\$ 4,874.86
EFTPS	FED/FICA TAX	\$ 4,114.75
ELECTRONIC ENGINEERING	RADIO REPAIR	\$ 298.95
FASTENAL COMPANY	PW SHOP - BOLTS	\$ 1.70
FELD FIRE	TRUCK REPAIR	\$ 2,613.26
FORTE	UBI PAYMENT ACCEPTANCE FEE	\$ 51.67
FORTE	POS CREDIT CARD ACCEPTANCE FEE	\$ 2.26
FRED SCHIMMELS	REPLACE TIRES ON 842	\$ 924.00
H D SUPPLY WATERWORKS	METER NIPPLES	\$ 120.00
HEARTLAND COOP	SHOP FILL/FD DIESEL	\$ 757.92
HOLLY GLADE	REGISTRATION REFUND	\$ 130.00
IFMCV	MONTHLY RENT PER LEASE/OPTION	\$ 100.00
ILEA	ADMIN & EVAL MMPI SEILER	\$ 180.00
IMFOA	IMFOA 2017-2018 MEMBERSHIP DUE	\$ 50.00
INTERSTATE ALL BATTERY CENTER	BATTERIES FOR 836 & AED	\$ 569.58
IOWA DEPT OF PUBLIC SAFETY	NCIC/IOA SYSTEM ACCESS 1ST QRT	\$ 300.00
IOWA FIREFIGHTER ASSOC	IFA 2017 MEMBERSHIP DUES	\$ 286.00

IOWA ONE CALL	FAXES	\$ 1.00
IPERS	PROTECT IPERS	\$ 4,567.31
JAMIE WIEBELHAUS	REGISTRATION REFUND	\$ 65.00
JAY OLSON	RE PROGRAMMING SERVICES PER	\$ 1,667.00
KABEL BUSINESS SERVICES	HRA ANNUAL FEE	\$ 350.00
LISA HULSCHER	REGISTRATION REFUND	\$ 65.00
LOWE'S	PD BUILDING MATERIALS	\$ 466.84
MEDIACOM	INTERNET SERVICES	\$ 205.90
MIDAMERICAN ENERGY	GAS/ELEC	\$ 2,786.89
MMIT BUSINESS SOLUTIONS GROUP	EQUIPMENT CHARGES 2/17-5/17	\$ 327.12
NFPA	NFPA 2017 MEMBERSHIP DUES	\$ 175.00
OFFICE DEPOT	PD OFFICE SUPPLIES	\$ 78.89
PERSONNEL CONCEPTS	REQUIRED FORMS	\$ 20.90
POLK CITY COMMUNITY LIBRARY	ILL REPLACEMENT BOOKS FEES	\$ 33.98
REGISTER MEDIA	LEGAL PUBLICATIONS	\$ 38.81
SECRETARY OF STATE	NOTARY RENEWAL - ANDERSON	\$ 30.00
SHELLY JAMES	JAN 2017 CLEANING FEES	\$ 90.00
SHORTELT INC	PHONE SERVICE FEB	\$ 548.35
STIVERS FORD	WINDOW REPAIR 429/SERVICE 561	\$ 620.26
THE HARTFORD	EMPLOYEE LIFE/DIS INS	\$ 242.90
TREAS - STATE OF IOWA W/H	STATE TAX	\$ 1,278.00
TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING 2/17-4/17	\$ 120.00
UNITYPOINT CLINIC	MUCCA MERBERSHIP DUES	\$ 30.00
US POSTMASTER	POSTAGE TAX ABATEMENT POSTCARD	\$ 153.00
US POSTMASTER	FEB UT BILLS/NEWSLETTER	\$ 346.18
UTILITY EQUIPMENT CO	WATER REPAIRS CLAMPS	\$ 550.46
VAN METER BOYS BASKETBALL	2 REFEREES BOYS BASKETBALL	\$ 540.00
VAN METER GIRLS BASKETBAL	2 REFEREES FOR GIRLS GAMES	\$ 540.00
VAN WALL EQUIPMENT	CHAIN SAW REPAIR PARTS	\$ 56.40
VERIZON WIRELESS	PD PHONES	\$ 619.68
WASTE CONNECTIONS	GARBAGE CONTRACT	\$ 6,876.21
WAUKEE HARDWARE & RENT IT	LOCKS	\$ 39.50
WELLMARK	EMPLOYEE HEALTH INS	\$ 9,867.66
	***** REPORT TOTAL *****	\$ 58,647.16

c. January Financial Statement

FUND	RECEIVED	DISBURSED
GENERAL	\$ 10,764.38	\$ 38,425.64
FARMERS MARKET	\$ -	\$ 300.00
PARK OPERATIONS	\$ 4,833.07	\$ 1,671.02
GAS/ELEC FRANCHSIE FEE	\$ 10,039.57	\$ -
ROAD USE TAX	\$ 11,337.71	\$ 5,124.90
EMPLOYEE BENEFITS	\$ 261.43	\$ 11,626.05
EMERGENCY FUND	\$ 22.82	\$ -
TIF-CR ESTATE	\$ 1,948.44	\$ -
REC TRUST	\$ 766.77	\$ -
LIBRARY TRUST FUND	\$ -	\$ 3,929.53
VM COMMUNITY BETTERMENT	\$ -	\$ 65.00
SITE CERT/WA PROJECT	\$ -	\$ 169.20
DEBT SERVICE	\$ 345.78	\$ -
WATER	\$ 21,154.54	\$ 12,309.40
SEWER	\$ 13,151.27	\$ 10,725.28
*****REPORT TOTAL*****	\$ 74,625.78	\$ 84,346.02

- d. Approval of Thursday, March 9, at 7:00p.m. as the date and time for the regular monthly business meeting in lieu of the third Thursday of the month.
- e. Approval of Thursday, March 9, at 7:00p.m. as the date and time for a public hearing on a resolution adopting a budget and certifying a property tax rate for the fiscal year ending on June 30, 2018.

Peterson moved supported by Lyon to adopt and approve Resolution #2017-7, "A Resolution Adopting the

Revised Consent Agenda.” Passed unanimously.

- 8) Sheriff Chad Leonard presented the proposed Dallas County Law Enforcement Center and took questions.
- 9) Mayor Adams reintroduced the discussion regarding the schedule day and time of the monthly City Council meetings. Last month the Council tabled discussion for further review. With the exception of the March meeting which will be held on March 9, Lyon moved supported by Peterson to keep the regular business meetings on the third Thursday of the month. Passed unanimously.
- 10) The Mayor announced that this was the time and place set for hearing upon the designation of the Van Meter Urban Revitalization Area and the Proposed Plan for the Van Meter Urban Revitalization Area. All written objections, statements, and evidence heretofore filed were reported to the City Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence; filed written objections or statements; or presented other exhibits:

Nancy Gruss, Sarah Boese, Tracy Patterson, Al Suckow, Steven Burns, Dwight Brown, Diane Jungman, Mike Sobotka, Hayley Carlson, Matt Rhoades, Shelly Dunton, and a few others informally addressed the Council from the crowd.

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

- 11) After further considering all objections, comments, and evidence regarding the designation of the Van Meter Urban Revitalization Area and the Proposed Plan therefor, it was moved by Council Member Peterson and seconded by Council Member Sacker that Resolution No. 2017-8, the same being a resolution of intention regarding said Plan and Area, be adopted.

Whereupon, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted: Ayes: Kim Sacker, Mike Peterson, Owen Stump, Lyn Lyon, and Adam Lamoureux. Nays: None. Whereupon, the Mayor declared the said resolution adopted, as follows:

RESOLUTION NO. 2017-8, “A Resolution Stating the Intentions of the City Council with Regard to the Designation of the Van Meter Urban Revitalization Area and the Proposed Plan Therefor”

WHEREAS, pursuant to the provisions of Chapter 404 of the Code of Iowa (the “Code”) the City of Van Meter, Iowa, may designate an area of the City as an urban revitalization area, if that area meets the criteria of Section 1 of said Chapter 404; and

WHEREAS, the City Council of the City did find and determine that an area within the City identified by previous resolution as the Van Meter Urban Revitalization Area meets the criteria of Section 1 of said Chapter 404; and

WHEREAS, pursuant to the provisions of the Code, before designating any area as an urban revitalization area, the City must prepare a Proposed Plan for such revitalization area and hold certain public hearings thereon; and

WHEREAS, after mailed and published notice thereof was given, as required by the Code, the City Council of the City did, on February 16, 2017, hold a public hearing on the designation of the Van Meter Urban Revitalization Area and the Proposed Plan therefor and considered all objections, comments, and evidence there presented; and

WHEREAS, the Code gives owners or tenants of property within the proposed Van Meter Urban Revitalization Area thirty (30) days in which to petition for a second public hearing;

NOW, THEREFORE, Be it resolved by the City Council of the City of Van Meter, Iowa, as follows:

Section 1. The Proposed Plan for the Van Meter Urban Revitalization Area is hereby tentatively approved and it is the intention of the City Council to finally adopt the Proposed Plan for the Van Meter Urban Revitalization Area on April 20, 2017, following the expiration of the thirty-day period within which a petition may be filed requesting a second public hearing.

Section 2. The Van Meter Urban Revitalization Area as it is described in the Proposed Plan is tentatively approved, and it is the intention of the City Council to adopt a final authorizing

resolution and an ordinance designating the Van Meter Urban Revitalization Area as a revitalization area under the Code on April 20, 2017, following the expiration of the thirty-day period within which a petition may be filed requesting a second public hearing.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved February 16, 2017.

SIGNED: Allan B. Adams, Mayor

ATTEST: Liz Thompson, City Clerk

- 12) Mayor Adams asked Administrator Anderson to present the proposed resolution approving an agreement to participate in the North Raccoon River Watershed Management Coalition under chapter 28E of the Iowa Code. Anderson explained that the agreement provide a mechanism for regional collaboration on matters of policy regulating storm water and the coordination of storm water infrastructure projects. Anderson noted that the agreement is voluntary and requires no financial obligation from the City. Mayor Adams opened the public hearing, hearing no public comment and having received none in writing Mayor Adams closed the public hearing. Peterson moved supported by Lyon to adopt Resolution #2017-9, "A Resolution Approving the North Raccoon River Watershed Management Coalition Agreement." Passed unanimously.
- 13) Mayor Adams asked City Engineer Veenstra to present the proposed pilot plant study for the water treatment plant project. Veenstra explained that the Iowa DNR requires that before a water utility construct a membrane treatment facility it must first conduct a pilot study. There are few contractors that provide those services and Wigen Water Technologies has some availability in the next few months and proposes to do the study for \$33,095. Peterson moved supported by Lyon to approve the proposal. Passed unanimously.
- 14) Mayor Adams asked City Administrator to present the proposed resolution concerning negotiations with the American Legion Post 403 on the terms of a possible lease agreement providing rent, insurance, and maintenance of the Veterans Reception Center. Anderson explained that last month the Council authorized negotiations alongside the Legion's Executive Committee and that before a draft agreement or partnership could be presented the Legion's Executive Committee voted to cease negotiations with the City. Anderson recommended that the Council adopt a resolution stating that the City believes in the public and civic good that the Veterans Reception Center provides and that the City will standby should the Legion reconsider partnering with the City to provide for the long term sustainability of the Veterans Reception Center. Lyon moved supported by Sacker to adopt Resolution 2017-10, "A resolution regarding the negotiations previously authorized by the City Council with the American Legion Post 403 for the lease of the Veterans Reception Center." Passed unanimously.
- 15) Staff/Council Reports
Anderson reported that the proposed budget had been sent to the Council.
- 16) Having no further business Mayor Adams asked for a motion to adjourn. Moved by Peterson supported by Lyon. Passed unanimously.

 Allan B. Adams, Mayor

ATTEST
 Liz Thompson, City Clerk

ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS				

ACCO	WATER CHEMICALS	537.00		
AGSOURCE COOPERATIVE SERVICES	WA/WASTE WA TESTING	102.50		
AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES 4/17-3/18	90.00		
ARNOLD MOTOR SUPPLY	BULK OIL	32.62		
BAKER & TAYLOR	BOOKS & MOVIES	115.40		
CARPENTER UNIFORM CO	UNIFORMS	180.95		
CASEY'S GENERAL STORE	PD GAS	723.88		
CENTURY LINK	PUBLIC SAFETY PHONE & FAX	230.58		
CLIVE POWER EQUIPMENT	MOWER REPAIRS	21.54		
CULLIGAN	WATER/RENTAL	60.25		
DALLAS COUNTY NEWS	LEGAL PUBLICATIONS	541.01		
DELTA DENTAL	EMPLOYEE DENTAL INS	942.94	11178733	2/28/17
DES MOINES MPO	WATER TRAILS PLAN PHASE 1	3,234.00		
EARLHAM SAVINGS BANK	ACH FEES	25.00	11178728	2/28/17
EFTPS	FED/FICA TAX	3,905.11	11178727	2/24/17
FASTENAL COMPANY	FENDWASH/TRUBOLT	41.43		
TREASURER'S OFFICE - ISU	HMO/FFI FOR POLLARD	50.00		
FORTE	WEB PAYMENT ACCEPTANCE FEE	53.99	11178730	2/28/17
FORTE		10.32	11178731	2/28/17
FRANK DUNN CO	HIGH PERFORMANCE PATCH	290.00		
GREATER DM PARTNERSHIP	2017 INVESTOR COMMITMENT YR 5	1,000.00		
H D SUPPLY WATERWORKS	METER CPLG X 12	120.00		
HEARTLAND COOP	WATER SHED LP	129.00		
I FMCV	MONTHLY RENT PER LEASE/OPTION	1,000.00		
I FMCV	BALANCE ON ACCOUNT	900.00	26695	2/24/17
INTERSTATE ALL BATTERY CENTER	BATTERIES FOR ENGINE	297.80		
I PERS	PROTECT I PERS	2,236.73	11178725	2/24/17
JAMIE CLARK	WA MAIN BREAK EAST ST	1,200.00		
JAY OLSON	REC PROGRAMMING SERVICES	1,667.00		
JONES CREEK APPAREL	PW SAFETY SHIRTS	253.00		
KABEL BUSINESS SERVICES	MONTHLY FEE	30.00	11178729	2/28/17
LOWE'S	LIB LIGHTS/SHOP	167.59		
MEDIACOM	INTERNET SERVICES	205.90		
MI DAMERICAN ENERGY	GAS/ELEC	2,383.50		
MUNICIPAL SUPPLY INC	WATER METERS	2,723.50		
NORTHERN TOOL & EQUIPMENT	TARP FOR SALT MIX - ROADS	39.99		
PEEK SALES & SERVICE	REC COMPLEX LAWN MOWER REPAIRS	3,120.43		
PERRY FIRE ASSOC	HICKS FF1 CLASS	25.00		
RHODES INC	ICE CONTROL SAND/HAULING	570.00		
SCHEELS - DES MOINES	AMMUNITION	21.99		
SPORTSMAN'S WAREHOUSE	AMMUNITION	387.90		
TASTE OF HOME	PAST DUE SUB FEE	32.98		
THE HARTFORD	EMPLOYEE LIFE/DIS INS	242.90	11178734	2/28/17
TREAS - STATE OF IOWA W/H	STATE TAX	653.00	11178726	2/24/17
US POSTMASTER	MARCH 2017 UT BILLS/NEWSLETTER	198.26	26696	2/24/17
VEENSTRA & KIMM INC	WA TREAT/WA IMPROVEMENTS	2,354.55		
WASTE CONNECTIONS	GARBAGE CONTRACT	6,772.21		
WAUKEE HARDWARE & RENT IT	DPS SUPPLIES	22.54		
WELLMARK	EMPLOYEE HEALTH INS	15,872.14	11178732	2/28/17
WELLS FARGO CC	ADMIN COSTS	831.43		
WHITFIELD & EDDY PLC	LEGAL SERVICES	859.00		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
**** PAID	TOTAL ****	25,070.39		
**** SCHED	TOTAL ****	32,436.47		
**** OPEN	TOTAL ****			
**** ON HOLD	TOTAL ****			
***** REPORT	TOTAL *****	=====		
		57,506.86		
		=====		

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS DEPT SUMMARY**

DEPT DEPT NAME TOTAL CHECK# DATE

LIABILITIES	6,794.84	
POLICE	7,906.30	
EMERGENCY MANAGEMENT	12.52	
FIRE	689.85	
ROADS, BRIDGES, SIDEWALKS	5,836.78	
STREET LIGHTING	210.52	
GARBAGE	6,772.21	
LIBRARY	3,010.40	
PARKS	3,255.17	
RECREATION	4,879.99	
ECONOMIC DEVELOPMENT	1,000.00	
CLERK/TREASURER/ADM	2,246.89	
LEGAL SERVICES/ATTORNEY	1,484.01	
CITY HALL/GENERAL BLDGS	828.93	
WATER	9,005.98	
SEWER/SEWAGE DISPOSAL	3,572.47	

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY**

FUND	FUND NAME	TOTAL	CHECK#	DATE
001	GENERAL	18,889.47		
059	PARK OPERATIONS	4,787.43		
110	ROAD USE TAX	3,838.29		
112	EMPLOYEE BENEFITS	13,361.40		
182	LIBRARY TRUST FUND	1,370.65		
183	VM COMMUNITY BETTERMENT	65.00		
600	WATER	10,025.29		
610	SEWER	5,169.33		



CITY OF VAN METER

Bank Reconciliation/Financial Summary - Month/Year: February 2017

<u>Treasurer's Report</u>	
Book Balance, Beginning of Month:	\$1,228,093.76
Add: Total Revenues this Month: with transfers	\$106,966.17
Less: Total Expenditures this Month: with transfers	(\$86,282.75)
Add: Δ Liability	\$0.00
Book Balance End of Month:	\$1,248,777.18

<u>Bank Reconciliation</u>	
Checking Account Balance End of Month:	\$1,011,523.28
Less: Outstanding Transactions (Cash Report):	(\$13,076.10)
Adjusted Checking Account Balance:	\$998,447.18
Currency	
Petty Cash: (res Nov 2004)	\$100.00
Change Fund:	\$30.00
Concessions Change Fund: (Res 2015-24)	\$200.00
Total Currency:	\$330.00
Investments: (Interest for month included)	
Certificate of Deposit/ESB	\$250,000.00
Total Investments:	\$250,000.00
Total of Bank Statements End of Month	\$1,248,777.18

Difference:	\$0.00
Note(s):	

Verify: Mayor or Mayor Pro Tem:

TREASURER'S REPORT
CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL	7,885.90	50,367.00	35,491.57	.00	22,761.33
049 VEHICLE INSPECTION FUND	.00	.00	.00	.00	.00
051 LIBRARY TECHNOLOGY FUND	134.34	.00	.00	.00	134.34
052 PW-VEHICLE REPLACEMENT	7,000.00	.00	.00	.00	7,000.00
053 FD-VEHICLE REPLACEMENT	18,044.93	.00	.00	.00	18,044.93
054 VEHICLE REPLACEMENT-POL	.00	.00	.00	.00	.00
055 VEHICLE REPLACEMENT-FIR	1,115.07	.00	.00	.00	1,115.07
056 TECHNOLOGY REPLACEMENT-	5,000.00	.00	.00	.00	5,000.00
057 BUILDING REPAIR RESERVE	3,000.00	.00	.00	.00	3,000.00
058 FARMERS MARKET	3,454.21	.00	.00	.00	3,454.21
059 PARK OPERATIONS	68,699.44	3,782.61	3,263.85	.00	69,218.20
060 GAS/ELEC FRANCHISE FEE	57,997.18	226.78	.00	.00	58,223.96
110 ROAD USE TAX	91,286.60	11,861.19	6,601.91	.00	96,545.88
112 EMPLOYEE BENEFITS	19,552.10	310.47	15,954.26	.00	3,908.31
119 EMERGENCY FUND	357.46	27.09	.00	.00	384.55
121 LOCAL OPTION SALES TAX	.00	.00	.00	.00	.00
125 TIF-CR ESTATE	317,007.54	.00	.00	.00	317,007.54
126 TIF-WH PINES SUBDIVISION	70,992.52	.00	.00	.00	70,992.52
127 TIF-POLK CO. BANK	56,023.35	.00	.00	.00	56,023.35
128 TIF-STANDBROUGH	.00	.00	.00	.00	.00
129 TIF ORIGINAL (420-844)	26,252.26	.00	.00	.00	26,252.26
180 PARK TRUST FUND	36,792.36	.00	.00	.00	36,792.36
181 REC TRUST	766.77	.00	.00	.00	766.77
182 LIBRARY TRUST FUND	48,053.72	.00	3,777.70	.00	44,276.02
183 VM COMMUNITY BETTERMENT	2,958.92	.00	65.00	.00	2,893.92
184 CDBG/HOUSING PROJECT	.00	.00	.00	.00	.00
185 REC CAPITAL FUND	23,297.46	.00	.00	.00	23,297.46
186 SITE CERT/WA PROJECT	122,895.63	.00	.00	.00	122,895.63
200 DEBT SERVICE	28,310.25	226.24	.00	.00	28,536.49
205 DEBT SERVICE-WATER	.00	.00	.00	.00	.00
213 DEBT SERVICE-LIFT STATI	.00	.00	.00	.00	.00
300 SIDEWALK CAPITAL PROJEC	.00	.00	.00	.00	.00
500 CEMETARY-PERPETUAL CARE	23,700.00	500.00	.00	.00	24,200.00
600 WATER	129,719.81	25,558.57	9,295.76	.00	145,982.62
606 WATER MAIN PROJECT	37,710.29	.00	.00	.00	37,710.29
610 SEWER	20,085.65	14,106.22	11,832.70	.00	22,359.17
612 DEBT SERVICE-SEWER LAGO	.00	.00	.00	.00	.00
Report Total	1,228,093.76	106,966.17	86,282.75	.00	1,248,777.18

City of Van Meter Planning and Zoning Commission
Minutes 02-23-17

- 1) The Van Meter Planning and Zoning Commission met on Wednesday, February 23, 2017 at the Veteran's Reception Center at 910 Main Street. The meeting was called to order at 6:02p.m. Members present were: Garrett Hulse, Joe Herman, Nick Harrison, Michael Wahlert, Preston Dolezal, and Gayle O'Brien. Members absent were: Jermey Feldman.

Staff present: City Administrator Jake Anderson, City Engineer Bob Veenstra, and City Building Official Jason VanAusdall.

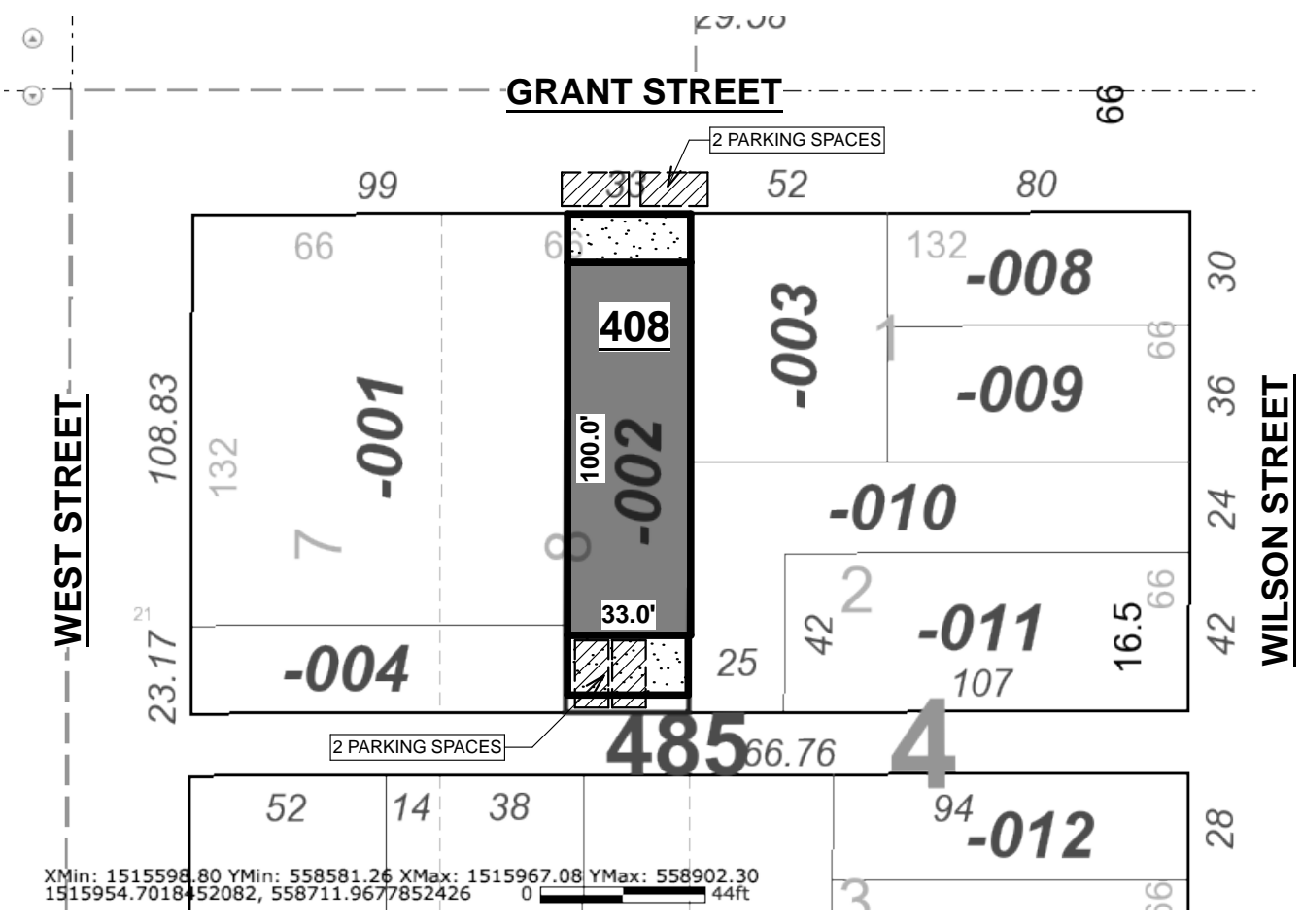
Public Present: Paul Scieszinski, and Dan Hunt.

- 2) Hulse moved supported by O'Brien to approve the agenda. Passed unanimously.
- 3) Wahlert moved supported by Harrison to approve the minutes from September 7, 2016 as presented. Passed unanimously.
- 4) Paul Scieszinski presented his proposed plans for renovations and a change of occupancy at 408 Grant Street. Scieszinski explained that he planned to make the upstairs into 2 apartments and the use for the ground level is yet to be determined. Veenstra explained that the Commissions review, based on the project, is relative to the parking requirements of the site plan ordinance and the zoning ordinance. Veenstra explained that the City Code requires 1.5 outside, off-street parking spaces per unit for proposed multi-family uses and that the site plan, as it was submitted, did not demonstrate compliance with the parking requirements. Scieszinski explained his plans would comply with the parking requirements and that the site plan could be updated to illustrate that information. Wahlert moved supported by Hulse to recommend approval of the site plan with the following conditions: 1) the site plan be resubmitted to show 3 off street parking spaces, and 2) any plans for renovations or occupancy of the ground floor would require further review and approval by the Planning and Zoning Commission and City Council before a building permit could be issued. Passed unanimously.
- 5) Having no further business Herman moved supported by Harrison to adjourn. Passed unanimously.

_____ Jermey Feldman, Chair

ATTEST:

_____ Jake Anderson, City Administrator



SCHEMATIC SITE PLAN



	Building Permit Submittal 408 Grant Street Van Meter, Iowa 50261	Title SITE PLAN	
		Date Printed 2/24/17	Reference / Sheet
		Project Number	C1

City of Van Meter Planning and Zoning Commission
Minutes 03-7-17

- 1) The Van Meter Planning and Zoning Commission met on Tuesday, March 7, 2017 at the Veteran's Reception Center at 910 Main Street. The meeting was called to order at 6:01p.m. Members present were: Garret Hulse, Joe Herman, Nick Harrison, Michael Wahlert, and Preston Dolezal. Members absent were: Jerney Feldman and Gayle O'Brien.

Staff present: City Administrator Jake Anderson, and City Engineer Bob Veenstra.

Public Present: Bill Mallory and Jeff Wright.

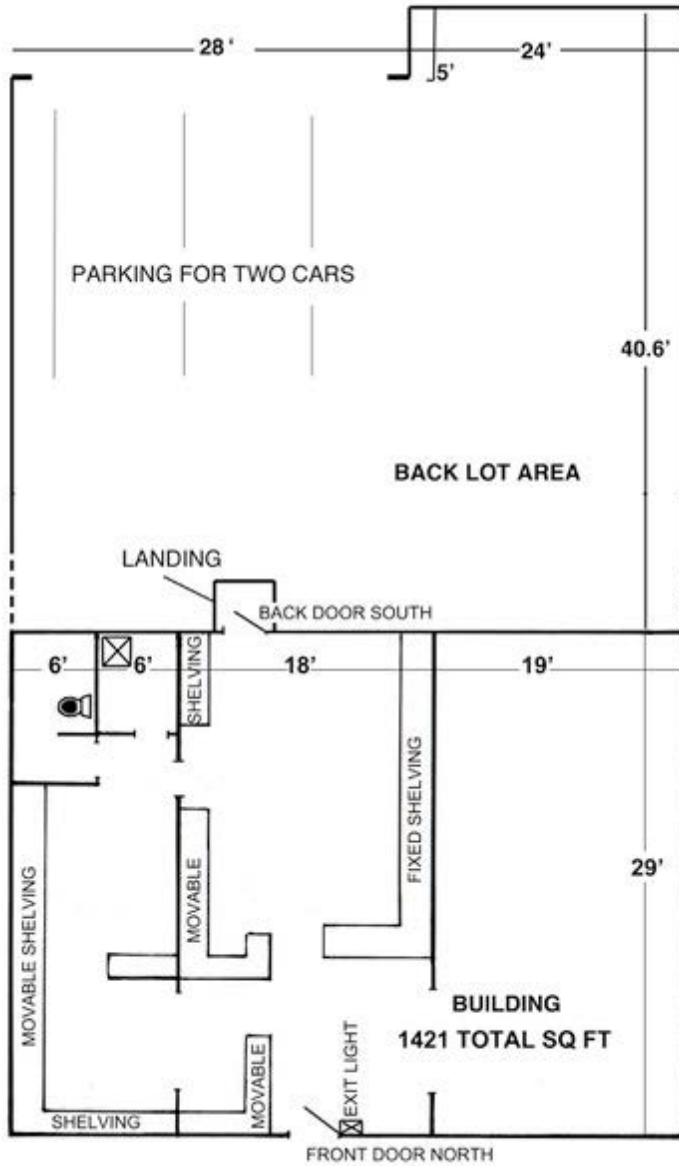
- 2) Hulse moved supported by Harrison to approve the agenda. Passed unanimously.
- 3) Hulse moved supported by Harrison to approve the minutes from February 23, 2017 as presented. Passed unanimously.
- 4) Bill Mallory and Jeff Wright presented plans for renovations and a change of occupancy at 412 Grant Street. Mallory explained that Mr. Wright plans to use the property as an art studio with online sales exclusively. There are no plans for employees beyond the two owners and making sales exclusively online there is no retail customer traffic. Dolezal moved supported by Herman to approve the site plan with on street parking only. Passed unanimously.
- 5) Having no further business Hulse moved supported by Wahlert to adjourn. Passed unanimously.

_____ Jerney Feldman, Chair

ATTEST:

_____ Jake Anderson, City Administrator

COMMON ALLEY WAY



412 GRANT STREET



CITY OF VAN METER – BUILDING APPLICATION & PERMIT

505 Grant Street P.O. Box 160 Van Meter, IA 50261-0160

REGULAR INSPECTIONS ARE REQUIRED – CONTACT Veenstra & Kimm at 515-225-8000

Use Zone	Rec'd By	Date of Application	Date Issued	Permit No.
Name Architect/Engineer		Bldg. Address <u>412 GRANT ST. VAN METER IOWA</u>		
Address		Lot No. <u>West 52 ft of Lot 1</u>		
City		Addition		
State Lic. No.		Lot Size <u>52' x 70'</u> No. of Buildings on Lot <u>1</u>		
Name Contractor		Name Owner <u>JEFF WRIGHT</u>		
Address		Mail Address <u>412 GRANT ST. Van Meter</u>		
City		City <u>Van Meter, Iowa 50261</u>		

I understand that construction on any easement will be at my own risk and responsibility and that I will be liable for any necessary removal should it become necessary. I hereby acknowledge that I have read this application and permit process document and I state that the above is correct and agree to comply with all city ordinances and state laws regulating building construction. I further agree and understand that the City of Van Meter has not, by issuance of this permit, reviewed, nor does it make any representation concerning, any covenants or any restrictions where there may be covenants or other restrictions prohibiting the proposed improvement.

Signature of Owner or Authorized Agent [Signature]
 Telephone # 615 778 5416 Cell # (if available)

Date 2/22/2018

PROJECT DESCRIPTION	TO BE FILLED OUT BY CITY PERSONNEL			
<input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Single Family <input type="checkbox"/> Multifamily <input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Moving <input type="checkbox"/> Industrial <input type="checkbox"/> Duplex <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Demolition Size _____ Sqft Height _____ Stories <input type="checkbox"/> Garage Slab <input type="checkbox"/> Detached Garage <input type="checkbox"/> Finished <input type="checkbox"/> Sidewalk <input type="checkbox"/> Curb Cut <input type="checkbox"/> Attached Garage <input type="checkbox"/> Basement <input type="checkbox"/> Unfinished <input type="checkbox"/> Driveway <input type="checkbox"/> Sign Type	Valuation	Footage	Permit Type	Permit Fee
				Date Paid
				Receipt No.
	BUILDING (based on valuation/footage)			
	ADDITIONAL PERMITS			
	<input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Occupancy <input type="checkbox"/> Water Hook Up - <input type="checkbox"/> Sewer Hook Up - <input type="checkbox"/> Other			
ATTACH SITE PLAN (mandatory – include lot dimensions, size of proposed structure, existing structures, distance from lot line)	TOTAL			

DESCRIPTION OF WORK:

NO PERMIT CAN BE ISSUED UNTIL ALL FEES HAVE BEEN PAID AND NO WORK CAN COMMENCE UNTIL THE PERMIT IS ISSUED. ALL FEES ARE PAYABLE TO THE CITY OF VAN METER.

APPROVED BY _____ DATE _____

REMARKS

Agenda Item #8 - FYE18 Budget

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the proposal.*

Staff: *Gives Review.*

Mayor: *At this time I will recognize members of the public who have signed in and wish to address the City Council regarding the proposed urban revitalization plan. Once given the floor you will have a maximum of three minutes to read your statement into the record.*

It is required that individuals addressing the City Council avoid all indecorous language, references to personalities, and abide by these two simple rules of civil debate:

- We may disagree, but we will be respectful of one another.*
- Personal attacks will not be tolerated.*

Public: *Comments*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the recommendation.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Peterson ___; Stump ___; Lamoureux ___;*

Mayor: *The recommendation is approved. Thank you.*

25-239

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2017 - ENDING JUNE 30, 2018

Resolution No.: 2017-

The City of: Van Meter

County Name: DALLAS

Date Budget Adopted: 3/9/2017

(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

515-996-2644

Telephone Number

Signature

County Auditor Date Stamp

January 1, 2016 Property Valuations

Last Official Census

Regular
DEBT SERVICE
Ag Land

2a	With Gas & Electric	2b	Without Gas & Electric
	26,027,617		24,751,256
3a		3b	
	38,888,181		37,611,820
4a			
	640,170		

1,016

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 210,824	200,485	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8 20,000	19,019	46 0.76841
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14 43,737	41,592	52 1.68041
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(18)	1.00000	City Emergency Medical District	463	0	466 0
12(20)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
		Total General Fund Regular Levies (5 thru 24)	25 274,561	261,096	
384.1	3.00375	Ag Land	26 1,923	1,923	63 3.00375
		Total General Fund Tax Levies (25 + 26)	27 276,484	263,019	Do Not Add
		Special Revenue Levies			
384.8	0.27000	Emergency (if general fund at levy limit)	28 7,027	6,683	64 0.27000
384.6	Amt Nec	Police & Fire Retirement	29	0	0
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 25,164	23,930	0.96682
Rules	Amt Nec	Other Employee Benefits	31 55,237	52,528	2.12225
		Total Employee Benefit Levies (29,30,31)	32 80,401	76,458	3.08907
		Sub Total Special Revenue Levies (28+32)	33 87,428	83,141	
		Valuation			
386	As Req	With Gas & Elec	Without Gas & Elec		
		SSMID 1 (A)	(B)	34 0	66 0
		SSMID 2 (A)	(B)	35 0	67 0
		SSMID 3 (A)	(B)	36 0	68 0
		SSMID 4 (A)	(B)	37 0	69 0
		SSMID 5 (A)	(B)	555 0	565 0
		SSMID 6 (A)	(B)	556 0	566 0
		SSMID 7 (A)	(B)	1177 0	### 0
		SSMID 8 (A)	(B)	1185 0	### 0
		Total Special Revenue Levies	39 87,428	83,141	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 87,672	84,794	70 2.25446
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
		Total Property Taxes (27+39+40+41)	42 451,584	430,954	72 16.16235

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of Van Meter

SSMID 1		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

		REPLACEMENT \$
1	Special Fund	\$0

SSMID 2		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 3		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 4		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 5		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 6		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 7		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

SSMID 8		(A)	(B)	Replacement \$
		Commercial - Reg	Industrial - Reg	
1	Taxable			
2	Assessed			\$0

Fund Balance Worksheet for City of **Van Meter**

		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)
(1)										
* Annual Report FY 2016										
Beginning Fund Balance July 1 (pg 5, line 134) *	1	145,061	435,919	302,098	-13,464	184,214	20,350	1,074,178	143,763	1,217,941
Actual Revenues Except Beg Bal (pg 5, line 132) *	2	751,818	294,829	290,991	169,918	0	3,350	1,510,906	352,445	1,863,351
Actual Expenditures Except End Bal (pg 12, line 259) *	3	727,832	506,478	204,510	151,453	36,825	0	1,627,098	354,490	1,981,588
Ending Fund Balance June 30 (pg 12, line 261) *	4	169,047	224,270	388,579	5,001	147,389	23,700	957,986	141,718	1,099,704
(2)										
** Re-Estimated FY 2017										
Beginning Fund Balance	5	169,047	224,270	388,579	5,001	147,389	23,700	957,986	141,718	1,099,704
Re-Est Revenues	6	528,565	282,369	183,000	172,386	0	0	1,166,320	380,750	1,547,070
Re-Est Expenditures	7	672,164	481,624	218,857	110,285	0	0	1,482,930	462,978	1,945,908
Ending Fund Balance	8	25,448	25,015	352,722	67,102	147,389	23,700	641,376	59,490	700,866
(3)										
** Budget FY 2018										
Beginning Fund Balance	9	25,448	25,015	352,722	67,102	147,389	23,700	641,376	59,490	700,866
Revenues	10	736,169	290,036	280,978	177,438	0	1,000	1,485,621	431,145	1,916,766
Expenditures	11	735,635	454,226	332,256	155,785	0	0	1,677,902	543,603	2,221,505
Ending Fund Balance	12	25,982	-139,175	301,444	88,755	147,389	24,700	449,095	-52,968	396,127

* The figures in section (1) are taken from FORM F-66(IA-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30,

** The remaining two sections are filled in by the software once ALL worksheets are completed.

CITY OF _____ **Van Meter**

As provided in Iowa Code Section 384.12, subsection 22, a city may levy the amount necessary in support of a local Emergency Management Commission. In addition to this individual levy, Emergency Management Commission support may also be included as part of the General Fund Levy. Iowa Code Section 29C.17, subsection 5 states that any support from cities or counties must be separately reported on tax statements issued by the county treasurer.

Input the amount of General Fund Levy request to be used

		Request with Utility Replacement (A)	Property Taxes Levied (B)
1	Portion of General Fund Levy Used for Emerg. Mgmt. Comm.		0
2	Support of a Local Emerg.Mgmt.Comm.	0	0
<hr style="border: 1px solid black;"/>			
3	TOTAL FOR FISCAL YEAR 2018	0	0

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2017

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2017 (J)	ACTUAL 2016 (K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	152,385	28,805						181,190	154,636
Jail	2								0	0
Emergency Management	3	0							0	26,012
Flood Control	4	0							0	0
Fire Department	5	54,450	3,500						57,950	80,714
Ambulance	6	22,950	1,000						23,950	43,089
Building Inspections	7								0	0
Miscellaneous Protective Services	8								0	0
Animal Control	9	150							150	0
Other Public Safety	10	0							0	0
TOTAL (lines 1 - 10)	11	229,935	33,305	0			0		263,240	304,451
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	15,550	231,900						247,450	167,636
Parking - Meter and Off-Street	13	0							0	0
Street Lighting	14	2,800							2,800	2,525
Traffic Control and Safety	15	0							0	0
Snow Removal	16	0							0	80
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport (if not Enterprise)	19								0	0
Garbage (if not Enterprise)	20	86,800							86,800	79,956
Other Public Works	21								0	0
TOTAL (lines 12 - 21)	22	105,150	231,900	0			0		337,050	250,197
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27	0							0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0	0			0		0	0
CULTURE & RECREATION										
Library Services	31	0	102,374						102,374	95,705
Museum, Band and Theater	32								0	0
Parks	33	0	0						0	14,493
Recreation	34	0	14,500						14,500	146,701
Cemetery	35	5,600	1,352						6,952	1,926
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37	0							0	660
TOTAL (lines 31 - 37)	38	5,600	118,226	0			0		123,826	259,485

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

		RE-ESTIMATED Fiscal Year Ending 2017						Fiscal Years		
GOVERNMENT ACTIVITIES CONT.	(A)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2017 (J)	ACTUAL 2016 (K)
COMMUNITY & ECONOMIC DEVELOPMENT										
Community Beautification	39	0							0	0
Economic Development	40	76,200	0	129,801					206,001	145,480
Housing and Urban Renewal	41		0						0	0
Planning & Zoning	42	0							0	0
Other Com & Econ Development	43								0	0
	44									
TOTAL (lines 39 - 44)	45	76,200	0	129,801			0		206,001	145,480
GENERAL GOVERNMENT										
Mayor, Council, & City Manager	46	12,580	6,200						18,780	13,166
Clerk, Treasurer, & Finance Adm.	47	76,508	17,500						94,008	92,219
Elections	48	2,500							2,500	1,761
Legal Services & City Attorney	49	33,500							33,500	87,214
City Hall & General Buildings	50	20,150	50						20,200	19,515
Tort Liability	51	0							0	3,000
Other General Government	52	0							0	0
TOTAL (lines 46 - 52)	53	145,238	23,750	0			0		168,988	216,875
DEBT SERVICE	54				110,285				110,285	151,453
Gov Capital Projects	55					0			0	10,422
TIF Capital Projects	56								0	0
TOTAL CAPITAL PROJECTS	57	0	0	0		0	0		0	10,422
TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	58	562,123	407,181	129,801	110,285	0	0		1,209,390	1,338,363
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
Water Utility	59						221,800		221,800	211,321
Sewer Utility	60						231,178		231,178	143,169
Electric Utility	61								0	0
Gas Utility	62								0	0
Airport	63								0	0
Landfill/Garbage	64								0	0
Transit	65								0	0
Cable TV, Internet & Telephone	66								0	0
Housing Authority	67								0	0
Storm Water Utility	68								0	0
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0
Enterprise DEBT SERVICE	70								0	0
Enterprise CAPITAL PROJECTS	71								0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0
TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)	73						452,978		452,978	354,490
TOTAL ALL EXPENDITURES (lines 58+74)	74	562,123	407,181	129,801	110,285	0	0	452,978	1,662,368	1,692,853
Regular Transfers Out	75	110,041	74,443		0	0	0	10,000	194,484	206,179
Internal TIF Loan Transfers Out	76			89,056					89,056	82,556
Total ALL Transfers Out	77	110,041	74,443	89,056	0	0	0	10,000	283,540	288,735
Total Expenditures and Other Fin Uses (lines 73+74)	78	672,164	481,624	218,857	110,285	0	0	462,978	1,945,908	1,981,588
Ending Fund Balance June 30	79	25,448	25,015	352,722	67,102	147,389	23,700	59,490	700,866	1,099,704

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2017

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
REVENUES & OTHER FINANCING SOURCES		GENERAL	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	RE-ESTIMATED 2017	ACTUAL 2016
Taxes Levied on Property	1	239,811	86,526		83,330				409,667	385,576
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	239,811	86,526		83,330	0			409,667	385,576
Delinquent Property Taxes	4								0	0
TIF Revenues	5			183,000					183,000	290,991
Other City Taxes:										
Utility Tax Replacement Excise Taxes	6	15,000	0		0				15,000	21,981
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0
Parimutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11								0	0
Other Local Option Taxes	12		0						0	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	15,000	0		0	0			15,000	21,981
Licenses & Permits	14	8,800	0						8,800	79,722
Use of Money & Property	15	4,500	0		0				4,500	42,379
Intergovernmental:										
Federal Grants & Reimbursements	16	0	0						0	54,764
Road Use Taxes	17		110,000						110,000	125,297
Other State Grants & Reimbursements	18	0	600	0	0	0			600	6,953
Local Grants & Reimbursements	19	39,000	3,500						42,500	53,768
Subtotal - Intergovernmental (lines 16 thru 19)	20	39,000	114,100	0	0	0		0	153,100	240,782
Charges for Fees & Service:										
Water Utility	21							224,500	224,500	171,865
Sewer Utility	22							146,250	146,250	142,580
Electric Utility	23								0	0
Gas Utility	24								0	0
Parking	25								0	0
Airport	26								0	0
Landfill/Garbage	27	106,000							106,000	110,454
Hospital	28								0	0
Transit	29								0	0
Cable TV, Internet & Telephone	30								0	0
Housing Authority	31								0	0
Storm Water Utility	32								0	0
Other Fees & Charges for Service	33	0	0				0		0	17,840
Subtotal - Charges for Service (lines 21 thru 33)	34	106,000	0		0	0	0	370,750	476,750	442,739
Special Assessments	35								0	0
Miscellaneous	36	5,413	7,300				0	0	12,713	70,446
Other Financing Sources:										
Regular Operating Transfers In	37	110,041	74,443		0	0		10,000	194,484	206,179
Internal TIF Loan Transfers In	38			0	89,056				89,056	82,556
Subtotal ALL Operating Transfers In	39	110,041	74,443	0	89,056	0	0	10,000	283,540	288,735
Proceeds of Debt (Excluding TIF Internal Borrowing)	40		0		0			0	0	0
Proceeds of Capital Asset Sales	41								0	0
Subtotal-Other Financing Sources (lines 36 thru 38)	42	110,041	74,443	0	89,056	0	0	10,000	283,540	288,735
Total Revenues except for beginning fund balance (lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	43	528,565	282,369	183,000	172,386	0	0	380,750	1,547,070	1,863,351
Beginning Fund Balance July 1	44	169,047	224,270	388,579	5,001	147,389	23,700	141,718	1,099,704	1,217,941
TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	45	697,612	506,639	571,579	177,387	147,389	23,700	522,468	2,646,774	3,081,292

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2018

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2018 (J)	RE-ESTIMATED 2017 (K)	ACTUAL 2016 (L)
PUBLIC SAFETY											
Police Department/Crime Prevention	1	140,625	58,650						199,275	181,190	154,636
Jail	2								0	0	0
Emergency Management	3	0							0	0	26,012
Flood Control	4	0							0	0	0
Fire Department	5	56,550	3,500						60,050	57,950	80,714
Ambulance	6	36,310	1,000						37,310	23,950	43,089
Building Inspections	7								0	0	0
Miscellaneous Protective Services	8								0	0	0
Animal Control	9	150							150	150	0
Other Public Safety	10	0							0	0	0
TOTAL (lines 1 - 10)	11	233,635	63,150				0		296,785	263,240	304,451
PUBLIC WORKS											
Roads, Bridges, & Sidewalks	12	7,650	234,600						242,250	247,450	167,636
Parking - Meter and Off-Street	13	0							0	0	0
Street Lighting	14	2,800							2,800	2,800	2,525
Traffic Control and Safety	15	0							0	0	0
Snow Removal	16	0							0	0	80
Highway Engineering	17								0	0	0
Street Cleaning	18								0	0	0
Airport (if not Enterprise)	19								0	0	0
Garbage (if not Enterprise)	20	86,800							86,800	86,800	79,956
Other Public Works	21								0	0	0
TOTAL (lines 12 - 21)	22	97,250	234,600				0		331,850	337,050	250,197
HEALTH & SOCIAL SERVICES											
Welfare Assistance	23								0	0	0
City Hospital	24								0	0	0
Payments to Private Hospitals	25								0	0	0
Health Regulation and Inspection	26								0	0	0
Water, Air, and Mosquito Control	27	0							0	0	0
Community Mental Health	28								0	0	0
Other Health and Social Services	29								0	0	0
TOTAL (lines 23 - 29)	30	0	0				0		0	0	0
CULTURE & RECREATION											
Library Services	31	0	92,874						92,874	102,374	95,705
Museum, Band and Theater	32								0	0	0
Parks	33	4,050	0						4,050	0	14,493
Recreation	34	92,650	19,000						111,650	14,500	146,701
Cemetery	35	7,600	1,352						8,952	6,952	1,926
Community Center, Zoo, & Marina	36								0	0	0
Other Culture and Recreation	37	750							750	0	660
TOTAL (lines 31 - 37)	38	105,050	113,226				0		218,276	123,826	259,485

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2018

Fiscal Years

GOVERNMENT ACTIVITIES CONT.	(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2018 (J)	RE-ESTIMATED 2017 (K)	ACTUAL 2016 (L)
COMMUNITY & ECONOMIC DEVELOPMENT												
Community Beautification	39		0							0	0	0
Economic Development	40		35,400	2,500	167,000					204,900	206,001	145,480
Housing and Urban Renewal	41			0						0	0	0
Planning & Zoning	42		0							0	0	0
Other Com & Econ Development	43									0	0	0
TOTAL (lines 39 - 44)	45		35,400	2,500	167,000			0		204,900	206,001	145,480
GENERAL GOVERNMENT												
Mayor, Council, & City Manager	46		16,300	6,200						22,500	18,780	13,166
Clerk, Treasurer, & Finance Adm.	47		93,900	24,500						118,400	94,008	92,219
Elections	48		2,500							2,500	2,500	1,761
Legal Services & City Attorney	49		57,500							57,500	33,500	87,214
City Hall & General Buildings	50		19,050	50						19,100	20,200	19,515
Tort Liability	51		0							0	0	3,000
Other General Government	52		0							0	0	0
TOTAL (lines 46 - 52)	53		189,250	30,750	0			0		220,000	168,988	216,875
DEBT SERVICE	54					155,785				155,785	110,285	151,453
Gov Capital Projects	55						0			0	0	10,422
TIF Capital Projects	56									0	0	0
TOTAL CAPITAL PROJECTS	57		0	0	0		0	0		0	0	10,422
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)	58		660,585	444,226	167,000	155,785	0	0		1,427,596	1,209,390	1,338,363
BUSINESS TYPE ACTIVITIES												
Proprietary: Enterprise & Budgeted ISF												
Water Utility	59								256,000	256,000	221,800	211,321
Sewer Utility	60								247,603	247,603	231,178	143,169
Electric Utility	61								0	0	0	0
Gas Utility	62								0	0	0	0
Airport	63								0	0	0	0
Landfill/Garbage	64								0	0	0	0
Transit	65								0	0	0	0
Cable TV, Internet & Telephone	66								0	0	0	0
Housing Authority	67								0	0	0	0
Storm Water Utility	68								0	0	0	0
Other Business Type (city hosp., ISF, parking, etc.)	69								0	0	0	0
Enterprise DEBT SERVICE	70								0	0	0	0
Enterprise CAPITAL PROJECTS	71								0	0	0	0
Enterprise TIF CAPITAL PROJECTS	72								0	0	0	0
TOTAL Business Type Expenditures (lines 59 - 73)	73								503,603	503,603	452,978	354,490
TOTAL ALL EXPENDITURES (lines 58+74)	74		660,585	444,226	167,000	155,785	0	0	503,603	1,931,199	1,662,368	1,692,853
Regular Transfers Out	75		75,050	10,000		0	0	0	40,000	125,050	194,484	206,179
Internal TIF Loan / Repayment Transfers Out	76				165,256					165,256	89,056	82,556
Total ALL Transfers Out	77		75,050	10,000	165,256	0	0	0	40,000	290,306	283,540	288,735
Total Expenditures & Fund Transfers Out (lines 75+76)	78		735,635	454,226	332,256	155,785	0	0	543,603	2,221,505	1,945,908	1,981,588
Ending Fund Balance June 30	79		25,982	-139,175	301,444	88,755	147,389	24,700	-52,968	396,127	700,866	1,099,704

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL
Fiscal Year Ending 2018

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2018 (J)	RE-ESTIMATED 2017 (K)	ACTUAL 2016 (L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	263,019	83,141		84,794	0			430,954	409,667	385,576
Less: Uncollected Property Taxes - Levy Year	2								0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	263,019	83,141		84,794	0			430,954	409,667	385,576
Delinquent Property Taxes	4								0	0	0
TIF Revenues	5			280,978					280,978	183,000	290,991
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	13,465	4,287		2,878	0			20,630	15,000	21,981
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0	0
Parimutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10								0	0	0
Hotel/Motel Taxes	11								0	0	0
Other Local Option Taxes	12		0						0	0	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	13,465	4,287		2,878	0			20,630	15,000	21,981
Licenses & Permits	14	71,150	0						71,150	8,800	79,722
Use of Money & Property	15	4,500	0		0				4,500	4,500	42,379
Intergovernmental:											
Federal Grants & Reimbursements	16	0	0						0	0	54,764
Road Use Taxes	17		130,000						130,000	110,000	125,297
Other State Grants & Reimbursements	18	3,322	1,058	0	710	0		0	5,090	600	6,953
Local Grants & Reimbursements	19	50,000	3,500						53,500	42,500	53,768
Subtotal - Intergovernmental (lines 16 thru 19)	20	53,322	134,558	0	710	0		0	188,590	153,100	240,782
Charges for Fees & Service:											
Water Utility	21							277,500	277,500	224,500	171,865
Sewer Utility	22							153,645	153,645	146,250	142,580
Electric Utility	23								0	0	0
Gas Utility	24								0	0	0
Parking	25								0	0	0
Airport	26								0	0	0
Landfill/Garbage	27	108,100							108,100	106,000	110,454
Hospital	28								0	0	0
Transit	29								0	0	0
Cable TV, Internet & Telephone	30								0	0	0
Housing Authority	31								0	0	0
Storm Water Utility	32								0	0	0
Other Fees & Charges for Service	33	18,500	0				0		18,500	0	17,840
Subtotal - Charges for Service (lines 21 thru 33)	34	126,600	0		0	0	0	431,145	557,745	476,750	442,739
Special Assessments	35								0	0	0
Miscellaneous	36	52,913	18,000				1,000	0	71,913	12,713	70,446
Other Financing Sources:											
Regular Operating Transfers In	37	75,000	50,050		0	0		0	125,050	194,484	206,179
Internal TIF Loan Transfers In	38	76,200		0	89,056				165,256	89,056	82,556
Subtotal ALL Operating Transfers In	39	151,200	50,050	0	89,056	0	0	0	290,306	283,540	288,735
Proceeds of Debt (Excluding TIF Internal Borrowing)	40				0			0	0	0	0
Proceeds of Capital Asset Sales	41								0	0	0
Subtotal-Other Financing Sources (lines 38 thru 40)	42	151,200	50,050	0	89,056	0	0	0	290,306	283,540	288,735
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	736,169	290,036	280,978	177,438	0	1,000	431,145	1,916,766	1,547,070	1,863,351
Beginning Fund Balance July 1	44	25,448	25,015	352,722	67,102	147,389	23,700	59,490	700,866	1,099,704	1,217,941
TOTAL REVENUES & BEGIN BALANCE (lines 42+43)	45	761,617	315,051	633,700	244,540	147,389	24,700	490,635	2,617,632	2,646,774	3,081,292

CITY OF

Van Meter

ADOPTED BUDGET SUMMARY

YEAR ENDED JUNE 30, 2018

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2018 (J)	RE-ESTIMATED 2017 (K)	ACTUAL 2016 (L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	263,019	83,141		84,794	0			430,954	409,667	385,576
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	263,019	83,141		84,794	0			430,954	409,667	385,576
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			280,978					280,978	183,000	290,991
Other City Taxes	6	13,465	4,287		2,878	0			20,630	15,000	21,981
Licenses & Permits	7	71,150	0					0	71,150	8,800	79,722
Use of Money and Property	8	4,500	0	0	0	0	0	0	4,500	4,500	42,379
Intergovernmental	9	53,322	134,558	0	710	0		0	188,590	153,100	240,782
Charges for Fees & Service	10	126,600	0		0	0	0	431,145	557,745	476,750	442,739
Special Assessments	11	0	0		0	0		0	0	0	0
Miscellaneous	12	52,913	18,000		0	0	1,000	0	71,913	12,713	70,446
Sub-Total Revenues	13	584,969	239,986	280,978	88,382	0	1,000	431,145	1,626,460	1,263,530	1,574,616
Other Financing Sources:											
Total Transfers In	14	151,200	50,050	0	89,056	0	0	0	290,306	283,540	288,735
Proceeds of Debt	15	0	0	0	0	0		0	0	0	0
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	736,169	290,036	280,978	177,438	0	1,000	431,145	1,916,766	1,547,070	1,863,351
Expenditures & Other Financing Uses											
Public Safety	18	233,635	63,150	0			0		296,785	263,240	304,451
Public Works	19	97,250	234,600	0			0		331,850	337,050	250,197
Health and Social Services	20	0	0	0			0		0	0	0
Culture and Recreation	21	105,050	113,226	0			0		218,276	123,826	259,485
Community and Economic Development	22	35,400	2,500	167,000			0		204,900	206,001	145,480
General Government	23	189,250	30,750	0			0		220,000	168,988	216,875
Debt Service	24	0	0	0	155,785		0		155,785	110,285	151,453
Capital Projects	25	0	0	0	0	0			0	0	10,422
Total Government Activities Expenditures	26	660,585	444,226	167,000	155,785	0	0		1,427,596	1,209,390	1,338,363
Business Type Proprietary: Enterprise & ISF	27							503,603	503,603	452,978	354,490
Total Gov & Bus Type Expenditures	28	660,585	444,226	167,000	155,785	0	0	503,603	1,931,199	1,662,368	1,692,853
Total Transfers Out	29	75,050	10,000	165,256	0	0	0	40,000	290,306	283,540	288,735
Total ALL Expenditures/Fund Transfers Out	30	735,635	454,226	332,256	155,785	0	0	543,603	2,221,505	1,945,908	1,981,588
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31										
	32	534	-164,190	-51,278	21,653	0	1,000	-112,458	-304,739	-398,838	-118,237
Beginning Fund Balance July 1	33	25,448	25,015	352,722	67,102	147,389	23,700	59,490	700,866	1,099,704	1,217,941
Ending Fund Balance June 30	34	25,982	-139,175	301,444	88,755	147,389	24,700	-52,968	396,127	700,866	1,099,704

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: Van Meter

Fiscal Year
2018

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Date Certified to County Auditor (D)	Debt Resolution Number (E)	Principal Due FY 2018 (F)	Interest Due FY 2018 +(G)	Bond Reg./ Paying Agent Fees Due FY 2018 +(H)	Total Obligation Due FY 2018 =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =-(J)	Amount Paid Current Year Debt Service Levy =(K)
(1) 2008 R16 Street Improvement	300,000	GO	09/02/2008	2008-35	35,000	2,940	750	38,690		38,690
(2) 2011 Water Main Project	265,000	GO	08/08/2011	2011-22	10,000	9,800	750	20,550		20,550
(3) 2013 Refinance and Rec Complex/Site Certification	995,000	GO	08/21/2013	2013-36	90,000	26,738	750	117,488	89,056	28,432
(4)		NO SELECTION						0		0
(5)		NO SELECTION						0		0
(6)		NO SELECTION						0		0
(7)		NO SELECTION						0		0
(8)		NO SELECTION						0		0
(9)		NO SELECTION						0		0
(10)		NO SELECTION						0		0
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
TOTALS					135,000	39,478	2,250	176,728	89,056	87,672

CONGRATULATIONS! THE BUDGET FILE CONTAINS NO ERRORS IN THE FOUR CATEGORIES

(1)

OPERATING TRANSFERS IN / OPERATING TRANSFERS OUT COMPARISONS

(2)

ENDING YEAR FUND BALANCE / BEGINNING YEAR FUND BALANCE COMPARISONS

0
0

0
0

0
0

(3)

AN ERROR MESSAGE APPEARS IN **RED** BELOW IF THE BUDGET DOES NOT CONTAIN ALL 3 YEARS OF DATA

(4)

AN ERROR MESSAGE APPEARS IN **RED** BELOW IF A "DEBT TYPE" WAS NOT SELECTED ON THE LT DEBT TAB.

PUBLICATION DATE CALCULATOR

Earliest Publication Date

2/17/2017

Latest Publication Date

2/27/2017

Proposed Hearing Date

3/9/2017

<== Enter Date

Agenda Item #9 - Computer Password Policy

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the proposal.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss the proposal further? If not, I would entertain a motion to approve the recommendation.*

City Councilmember _____: *So moved.*

City Councilmember _____: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lyon ___; Sacker ___; Peterson ___; Stump ___; Lamoureux ___;*

Mayor: *The recommendation is approved. Thank you.*

Resolution # 2017-___ “A Resolution Approving a Computer Password Policy”

WHEREAS, the City Council desires to follow up on the Auditor’s comments relative to computer passwords in order to strengthen internal controls; now

THEREFORE, be it resolved by the City Council of the City of Van Meter, Iowa that the following policy is adopted:

Computer Password Policy for the City Hall Network

Section 1. The City Hall network settings shall require that passwords change every 90 days, and shall require that passwords not be identical to the previous 10 passwords.

Section 2. Employees must log on to the City Hall network using only their username and password.

Section 3. Employees using the network at City Hall must keep their passwords confidential. Passwords must not be kept unsecured and shall not be shared with others.

Section 4. Computers must not be left unattended without enabling a password-protected screensaver or logging off the device.

Section 5. Network administrators shall only reset passwords in the most narrow of circumstances. In the event it becomes necessary to reset an employee’s password the network administrator must log the date and time the password reset occurs and document the reason for resetting the password. Any such reset shall require that the user change their password upon login.

Section 6. Any employee who is found to have violated this policy may be subject to disciplinary action, up to an including termination of employment.

PASSED AND APPROVED this 9th Day of March, 2017.

_____ Allan B. Adams, Mayor

ATTEST:

_____ Liz Thompson, City Clerk

Agenda Item #10 - Tax Abatement Report

Submitted for:

Information

Recommendation:

Receive and file.

Sample Language:

Mayor: *Would staff please present the report.*

Staff: *Gives Report.*

Mayor: *Thank you.*

PROPOSED TAX ABATEMENT PROGRAM			
Property Classification	Abatement offered for New Construction	Abatement offered for Expansions/Renovations/Rehabilitations	Benefit Schedule on 100% of Improvements
Industrial	Yes	Yes	3 years: 100%, 100%, 100%
Commercial	Yes	Yes	3 years: 100%, 100%, 100%
Residential	NO	Yes	5 Years: 100%, 100%, 100%, 75%, 50%
Residential	YES	NO	5 years: 100%, 80%, 60%, 40%, 20%
Multi-Family Residential	Yes	Yes	5 Years: 100%, 80%, 60%, 40%, 20%

URBAN REVITALIZATION PLAN
CITY OF VAN METER, IOWA
VAN METER URBAN REVITALIZATION AREA
2017

INTRODUCTION

The Urban Revitalization Act, Chapter 404 of the Code of Iowa, is intended to encourage development, redevelopment and revitalization within a designated area of a city by authorizing property tax development incentives to the private sector. Qualified real estate within a designated area may be eligible to receive a total or partial exemption from property taxes on improvements for a specified number of years, with the goal of providing communities with a long-term increase or stabilization in the local tax base by encouraging new construction which might not otherwise occur.

Section 404.1 of the Code of Iowa provides that a City Council may designate an area of the City as a revitalization area, if that area is any of the following:

“An area in which there is a predominance of buildings or improvements, whether residential or nonresidential, which by reason of dilapidation, deterioration, obsolescence, inadequate provision for ventilation, light, air, sanitation, or open spaces, high density of population and overcrowding, the existence of conditions which endanger life or property by fire and other causes or a combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime and which is detrimental to the public health, safety, or welfare.”

“An area which by reason of the presence of a substantial number of deteriorated or deteriorating structures, predominance of defective or inadequate street layout, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, or welfare in its present condition and use.”

“An area in which there is a predominance of buildings or improvements which by reason of age, history, architecture or significance should be preserved or restored to productive use.”

“An area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.”

“An area designated as appropriate for public improvements related to housing and residential development, or construction of housing and residential development including single or multifamily housing.”

Section 404.2 of the Code of Iowa requires that a city prepare a plan to govern activities within the proposed revitalization area, and the balance of this document is intended to set out the elements of a plan that are mandated by state law.

A. DESCRIPTION OF THE AREA AND MAP

The revitalization area shall be known as the Van Meter Urban Revitalization Area (the “Revitalization Area”), and the legal description of real property to be included within the Revitalization Area is as follows:

All real property situated within the incorporated municipal limits of the City of Van Meter, Dallas County, State of Iowa as of February 1, 2017.

A map showing the real property to be included within the Revitalization Area is attached as Exhibit A.

B. DESIGNATION CRITERIA

In accordance with Section 404.1 of the Act, the City Council has made the following determinations with respect to the Revitalization Area:

1. The Revitalization Area is an area which, by reason of the presence of a substantial number of deteriorated or deteriorating structures, deterioration of site or other improvements, and a combination of these and other factors, substantially impairs or arrests the sound growth of the City, constitutes an economic and social liability and is a menace to the public welfare in its present condition and use.

2. The Revitalization Area is an area which is appropriate as an economic development area as defined in Section 403.17 of the Code of Iowa.

3. The Revitalization Area is an area which is appropriate for public improvements related to housing and residential development, or construction of housing and residential development, including single or multifamily housing.

4. The need for (i) the prevention and elimination of blighted conditions, (ii) economic development, and (iii) the promotion of housing and residential development in the Revitalization Area is necessary in the interest of the public welfare of the residents of the City and the Revitalization Area substantially meets the criteria set forth in Section 404.1 of the Act.

C. OBJECTIVES

This plan is prepared in conformance with Section 404.2 of the Code of Iowa for the purpose of providing incentives and outlining procedures to enhance the potential for residential, commercial and industrial development in the Revitalization Area. Planning goals include revitalizing the area through the promotion of new construction on vacant land, rehabilitation of existing residential, commercial and industrial property, stabilizing and increasing the tax base, and providing overall aesthetic improvement.

D. PRESENT ZONING AND PROPOSED LAND USE

The property within the Revitalization Area is zoned for residential, commercial and industrial purposes, and new and expanded residential, commercial and industrial development is proposed in the Revitalization Area.

E. PROPOSALS FOR EXPANDING CITY SERVICES

The City proposes that, as it becomes financially feasible, the provision of municipal services to the Revitalization Area will be expanded and improved to meet the demands of new residential, commercial and industrial development.

F. ELIGIBLE IMPROVEMENTS AND EXEMPTIONS

1. **Existing Residential Improvements.** The rehabilitation of and additions to existing residential facilities.

Exemption: All qualified real estate assessed as residential property is eligible to receive an exemption from taxation for a period of five years as follows:

For the first year, an exemption from taxation on 100% of the actual value added.

For the second year, an exemption from taxation on 100% of the actual value added.

For the third year, an exemption from taxation on 100% of the actual value added.

For the fourth year, an exemption from taxation on 75% of the actual value added.

For the fifth year, an exemption from taxation on 50% of the actual value added.

2. **New Residential Improvements.** The construction of new residential facilities.

Exemption: All qualified real estate assessed as residential property is eligible to receive an exemption from taxation for a period of five years as follows:

For the first year, an exemption from taxation on 100% of the actual value added.

For the second year, an exemption from taxation on 80% of the actual value added.

For the third year, an exemption from taxation on 60% of the actual value added.

For the fourth year, an exemption from taxation on 40% of the actual value added.

For the fifth year, an exemption from taxation on 20% of the actual value added.

3. **Multiresidential Improvements.** The construction of new multiresidential facilities and the rehabilitation of and additions to existing multiresidential facilities if such multiresidential property consists of three or more separate living quarters with at least seventy-five percent of the space used for residential purposes.

Exemption: All qualified real estate assessed as multiresidential property is eligible to receive an exemption from taxation for a period of five years as follows:

For the first year, an exemption from taxation on 100% of the actual value added.

For the second year, an exemption from taxation on 80% of the actual value added.

For the third year, an exemption from taxation on 60% of the actual value added.

For the fourth year, an exemption from taxation on 40% of the actual value added.

For the fifth year, an exemption from taxation on 20% of the actual value added.

4. **Commercial and Industrial Improvements.**

A. *Commercial Improvements.* The construction of new and the rehabilitation of and additions to existing commercial facilities.

B. *Industrial Improvements.* The construction of new and the rehabilitation of and additions to existing industrial facilities.

Exemption: All qualified real estate assessed as commercial or industrial property is eligible to receive an exemption from taxation for a period of three years on 100% of the actual value added by the improvements.

G. ACTUAL VALUE ADDED

Actual value added by improvements, as used in this plan, means the actual value added as of the first year for which the exemption was received. In order to be eligible for tax abatement for residential, multiresidential, commercial and industrial improvements, the increase in actual value of the property must be at least 15%.

All improvements, in order to be considered eligible, must be completed in conformance with all applicable regulations of the City of Van Meter, and must be completed during the time the Revitalization Area is designated by ordinance as a revitalization area.

H. TIME FRAME

Eligibility for tax abatement under this plan will exist after the date of the adoption of the ordinance designating the Revitalization Area, until, in the opinion of the City Council, the desired level of revitalization has been attained or economic conditions are such that the continuation of the exemption granted would cease to be of benefit to the City, in which case the City Council may repeal the ordinance, pursuant to Section 404.7 of the Code of Iowa. In the event the ordinance is repealed, all exemptions granted prior to such repeal shall continue until their expiration.

I. APPLICATION PROCEDURES

An application shall be filed for each new exemption claimed. The property owner must apply to the City for an exemption by February 1st of the assessment year for which the exemption is first claimed. The application shall contain, but not be limited to, the following information: The nature of the improvement, its cost, and the estimated or actual date of completion of the improvement.

J. APPROVAL OF APPLICATIONS

The City Council shall approve all applications submitted for completed projects if:

1. The project, as determined by the City Council, is in conformance with this plan;
2. The project is located within the Revitalization Area; and,
3. The improvements were made during the time the Revitalization Area was designated by ordinance as a revitalization area.

All approved applications shall be forwarded to the County Assessor for review, pursuant to Section 404.5 of the Code of Iowa. The County Assessor shall make a physical review of all properties with approved applications. The County Assessor shall determine the increase in actual value for tax purposes due to the improvements and notify the applicant of the determination, which may be appealed to the local board of review pursuant to Section 441.37 of the Code of Iowa. After the initial tax exemption is granted, the County Assessor shall continue to grant the tax exemption for the time period specified on the approved application. The tax exemptions for the succeeding years shall be granted without the owner(s) having to file an application for succeeding years.

K. OTHER SOURCES OF REVITALIZATION FUNDS

The City anticipates no federal or state grants or loans for improvements in the Revitalization Area at this time other than those of conventional lending institutions at normal market rates.

However, it is not the intention of the City to prohibit the use of other appropriate federal or state revitalization or incentive programs within the area.

L. RELOCATION PROVISIONS

The City does not anticipate the displacement or relocation of any persons, families, or businesses as a result of the improvements to be made in the Revitalization Area.

M. OWNERS OF PROPERTY AND ASSESSED VALUATION

The names and addresses of the owners of the property located within the Revitalization Area and the assessed valuation of such property is set forth on Exhibit B attached hereto.

N. REVITALIZATION AREA ALSO INCLUDED IN VAN METER URBAN RENEWAL AREA

A portion of the real property being included as part of the Revitalization Area has also been included in the City's existing Van Meter Urban Renewal Area established pursuant to the Urban Renewal Act, Chapter 403 of the Code of Iowa. Properties from which incremental property tax revenues ("TIF Revenues") have been pledged for the payment of bonds, notes,

contracts or other urban renewal obligations of the City are ineligible for tax exemption under Section F of this Plan.

EXHIBIT A

MAP OF PROPERTY IN VAN METER REVITALIZATION AREA

EXHIBIT B

**NAME AND ADDRESSES OF THE OWNERS OF PROPERTY LOCATED WITHIN
THE REVITALIZATION AREA AND ASSESSED VALUATION OF SUCH PROPERTY**

Agenda Item #11 - Solid Waste and Recycling Contract

Submitted for:

Discussion

Recommendation:

Provide Guidance

Sample Language:

Mayor: *Would staff please present the issue for discussion.*

Staff: *Gives Review.*

Mayor/Council: *Discussion.*

Agenda Item #12 - Reports

Submitted for:
Information
Recommendation:

Sample Language:

Department/Committee Reports:

- a. Staff Reports
 - i. Parks and Rec
 - ii. Library
 - iii. Public Safety
 - iv. Public Works
 - v. Attorney
 - vi. Engineer
 - vii. Administrator
- b. Council Committees
 - i. Finance, Peterson, Lyon, Adams
 - ii. Policy, Sacker, Peterson, Adams
 - iii. Economic Development, Lyon, Lamoureux, Adams
 - iv. Public Safety, Adams, Stump, Lamoureux
 - v. Public Works/Infrastructure, Stump, Sacker, Adams
 - vi. Ad-Hoc Committees
- c. Liaison Reports
 - i. EMA, E911, Adams, Stump
 - ii. Library Board, Peterson
 - iii. Parks and Rec Board, Sacker

Agenda Item #13 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business do I hear a motion to adjourn?*

City Councilmember _____: *So Moved.*

City Councilmember _____: *Second*

City Clerk: *Lyon ___; Stump ___; Sacker ___; Peterson ___; Lamoureux___;*

Mayor: *The meeting is adjourned. Thank you.*