

**-NOTICE OF A PUBLIC MEETING-**  
**Governmental Body: Van Meter City Council**  
**Date of Meeting: Monday, August 26, 2013**  
**Time/Place of Meeting: 5:30 p.m. – City Hall, 505 Grant Street**

Special City Council Meeting Agenda

- 1) Call to Order
- 2) Approval of the Agenda
- 3) Consent Agenda
  - a. Approve extending Rachel Tendall's Marketing Internship
  - b. Approve a resolution directing staff to file a RISE grant application in support of infrastructure improvements to encourage economic development in the certified sites business park
- 4) Discussion relevant to park and open space planning in Crestview Estates.
- 5) Water Treatment – consideration will be given to entering closed session pursuant to Iowa Code 21.5(1)(j)
- 6) Adjourn

# Agenda Item #1 - Call to Order

Submitted for:

Recommendation:

Sample Motions:

Mayor: *The time is five-thirty PM on Monday, August 26, 2013. I hereby call this meeting of the Van Meter City Council to order.*

# Agenda Item #2 - Approval of the Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Do I hear a motion to approve the agenda?*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll call please.*

City Clerk: *Lacy \_\_\_; Booge \_\_\_; Sacker \_\_\_; Wiederholt \_\_\_; Coyle \_\_\_;*

Mayor: *The agenda is adopted. Thank you.*

# Agenda Item #3 - Consent Agenda

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *Would staff please review the Consent Agenda.*

Staff: *Gives Review.*

Mayor: *Does the City Council wish to discuss any item on the consent agenda separately? If not, I would entertain a motion to approve a Resolution Adopting the Consent Agenda as it has been presented to us.*

City Councilmember \_\_\_\_\_: *So moved.*

City Councilmember \_\_\_\_\_: *Second.*

Mayor: *Roll Call Please.*

City Clerk: *Lacy \_\_\_; Booge \_\_\_; Sacker \_\_\_; Wiederholt \_\_\_; Coyle \_\_\_;*

Mayor: *The Consent Agenda is adopted. Thank you.*

**RESOLUTION #2013-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VAN METER, IOWA AUTHORIZING THE MAYOR TO SIGN THE APPLICATION AND THE CITY ADMINISTRATOR TO ACT ON THE CITY'S BEHALF IN THE FILING OF AN APPLICATION TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR ASSISTANCE UNDER THE REVITALIZE IOWA'S SOUND ECONOMY PROGRAM**

**WHEREAS**, the City Council of the City of Van Meter on August 26, 2013, directed staff to file a formal application for Revitalize Iowa's Sound Economy Program funds in support of infrastructure improvements to encourage economic development in the certified sites business park in Van Meter;

**WHEREAS**, under the terms of the Iowa Code Section 327H and 315.11, and administrative rules of the Iowa Department of Transportation, the State of Iowa has authorized the making of grants and loans to cities to aid in financing the construction of specific economic development projects:

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF VAN METER DOES AS FOLLOWS:**

**SECTION 1.** The City of Van Meter endorses the infrastructure improvements to spur economic development.

**SECTION 2.** The proposed road construction projects are necessary to encourage companies to locate in the planned business park.

**SECTION 3.** The proposed road construction projects are necessary for the development of the site that the Company has under option.

**SECTION 4.** An immediate commitment is necessary because the project is dependent upon access for movement of employees to and from the proposed site. If an immediate commitment of Revitalize Iowa's Sound Economy funding is not available, future companies could make the decision not to locate at this site, and in fact, could locate out of state.

**SECTION 5.** The City Council authorizes the Mayor to sign the formal application for Revitalize Iowa's Sound Economy Program funds.

**SECTION 6.** The City Council authorizes the City Administrator to file the formal application with DOT and sign all pertinent papers on behalf of the City as it relates to this application.

**SECTION 7.** The City of Van Meter will be requesting \$526,500 from the Revitalize Iowa's Sound Economy Program and will provide the balance of the project funding.

**SECTION 8.** The roadways involved in this project will be dedicated to public use in the City of Van Meter, Iowa.

**SECTION 9.** The roadways shall be maintained by the City of Van Meter, Iowa.

**PASSED AND APPROVED** on the 26 day of August, 2013.

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Allan Adams, Mayor

**ATTEST:**

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Liz Thompson  
City Clerk

# Agenda Item #4 - Park and Open Space Planning in Crestview Estates

Submitted for:  
Discussion

Brief:  
Economic Development efforts require investment in infrastructure and quality of life amenities that “community-shoppers” find desirable. As the City moves forward with the acquisition of the Rec Complex, is our approach to planning green spaces well balanced?

Sample Language:

# Agenda Item #5 - Water Treatment – Closed Session

Submitted for:  
Discussion/Action

Brief:

- 1) For more than thirty years the City has discussed improving the quality of the potable water that is delivered to the taps of our utility customers.
- 2) As the City has moved through the site certification process we have learned that Economic Development efforts require investment in infrastructure.

Those two motivating factors have driven progress on the evaluation of water treatment alternatives which was completed through a joint water treatment study with the City of DeSoto that the Cities commissioned in August 2012. That study concluded that the Cities move forward independently and specifically recommended that the City of Van Meter proceed with the development of a water plant using filtration and reverse osmosis.

In February 2013 the Van Meter City Council approved an agreement for professional services with Veenstra and Kimm to design a new water treatment plan, two wells, and the raw water transmission main to connect the new and existing wells to the water treatment plant.

Today the design work has progressed to a point that the design work needs to identify a specific location to proceed appropriately.

Sample Language:

Mayor: *“Do I hear a motion to enter closed session pursuant to Iowa Code Chapter 21.5 sub-chapter 1 section J?”*

Councilmember \_\_\_\_\_: *So Moved.*

Councilmember \_\_\_\_\_: *Second.*

Mayor: *We are adjourned into closed session. Would the public please exit the Council Chambers?*

# Agenda Item #6 - Adjournment

Submitted for:

Action

Recommendation:

Approval

Sample Language:

Mayor: *With no further business relevant to water treatment do I hear a motion to adjourn out of closed session?*

City Councilmember \_\_\_\_\_: *So Moved.*

City Councilmember \_\_\_\_\_: *Second*

City Clerk: *Lacy \_\_\_; Booge \_\_\_; Sacker \_\_\_; Wiederholt \_\_\_; Coyle \_\_\_;*

Mayor: *The time is \_\_\_pm and we are now back in open session. Having no further business do I hear a motion to adjourn?*

City Councilmember \_\_\_\_\_: *So Moved.*

City Councilmember \_\_\_\_\_: *Second*

City Clerk: *Lacy \_\_\_; Booge \_\_\_; Sacker \_\_\_; Wiederholt \_\_\_; Coyle \_\_\_;*

Mayor: *The meeting is adjourned. Thank you.*