

- 1) The Van Meter City Council met for a regular council meeting on Monday, September 9, 2013 at City Hall. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Richard Booge, Bob Lacy, Becca Wiederholt, Kim Sacker, and Adam Coyle.

Also present were, Pat Shepard, Paul Stender, Vicki Stender, John Armstrong, Park Board President Janice Miller, Public Safety Director William Daggett, City Engineer Bob Veenstra, City Attorney Erik Fisk, and City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Sacker supported by Coyle. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, “A Resolution Adopting the Revised Consent Agenda.” which included the following:
 - a. Approve the Minutes of August 12 and August 26, 2013 Council Meetings
 - b. Approve the August Claims list

ACCO	\$	1,324.26
ADEL PUBLIC LIBRARY	\$	15.00
AG SOURCE LABORATORIES	\$	398.00
BALDON HARDWARE	\$	39.40
BOBS AUTO PARTS	\$	116.82
CASEY'S GENERAL STORE	\$	956.71
CENTRAL IOWA STRIPING	\$	650.00
CENTURY LINK	\$	331.92
COAST TO COAST SOLUTIONS	\$	265.64
COOK'S COUNTRY	\$	24.95
CULLIGAN	\$	46.20
DALLAS CO RECORDER	\$	27.00
DALLAS COUNTY NEWS	\$	1,933.47
DELTA DENTAL	\$	313.82
ED HEIBERGER	\$	23.98
EFTPS	\$	2,746.60
ELECTRONIC ENGINEERING	\$	37.00
FASTENAL COMPANY	\$	21.59
FILLENWARTH BEACH	\$	420.00
FRED SCHIMMELS	\$	1,473.32
H D SUPPLY WATERWORKS	\$	248.00
HEARTLAND COOP	\$	746.11
HENNINGSEN CONST INC	\$	600.00
HOTSY CLEANING SYSTEM	\$	338.09
IMAGING TECHNOLOGIES	\$	290.38
IOWA LIBRARY SERVICES	\$	75.80
IOWA OUTDOORS	\$	15.00

FUND	RECEIVED	DISBURSED
001 GENERAL	11,242.13	29,011.59
051 LIBRARY TECHNOLOGY FUND	0.01	315.45
058 FARMERS MARKET	205	0
110 ROAD USE TAX	9,853.53	60,308.59
IPERS	\$ 3,017.90	
JIMS JOHNS INC	\$ 50.00	
JOANN B BROOKER	\$ 30.00	
JONES CREEK APPAREL	\$ 206.07	
KELLY CORTUM INC	\$ 24,166.00	
LEUKEMIA & LYMPHOMA SOC	\$ 100.00	
MATHESON TRI GAS INC	\$ 33.52	
MERCY CLINICS INC	\$ 25.00	
MIDAMERICAN ENERGY	\$ 2,213.13	
MIDWEST INFLATABLES	\$ 512.00	
MIDWEST LIVING MAGAZINE	\$ 12.72	
MIDWEST RADAR & EQUIP	\$ 240.00	
NORTHERN TOOL & EQUIPMENT	\$ 179.73	
PRECISION CONCRETE CUTTING	\$ 465.14	
OFFICE DEPOT	\$ 89.93	
ORGANIC GARDENING	\$ 23.91	
OSTRANDER ENTERPRISES	\$ 1,029.00	
AL RISK	\$ 150.00	
SANDRY FIRE SUPPLY LLC	\$ 2,016.97	
SENSUS USA	\$ 1,524.60	
SQUARE, INC	\$ 16.53	
STERNQUIST CONSTRUCTION	\$ 92,239.30	
STIVERS FORD	\$ 15,624.00	
TASC GROUP SERVICES PLAN	\$ 430.00	
TEAM SERVICES INC	\$ 2,215.68	
THE HARTFORD	\$ 209.38	
TIM NEAL SIGNS & DESIGNS	\$ 100.00	
TREAS - STATE OF IOWA W/H	\$ 1,062.00	
CRYSTAL KNIGHT	\$ 200.00	
UNITED STATES TREASURY	\$ 350.94	
US POSTMASTER	\$ 185.38	
VAN METER COMM SCHOOL	\$ 636.77	
VERIZON WIRELESS	\$ 354.73	
VICKI WARNER	\$ 200.00	
VAN METER RECREATION FOUND	\$ 10,510.61	
WASTE CONNECTIONS	\$ 5,822.03	
WELLMARK	\$ 4,511.22	
WELLS FARGO	\$ 0.40	
WHITFIELD & EDDY PLC	\$ 790.00	
***** REPORT TOTAL *****	\$ 185,023.65	

c. Approve the August Financial Statement

FUND	RECEIVED	DISBURSED
001 GENERAL	11,242.13	29,011.59
051 LIBRARY TECHNOLOGY FUND	0.01	315.45
058 FARMERS MARKET	205	0
110 ROAD USE TAX	9,853.53	60,308.59

112 EMPLOYEE BENEFITS	309.34	4,735.80
119 EMERGENCY FUND	13.4	0
121 LOCAL OPTION SALES TAX	10,510.61	10,510.61
180 PARK/REC TRUST FUND	0.14	0
182 LIBRARY TRUST FUND	0.18	7,386.36
183 VM COMMUNITY BETTERMENT	2,427.50	15,329.89
200 DEBT SERVICE	125.98	0
300 SIDEWALK CAPITAL PROJECT	0	100,595.11
500 CEMETARY-PERPETUAL CARE	1,000.00	0
600 WATER	15,003.84	10,606.40
610 SEWER	9,315.57	11,430.69
*****REPORT TOTAL*****	60,007.23	250,230.49

- d. Approve a Resolution Transferring Funds
- e. Approve a Resolution Acknowledging a Promotion and Pay Raise for Library Assistant, Michelle Boren.
- f. Approve Main Street Extension Project Pay Estimate No 1 in the amount of \$92,239.30 to Sternquist Construction

Lacy moved supported by Wiederholt to adopt and approve Resolution #2013-41, “A Resolution Adopting the Revised Consent Agenda.” Passed unanimously.

- 6) Pat Shepard along with Paul and Vicki Stender presented the proposed Kenyon Hill Cove Development calling for 11 residential lots served by Xenia Rural Water and septic tanks and lateral fields. The City’s review falls under its two mile extraterritorial review jurisdiction of the City’s subdivision ordinance. After presentations Mayor Adams asked for a motion to waive the subdivision requirements so as to allow the project to proceed. Moved by Lacy supported by Wiederholt. On roll call the votes were as follows: Lacy – Yes; Booge – Yes; Sacker – Yes; Wiederholt – Yes; Coyle – No. Motion passed.
- 7) Brad Reiman presented the employee benefits renewal noting that the City employee’s health insurance premiums will decrease 3.75 percent. The City Council asked what other options the City could offer employees. Reiman explained that the small number of employees made the administration of various plans and benefits beyond the existing package cost prohibitive. Mayor Adams asked for a motion to approve the renewal. Moved by Lacy supported by Sacker. Passed unanimously.
- 8) Mayor Adams opened the public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Richland Road Sanitary Sewer project. Veenstra explained that bids would be received on September 18 and that staff would be requesting the City Council consider the resolution approving the plans, specifications, form of contract, and estimate of cost, a resolution awarding a contract, and a resolution approving a contract subject to the City Attorney’s review at a special meeting on September 23, 2013. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing and tabled discussion to the September 23rd meeting.
- 9) Mayor Adams opened the public hearing on the proposed urban renewal plan amendment for the Van Meter Urban Renewal Area. Anderson noted that the public hearing is for the resolution amending the plan to be considered next on the agenda. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing.
- 10) Mayor Adams asked Anderson to present the proposed resolution. Anderson explained the resolution amends the Urban Renewal Plan so as to make the uses for which we anticipate using TIF to fund the debt service on the \$995,000 note issued by the City Council in August. Lacy moved supported by Wiederholt to approve Resolution #2013-42. Passed unanimously.

11) Mayor Adams opened the public hearing on the first reading of a proposed ordinance amending the Code of Ordinances by amending the zoning designation to a specific property. Anderson noted that the ordinance rezones the Diligent Development and JSC properties recently annexed from Agricultural to Business Park consistent with the site certification project. Hearing no public comment and having received none in writing, Mayor Adams closed the public hearing and asked for a motion to approve the first reading of the proposed ordinance. Moved by Lacy supported by Coyle. Passed unanimously. Mayor Adams entertained a motion to waive the second reading of the proposed ordinance. Moved by Lacy supported by Coyle. Passed unanimously. Mayor Adams entertained a motion to waive the third reading of the proposed ordinance. Moved by Lacy supported by Coyle. Passed unanimously. Mayor Adams entertained a motion to approve and adopt Ordinance 240 rezoning the property from AG to BP-1. Moved by Lacy supported by Coyle. Passed unanimously.

12) Reports –

Park Board President Janice Miller reported that trees have been planted near the Welcome Sign and asked the City Council about when a good night for Beggar’s Night would be. It was determined that October 31st would be Beggar’s Night.

Anderson reported that the City Council would need to hold a special City Council meeting on September 23 at 5:30PM.

1) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Coyle. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Liz Thompson, City Clerk