

- 1) The Van Meter City Council met for a regular council meeting on Monday, July 14, 2014 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Bob Lacy, Kim Sacker, Elizabeth Tweed, Mike Peterson, and Owen Stump.

Staff present: City Administrator Jake Anderson, City Attorney Erik Fisk, and Public Safety Director William Daggett.

Members of the public present were Pat Shepard of Civil Engineering Consultants, Paul Stender, Vic Olson, Paul Scieszinski, Rachel Backstrom, John Seefeld, Pat Klein, Larry Klein, and Cristie Sullivan.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Sacker. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. John Seefeld addressed the City Council concerning the noise made by the bars and the permissibility of those events under the noise control ordinance and suggested policy changes. Hearing no further citizen comments Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt the revised consent agenda which included the following:

- a. Minutes of the June 9, 2014 council meeting.
- b. June Claims list.

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHEMICALS	\$208.84
TYCO INTERGRATED SECURITY	QRTLTY BILLING 8/1-10/31	\$120.00
AG SOURCE LABORATORIES	WATER TESTING	\$248.00
AMERICAN LIBRARY ASSOC	DUES	\$175.00
BANKERS TRUST	BRIDGE SERIES 08 GO	\$50,250.00
BARNES & NOBLE BOOK SELLER	DVDS	\$79.47
BOB LACY	MILEAGE AND PARKING	\$35.92
BOB LENC	IRRIGATION REPAIRS REC COMPLEX	\$1,364.08
BOBS AUTO PARTS	PUBLIC WORKS	\$46.15
BRANDON CARTER	REIMBURSEMENT BADGE	\$143.10
CASEY'S GENERAL STORE	PD GAS/MERCH	\$1,261.71
CENTURY LINK	LIB PHONE	\$368.16
CHRIS JUNKER	REFUND OVERPAYMENT ON UT BILL	\$29.52
COLE FARMS INC	SCENE DOTS FOR FIRE TRUCKS	\$600.00
CULLIGAN	AUTOMATIC RENTAL	\$21.95
CUSTOM LAWN CARE & LANDSCAPING		\$959.00
DALLAS CO RECORDER	RELEASE DOCUMENT 7089	\$14.00
DALLAS COUNTY NEWS	PUBLICATIONS	\$207.68
DELTA DENTAL	EMPLOYEE DENTAL INS	\$313.82

DEMCO	LIB MATERIALS	\$213.76
EFTPS	FED/FICA TAX	\$2,886.75
EFTPS	FED/FICA TAX	\$2,943.47
ELECTRONIC ENGINEERING	RADIO REPAIR	\$75.00
FOREST SEPTIC ENVIRONMENTAL	SEPTIC AT REC COMPLEX	\$250.00
GALLS AN ARAMARK COMPANY	BADGE - DAGGETT	\$144.98
GARY HERRICK	REIMBURSE FOR WATER	\$16.00
H D SUPPLY WATERWORKS	METER	\$189.00
HEARTLAND AG-BUSINESS GROUP	SUBSCRIPTIONS	\$33.00
HEARTLAND COOP	FD DIESEL	\$189.05
HENNINGSSEN CONST INC	STREET PATCH THRUOUT TOWN	\$2,620.00
ILEA	MMP12 RESERVE CANDIDATE	\$180.00
IOWA DEPARTMENT OF NATURAL RES	ANNUAL WATER SUPPLY FEE FY15	\$123.22
IOWA LEAGUE OF CITIES	MEMBERSHIP DUES FY14/15	\$678.00
IOWA LIBRARY ASSOCIATION	FY2015 WILBOR SUB FEE	\$391.44
IOWA ONE CALL	FAXES	\$54.90
IPERS	IPERS	\$1,772.61
JIMS JOHNS INC	JOHNSON PARK	\$150.00
LAW ENFORCEMENT TARGETS INC	STANDARD Q TARGETS	\$132.64
LOWE'S	WEEDEATER PARTS	\$158.50
MAFFIN OUTDOOR POWER & AUTO	MOWER TRAILER REPAIR	\$101.01
MAINSTAY	NETWORK MAINT - JULY, AUG, SEP	\$630.00
MASTERSON BOTTENBERG & EICHORN	EC DEV NPO	\$654.00
MATHESON TRI GAS INC	OXYGEN	\$68.56
METERING & TECHNOLOGY SOLUTION	IRRIGATION METERS	\$518.87
MIDAMERICAN ENERGY	GAS/ELEC	\$2,354.71
NEWCOM TECHNOLOGIES INC	AGREEMENT CEMETERY SOFTWARE	\$350.00
OFFICE DEPOT	TAPE, FOLDERS, PAPER	\$737.04
ORGANIC GARDENING	SUBSCRIPTION	\$23.94
PERRY PUBLIC LIBRARY	DIGITIZATION OF PERRY CHIEF	\$150.00
RHODES INC	ROCK FOR REC COMPLEX	\$2,512.97
SMITH'S SEWER SERV. INC	HYDRO CLEAN ELILS/PLEASANT	\$292.50
SQUARE, INC	CREDIT CARD ACCEPTANCE FEE	\$17.18
STAR EQUIPMENT LTD	PUMP ENGINE REPAIR	\$1,341.92
STERNQUIST CONSTRUCTION	PAY EST NO 2 FINAL	\$4,854.70
THE HARTFORD	EMPLOYEE LIFE/DIS INS	\$235.57
THE IOWAN MAGAZINE	SUBSCRIPTION X 1 YEAR	\$24.00
TREAS - STATE OF IOWA W/H	STATE TAX	\$516.00
US POSTMASTER	UT BILLS/NEWSLETTERS 7-2014	\$192.96
VEENSTRA & KIMM INC	BUILDING INSPECTIONS	\$6,922.06
VERIZON WIRELESS	PD CELL PHONE	\$482.43
WASTE CONNECTIONS	GARBAGE CONTRACT	\$5,914.95
WELLMARK	EMPLOYEE HEALTH INS	\$4,273.35

WELLS FARGO CC	PD BINDERS & SOFTWARE	\$1,247.50
WHITFIELD & EDDY PLC	ATTORNEY FEES	\$1,396.00
	***** REPORT TOTAL *****	\$105,460.94

c. June Financial Statement/Quarterly Investment Report.

Fund	Received	Disbursed
GENERAL	\$ 14,504.96	\$ 46,281.43
LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ -
FARMERS MARKET	\$ 45.00	\$ -
ROAD USE TAX	\$ 9,352.60	\$ 5,424.91
EMPLOYEE BENEFITS	\$ 1,224.35	\$ 5,045.07
EMERGENCY FUND	\$ 98.71	\$ -
TIF-CR ESTATE	\$ 0.76	\$ 46,319.43
TIF-WH PINES SUBDIVISIO	\$ -	\$ 36,723.33
TIF-POLK CO. BANK	\$ 1,023.17	\$ 6,671.52
PARK TRUST FUND	\$ 0.15	\$ 7,052.80
LIBRARY TRUST FUND	\$ 0.18	\$ 3,959.59
VM COMMUNITY BETTERMENT	\$ 4,813.50	\$ 2,036.49
DEBT SERVICE	\$ 1,020.35	\$ 50,250.00
DEBT SERVICE-WATER	\$ 25,897.26	\$ -
DEBT SERVICE-LIFT STATI	\$ 10,826.07	\$ -
SIDEWALK CAPITAL PROJEC	\$ 1,020.00	\$ 71.13
CEMETARY-PERPETUAL CARE	\$ 1,000.00	\$ -
WATER	\$ 14,873.26	\$ 9,437.50
SEWER	\$ 20,491.74	\$ 8,268.72
*****REPORT TOTAL*****	\$ 106,192.07	\$ 227,541.92

d. Resolution #2014-16 "A Resolution Transferring Funds."

e. Resolution #2014-17 "Annual Employee Compensation Adjustments."

f. Approve the Mayor's appointment of John Seefeld to the Van Meter Public Library Board of Trustees for a term ending June 30, 2019.

Lacy moved supported by Peterson to adopt and approve Resolution #2014-18, "A Resolution Adopting the Revised Consent Agenda." Passed unanimously.

- 6) Mayor Adams recognized Rachel Backstrom who presented the proposed road closure for the planned Van Meter Visitor Festival. Backstrom noted that the Public Library is planning an event on Saturday, September 27, 2014 from 3:00PM to 10:30PM. Backstrom explained that they would have a games by the library and City Hall and asked that Grant Street be closed from Wilson to Cross Street. Moved by Peterson supported by Lacy to approve the requested temporary road closure. Passed unanimously.
- 7) Mayor Adams recognized Pat Shepard of Civil Engineering Consultants to present the final plat and construction drawings for the Kenyon Ridge Final Plat. Shepard explained that the plat creates 18 lots ranging in size from 1.5 to 3.4 acres. City Administrator Anderson noted that the City's review is extraterritorial and is limited to enforcing compliance with the City's subdivision ordinance. The project plans asphalt streets with a rural cross section, water service provided by Zenia Rural Water, and a variety of individual septic systems. Anderson noted that for consistency with the Kenyon Hill Cove final plat, the topography of the area, and the distance from existing City services, City Staff and the Planning and Zoning Commission is recommending that the requirements of the subdivision ordinance be waived so as to allow the project to proceed. Lacy moved supported by Peterson to waive the requirements of the City's subdivision ordinance. Passed unanimously.
- 8) Mayor Adams asked City Administrator Jake Anderson to present the proposed memorandum of agreement

for the purpose of implementing a Van Meter Microloan Program with entrepreneur technical assistance in the City of Van Meter. Anderson explained that the MOA establishes an affiliation with the Iowa Foundation for Microenterprise and Community Vitality and with a 15% match makes available \$100,000 for micro lending targeted specifically at Van Meter. Moved by Lacy supported by Peterson to approve the memorandum of agreement. Passed unanimously.

- 9) Mayor Adams asked City Administrator Jake Anderson to present the proposed lease agreement for the premises at 310 Mill Street (the Bob Feller Museum) from the Iowa Foundation for Microenterprise and Community Vitality. Anderson explained that the agreement lays out the Bob Feller Museum Board of Director's asset disposal plan under an organizational dissolution proposal that will be presented to the Bob Feller Museum membership for ratification. Anderson noted that the agreement calls for the real estate property to be transferred to the Iowa Foundation for Microenterprise and Community Vitality which would then lease the property to the City for \$1000 per month for 3 years at the end of which the City would have the option to purchase the property for \$1. Moved by Lacy supported by Peterson to approve the proposed lease agreement. Passed unanimously.
- 10) Mayor Adams asked City Administrator Jake Anderson to present the proposed lease agreement for space designated for the display of Bob Feller artifacts at 310 Mill Street (the Bob Feller Museum) between the City, the Iowa Foundation for Microenterprise and Community Vitality, and the Cleveland Indians Charities. Anderson explained that the display cases within the Bob Feller Museum would be leased by the City and the Iowa Foundation for Microenterprise and Community Vitality to the Cleveland Indians Charities for the preservation of the displays of Bob Feller artifacts. Anderson noted that the Bob Feller Museum has conducted an inventory and that the final asset disposal plan would move certain pieces to Cleveland and Cooperstown and that the display space would later be amended and appropriately scaled to fit the remaining collection. Moved by Lacy supported by Stump to approve the proposed lease agreement. Passed unanimously.
- 11) Mayor Adams asked City Administrator Jake Anderson to present the proposed ordinance amending the code of ordinances gifting a section of water main to the Van Meter Community School District. Anderson explained that the School District submitted a site plan as a part of their facility improvement project. Contained in the site plan submittal was a request that the City gift a section of water main to the District and the proposed ordinance was the instrument that conveyed the water main. Mayor Adams opened the public hearing on the first reading of the proposed ordinance. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing and asked for a motion to approve the first reading of the proposed ordinance. Moved by Lacy supported by Tweed. Passed unanimously. Mayor Adams asked if there was interest in waiving the second reading of the proposed ordinance. Moved by Lacy supported by Tweed to waive the second reading. Passed unanimously. Mayor Adams asked if there was interest in waiving the third reading of the proposed ordinance. Moved by Lacy supported by Tweed to waive the third reading of the proposed ordinance. Passed unanimously. Mayor Adams asked for a motion to approve and adopt the proposed ordinance. Moved by Lacy supported by Tweed to approve and adopt Ordinance 245 gifting a section of water main to the Van Meter Community School District. Passed unanimously.
- 12) Mayor Adams asked City Administrator Jake Anderson to present the proposed ordinance amending the code of ordinances adopting the 2009 International Fire Code. Anderson explained that the Fire Department has requested that rapid entry key storage devices be required as a condition of new commercial construction and that the most efficient method of doing so was to update the City's adopted edition of the International Fire Code from 2006 to 2009. Mayor Adams opened the public hearing on the first reading of the proposed ordinance. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing and asked for a motion to approve the first reading of the proposed ordinance. Moved by Lacy supported by Tweed. On roll call the votes were as follows: Stump – Yes, Lacy – Yes, Tweed – Yes, Sacker – Yes, Peterson – Abstention. Motion passed. Mayor Adams asked if there was interest in waiving the second reading of the proposed ordinance. Moved by Lacy supported by Tweed to waive the second reading. On roll call the votes were as follows: Stump – Yes, Lacy – Yes, Tweed – Yes, Sacker – Yes, Peterson – Abstention. Motion passed. Mayor Adams asked if there was interest in waiving the third reading of the proposed ordinance. Moved by Lacy supported by Tweed to waive the third reading of the proposed ordinance. On roll call the votes were as follows: Stump – Yes, Lacy – Yes, Tweed – Yes, Sacker – Yes, Peterson – Abstention.

Motion passed. Mayor Adams asked for a motion to approve and adopt the proposed ordinance. Moved by Lacy supported by Tweed to approve and adopt Ordinance 246 amending the Van Meter Code of Ordinances adopting the 2009 International Fire Code. On roll call the votes were as follows: Stump – Yes, Lacy – Yes, Tweed – Yes, Sacker – Yes, Peterson – Abstention. Motion passed.

13) Mayor Adams asked City Administrator Jake Anderson to present the proposed ordinance increasing utility rates. Anderson explained that utility rate increases are to be phased in to position the rate structure for anticipated capital improvements such as a water treatment plant. Anderson noted that the proposed ordinance increases both water and sewer rates 5% a year for ten years for in-town utility customers and 10% a year for ten years for out-of-town customers. Mayor Adams opened the public hearing on the first reading of the proposed ordinance. Hearing no public comment and having received none in writing Mayor Adams closed the public hearing and asked for a motion to approve the first reading of the proposed ordinance. Moved by Lacy supported by Peterson. Passed unanimously. Mayor Adams asked if there was interest in waiving the second reading of the proposed ordinance. Hearing none a public hearing on the second reading of the proposed ordinance will be held at 7:00PM on Monday, August 11, 2014 at the Veterans Reception Center located at 910 Main Street.

14) Department/Committee Reports

City Attorney Fisk reported working on developing some ideas for the utilization of LMI TIF money for presentation to the City Council. The Council asked for a work session to further examine the issue.

Councilmember Lacy reported on the activities of the economic development group. They are developing bylaws and have started a Connect Iowa broadband infrastructure study for the City of Van Meter.

15) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Peterson supported by Sacker. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Liz Thompson, City Clerk