

City of Van Meter, Iowa  
City Council Minutes – 4-8-2013

- 1) The Van Meter City Council met for a regular council meeting on Monday, April 8, 2013 at City Hall. Mayor Allan Adams called the meeting to order at 7:01PM. The following council members were present upon roll call: Richard Booge, Kim Sacker, Bob Lacy, Becca Wiederholt, and Adam Coyle.

Also present were, Nyla Peeler, Police Reserve Nominee Brandon Carter, City Attorney Erik Fisk, and City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Wiederholt. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing no public comment Mayor Adams closed the public hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Jake Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, “A Resolution Adopting the Revised Consent Agenda.” which included the following:
  - a. Minutes of the March 11, 2013 council meeting
  - b. March Claims list

ACCO	\$ 534.00
AG SOURCE LABORATORIES	\$ 248.00
AMANDA DURFLINGER	\$ 75.00
AVENET LLC	\$ 350.00
CARE	\$ 100.00
CASEY'S GENERAL STORE	\$ 1,095.37
CENTURY LINK	\$ 330.44
CITY OF DESOTO	\$ 900.00
CITY OF VAN METER	\$ 72.00
CRETEX CONCRETE PRODUCTS	\$ 201.00
CULLIGAN	\$ 30.45
DALLAS CO PUBLIC HEALTH	\$ 230.00
DALLAS CO RECORDER	\$ 21.00
DALLAS COUNTY NEWS	\$ 390.23
DAVES QUILTS	\$ 30.00
DELTA DENTAL	\$ 350.99
DEPT OF ADMINSITRATIVE	\$ 500.00
EFTPS	\$ 2,330.70
ENGINEERED SYSTEMS INC	\$ 202.61
HEARTLAND COOP	\$ 424.72
HOTSY CLEANING SYSTEM	\$ 113.03
ILEA	\$ 360.00
IPERS	\$ 2,964.16
ISU EXTENSION	\$ 220.00
JANICE MILLER	\$ 359.06

KIMBERLY KNAPP	\$ 3,520.00
MAGAZINE LINE	\$ 19.95
MAINSTAY	\$ 438.00
MATHESON TRI GAS INC	\$ 33.52
MIDAMERICAN ENERGY	\$ 2,236.13
MUNICIPAL SUPPLY INC	\$ 1,639.50
OFFICE DEPOT	\$ 81.94
PETTY CASH	\$ 104.24
SQUARE, INC	\$ 7.70
STATE LIBRARY OF IOWA	\$ 35.00
THE HARTFORD	\$ 209.38
TREAS - STATE OF IOWA W/H	\$ 956.00
US POSTMASTER	\$ 185.38
UTILITY EQUIPMENT CO	\$ 21.85
VEENSTRA & KIMM INC	\$ 623.80
VM REC FOUNDATION	\$ 7,644.76
WASTE CONNECTIONS	\$ 5,712.95
WELLMARK	\$ 3,866.49
WELLS FARGO CC	\$ 1,777.30
WHITFIELD & EDDY PLC	\$ 1,593.00
*****TOTAL*****	\$ 43,139.65

c. March Financial Statement/Quarterly Investment Report

ACCOUNT TITLE	RECEIVED	DISBURSED
001 GENERAL	\$ 17,922.52	\$ 27,538.06
051 LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ -
110 ROAD USE TAX	\$ 10,668.11	\$ 7,165.04
112 EMPLOYEE BENEFITS	\$ 1,487.88	\$ 3,307.84
119 EMERGENCY FUND	\$ 121.48	\$ -
125 TIF-CR ESTATE	\$ 3,015.55	\$ -
180 PARK/REC TRUST FUND	\$ 0.13	\$ -
182 LIBRARY TRUST FUND	\$ 0.16	\$ -
183 VM COMMUNITY BETTERMENT	\$ -	\$ 50.00
200 DEBT SERVICE	\$ 1,497.29	\$ -
600 WATER	\$ 7,397.68	\$ 13,981.38
610 SEWER	\$ 10,912.57	\$ 8,873.61
*****TOTAL*****	\$ 53,023.38	\$ 60,915.93

- d. Approve the insurance renewal with EMC
- e. Approve the appointment of Brandon Carter as a Reserve Police Officer
- f. Set a date for a public hearing on a proposed ordinance increasing the minimum monthly water rates by \$5.00 per month for in town customers and \$10.00 per month for out of town customers - 7:00PM on May 13, 2013 at City Hall.
- g. Set a date for a public hearing on plans, specifications, form of contract and estimate of cost for the Safe Routes to School PCC Sidewalk Project – 7:00PM on May 13, 2013 at City Hall.
- h. Pre-annexation agreement with Diligent Development
- i. Pre-annexation agreement with JSC Properties

Lacy moved supported by Coyle to adopt and approve Resolution #2013-14, "A Resolution Adopting the Revised Consent Agenda." On roll call the votes were as follows: Lacy – YES; Booge – YES; Sacker – YES; Wiederholt – YES; Coyle – YES; Motion passed and adopted.

- 6) Mayor Adams asked City Administrator Anderson for an explanation of the proposed resolution relating to financing of a proposed project to be undertaken by the City of Van Meter, Iowa establishing compliance with reimbursement bond regulations under the Internal Revenue Code. Anderson explained that the measure allowed the City to cash flow the planning, design, and construction of improvements and extensions to the municipal water works and sanitary sewer utilities related to the site certification project and the acquisition, equipping and improving of the municipal recreation complex. Moved by Lacy supported by Wiederholt to approve and adopt Resolution #2013-15. Passed unanimously.
- 7) Mayor Adams asked City Administrator Anderson for an explanation of the proposed resolution approving an agreement with Dallas County Iowa for the collection of parking fines. Anderson noted that under the proposed agreement the Dallas County Treasurers office would collect unpaid parking fines for the City of Van Meter at the time vehicle registration is due for renewal. Lacy moved supported by Sacker to approve Resolution #2013-16. Passed unanimously.
- 8) Mayor Adams and the City Council discussed the discrepancy between the City Ordinance calling for Mayor and Council compensation specifically per meetings "of the Council" and the long standing practice of paying for any and all meetings attended. After much discussion about the appropriateness of the dollar amounts and the different compensation paradigms for local elected officials, Sacker moved that the City Council earn \$800 per year, the motion failed for a lack of a second. After further discussion and debate Booge moved supported by Wiederholt to direct staff to draft a proposal that the Mayor earn \$5,000 per year and the City Council each earn \$1,500 per year and that a date for a public hearing on the proposed ordinance amending the Code be set for May 13, 2013 at 7:00PM. On roll call the votes were as follows: Lacy – NO; Booge – YES; Sacker – YES; Wiederholt – YES; Coyle – YES; Motion passed. A formal proposal will be brought forward for public comment in May.
- 9) Mayor Adams asked City Administrator Anderson to present the proposed reorganization plan per budgetary discussions. Anderson noted that the reorganization plan calls for three overlapping, interconnected, and at times concurrent, phases that aim to group like governmental functions more closely together largely through the adoption of code amendments and overhauling job descriptions. Anderson explained that phase one calls for the development of an organizational chart, the utilization of the International City Management application procedure for local government recognition which provides a structure for putting in place the legal framework necessary for ensuring professional management, and Council Liaison assignments. Phase two calls for the development of a public safety department which would oversee police and fire department operations and provide for the professional administrator of the same. Phase three would integrate Administrative and Library staff which would require cross training and the eventual consolidation of store fronts into a single office which would be capable of handling library and administrative or "city hall" type services. Anderson noted that of all three phases phase two seemed to be coming together and asked that the City Council consider setting the date for a public hearing on the proposed ordinance amendments relevant to a public safety department. The City Council deferred asking that written feedback from the Police and Fire Departments be received prior to any such action.
- 10) Reports –

Councilmembers Coyle and Wiederholt reported on various aspects of being a pass-through town for RAGBRAI.

11) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Coyle. Passed unanimously.

\_\_\_\_\_ Allan B. Adams, Mayor

ATTEST

\_\_\_\_\_ Liz Thompson, City Clerk