

- 1) The Van Meter City Council met for a regular council meeting on Monday, December 9, 2013 at the Veterans Reception Center. Mayor Allan Adams called the meeting to order at 7:00PM. The following council members were present upon roll call: Richard Booge, Bob Lacy, Becca Wiederholt, Kim Sacker, and Adam Coyle.

Also present were, Public Safety Director William Daggett, City Engineer Bob Veenstra, City Attorney Erik Fisk, City Administrator Jake Anderson and members of the public.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Coyle. Passed unanimously.
- 3) Introductions were made.
- 4) Mayor Adams opened the citizens hearing. Hearing none Mayor Adams closed the citizens hearing.
- 5) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, “A Resolution Adopting the Revised Consent Agenda.” which included the following:
  - a. Approve the Minutes of November 18, 2013 Council Meeting
  - b. Approve the November Claims list

<b>Vendor</b>	<b>Reference</b>	<b>Amount</b>
Acco	Water Chemicals	\$ 594.00
Ag Source Laboratories	Water/Wastewater Testing	\$ 102.00
All American Turf Beauty	Holiday Lighting Entrance Sign	\$ 823.93
American Legion Post 403	Service	\$ 300.00
Assoc For Rural & Small Lib	Registration For Class	\$ 50.00
Baldon Hardware	Mask For Mowing	\$ 22.99
Bankers Trust	Go And Refunding Series 2013	\$ 4,563.48
Bobs Auto Parts	Fuses	\$ 20.39
Butch's	Dump Trailer Day Rental	\$ 75.00
Care	Sept/Oct Stuff Newsletter/Ut	\$ 100.00
Casey's General Store	Fuel/Merch	\$ 852.24
Century Link	Phone	\$ 329.65
Crestview Estates No1 Llc	Tif Rebate % Dev Agree	\$ 41,928.74
Culligan	Auto Rental	\$ 53.20
Dallas Co Auditor	Nov 5, 2013 Election	\$ 1,501.97
Dallas County News	Legal Publications	\$ 402.23
Delta Dental	Employee Dental Ins	\$ 388.16
Dorsey & Whitney Llp	Legal Fees 13 Go Corp Purpose	\$ 19,500.00
Eftps	Eftps	\$ 6.55
Eftps	Fed/Fica Tax	\$ 2,598.37
Electronic Engineering	Police Dept Equipment	\$ 499.45
Emergency Medical Products	Balance On Invoice	\$ 10.50
Evans Sign & Display	Bulbs Wa Tower Christmas Tree	\$ 140.50
Gary Herrick	Gas Can/Naba Can	\$ 15.89
Grinnell State Bank	Devlop Agree Tif Pmt	\$ 7,006.05
H D Supply Waterworks	Pipes Hymax Clamps	\$ 219.00

Hawkeye Truck Equipment	Cutting Edge For Snow Blade	\$	456.00
Heartland Coop	Fd Diesel/Water Shed	\$	260.90
Hurst & Sons Contractors	Richland Road Sw Pay Est 2	\$	60,970.13
Iowa League Of Cities	Mla Registration	\$	1,225.00
Iowa Rural Water Assoc	Irwa Dues 1/14-12/14	\$	250.00
Jamie Clark	Locust/Pleasant Water Main	\$	1,200.00
Jsc Properties Inc	Business Park Site Cert Title	\$	470.00
Lowe's	Paper Products	\$	54.35
Matt Parrott/Storey Kenworthy	W2 W3 Forms Envelopes	\$	72.63
Michael Peterson	2013 Iemsa Conf	\$	250.00
Midamerican Energy	Gas/Elec	\$	2,152.36
Office Depot	Pens	\$	55.08
Patricia Mcdaniel	Cookbook	\$	22.00
Archeology History Paleontolog	Cert Site Project	\$	7,952.66
Rhodes Inc	Diesel Fuel For Pw	\$	1,575.72
Secretary Of State	Thompson Notary Renewal	\$	30.00
Square, Inc	Credit Card Acceptance Fee	\$	71.61
The Hartford	Employee Life/Dis Ins	\$	213.50
Us Postmaster	Stamps X 3 Rolls	\$	138.00
Us Postmaster	Newsletters/Ut Bills	\$	183.54
Veenstra & Kimm Inc	Engineering Services	\$	11,711.12
Veenstra & Kimm Inc	Engineering Services	\$	23,310.77
Verizon Wireless	Cell Service	\$	573.56
Waste Connections	Garbage Contract	\$	5,816.40
Wellmark	Employee Health Ins	\$	4,486.20
Wells Fargo	Deposit Slips	\$	42.16
Wells Fargo Cc	Office Supplies	\$	4,125.97
Whitfield & Eddy Plc	Legal Services	\$	1,812.50
<b>***** Report Total *****</b>		<b>\$</b>	<b>211,586.45</b>

c. Approve the November Financial Statement

<b>FUND</b>	<b>RECEIVED</b>	<b>DISBURSED</b>
001 GENERAL	\$ 27,912.57	\$ 28,786.01
051 LIBRARY TECHNOLOGY FUND	\$ 0.01	\$ -
110 ROAD USE TAX	\$ 1.88	\$ 5,497.57
112 EMPLOYEE BENEFITS	\$ 8,614.76	\$ 4,837.88
119 EMERGENCY FUND	\$ 513.03	\$ -
121 LOCAL OPTION SALES TAX	\$ 28,064.95	\$ -
125 TIF-CR ESTATE	\$ 2,929.54	\$ -
180 PARK TRUST FUND	\$ 34.65	\$ -
182 LIBRARY TRUST FUND	\$ 10.18	\$ 4,968.95
183 VM COMMUNITY BETTERMENT	\$ -	\$ 3,035.00
186 SITE CERT PROJECT	\$ -	\$ 15,648.41
200 DEBT SERVICE	\$ 5,087.16	\$ 4,013.48
205 DEBT SERVICE-WATER	\$ -	\$ 211.50
213 DEBT SERVICE-LIFT STATIO	\$ -	\$ 338.50
300 SIDEWALK CAPITAL PROJECT	\$ -	\$ 17,365.37

600 WATER	\$ 12,364.16	\$ 13,973.69
610 SEWER	\$ 10,654.85	\$ 107,858.50
<b>*****REPORT TOTAL*****</b>	<b>\$ 96,187.74</b>	<b>\$ 206,534.86</b>

- d. Resolution #2013-55, "A Resolution Approving the Annual Urban Renewal Report"
- e. A resolution approving an employment agreement with William Daggett
- f. Approval of a purchase agreement with the Van Meter Recreation Foundation for the acquisition of property.
- g. Approval of Richland Road Sanitary Sewer Project Change Order No 2
- h. Approval of Richland Road Sanitary Sewer Project Pay Estimate No 2 in the amount of \$60,970.13 to Hurst and Sons.

Lacy moved supported by Wiederholt to adopt and approve Resolution #2013-56, "A Resolution Adopting the Revised Consent Agenda less item "e" to be considered separately." Passed unanimously.

- 5e) Mayor Adams asked for discussion on the proposed resolution approving an employment agreement with William Daggett. Councilman Lacy suggested the pay raise ought to be determined in June. It was noted that the pay raise outlined in the agreement would not take effect until July 1, 2014. After some discussion Sacker moved supported by Booge to approve and adopt Resoltuion #2013-57, "A Resolution Approving an Employment Agreement with William Daggett." On roll call the votes were as follows: Lacy – NO; Booge – YES; Sacker – YES; Wiederholt – YES; Coyle – YES. Passed 4-1.
- 6) Mayor Adams asked City Administrator Jake Anderson to present the proposed pre-annexation agreement with MidAmerican Energy. Anderson explained that the annexation was being done in support of the City's certified site project. Anderson noted that the pre-annexation agreement called for the City to rezone the property to "Major Utilities." Moved by Lacy supported by Wiederholt to approve the agreement and authorize the Mayor to sign said agreement. Passed unanimously.
- 7) Mayor Adams asked City Administrator Jake Anderson to present the proposed resolution for the appointment of a Deputy City Clerk/Rec Coordinator. Anderson explained that he had posted the position, accepted applications and conducted interviews and recommends that the job be offered to Lisa Tuma at a rate of \$15 per hour. Moved by Lacy supported by Coyle to approve and adopt Resolution #3013-58, "A Resolution of Hire for Lisa Tuma as the Deputy City Clerk/Rec Coordinator." Passed unanimously.
- 8) Mayor Adams asked City Administrator Jake Anderson to present the proposed resolution naming the cemetery road Richland Circle. Anderson explained that Knapp Properties' Hilltop Development deeded the roadway to the City and for the recording of the plat the County requested that the street be formally named. Anderson noted that Richland Circle is immediately east of East Street from the cemetery road and that consideration of the street as an extension of Richland Circle made logical sense. Moved by Lacy supported by Booge to approve and adopt the Resolution 2013-59 as presented. Passed unanimously.
- 9) Mayor Adams asked for City Engineer Veenstra to present the request from Hurst and Sons for additional compensation for the cost to truck away rock excavated from the project. After some discussion Lacy moved supported by Booge to deny the request. Passed unanimously.
- 10) Mayor Adams asked Public Safety Director Daggett to present a proposed ordinance that will establish rates and charges for the recovery of expenses related to responding to calls for Fire Fighting and other emergency assistance. After some discussion the proposal was remanded to the Policy Committee for further analysis.
- 11) Department/Committee Reports

City Administrator Anderson reported and he and Mayor Adams would like to hold a work session with the City Council on January 6, 2014 to discuss rules of order and matters of procedure for conducting City business.

- 12) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Wiederholt. Passed unanimously.
- 13) Mayor Adams presented certificates of appreciation to Becca Widerholt, Richard Booge, and Adam Coyle for the service on the City Council. In addition the City donated a brick to the American Legion in each of their names as a memorial to their service
- 14) Mayor Adams administered the oath of office to Mike Peterson, Owen Stump, and Beth Tweed.

\_\_\_\_\_ Allan B. Adams, Mayor

ATTEST

\_\_\_\_\_ Liz Thompson, City Clerk