

City of Van Meter, Iowa
City Council Minutes – 10-21-2013

- 1) The Van Meter City Council met for a special council meeting on Monday, October 21, 2013 at the Veterans Reception Center at 910 Main Street. Mayor Allan Adams called the meeting to order at 6:32PM. The following council members were present upon roll call: Kim Sacker, Becca Wiederholt, and Bob Lacy. Absent were Adam Coyle, and Richard Booge,

Also present was, Park Board members, Janice Miller, Clay Young, Josh Wiederholt, and City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Sacker. Passed unanimously.
- 3) Introductions were made.
- 4) Anderson presented an agreement with the Iowa DOT for a RISE project. Anderson explained that the Greater Dallas County Development Alliance had written a grant on behalf of the City in support of the Certified Site project and that Anderson and Wunsch had presented that grant application to the DOT Commission in Mason City on Tuesday, October 8, 2013. As a result, the grant application was approved for \$489,282 which will require a 50% match by the City to build a \$978,563 street and the City will have 2 years from the date of the agreement to construct the street. Moved by Wiederholt supported by Coyle to approve the agreement with the DOT. Passed unanimously.
- 5) Anderson presented a proposed resolution approving the Hilltop Plat. Anderson noted that the resolution is required as a formality before the legal documents for the project would be recorded. Coyle moved supported by Sacker to approve Resolution #2013-52, "A Resolution Approving Plat of Survey in Dallas County." Passed unanimously.
- 6) Mayor Adams explained that he was asking the City Council to reconsider a provision of Resolution #2013-51, "A Resolution Providing Financial Incentives for New Residential Construction." Mayor Adams asked that the Council shorten the time frame that the fee waiver would be available, suggesting that if the program terminated at June 30, 2014 instead of December 31, 2014 that there would be more of a sense of urgency by builders to seize the opportunity. The City Council declined to reconsider, countering that they were only offering fee waivers for only the first five building permits issued and that the finite number of waivers would create enough of a sense of urgency.
- 7) Anderson, the City Council, Mayor Adams, and the Park Board representatives, discussed how the additional workload of the rec complex would be handled organizationally. Discussion centered on two main points. First, the necessity creating a paid position and secondly, filling out the park board and creating subcommittees to organize the governance. The general consensus was that Anderson should draft a job description for a position to handle the additional work and to address other administrative needs which would be considered at the November City Council meeting. Finally it was determined that additional Park Board volunteers would need to be recruited.
- 8) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Coyle. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Liz Thompson, City Clerk