

Van Meter Public Library

Library Board Minutes – 11/23/2015

- 1) The Van Meter Public Library Board met for a regular board meeting on Monday, September 28, 2015 at the Van Meter Public Library. President Gene Gabus called the meeting to order at 6:31 PM.
- 2) Members present at roll call: John Seefeld, Rachel Backstrom. Via phone conference: Gene Gabus and Nancy Lacy.
- 3) There were no emergency additions to the agenda. Acting as Chair for the Meeting, John Seefeld asked for a motion to approve the agenda. Moved by Gabus, supported by Backstrom. Passed unanimously.
- 4) John Seefeld reviewed the consent agenda, and asked for discussion. Then asked for a motion to adopt the consent agenda which included the following:
  - a. Minutes of the October 26, 2015 Van Meter Public Library Board meeting.
  - b. October Claims List
  - c. October Stats
  - d. October Financial Statements

Moved by Backstrom, supported by Lacy. Passed unanimously.

5) Discussion Items:

-Surpass/Backstage: The director gave a review of the proposal to expedite the completion of the Surpass project and answered questions from the board members.

-Library Clerk Hours: The director reviewed current and upcoming working hours for the Clerk position and assigned projects.

- PC Reservation: The director gave a review for the potential addition of the program in the future and answered questions from the board members.

6) Action Items:

- John Seefeld asked for motion to approve the proposed course of action for the expedited completion of the Surpass project. Moved by Gabus, supported by Lacy

- 7) The Director provided a review of October's activities, as well as discussed the upcoming accreditation application and budget proposal, and necessary steps that would need to be taken to complete these tasks over the course of the upcoming months.

Having no further business Lacy motioned to adjourn, supported by Backstrom. Passed unanimously.

\*\*There will be no meeting the month of December. Regular meetings will resume on January 25<sup>th</sup>, 2016\*\*