

Van Meter Public Library

Library Board Minutes – 06/27/2016

The Van Meter Public Library Board met for a regular board meeting on Monday, June 27th, 2016 at the Van Meter Public Library. Vice President Lacy called the meeting to order at 6:30 PM.

Members present at roll call: Nancy Lacy, John Seefeld, Rachel Backstrom, and Amanda Durflinger. Absent: Gene Gabus

There were no emergency additions to the agenda. Vice President Lacy reviewed the agenda and financials and asked for a motion to approve the agenda. Moved by Backstrom, supported by Durflinger. Passed unanimously.

Vice President Lacy reviewed the consent agenda, and asked for discussion. No discussion was needed, and Vice President Lacy asked for a motion to adopt the consent agenda which included the following:

- a. Minutes of the May 23rd, 2016 Van Meter Public Library Board meeting.
- b. May Claims List
- c. May Stats
- d. May Financial Statements

Moved by Durflinger, supported by Seefeld. Passed unanimously.

Discussion Items:

- a. New Library Assistant:
The Director reported on the progress of the new Library Assistant, Jennifer Bittner, who has made rapid progress learning the ILS system and has quickly learned the library's organization system and processing methods.
- b. Changes to the Fair Labor Standards Act Overtime Regulations:
The board reviewed the potential plan for this change. Since the Director's current salary is below the minimum threshold, the status of this position will change from exempt to non-exempt on December 1st. The arrangement for the new hourly rate for this position was discussed, which would change to \$15.89 per hour at 40 hours per week, totaling in \$33051.20, with an additional 4 hours of overtime each week at a rate of 1.5, for a grand total of \$38008.88.
- c. Library Board Officer Nominations
The library board discussed the available officer positions, President and Vice President. Backstrom expressed interest in the position of President and Lacy expressed that she would like to remain Vice President.

Action Items:

- a. Resolution of Hire for New Library Assistant:
Vice President Lacy asked for a motion to approve the hire of Jennifer Bittner for the position of Library Assistant at \$9.50 per hour for 20 hours per week. Seefeld moved, seconded by Durflinger. All in favor.
- b. Change in Exempt Status and Wage Resolution for Library Director:
Vice President Lacy asked for a motion to approve the new salary status for the Director, beginning December 1st, 2016, at \$15.89 per hour at 40 hours per week, with an additional 4 hours of overtime each week. Backstrom moved, seconded by Seefeld. All in favor.
- c. Library Board Officer Elections:
Vice President Lacy asked for nominations for the position of President. Seefeld nominated Backstrom for the position of President. Supported by Durflinger, all in favor.
Vice President Lacy asked for nominations for the position of Vice President. Seefeld Nominated Lacy for the position of Vice President. Supported by Backstrom, all in favor.

Having no further business Vice President Lacy asked for a motion to adjourn. Moved by Backstrom, supported by Seefeld. Passed unanimously.